

**CITY OF MENDOTA
PUBLIC NOTICE
REQUEST FOR PROPOSALS FOR PERSONNEL RULES HANDBOOK REVISION
SERVICES**

NOTICE IS HEREBY GIVEN that the City of Mendota (“City”) is seeking proposals from qualified firms (“Respondents”) to review and update the City’s Personnel Rules Handbook.

All Respondents must comply with the requirements as set forth in the Request for Proposals (“RFP”). A copy of said RFP, which specifies the requirements for the proposals and their submittal, can be obtained from Mendota City Hall, 643 Quince Street, Mendota, CA 93640, Monday through Friday, during regular business hours, via the City’s website at www.cityofmendota.com, contacting City Hall at (559) 655-3291 during regular business hours, or by emailing jennifer@cityofmendota.com.

The City will accept proposals until 5:00 p.m. on Friday, December 20, 2024. All proposals will be reviewed and evaluated by the City at Mendota City Hall (643 Quince Street, Mendota, CA 93640) following the proposal submittal deadline.

For all comments and inquiries regarding the RFP, please contact Jennifer Lekumberry, Director of Administrative Services/ Assistant City Manager at jennifer@cityofmendota.com.