



# CITY OF MENDOTA

*"Cantaloupe Center Of The World"*

## AGENDA

### MENDOTA CITY COUNCIL

Regular City Council Meeting  
City Council Chambers  
643 Quince Street  
Mendota, California 93640  
August 20, 2024  
6:00 PM

VICTOR MARTINEZ  
Mayor

LIBERTAD "LIBERTY" LOPEZ  
Mayor Pro Tempore

JOSE ALONSO

JOSEPH R. RIOFRIO

OSCAR ROSALES

CRISTIAN GONZALEZ  
City Manager

JOHN KINSEY  
City Attorney

The Mendota City Council welcomes you to its meetings, which are scheduled for the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of every month. Your interest and participation are encouraged and appreciated. Notice is hereby given that the City Council may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the City Council regarding any item on this regular meeting agenda will be made available at the front counter at City Hall, located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8am-5pm.

In compliance with the Americans with Disabilities Act, individuals requiring special assistance to participate at this meeting please contact the City Clerk at (559) 655-3291 or (559) 577-7692. Notification of at least 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to the meeting.

Si necesita servicios de interpretación para participar en esta reunión, comuníquese con la Secretaria de la Ciudad al (559) 655-3291 o (559) 577-7692 entre las 8am y las 5pm de lunes a viernes. La notificación de al menos 24 horas antes de la reunión permitirá al personal adoptar las disposiciones necesarias para garantizar su participación en la reunión.

## CALL TO ORDER

## ROLL CALL

## FLAG SALUTE

## INVOCATION

## FINALIZE THE AGENDA

1. Adjustments to Agenda
2. Adoption of final Agenda

## PRESENTATIONS

1. City Council to recognize the Joaquin Murrieta Tradición y Cultura committee for their efforts in organizing the Annual Horse Ride.
2. Chief of Police Smith to introduce the Homeless Engagement And Response Team (HEART).

## CITIZENS' ORAL AND WRITTEN PRESENTATIONS

At this time, members of the public may address the City Council on any matter not listed on the agenda involving matters within the jurisdiction of the City Council. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to the City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium and state their names and addresses for the record. Please watch the time.

City Council Agenda

1

August 20, 2024

643 Quince Street Mendota, California 93640

Telephone: (559) 655-3291 Fresno Line: (559) 266-6456 Fax: (559) 655-4064

TDD/TTY 866-735-2919 (English) TDD/TTY 866-833-4703 (Spanish)

[www.cityofmendota.com](http://www.cityofmendota.com)

The City of Mendota is an equal opportunity provider and employer

## APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the regular City Council meeting of July 25, 2024 and special City Council meeting of August 8, 2024.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

## CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. JULY 17, 2024 THROUGH AUGUST 9, 2024
  - a. WARRANT LIST CHECK NOS. 55120 THROUGH 55216
  - b. TOTAL FOR COUNCIL APPROVAL = \$1,011,073.35
2. Proposed ratification of a letter of support for the Fresno Council of Governments' Fiscal Year 2024 Safe Streets and Roads for all Planning Grant Application.
3. Proposed adoption of **Resolution No. 24-44**, approving the Consultant Services Agreement and Proposal from Provost & Pritchard Consulting Group for ongoing website management services.
4. Proposed adoption of **Resolution No. 24-45**, approving the proposal submitted by Gerald Mele & Associates, Inc. for architectural and engineering services for the Mendota Community Center project and authorizing the City Manager to execute all necessary documents.
5. Proposed adoption of **Resolution No. 24-46**, authorizing the creation of the position of Assistant Public Works Director and approving its respective job description and salary schedule.
6. Proposed adoption of **Resolution No. 24-47**, approving an amendment to the employment contract of the City Manager.

## BUSINESS

1. Council discussion and consideration of waiving the second reading and adoption of **Ordinance No. 24-06**, amending Mendota Municipal Code Section 17.024.080 in the matter of Application No. 24-30.
  - a. *Receive report from City Planner O'Neal*
  - b. *Inquiries from City Council to staff*
  - c. *Mayor Martínez opens the floor to receive any comment from the public*
  - d. *City Council considers waiving the second reading and the adoption of Ordinance No. 24-06*

2. Discussion and consideration of **Resolution No. 24-48**, appointing voting delegates for the League of California Cities' Annual Conference General Assembly.
  - a. *Receive report from City Clerk Cabrera-Garcia*
  - b. *Inquiries from City Council to staff*
  - c. *Mayor Martinez opens floor to receive any comment from the public*
  - d. *City Council appoints delegates and considers Resolution No. 24-48 for adoption*
  
3. Council discussion and consideration of appointing a City Councilmember to serve on the Recreation Commission.
  - a. *Receive report from City Clerk Cabrera-Garcia*
  - b. *Inquiries from City Council to staff*
  - c. *Mayor Martinez opens floor to receive any comment from the public*
  - d. *City Council provides direction to staff on how to proceed*

### **PUBLIC HEARING**

1. Council discussion and consideration of **Resolution No. 24-49**, in its capacity as the Mendota Groundwater Sustainability Agency, adopting the Delta-Mendota Subbasin Groundwater Sustainability Plan.
  - a. *Receive report from City Manager Gonzalez*
  - b. *Inquiries from City Council to staff*
  - c. *Mayor Martinez opens the public hearing*
  - d. *Once all comment has been received, Mayor Martinez closes the public hearing*
  - e. *Council considers the adoption of Resolution No. 24-49*

### **DEPARTMENT REPORTS AND INFORMATIONAL ITEMS**

1. Animal Control, Code Enforcement, and Police Department
  - a) July Monthly Logs
  
2. City Attorney
  
3. City Manager

### **MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS**

1. Council Member(s)
  
2. Mayor

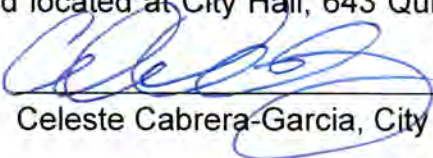
**CLOSED SESSION**

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to Government Code section 54956.8  
Property: APNs 012-160-25S, 012-190-56, 012-190-25ST, 012-190-09T, and 012-190-26ST  
Agency Negotiator: Cristian Gonzalez, City Manager  
Negotiating Party: Westlands Water District  
Under Negotiation: Price and Terms of Payment
  
2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to Government Code section 54956.8  
Property: APN 013-061-18T  
Agency Negotiator: Cristian Gonzalez, City Manager  
Negotiating Party: Ramon Gonzalez  
Under Negotiation: Price and Terms of Payment
  
3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Potential initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9 (one potential case).

**ADJOURNMENT**

**CERTIFICATION OF POSTING**

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the Mendota City Council Regular Meeting of Tuesday, August 20, 2024, was posted on the outside bulletin board located at City Hall, 643 Quince Street, on Friday, August 16, 2024, by 5:00 p.m.

  
\_\_\_\_\_  
Celeste Cabrera-Garcia, City Clerk



## MINUTES OF MENDOTA REGULAR CITY COUNCIL MEETING

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**Regular Meeting**

**July 23, 2024**

**Meeting called to order by Mayor Martinez at 6:00 PM**

**Roll Call**

**Council Members Present:** Mayor Victor Martinez, Mayor Pro Tem Libertad “Liberty” Lopez and Council Members Joseph Riofrio and Oscar Rosales (at 6:01 p.m.)

**Council Members Absent:** Council Member Jose Alonso

**Flag salute led by Council Member Riofrio in honor of Police Chaplain Robert Salinas.**

**Invocation led by Police Chaplain Robert Salinas.**

### **FINALIZE THE AGENDA**

1. Adjustments to Agenda.
2. Adoption of final Agenda.

City Manager Gonzalez requested that Closed Session Item 4 be tabled to a future meeting and Mayor Martinez requested that Business Item 1 be tabled to a future meeting.

A motion was made by Council Member Rosales to adopt the modified agenda as requested, seconded by Mayor Pro Tem Lopez; unanimously approved (4 ayes, absent: Alonso).

### **CITIZENS ORAL AND WRITTEN PRESENTATIONS**

Kyle Savage provided an update on H.R. 8495 – EV Fair Trade Act of 2024.

Discussion was held on the update provided by Mr. Savage.

Kevin Romero provided an update on local sports.

Discussion was held on the update provided by Mr. Romero.

### **APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING**

1. Minutes of the regular City Council meeting of July 9, 2024
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

A motion was made by Council Member Riofrio to approve items 1 and 2, seconded by Mayor Pro Tem Lopez; unanimously approved (4 ayes, absent: Alonso).

### **CONSENT CALENDAR**

1. JULY 2, 2024 THROUGH JULY 16, 2024
  - a. WARRANT LIST CHECK NOS. 55057 THROUGH 55119
  - b. TOTAL FOR COUNCIL APPROVAL = \$1,083,625.88
2. Proposed adoption of **Resolution No. 24-39**, approving an Administrative Services Agreement with T. Rowe Price Retirement Plan Services, Inc. for the City of Mendota's 401K Profit Sharing Plan.
3. Proposed adoption of **Resolution No. 24-40**, ratifying the Coronavirus State Local Fiscal Recovery Funds Subrecipient Agreement with the County of Fresno and approving an Obligation Timeline Agreement thereto.

A motion was made by Council Member Rosales to approve items 1 through 3 of the Consent Calendar, seconded by Council Member Riofrio; unanimously approved (4 ayes, absent: Alonso).

### **BUSINESS**

- ~~1. Council discussion and consideration of appointing a City Councilmember to serve on the Recreation Commission.~~

*Business Item 1 was tabled to a future meeting.*

2. Council discussion and consideration of waiving the second reading and adoption of **Ordinance No. 24-04**, amending the official City of Mendota Zoning Map in the matter of Rezone No. 24-01.

Mayor Martinez introduced the item and City Planner O'Neal provided the report.

Discussion was held on the report provided by City Planner O'Neal.

*Mayor Martinez opened the public comment period and seeing no one willing to comment closed it within the same minute.*

A motion was made by Council Member Rosales to waive the second reading and adopt Ordinance No. 24-04, seconded by Council Member Riofrio; unanimously approved (4 ayes, absent: Alonso).

3. Council discussion and consideration of waiving the second reading and adoption of **Ordinance No. 24-05**, amending the official City of Mendota Zoning Map in the matter of Rezone No. 24-02.

Mayor Martinez introduced the item and City Planner O'Neal provided the report.

*Mayor Martinez opened the public comment period and seeing no one willing to comment closed it within the same minute.*

A motion was made by Council Member Rosales to waive the second reading and adopt Ordinance No. 24-05, seconded by Council Member Riofrio; unanimously approved (4 ayes, absent: Alonso).

### **PUBLIC HEARING**

1. Council discussion and consideration of **Resolution No. 24-41**, confirming the diagram and authorizing the levy and collection of assessments for Landscape and Lighting Maintenance District No. 2019-01 for Fiscal Year 2024-2025.

Mayor Martinez introduced the item and City Engineer Osborn provided the report.

*At 6:15 p.m. Mayor Martinez left the City Council Chambers.*

Discussion was held on the report provided by City Engineer Osborn.

*At 6:19 Mayor Pro Tem Lopez opened the hearing to the public and seeing no willing to comment closed it within the same minute.*

A motion was made by Council Member Riofrio to adopt Resolution No. 24-41, seconded by Council Member Rosales; unanimously approved (3 ayes, absent: Alonso and Martinez).

2. Council discussion and consideration of the continued introduction and waiver of the first reading of **Ordinance No. 24-06**, amending Mendota Municipal Code Section 17.024.080 in the matter of Application No. 24-30.

Mayor Pro Tem Lopez introduced the item and City Planner O'Neal provided the report.

*At 6:20 p.m. Mayor Martinez returned to the City Council Chambers.*

Discussion was held on the report provided by City Planner O'Neal.

*At 6:22 p.m. Mayor Martinez opened the hearing to the public.*

Joseph Amador inquired into a mobile trailer home that is located at 855 Quince Street.

Discussion was held on the inquiry made by Mr. Amador.

Carl Castro requested clarification on what section of the Mendota Municipal Code would be modified under Ordinance No. 24-06.

Discussion was held on the comment made by Mr. Castro.

*At 6:25 p.m. Mayor Martinez closed the hearing to the public.*

A motion was made by Mayor Martinez to introduce and waive the first reading of Ordinance No. 24-06, seconded by Council Member Rosales; unanimously approved (4 ayes, absent: Alonso).

### **CITIZENS ORAL AND WRITTEN PRESENTATIONS (Continued)**

Cristian Cruz stated that he requested a police report from the Mendota Police Department ("MPD") and that they were unwilling to provide it to him; commented on liability insurance for the MPD; his desire to repair the relationship between the MPD and community members; the need for state laws to be stricter on individuals who violate the law; and inquired into whether Chief of Police Smith would be willing to sign his nomination papers for the November 5, 2024 presidential election.

Discussion was held on the comments shared by Mr. Cruz.

### **DEPARTMENT REPORTS AND INFORMATIONAL ITEMS**

1. Animal Control, Code Enforcement, and Police Department
  - a) June Monthly Logs

Chief of Police Smith provided an update on a homicide that recently occurred in the City; provided the monthly update for the Code Enforcement department, including the recent hire of a new Community Service Officer and provided the monthly update for the Animal Control Department, including an update on a new animal control facility.

Discussion was held on the update provided by Chief Smith and the Mendota Police Department's newly formed Homeless Engagement And Response Team.

2. City Attorney

Assistant City Attorney Castro had nothing to report.



### 3. City Manager

City Manager Gonzalez provided an update on a new solar light that was installed near the City Hall parking lot.

Discussion was held on the update provided by City Manager Gonzalez; the Streetlight Data Collection and Mapping Project; Starbucks opening in the City; requests for qualifications that were received from architectural and engineering firms for consultant services for the Community Center Project; purchasing body-worn cameras for MPD; the California Highway Patrol enforcing traffic violations in the City; the status of the new Police Department and City Council Chambers Project; the Roundabout Project on State Highways 180 and 33; the City Council changing the date of regular meetings to the first and third Tuesday of each month; planned road repair projects in the City; the Pool Park Rehabilitation Project and the upcoming drag racing event at the William Robert Johnston Municipal Airport.

## **MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS**

### 1. Council Member(s)

Council Member Rosales commented on the proposed new church in the City; congratulated Mayor Martinez on being named the new Chief Business Officer for Golden Plains Unified School District and thanked everyone who attended the meeting.

Discussion was held on the comments made by Council Member Rosales and the development of new apartments in the City.

Council Member Riofrio thanked City staff and the community.

Mayor Pro Tem Lopez commented on a commercial for Congressman John Duarte that she will appear in alongside Mayor Martinez; additional funding that the City may receive for the Community Center Project that was championed by Congressman Duarte; a mental health youth summit held by Fresno County and Westside Youth, Inc.; thanked the City Clerk's Department for providing water to individuals at the Department of Motor Vehicles ("DMV"); commented on the possibility of having an additional waiting area at the DMV; the possibility of the DMV relocating into a bigger building and thanked City staff for their work.

Discussion was held on the update provided by Mayor Pro Tem Lopez; the DMV no longer offering appointments to individuals, and the possibility of sending letters to the DMV requesting additional service days in the City.

### 2. Mayor

Mayor Martinez thanked City staff and the City Council for their work; commented on the need to address trash being dumped throughout the City; the Mendota Chamber of Commerce; and on the Streetlight Data Collection and Mapping Project.

Discussion was held on the update provided by Mayor Martinez.

### **CLOSED SESSION**

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to Government Code section 54956.8  
Property: APNs 012-160-25S, 012-190-56, 012-190-25ST, 012-190-09T, and 012-190-26ST  
Agency Negotiator: Cristian Gonzalez, City Manager  
Negotiating Party: Westlands Water District  
Under Negotiation: Price and Terms of Payment
2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to Government Code section 54956.8  
Property: APN 013-061-18T  
Agency Negotiator: Cristian Gonzalez, City Manager  
Negotiating Party: Ramon Gonzalez  
Under Negotiation: Price and Terms of Payment
3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9 (one potential case).
- ~~4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Pursuant to subdivision (b) of Government Code section 54957  
Title: City Manager~~

At 6:53 p.m. the City Council moved into closed session.

At 7:23 p.m. the City Council reconvened in open session and Assistant City Attorney Castro stated that in regard to items 1 through 3 there were no reportable actions.

### **BUSINESS (Continued)**

4. Council discussion and consideration of formal response to Silver Creek Drainage District's Proposed Assessments.

Mayor Martinez introduced the item and Assistant City Attorney Castro provided the report.

A motion was made by Mayor Martinez to direct staff to provide a formal response to Silver Creek Drainage District's proposed assessments, seconded by Council Member Rosales; unanimously approved (4 ayes, absent: Alonso).

5. Council discussion and consideration of **Resolution No. 24-42**, authorizing the City Manager to execute all documents required to effect the purchase of Fresno County

Assessor's Parcel Number 013-222-02.

Mayor Martinez introduced the item and Assistant City Attorney Castro provide the report.

A motion was made by Council Member Riofrio to adopt Resolution No. 24-42, seconded by Council Member Rosales; unanimously approved (4 ayes, absent: Alonso).

**ADJOURNMENT**

With no more business to be brought before the Council, a motion for adjournment was made at 7:26 p.m. by Council Member Riofrio, seconded by Mayor Pro Tem Lopez; unanimously approved (4 ayes, absent: Alonso).

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Victor Martinez, Mayor

ATTEST:

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Celeste Cabrera-Garcia, City Clerk



## MINUTES OF MENDOTA SPECIAL CITY COUNCIL MEETING

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**Special Meeting**

**August 8, 2024**

**Meeting called to order by Mayor Martinez at 5:35 p.m.**

### **Roll Call**

**City Council Members Present:** Mayor Victor Martinez, Mayor Pro Tem Libertad “Liberty” Lopez, and Council Member Jose Alonso

**City Council Members Absent:** Council Members Joseph Riofrio and Oscar Rosales

**Flag salute led by Mayor Martinez**

**Invocation led by Pastor Mario Plascencia**

### **FINALIZE THE AGENDA**

1. Adjustments to Agenda.
2. Adoption of final Agenda.

City Manager Gonzalez requested to add a City Manager’s Update section after Business Item 1 and before Closed Session Item 1.

A motion was made by Council Member Lopez to adopt the modified agenda as requested by staff, seconded by Mayor Pro Tem Lopez; unanimously approved (3 ayes, absent: Riofrio and Rosales).

### **CITIZENS ORAL AND WRITTEN PRESENTATIONS**

Karina Beltran inquired into whether the City Council received the letter that was requested at a previous City Council meeting and whether the City Council has considered leasing City-owned property to La Granja de Favian (“La Granja”).

Discussion was held on the comments made by Ms. Beltran; the City Council needing time to read the letter that was provided; and Ms. Beltran's desire to bring La Granja to the City.

Ofelia Ochoa commented in support of La Granja; inquired into whether the City has any grants that can be allocated to community members; and commented on the possibility of translation services being offered even if they are not requested twenty-four hours in advance.

Discussion was held on the comments made by Ms. Ochoa; the City of Mendota not having any grants that will be allocated to community members; the Mendota Community Corporation providing donations to community members who request donations; on the drag racing events at the William Robert Johnston Municipal Airport affecting the animals that will be at La Granja; and the City Council deciding whether to prioritize La Granja or the drag racing events.

## **BUSINESS**

1. Council discussion and consideration of **Resolution No. 24-43**, approving the quote submitted by Axon Enterprise, Inc. and authorizing the purchase of body-worn cameras for the Mendota Police Department.

Mayor Martinez introduced the item and Chief of Police Smith provided the report.

Discussion was held on the report provided by Chief Smith; the benefits of implementing body-worn cameras and when police officers will be required to have the body-worn cameras turned on and recording.

*A video providing information on the Axon Enterprise, Inc. body-worn cameras was shown.*

Discussion was held on the Mendota Police Department ("MPD") testing body-worn cameras from three different companies; whether all police officers will have a body-worn camera; and the cost associated with purchasing the body-worn cameras, including maintenance cost.

*Mayor Martinez opened the public comment period and seeing no one willing to comment closed it within the same minute.*

A motion was made by Mayor Pro Tem Lopez to adopt Resolution No. 24-43, seconded by Council Member Alonso; unanimously approved (3 ayes, absent: Riofrio and Rosales).

Discussion was held on the benefits of implementing body-worn cameras.

## **DEPARTMENT REPORTS AND INFORMATIONAL ITEMS**

1. City Manager
  - a) Update

City Manager Gonzalez provided an update on a request he received from Chantelise Pells with the S.E.E.N. Team inquiring into whether the City would be willing to support their application for \$50,000.00 in funding for a clear energy and carbon management project in the City.

Discussion was held on the update provided by City Manager Gonzalez, including supporting the S.E.E.N. Team's application for funding; on a recent inspection of the City's water tanks revealing rust and damage to beams in one of the water tanks, including the costs associated with repairing the tank; the possibility of installing a third water tank; ways to prevent further damage to City water tanks; possible grants that could assist with the repair of the water tank; and the installation of a pressure stabilizing tank at the corner of Smoot Avenue and Amador Street.

### **CLOSED SESSION**

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Pursuant to subdivision (b) of Government Code section 54957  
Title: City Manager

At 6:11 p.m. the City Council moved into closed session

At 7:09 p.m. the City Council reconvened in open session and Assistant City Attorney Castro stated that in regard to item 1 of the closed session there was no reportable action.

### **ADJOURNMENT**

With no more business to be brought before the Council, a motion for adjournment was made at 7:09 p.m. by Council Member Alonso, seconded by Mayor Martinez; unanimously approved (3 ayes, absent: Riofrio and Rosales).

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Victor Martinez, Mayor

ATTEST:

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Antonio Pizano, Deputy City Clerk

CITY OF MENDOTA  
CASH DISBURSEMENTS  
07/17/2024 - 08/09/2024  
CK# 055120 - 055216

Check Date	Check Number	Check Amount	Vendor Name	Department	Description
July 17, 2024	55120	\$ 187,519.00	CITY OF MENDOTA PAYROLL	GENERAL	PAYROLL TRANSFER 7/01/2024-7/14/2024
July 18, 2024	55121	\$ 2,076.00	COMCAST	GENERAL, WATER, SEWER	CITYWIDE XFINITY SERVICES 7/06/24-8/05/2024
July 18, 2024	55122	\$ 250.00	JOSHUA COMEN	GENERAL	TRAVEL EXPENSE FORCE OPT. JULY 22-24,2024
July 18, 2024	55123	\$ 175.00	CORBIN WILLITS SY'S INC.	GENERAL, WATER, SEWER	CORRECTED EMPLOYEE OVERWHELED, ADDED NEW EARNING
July 18, 2024	55124	\$ 703.44	CROWN SERVICES CO.	GENERAL, SEWER	TOLIET 2XWK 350 SORENSEN AVE, BASS AVE(POOL PARK), LOZANO PARK BASS & HWY 33, AND 1300 2ND ST-WWTP 6/07/2024 - 7/04/2024
July 18, 2024	55125	\$ 210.00	DATA TICKET, INC.	GENERAL	DAILY CITATION PROCESSING DAILY NOTICES JUNE 2024
July 18, 2024	55126	\$ 1,900.50	EMPLOYER DRIVEN INSURANCE SERV	GENERAL	BILLING SUMMARY FOR JULY 2024 AND AUGUST 2024
July 18, 2024	55127	\$ 30,850.84	GUTHRIE PETROLEUM INC	GENERAL, WATER, SEWER, STREETS	(1576) BLACK DIESEL FUEL NO.2 AND STATE EX TAX, (6867) BLACK UNLEADED GASOLINE, (1)1/5 AW 68 HYDRAULIC OIL
July 18, 2024	55128	\$ 250.00	DAVID MALDONADO	GENERAL	TRAVEL EXPENSE FORCE OPT.JULY 22-24,2024
July 18, 2024	55129	\$ 443.13	MENDOTA 1 SMOG	WATER, SEWER	2016 FORD - F250 : CHECK AC, HARD START, CHARGING SYSTEM
July 18, 2024	55130	\$ 462.50	NEXUS ADMINISTRATORS, INC.	GENERAL, WATER, SEWER	QUARTERLY PENSION ADMIN BASE FEE DOCUMENTS MAIN 2024
July 18, 2024	55131	\$ 2,721.31	NORTHSTAR CHEMICAL	WATER	(800) SODIUM HYPOCHLORITE - 12 % MILLA
July 18, 2024	55132	\$ 290.00	SAN JOAQUIN VALLEY AIR	WATER, SEWER	FY 2024/2025ANNUAL PERMITS CUMMISS DIESEL-FIRED EMERGENCY
July 18, 2024	55133	\$ 29.95	SEBASTIAN	GENERAL	SECURITY SERVICES 6/21/2024 - 7/20/2024
July 19, 2024	55134	\$ 51.82	AIRGAS USA, LLC	WATER	(1) RENT CYL IND SMALL CARBON DIOXIDE 20LB JUNE 2024
July 19, 2024	55135	\$ -	VOID		
July 19, 2024	55136	\$ 135.26	COLONIAL LIFE	GENERAL	LIFE INSURANCE PREMIUM FOR JUNE 2024
July 19, 2024	55137	\$ 158,811.14	FRESNO COUNTY FIRE	GENERAL	FY 2023/2024 FIRE PROTECTION SERVICE 1/01/2024 - 6/30/2024
July 19, 2024	55138	\$ 102,687.39	JIM MANNING DODGE INC.	GENERAL	NEW 2024 DODGE-DURANGO POLICE PURSUIT VIN C226780 AND C226779
July 19, 2024	55139	\$ 2,159.87	JON'S FLAGS & POLES INC	GENERAL	(4) 5X8 FT CUSTOM NYLON PRINTED CITY FLAG WITH GROMMETS
July 19, 2024	55140	\$ 4,206.48	TJ LAW & ASSOCIATES INVESTIGAT	GENERAL	(3) LAW ENFORCEMENT BACKGROUND INVESTIGATION REYNOSO, ANTUNA, AND RODRIGUEZ
July 19, 2024	55141	\$ 2,721.31	NORTHSTAR CHEMICAL	WATER	(800) SODIUM HYPOCHLORITE - 12.5% MILL A
July 19, 2024	55142	\$ 2,868.34	PAPE MACHINERY	WATER, STREETS	JD310S REPAIR 4X4 MACHINE, TEC REMOVE & REPLACE ALTERNA
July 19, 2024	55143	\$ 208.83	POINT EMBLEMS LLC	GENERAL	(34) 3.5" X 3" % 100 STITCH, MERROW BORDER
July 19, 2024	55144	\$ 3,885.70	PROVOST & PRITCHARD	GENERAL	PASS-THRU PROFESSIONAL SERVICE 21-10 CARBALLO APARTMENTS DECEMBER 2023 AND FEBRUARY 2024
July 19, 2024	55145	\$ 2,193.91	PURCHASE POWER	GENERAL,WATER, SEWER	POSTAGE METER REFILL 5/28/24 - 5/29/24 AND 6/07/2024 - 6/10/2024
July 19, 2024	55146	\$ 6,589.44	SORENSEN MACHINE WORKS	GENERAL, WATER, SEWER, STREETS	JUNE 2024 CITYWIDE DEPARTMENT SUPPLIES, (12) 3 1/2" BLACK PIPE, (15) 3/8" CHAIN, (1) HEAVY DUTY HOSE, (1) POINTED SHOVEL
July 19, 2024	55147	\$ 379.63	U.S. TREASURY	GENERAL	PCORI-2019, 2020, 2021, 2023 AND 2024 QUARTER 2 REPORTS
July 19, 2024	55148	\$ 592.00	WANGER JONES PC ATTORNEY	GENERAL	LEGAL SERVICE RE : KING KOOL RENT DISPUTE JUNE 15,2024 AND 519 LOLITA STREET ABATEMENT 6/15/2024
July 19, 2024	55149	\$ 3,701.24	BOBBY'S AUTO BODY & PAINT	GENERAL	COLLISION ACCIDENT 2019 DODGE CHARGER POLICE
July 24, 2024	55150	\$ 4,130.00	ANGEL FENCING INC	WATER	118 INSTALL NEW 9 GAUGE AND BARBED ARMS AND REPLACE RAIL
July 24, 2024	55151	\$ 450.00	MADERA DISPOSAL SYSTEMS INC	GENERAL	ANIMAL CONTROL 15 TONS TICKET 463070

CITY OF MENDOTA  
CASH DISBURSEMENTS  
07/17/2024 - 08/09/2024  
CK# 055120 - 055216

July 24, 2024	55152	\$ 218.48	BELKORP AG LLC	SEWER, STREETS	(1) RELAY BACKHOE # 11 STREETS AND SEWER, (3) BACKHOE KEYS-STREETS AND SEWER, (1) HYDR.QUIC (TRACTOR) STREETS AND SEWER
July 24, 2024	55153	\$ 2,064.10	CALIFORNIA BUSINESS MACHINES	GENERAL, WATER, SEWER	COPIER CONTRACT SERVICES BASE RATE FOR JUNE AND JULY 2024 AND FOR USE FOR MAY 2024 AND JUNE 2024
July 24, 2024	55154	\$ 134.44	FRESNO COUNTY SHERIFF	GENERAL	RMS-JMS ACCESS FEE JUNE 2024
July 24, 2024	55155	\$ 2,285.29	METRO UNIFORM	GENERAL,	RAZOR BODY ARMOR-JEREMY DAO AND SYLVIA VASQUEZ, (2)NAME BAR K.W.SMITH, (1) STYLE # POLICE, (1) CHIEFS CLASS HAT
July 24, 2024	55156	\$ 239.85	FRANCISCO RENTERIA	GENEAL,	EXPENSE REIMBURSEMENT CLASS A HAT,GOLD BABDGE AND SLIDE HOOK
July 24, 2024	55157	\$ 265.65	USA BLUEBOOK	WATER, SEWER	(1) REPLACEMENT HACH POCKET, (2) CAP MEMBRANE KIT
July 24, 2024	55158	\$ 173.22	VALLEY FARM SUPPLY STORES INC.	GENERAL, STREETS	(8) STIHL CHAIN MICRO PICCO
July 24, 2024	55159	\$ 10,184.00	WANGER JONES PC ATTORNEY	GENERAL,WATER, SEWER	LEGAL SERVICES RE : SPECIAL LEGAL SERVICE 5/15/2024 AND 6/15/2024
July 26, 2024	55160	\$ 309.81	ADT SECURITY SERVICES	GENERAL, WATER, SEWER	SECURITY SERVICE 7/13/2024 - 8/12/2024
July 26, 2024	55161	\$ 39,167.90	AETNA LIFE INSURANCE COMPANY	GENERAL	MEDICAL INSURANCE FOR AUGUST 2024
July 26, 2024	55162	\$ 517.28	AFLAC	GENERAL	AFLAC INSURANCE FOR JULY 2024
July 26, 2024	55163	\$ 5,580.76	AMERITAS GROUP	GENERAL	VISION AND DENTAL INSURANCE FOR AUGUST 2024
July 26, 2024	55164	\$ 2,040.00	CALIFORNIA DEPARTMENT OF TAX &	GENERAL	GENERAL TRANSACTIONS AND USE TAX FY 2024 - 2025
July 26, 2024	55165	\$ 12,804.01	CORBIN WILLITS SY'S INC.	WATER	RETURNING DOUBLE PAYMENT POSTED 7/1/2024 AND 7/2/2024
July 26, 2024	55166	\$ 15,700.09	FRESNO COUNTY SHERIFF	GENERAL, WATER	DISPATCH SERVICES AUGUST 2024
July 26, 2024	55167	\$ 1,805.97	MUTUAL OF OMAHA	GENERAL	LIFE, AD & D, LTS, STD INSURANCE FOR AUGUST 2024
July 26, 2024	55168	\$ 5,350.00	NHA ADVISORS, LLC	GENERAL, WATER, SEWER	MENDOTA CONTINUING DISCLOSURE COMPLIANCE 2021 AND 2022
July 26, 2024	55169	\$ 2,894.26	NORTHSTAR CHEMICAL	WATER	(850) SODIUM HYPOCHLORITE - 12.5 % MILL A
July 26, 2024	55170	\$ 408.91	PITNEY BOWES INC.	GENERAL, WATER, SEWER	(3) DM 300C/400C RED INK CARTRIDGE #765-9
July 26, 2024	55171	\$ 2,415.33	PURCHASE POWER	GENERAL, WATER, SEWER	POSTAGE METER REFILL 6/20/2024 - 6/21/2024 AND 7/10/2024 - 7/11/2024
July 26, 2024	55172	\$ 6,130.00	RRM DESIGN GROUP	GENERAL	CITY HALL AND POLICE STATION CONSTRUCTION - JULY 2024
July 26, 2024	55173	\$ 117.16	STATE OF CALIFORNIA	STREETS	SIGNALS AND LIGHTING BILLING APRIL 2024 AND JUNE2024
July 26, 2024	55174	\$ 450.00	TRANSUNION RISK AND ALTERNATIV	GENERAL	LAW ENFORCEMENT SEARCH SERVICES JUNE - DECEMBER 2024
July 26, 2024	55175	\$ 1,237.06	TRIANGLE ROCK PRODUCTS,LLC	STREETS	(3.99) ST 3/8 CM SC 3000 ENVIRONMENTAL FEE - AGG & ASPHALT AND (10.23) HMA SP 1/2 ENVIRONMENTAL FEE - AGG & ASPHALT
July 26, 2024	55176	\$ 200.00	UNITED HEALTH CENTERS	GENERAL	PRE-EMPLOYMENT PHYSICAL EXAM
July 26, 2024	55177	\$ 681.96	VULCAN MATERIALS COMPANY	STREETS	(7.27) 1/2 " HMA-SP, ENVIRONMENTAL FEE-AGG & ASPHALT
July 31, 2024	55178	\$ 166,027.00	CITY OF MENDOTA PAYROLL	GENERAL	PAYROLL TRANSFER 7/15/2024 - 7/28/2024
August 9, 2024	55209	\$ -	VOID	99 1025	Ck# 055209 Reversed
August 7, 2024	55179	\$ 139.99	CABRERA, CELESTE	GENERAL	COSTCO - SUPPLIES FOR EMPLOYEES RECOGNITION 6/13/24
August 7, 2024	55180	\$ 1,272.56	INDUSTRIAL CHEM LAB	GENERAL, SEWER, STREETS	(50) LD ROOT BEGONE POWDERED CITRUS CLEANER & DGREAS AND (4) GALLON ELIMINATOR SHIPPING & HANDLING
August 7, 2024	55181	\$ 500.00	PHO EVER PHOTO BOOTH	GENERAL	MECHANICAL BULL FOR NATIONAL NIGHT OUT AUGUST 2023
August 7, 2024	55182	\$ 760.00	RRM DESIGN GROUP	GENERAL	PROFESSIONAL SERVICE RENDERED MENDOTA COMMUNITY CENTER CONCEPTUAL PROGRAMMING
August 7, 2024	55183	\$ 2,953.82	KEVIN SMITH	GENERAL	EMPLOYEE RECOGNITION - RESTAURANT DEPOSIT, CHEF'S PURE PET, WINCO FOODS, AND JD MEAT COMPANY



CITY OF MENDOTA  
CASH DISBURSEMENTS  
07/17/2024 - 08/09/2024  
CK# 055120 - 055216

August 7, 2024	55184	\$ 490.16	USA BLUEBOOK	WATER	(3) HAYWARD SODIUM HYPOCHLORITE Z - BALL VALVE 1/2
August 7, 2024	55185	\$ 1,899.13	VESTIS GROUP, INC.	GENERAL, WATER, SEWER	PUBLIC WORKS UNIFORM SERVICE 3/14/2024, 5/2/2024, 5/16/2024, 5/23/2024, 5/30/2024, 6/6/2024, 6/13/2024, AND 6/27/2024
August 7, 2024	55186	\$ 133.45	CULIGAN WATER	GENERAL	(1) MONTHLY SERVICE FEE, (6) PURIFIED 5 GALLON, DEPOSIT, & FEE AND JUNE MONTHLY SERVICE FEES FOR (2) PURIFIED 5 GALLON
August 8, 2024	55187	\$ 673.43	ACME ROTARY BROOM SERVICE	STREETS	(7) EACH - 58" SCHWARZE AVALANCHE ALL PRO STRIP BRUSH SET
August 8, 2024	55188	\$ 391.17	ADT SECURITY SERVICES	GENERAL, WATER, SEWER	SECURITY SERVICE - WATER TREATMENT PLANT 8/4/24 - 9/3/2024 AND SECURITY SERVICES DMV & CITY HALL 8/13/24 - 9/12/2024
August 8, 2024	55189	\$ 3,032.84	AMAZON CAPITAL SERVICES, INC	GENERAL, WATER, SEWER	JULY ITEMS-TONER (2), MONITERS (3), POLICE DEPARTMENT OFFICE SUPPLIES AND JUNE ITEMS-TABLECLOTH, PROJECTOR
August 8, 2024	55190	\$ 1,131.81	AT&T MOBILITY	GENERAL	POLICE DEPARTMENT PHONE SERVICES 6/12/2024 - 7/11/2024
August 8, 2024	55191	\$ 10.38	AUTOZONE, INC.	GENERAL	(1) TURTLEWAX CAR WASH LIQUID ( POLICE DEPARTMENT )
August 8, 2024	55192	\$ 2.13	AVIDWATER, LLC	GENERAL	(7) BUSHING, REDUCER, 4" X 2" SPGXSOC ELBOW, BUSHING
August 8, 2024	55193	\$ 86.30	BELKORP AG LLC	STREETS, SEWER	(1)FUEL PUMP FOR LOADER
August 8, 2024	55194	\$ 6,390.22	BIG ASS HOLDING, LLC	GENERAL,	(1) ESSENCE FAN KIT, WIRED, SILVER AND WHITE, 100-125
August 8, 2024	55195	\$ 1,201.25	BSK ASSOCIATES	WATER	GENERAL EDT MONTHLY AND GENERAL EDT-2ND OTR TTHM & HAA5
August 8, 2024	55196	\$ 1,520.85	COMCAST BUSINESS	GENERAL	FRESNO SHERIFF TO MENDOTA PD CIRCUIT-JULY 2024
August 8, 2024	55197	\$ 1,308.36	CORBIN WILLITS SY'S INC.	GENERAL,WATER, SEWER	BILLABLE HOURS FOR NEW MOU CODES UPDATE WORKERS COM AND ENHANCEMENT & SERVICE FEES FOR AUGUST 2024
August 8, 2024	55198	\$ 494.00	DEPARTMENT OF JUSTICE	GENERAL	JUNE 2024- (8) FINGERPRINT APPS, (7) CHILD ABUSE & POB
August 8, 2024	55199	\$ 614.02	FASTSIGNS	GENERAL	(5)30" X 60"POLE BANNERS FOR VETERANS
August 8, 2024	55200	\$ 928.00	FRESNO CITY COLLEGE	GENERAL	(1) REGISTRATION-BASIC POLICE ACADEMY 1 SECT 29390
August 8, 2024	55201	\$ 71,962.00	FLAGSTAR FINANCIAL & LEASING LEASING LLC	WATER, SEWER	SOLAR GENERATING FACILITIES & INTERGRATED SWITCH GEAR
August 8, 2024	55202	\$ 102.00	FRESNO COUNTY AUDITR CONTROLL	GENERAL	FY 2011/2012 AND FY 2014/2015 TAX CERTIFIICATION FEES FOR PARCEL NUMBER 013-222-02,736 QUINCE ST MENDOTA CA
August 8, 2024	55203	\$ 55.00	GILDARDO RAMIREZ TRUJILLO	GENERAL	(1) PLANT
August 8, 2024	55204	\$ 197.95	GRAINGER INC.	WATER	(1) INGERSOLL PRESSURE SWITCH, AIR COMPRESSOR WATER PLANT
August 8, 2024	55205	\$ 749.90	GUTHRIE PETROLEUM INC	GENERAL, STREETS, WATER, SEWER	(2,1/5) AW 68 -10, (2,1/5) CHEV AW HYD 68 -10, (1,1/5) CHEV GST 68, (1,1/35) CHEV DELO G/L 8090-35, (1,1/5) CHEV AW HYD 68 -5
August 8, 2024	55206	\$ 325.00	INSYARATH, KHAMPHOU	GENERAL	MONTH OF JUNE 2024 STATS
August 8, 2024	55207	\$ 2,425.00	LIGHTHOUSE ELECTRICAL INC	SEWER	TROUBLESHOOT BUCKET IN MCC FOR AIRATOR, AND CHECKED ALL ELECTRICAL AND TERMINAL CONNCECTIONS TO RESET BREAKER
August 8, 2024	55208	\$ 26,608.53	PG&E	GENERAL, WATER, SEWER, STREETS	CITYWIDE UTILITES FOR 6/8/2024 - 7/9/2024
August 8, 2024	55209	\$ -	VOID		
August 8, 2024	55210	\$ 251.43	SUNBELT RENTALS, INC.	GENERAL	(2) 36" EVAP COOLING FAN 10912315 AND 10912316
August 8, 2024	55211	\$ 1,763.80	THE HOME DEPOT	GENERAL, STREETS, SEWER	(4) FASS ANVIL 3-6FT STEEL, (4) HUSKY ULTRA FLEX NON, (2) PALLET DEPOSIT, (35) PORTLAND TYPE I - II BLOCK
August 8, 2024	55212	\$ 1,284.24	VERIZON WIRELESS	GENERAL, WATER, SEWER	CITYWIDE CELL PHONE SERVICES 07/07/2024 - 08/06/2024
August 8, 2024	55213	\$ 45.68	CULIGAN WATER	GENERAL	JULY 2024- PURIFIED 5 GALLONS, EXCHANGE, DEPOSIT
August 8, 2024	55214	\$ 111.54	LAURA MEDINA	WATER	MO CUSTOMER REFUND FOR MED0045
August 8, 2024	55215	\$ 29.13	DENISE MUNOZ	WATER	MO CUSTOMER REFUND FOR MUN0011
August 8, 2024	55216	\$ 38.74	ANNA RIVAS	WATER	MO CUSTOMER REFUND FOR RIV0099

CITY OF MENDOTA  
 CASH DISBURSEMENTS  
 07/17/2024 - 08/09/2024  
 CK# 055120 - 055216

August 9, 2024	55217	\$ 725.98	AT&T	GENERAL, WATER, SEWER	AT&T PHONE SERVICE 6/25/2024 - 7/24/2024
August 9, 2024	55218	\$ 418.90	COLONIAL LIFE	GENERAL	LIFE INSURANCE PREMIUM FOR JULY 2024
August 9, 2024	55219	\$ 493.00	FRESNO COUNCIL OF GOVERNMENTS	GENERAL, WATER, SEWER	MEMBER FEES FOR 2024 - 2025
August 9, 2024	55220	\$ 15,834.53	FRESNO COUNTY SHERIFF	GENERAL, WATER	DISPATCH SERVICES FOR SEPTEMBER 2024 AND RMS-JMS ACCESS FEE FOR JULY 2024
August 9, 2024	55221	\$ 1,374.13	METRO UNIFORM	GENERAL	EMBROIDERY FOR NORA VALDEZ PO#16300 , (1)XFX CLASS,(1)MENS SS ICE POLO,(2)SHLDR PATCH, (1)P/C LSSH MNS,(2)P/C SSSH MNS
August 9, 2024	55222	\$ 399.96	UNION PACIFIC RAILROAD COMPANY	STREETS	10TH AND MARIE ST, MARIE ST, AND BELMONT AVE-AUGUST 2024
August 9, 2024	55223	\$ 10,616.56	BANKCARD CENTER	GENERAL, WATER, SEWER	CREDIT CARD EXPENSES 6/26/2024-7/23/2024 TRAVEL REQUEST AND EXPENSES CLAIMS,DC FAN WATER PLANT & OFFICE FURNITURE
August 9, 2024	55224	\$ 45,708.63	SURVEILLANCE INTEGRATION	GENERAL, WATER, SEWER	CITY OF MENDOTA COMMUNITY VIDEO 40 PERCENT DOWN
August 9, 2024	55225	\$ 494.33	VALLEY FARM SUPPLY STORES INC.	GENERAL, STREETS	(4) STIHL CHAIN .050 3/8", (1) STIHL 112" BAR, (5) STIHL CHAIN LOOP 3/8", (2)STIHL CHAIN LOOP 3/8", (1) STIHL 14" BAR 3/8"
August 9, 2024	55226	\$ 66.96	WECO	GENERAL, WATER, SEWER	RENTAL CYL ACETYLENE # 4, OXYGEN D, OXYGEN K, JULY2024

\$ 1,011,073.35



# CITY OF MENDOTA

*"Cantaloupe Center Of The World"*

August 12, 2024

Robert Phipps  
Interim Executive Director  
Fresno Council of Governments  
2035 Tulare Street, Suite 201  
Fresno, CA 93721

Subject: Support for the Fresno County Safe Routes to School Safety Action Plan

Dear Mr. Phipps,

The City of Mendota strongly supports the application by the Fresno Council of Governments (Fresno COG) to the US Department of Transportation's (USDOT) FY2024 Safe Streets and Roads for All (SS4A) Planning Grant for the *Fresno County Safe Routes to School (SRTS) Safety Action Plan*.


The City of Mendota understands the Safety Action Plan will include outreach to school districts and communities to develop a robust list of safe routes to school projects and identify strategies and goals to reduce pedestrian and bicyclist injuries and fatalities. The plan aligns with the USDOT SS4A Planning Grant criteria by including an oversight committee, which will be the existing Fresno COG SRTS Subcommittee that is comprised of mayors and will include school district representatives and additional stakeholders. The plan also aligns with SS4A by including a safety analysis that will inform recommended projects and including extensive outreach to Fresno County school districts and communities. This work will build off the previous and ongoing outreach effort to school district that Fresno COG began in 2023.

This plan will benefit a federally designated Area of Persistent Poverty, Historically Disadvantaged Community, and Opportunity Zone, as well as a state designated Disadvantaged Community, Economically Distressed Area, and Low-Income Community. The plan would help towards addressing high rates of pedestrian and bicyclist serious injuries and fatalities in a County that has persistently ranked high.

Fresno COG is requesting \$400,000.00 in grant funding for the Fresno County SRTS Action Plan. Fresno COG would also contribute \$100,000.00 in local matching funds towards the plan.

The City of Mendota would like to thank USDOT for its consideration and welcomes the opportunity to support Fresno COG in the pursuit of this plan.

Sincerely,

  
Victor Martinez, Mayor  
City of Mendota

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** CELESTE CABRERA-GARCIA, CITY CLERK  
**VIA:** CRISTIAN GONZALEZ, CITY MANAGER  
**SUBJECT:** APPROVING THE CONSULTANT SERVICES AGREEMENT AND PROPOSAL FROM PROVOST & PRITCHARD CONSULTING GROUP FOR ONGOING WEBSITE MANAGEMENT SERVICES  
**DATE:** AUGUST 20, 2024

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**ISSUE**

Shall the City Council adopt Resolution No. 24-44, approving the Consultant Services Agreement and Proposal from Provost & Pritchard Consulting Group for ongoing website management services?

**BACKGROUND**

In 2019, the City of Mendota (“City”) was awarded funding through the State of California’s Senate Bill 2 (“SB2”) Planning Grant, to fund activities that will increase access to housing, including updating the City’s website. In late 2023, the City contracted Provost & Pritchard Consulting Group (the “Contractor”) to update the City’s website, and the Contractor has completed the update as of June 28, 2024.

**ANALYSIS**

Websites require hosting and maintenance services by specialized individuals to ensure their security and upkeep. The Contractor has submitted a Consultant Services Agreement and Proposal to provide ongoing website management services including hosting, conducting routine maintenance checks to ensure site functionality, and assisting the City with content updates. The Contractor will perform the aforementioned services on a time and materials basis and will invoice the City monthly for fees as they are accrued.

It is the desire of the City to directly retain the Contractor and dispense with the competitive bidding requirements contained in Mendota Municipal Code (“MMC”) Chapter 2.48, to provide the described ongoing website management services as they have specialized experience with the City’s website since it was created by the Contractor and due to quality of work considerations. Pursuant to MMC section 2.48.090, subdivision (E), the City may dispense with competitive bidding requirements where there are “limitations on the source of supply, necessary restrictions in specifications, necessary standardization, quality considerations or other valid reasons for proceeding without competitive bidding...”

**FISCAL IMPACT**

The Contractor will perform the aforementioned services on a time and materials basis and will invoice the City monthly for fees as they are accrued, with a not to exceed annual estimate of

\$5,500.00. The fee budget will increase by 5%, annually beginning in Fiscal Year 2025-2026, unless otherwise communicated. The fees will be expended from the City's General, Water, and Sewer Funds.

**RECOMMENDATION**

Staff recommends that the City Council adopt Resolution 24-44, approving the Consultant Services Agreement and Proposal from Provost & Pritchard Consulting Group for ongoing website management services.

**Attachments:**

1. Resolution No. 24-44
2. Exhibit "A" – Consultant Services Agreement
3. Exhibit "B" - Proposal

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**RESOLUTION NO. 24-44**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENDOTA APPROVING THE CONSULTANT SERVICES AGREEMENT AND PROPOSAL FROM PROVOST & PRITCHARD CONSULTING GROUP FOR ENGINEERING SERVICES FOR ONGOING WEBSITE MANAGEMENT SERVICES**

**WHEREAS**, in 2019, the City of Mendota (“City”) was awarded funding through the State of California’s Senate Bill 2 (“SB2”) Planning Grant, to fund activities that will increase access to housing, including updating the City’s website; and

**WHEREAS**, the City contracted Provost & Pritchard Consulting Group (the “Contractor”) to update the City’s website, and the Contractor has completed the update as of June 28, 2024; and

**WHEREAS**, the City intends to retain the Contractor to provide ongoing website management services, including hosting, conducting routine maintenance checks to ensure site functionality, and assisting the City with content updates; and

**WHEREAS**, the Contractor has submitted a Consultant Services Agreement and Proposal that is acceptable to City.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mendota that the Consultant Services Agreement and Proposal submitted by Provost & Pritchard Consulting Group are hereby approved in substantially the forms attached hereto as Exhibit “A” and “B,” respectively, and that the City Manager, or his designee, is hereby authorized to execute all documents required to effect each agreement.

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 20<sup>th</sup> day of August, 2024, by the following vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

\_\_\_\_\_  
Celeste Cabrera-Garcia, City Clerk

# **EXHIBIT A**

# CONSULTANT SERVICES AGREEMENT

CSA NO:

<u>City of Mendota</u> Client/Agency	<u>N/A</u> Proposal No.
<u>Cristian Gonzalez</u> Attention	<u>559-655-3291 x 105</u> Telephone
<u>City of Mendota</u> Bill to	<u>cgonzalez@ci.mendota.ca.us</u> Email
<u>643 Quince Street</u> Billing Address	<u>Ongoing Website Management</u> Project Title
<u>Mendota, CA 93640</u> City, Zip Code	<u>Mendota, Fresno County, California</u> Location

## DESCRIPTION OF SERVICES

See attached proposal dated July 1, 2024 “**Proposal for Ongoing Website Management for the City of Mendota: Website Ongoing Management, Mendota, California**”

The provisions set forth below and on the following paragraphs 1 through 42 are incorporated into and made a part of this Agreement. In signing, the Client acknowledges that they have read and approved all such terms and hires Provost & Pritchard Engineering Group, Inc., dba Provost & Pritchard Consulting Group, (Consultant) to perform the above described services.

## TERMS AND CONDITIONS

Client and Consultant agree that the following terms and conditions shall be part of this agreement:

1. In providing services under this Agreement, the Consultant shall perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality. The Consultant makes no warranty, express or implied, as to its professional services rendered under this Agreement.
2. Client acknowledges that Consultant is not responsible for the performance of work by third parties including, but not limited to, the construction contractor and its subcontractors.
3. Client agrees that if Client requests services not specified in the scope of services described in this agreement, Client will pay for all such additional services as extra services, in accordance with Consultant's billing rates utilized for this contract.

## DOCUMENTS

4. Client acknowledges that all reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by Consultant (collectively Work Product) are instruments of service which shall remain the property of Consultant and may be used by Consultant without the consent of Client. Consultant shall retain all common law, statutory law and other rights, including copyrights. Consultant grants Client a perpetual, royalty-free fully paid-up, nonexclusive and irrevocable license to copy, reproduce perform, dispose of, use and re-use the Work Product in connection with the Project, in whole or in part, and to authorize others to do so for the benefit of Client. Client acknowledges that its right to utilize Work Product pursuant to this agreement will continue

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only so long as Client is not in default, pursuant to the terms and conditions of this agreement, and Client has performed all its obligations under this agreement.

5. Client agrees not to reuse Work Product, in whole or in part, for any project other than the project that is the subject of this agreement. Client further agrees to waive all claims against Consultant resulting in any way from any unauthorized changes or unauthorized reuse of the Work Product for any other project by anyone on Client's behalf. Client agrees not to use or permit any other person to use versions of Work Product which are not final and which are not signed and stamped or sealed by Consultant. Client shall be responsible for any such use of non-final Work Product. Client hereby waives any claim for liability against Consultant for use of non-final Work Product. If a reviewing agency requires that check prints be submitted with a stamp or seal, those shall not be considered final for purposes of this paragraph.
6. In the event Client (1) makes, agrees to, authorizes, or permits changes in Work Product, or (2) makes, agrees to, authorizes, or permits construction of such unauthorized changes, which changes are not consented to in writing by Consultant, or (3) does not follow recommendations prepared by Consultant pursuant to this agreement, resulting in unauthorized changes to the project, Client acknowledges that the unauthorized changes and their effects are not the responsibility of Consultant. Client agrees to release Consultant from all liability arising from such unauthorized changes, and further agrees to defend, indemnify and hold harmless Consultant, its officers, directors, employees and subconsultants from and against all claims, demands, damages or costs, including attorneys' fees, arising from such changes.
7. Under no circumstances shall delivery of Work Product for use by the Client be deemed a sale by the Consultant, and the Consultant makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the Consultant be liable for indirect or consequential damages as a result of the Client's unauthorized use or reuse of the Work Product.
8. The Client is aware that differences may exist between electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by the Consultant and electronic files, the signed sealed hard-copy documents shall govern.

## LIMITATIONS

9. Consultant makes no representations concerning soils or geological conditions unless specifically included in writing in this agreement, or by amendments to this agreement. If Consultant recommends that Client retain the services of a Geotechnical Engineer and Client chooses to not do so, Consultant shall not be responsible for any liability that may arise out of the making of or failure to make soils or geological surveys, subsurface soils or geological tests, or general soils or geological testing.
10. Client acknowledges that, unless specifically stated to the contrary in the proposal's description of services to be provided, Consultant's scope of services for this project does not include any services related in any way to asbestos and/or hazardous or toxic materials. Should Consultant or any other party encounter such materials on the job site, or should it in any other way become known that such materials are present or may be present on the job site or any adjacent or nearby areas which may affect Consultant's services, Consultant may, at its option, suspend or terminate work on the project until such time as Client retains a qualified contractor to abate and/or remove the asbestos and/or hazardous or toxic materials and warrant that the job site is free from any hazard which may result from the existence of such materials.

## INDEMNIFICATION

11. To the fullest extent allowed by law, Consultant will indemnify and hold harmless, but shall have no duty to defend Client, its officers, directors, employees, and agents (collectively, the "Client indemnities") from, for and against any and all claims, demands, damages, losses, expenses, liabilities, and penalties arising out of or relating to the Project, but only to the extent caused by the negligent or other wrongful acts or omissions of Consultant, its subconsultants, or any person or entity for whose acts or omissions any of them are responsible, or by the failure of any such party to perform as required by this Agreement. To the fullest extent allowed by law, Client will indemnify and hold harmless, but shall have no duty to defend Consultant and its officers, directors, employees and agents from, for and against any and all claims, demands, damages, losses, expenses, liabilities and penalties arising out of or relating to the Project, but only to the extent caused by the negligent or other wrongful acts or omissions of Client or any person or entity for whose acts or omissions it is responsible, or by the failure of any such party to perform as required by

this Agreement. The obligations and rights of this Section are in addition to other obligations and rights of indemnity provided under this Agreement or applicable law.

## FINANCIAL

12. All fees and other charges due Consultant will be billed monthly and shall be due at the time of billing unless specified otherwise in this agreement. If Client fails to pay Consultant within sixty (60) days after invoices are rendered, Consultant shall have the right in its sole discretion to consider such default in payment a material breach of this entire agreement, and, upon written notice, Consultant's duties, obligations and responsibilities under this agreement may be suspended or terminated for cause pursuant to Sections 26 through 31. In such event, Client shall promptly pay Consultant for all outstanding fees and charges due Consultant at the time of suspension or termination including all costs and expenses incurred in the performance of services up to suspension or termination.
13. Consultant shall not be liable to Client for any costs or damages that may result from the termination or suspension of services under this agreement due to Client's failure to pay Consultant invoices in accordance with the terms of this paragraph. In the event that Consultant agrees to resume terminated or suspended services after receiving full payment of all late invoices, Client agrees that time schedules and fees, as applicable, related to the services will be equitably adjusted to reflect any delays or additional costs caused by the termination or suspension of services.
14. In all cases where the proposal calls for payment of a retainer, that payment shall be made by Client to Consultant prior to commencement of services under this agreement. Upon receipt of retainer payment, the Consultant shall commence services as provided for under this Agreement. Unless otherwise provided for in the project proposal, such retainer shall be held by Consultant throughout the duration of the contract, and shall be applied to the final project invoice, and to any other outstanding AR, including late payment charges, on the project. Any amount of said retainer in excess of the final invoice and other outstanding AR shall be returned to the Client within 30 days of issuance of the final project invoice.
15. Client agrees that all billings from Consultant to Client will be considered correct and binding on Client unless Client, within ten (10) days from the date of receipt of such billing, notifies Consultant in writing of alleged inaccuracies, discrepancies, or errors in billing. In the event of a dispute over any billing or portion of billing, Client agrees to pay the undisputed portion of any billings in accordance with the payment terms set forth in Section 12.
16. Client agrees to pay a monthly late payment charge, which will be the lesser of one and one half percent (1-1/2%) per month or a monthly charge not to exceed the maximum legal rate, which will be applied to any unpaid balance commencing thirty (30) days after the date of the billing. Client acknowledges that payments applied first to unpaid late payment charges and then to unpaid balances of invoices.
17. In the event Consultant's fee schedule changes due to any increase of costs such as the granting of wage increases and/or other employee benefits to field or office employees or any taxes or fees imposed by local, state, or federal government on consultants' fees during the lifetime of this agreement, the new fee schedule shall apply to all subsequent work on time-and-materials contracts.
18. If payment for Consultant's services is to be made on behalf of Client by a third party lender, Client agrees that Consultant shall not be required to indemnify the third party lender, in the form of an endorsement or otherwise, as a condition to receiving payment for services. Client agrees to reimburse Consultant for all collection agency fees, legal fees, court costs, reasonable consultant staff costs and other expenses paid or incurred by Consultant in the event that collection efforts become necessary to enforce payment of any unpaid billings due to Consultant in connection with the services provided in this agreement.

## LIMITATION OF LIABILITY

19. **Notwithstanding any other provisions of this Agreement to the contrary, the aggregate liability of the Consultant under this Agreement, whether for breach of contract, tort, strict liability or any other legal theory, will not exceed the total amount of Consultant's compensation for performing services under this Agreement or \$50,000, whichever is greater, however this limitation of Consultant's liability does not apply to third-party claims, or to the Client's reasonable attorneys' fees and expert witnesses' fees and litigation expenses arising out of or related to such third-party claims for which Consultant is liable.**

## DISPUTE RESOLUTION

20. In an effort to resolve any conflicts or disputes that arise regarding performance under this agreement by either party, Client and Consultant agree that all such disputes shall be submitted to nonbinding mediation, using a mutually agreed upon mediation services experienced in the resolution of construction disputes. Unless the parties mutually agree otherwise, such mediation shall be a pre-condition to the initiation of any litigation. The parties further agree to include a similar mediation provision in their agreements with other independent contractors and consultants retained for the project and require them to similarly agree to these dispute resolution procedures. This provision shall not be interpreted to restrict the right of either party to file an action in a court of law, in the County of Fresno, State of California, having appropriate jurisdiction or to preclude or limit the Consultant's right to record, perfect or to enforce any applicable lien or Stop Notice rights.

## CONSTRUCTION PROJECTS

21. If the scope of services contained in this agreement does not include construction phase services for this project, Client agrees that such construction phase services will be provided by Client or by others. Client assumes all responsibility for interpretation of the contract documents and for construction observation and supervision and waives any claim against Consultant that may in any way be connected thereto. In addition, Client agrees to indemnify and hold Consultant harmless from any loss, claim, or cost, including reasonable attorneys' fees and costs of defense, arising or resulting from the performance of such services by other persons or entities and from any and all claims arising from the modification, clarification, interpretation, adjustments or changes made to the contract documents to reflect changed field or other conditions, except for claims arising from the negligence or other wrongful acts of Consultant, its employees, its subconsultants, or any other person or entity for which Consultant is responsible.
22. Client agrees to include provisions in its contract with the construction contractor to the effect that in accordance with generally accepted construction practices, the construction contractor will be required to assume sole and complete responsibility for job site conditions during the course of construction of the project, including safety of all persons and property, and that this requirement shall apply continuously and not be limited to normal working hours. Neither the professional activities of Consultant nor the presence of Consultant or its employees or subconsultants at a construction site shall relieve the contractor and its subcontractors of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and applicable health or safety requirements of any regulatory agency or of state law.
23. Client agrees to require its contractor and subcontractors to review the plans, specifications and documents prepared by Consultant prior to the commencement of construction phase work. If the contractor and/or subcontractors believe there are deficiencies, conflicts, errors, omissions, code violations, or other deficiencies in the plans, specifications and documents prepared by Consultant, contractors shall notify Client so those deficiencies may be corrected or otherwise addressed by Consultant prior to the commencement of construction phase work.
24. If, during the construction phase of the project, Client discovers or becomes aware of changed field or other conditions which necessitate clarifications, modifications or other changes to the plans, specifications, estimates or other documents prepared by Consultant, Client agrees to notify Consultant and, at Client's option, retain Consultant to prepare the necessary changes or modifications before construction activities proceed. Further, Client agrees to require a provision in its construction contracts for the project which requires the contractor to promptly notify Client of any changed field or other conditions so that Client may in turn notify Consultant pursuant to the provisions of this paragraph.
25. If, due to the Consultant's error, omission or negligence, a required item or component of the Project is omitted from the Consultant's construction documents, the Consultant shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. The Consultant will not be responsible for any cost or expense that enhances the value of the Project.

## SUSPENSION AND TERMINATION

26. If the Project or the Consultant's services are suspended by the Client for more than thirty (30) consecutive calendar days, the Consultant shall be compensated for all services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of services, the Client shall compensate the

- Consultant for expenses incurred as a result of the suspension and resumption of its services, and the Consultant's schedule and fees for the remainder of the Project shall be equitably adjusted.
27. If the Consultant's services are suspended for more than ninety (90) days, consecutive or in the aggregate, the Consultant may terminate this Agreement upon giving not less than five (5) calendar days' written notice to the Client.
  28. If the Client is in breach of the payment terms or otherwise is in material breach of this Agreement, the Consultant may suspend performance of services upon five (5) calendar days' notice to the Client. The Consultant shall have no liability to the Client, and the Client agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by the Client. Upon receipt of payment in full of all outstanding sums due from the Client, or curing of such other breach that caused the Consultant to suspend services, the Consultant shall resume services, and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.
  29. Client acknowledges Consultant has the right to complete all services included in this agreement. In the event this agreement is terminated before the completion of all services, unless Consultant is responsible for such early termination, Client agrees to release Consultant from all liability for services not performed or completed by Consultant and from liability for any third-party reliance, use, interpretation or extrapolation of Consultant's work product. In the event all or any portion of the services by Consultant are suspended, abandoned, or otherwise terminated, Client shall pay Consultant all fees and charges for services provided prior to termination, not to exceed the contract limits specified herein, if any. Client acknowledges if the project services are suspended and restarted, there will be additional charges due to suspension of the services which shall be paid for by Client as extra services pursuant to Section 26. Client acknowledges if project services are terminated for the convenience of Client, Consultant is entitled to reasonable termination costs and expenses, to be paid by Client as extra services pursuant to Section 31.
  30. The Client may terminate this Agreement for the Client's convenience and without cause upon giving the Consultant not less than seven (7) calendar days' written notice.
  31. In the event of termination of this Agreement by either party, Consultant shall invoice Client for all outstanding services and expenses reasonably incurred by the Consultant in connection with the orderly termination of this Agreement, including but not limited to demobilization, reassignment of personnel, associated overhead costs and all other expenses directly resulting from the termination. The Client shall within thirty (30) calendar days of termination pay the Consultant for all services rendered and all reimbursable costs incurred by the Consultant up to the date of termination, in accordance with the payment provisions of this Agreement.

## OTHER

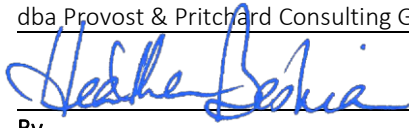
32. This agreement shall be binding upon the heirs, executors, administrators, successors and assigns of Client and Consultant.
33. This agreement shall not be assigned by either Client or Consultant without the prior written consent of the other.
34. Consultant's or Client's waiver of any term, condition or covenant shall not constitute the waiver of any other term, condition or covenant. Consultant's or Client's waiver of any breach of this agreement shall not constitute the waiver of any other breach of the Agreement.
35. Client and Consultant agree that if any term or provision of this Agreement is determined to be illegal, in conflict with any law, void or otherwise unenforceable, and if the essential terms and provisions of this Agreement remain unaffected, then the validity of the remaining terms and provisions will not be affected and the offending provision will be given the fullest meaning and effect allowed by law.
36. This agreement shall be governed by and construed in accordance with the laws of the State of California. The Client agrees and consents to the exclusive jurisdiction of the courts of the State of California for all purposes regarding this Agreement and further agrees and consents that venue of any action brought hereunder shall be exclusively in the County of Fresno, State of California.
37. Within the limits of the approved scope and fee, Consultant may engage the services of any subconsultants when, in the Consultant's sole opinion, it is appropriate to do so. Such subconsultants may include testing laboratories, geotechnical engineers and other specialized consulting services deemed necessary by the Consultant to carry out the scope of the Consultant's services.

- 38. Consultant shall be entitled to immediately, and without notice, suspend the performance of any and all of its obligations pursuant to this agreement if Client files a voluntary petition seeking relief under the United States Bankruptcy Code or if there is an involuntary bankruptcy petition filed against Client in the United States Bankruptcy Court, and that petition is not dismissed within fifteen (15) days of its filing. Any suspension of services made pursuant to the provisions of this paragraph shall continue until such time as this agreement has been fully and properly assumed in accordance with the applicable provisions of the United States Bankruptcy Code and in compliance with final order or judgment issued by the Bankruptcy Court.
- 39. This agreement shall not be construed to alter, affect or waive any design professional's lien, mechanic's lien or stop notice right, which Consultant may have for the performance of services pursuant to this agreement. Client agrees to provide to Consultant the current name and address of the record owner of the property upon which the project is to be located. Client also agrees to provide Consultant with the name and address of any and all lenders who may loan money on the project and who are entitled to receive a preliminary notice.
- 40. Consultant shall not be liable for damages resulting from the actions or inactions of governmental agencies including, but not limited to, permit processing, environmental impact reports, dedications, general plans and amendments thereto, zoning matters, annexations or consolidations, use or conditional use permits, project or plan approvals, and building permits. Client agrees that it is the responsibility of Client to maintain in good standing all governmental approvals or permits and to timely apply for any necessary extensions thereof.
- 41. Consultant and Client each agree to waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with paragraphs 26 through 31, except for termination expenses provided for in said paragraph 31. Client further agrees that to the fullest extent permitted by law, Consultant shall not be liable to Client for any special, indirect or consequential damages whatsoever, whether caused by Consultant's negligence, errors, omissions, strict liability, breach of contract, breach of warranty or other cause or causes whatsoever, including but not limited to, loss of use of equipment or facility, and loss of profits or revenue.
- 42. This Agreement is the entire Agreement between the Client and the Consultant. It supersedes all prior communications, understandings and agreements, whether oral or written. Amendments to this Agreement must be in writing and signed by both the Client and the Consultant.

City of Mendota  
\_\_\_\_\_  
**Client/Agency**

By  
\_\_\_\_\_  
**Name**

Title  
\_\_\_\_\_  
**Date Signed**

Provost & Pritchard Engineering Group, Inc.,  
dba Provost & Pritchard Consulting Group  
\_\_\_\_\_  
  
By  
\_\_\_\_\_  
Heather Bashian, PE 73075  
**Name**

Director of Operations  
\_\_\_\_\_  
**Title**

July 1, 2024  
\_\_\_\_\_  
**Date Signed**

## **EXHIBIT B**

# PROVOST&PRITCHARD CONSULTING GROUP

455 W Fir Ave • Clovis, CA 93611 • (559) 449-2700  
www.provostandpritchard.com

July 1, 2024

Cristian Gonzalez  
City of Mendota  
643 Quince Street  
Mendota, CA 93640

**Subject: Proposal for Website Services for City of Mendota: On-Going Website Management, Mendota, California**

Dear Cristian Gonzalez:

Thank you for the opportunity to submit this proposal to provide website services for the subject project. This proposal discusses our understanding of the project, recommends a scope of services together with associated fees, deliverables and approximate schedules, sets forth our assumptions and discusses other services that may be of interest as the project proceeds.

## PROJECT UNDERSTANDING

The City of Mendota has a website to host information and documents, including city council agendas and other notices. The website is accessible to the public and serves as a tool for communication with stakeholders. The City of Mendota is looking to transfer website management services to Provost & Pritchard Consulting Group (P&P). This proposal includes ongoing website management services.

## SCOPE OF SERVICES

Our proposed scope of work for this proposal is described below.

### PHASE WEB: (WEBSITE MANAGEMENT)

- Website Management– P&P will provide ongoing website management services, including hosting, conducting routine maintenance checks to ensure site functionality, and assisting with content updates as directed by the client.

## PROFESSIONAL FEES

We will perform the services in this Phase on a time and materials basis, in accordance with our Standard Fee Schedule in effect at the time services are rendered. These fees will be invoiced monthly as they are accrued, and our total fees, inclusive of reimbursable expenses, will not exceed our estimate of \$5,500 without additional authorization. The fee budget will increase by 5%, annually beginning in Fiscal Year 2025-26 (FY26), unless otherwise communicated.

This proposal includes one year of service beginning July 1, 2024, for Fiscal Year 2024-25 (FY25).

\\ppeng.com\pzdata\clients\Mendota\_City-of-3336\3336240---On-Going Website Mgmt\City of Mendota Website Mgmt.docx

## SCHEDULE

Provost & Pritchard is presently hosting and managing the City of Mendota's website after the redesign and launch on June 28, 2024. Once we receive an executed copy of this Proposal together with the attached CSA and are authorized to proceed, we will continue with ongoing website management and hosting services.

## ASSUMPTIONS

Ongoing website management and hosting services assumes an estimated average of 3 - 4 hours per month to conduct monthly website maintenance checks and conduct website updates, design, and page additions/layout adjustments as directed by the client.

## ADDITIONAL SERVICES

The following services are not included in this proposal, however, these and others can be provided at additional cost, upon request.

- Public outreach and communications campaign strategy and planning
- Project highlight sheets, one-pagers, informational flyers, newsletters, mailers
- Graphic design, layout, and copywriting
- Event planning and execution
- Email marketing and communications
- Video production
- Social media management
- ArcGIS StoryMaps

## TERMS AND CONDITIONS

In order to convey a clear understanding of our mutual responsibilities under this proposal, our standard CSA is attached. Please sign both of these documents and mail or email a copy to our office. These documents will serve as our Notice to Proceed. This proposal is valid for 30 days from the date above.

Sincerely Yours,  
Provost & Pritchard Consulting Group



Rebecca Quist  
SENIOR SPECIALIST



Heather Bashian PE C 73075  
DIRECTOR OF OPERATIONS

## TERMS AND CONDITIONS ACCEPTED

By City of Mendota

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** CRISTIAN GONZALEZ, CITY MANAGER  
**SUBJECT:** APPROVING THE PROPOSAL SUBMITTED BY GERALD MELE & ASSOCIATES, INC. FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE MENDOTA COMMUNITY CENTER PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS  
**DATE:** AUGUST 20, 2024

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**ISSUE**

Shall the City Council adopt Resolution No. 24-45, approving the proposal submitted by Gerald Mele & Associates, Inc. for architectural and engineering services for the Mendota Community Center project and authorizing the City Manager to execute all necessary documents?

**BACKGROUND**

On May 26, 2024, the City of Mendota (“City”) issued a Request for Qualifications (“RFQ”) from architectural and engineering firms for consulting services for the Mendota Community Center project (the “Project”) with the goal of contracting a firm to provide architectural and engineering services for the Project. The RFQ was included on the City’s website and a public notice requesting proposals from qualified firms was published in The Fresno Bee, The Business Journal, and the Firebaugh-Mendota Journal in accordance with Mendota Municipal Code (“MMC”) section 2.48.120(C). On June 14, 2024, the City issued RFQ Addendum No. 1 that included responses to questions that had been submitted to the City regarding the RFQ.

**ANALYSIS**

A total of four (4) firms submitted proposals by the deadline of June 18, 2024, and submitted any additional information as requested by City staff. Staff met with the top two (2) firms that submitted the most qualified and responsive proposal to further discuss and negotiate the details of their submittals.

Gerald Mele & Associates, Inc. (“GMA”) was favored by City staff for their expertise in metal buildings, which aligns with the Community Center's design concept. They showcased their previous metal building projects, proving their capability to meet construction regulations and aesthetic standards. Additionally, GMA's bid was the lowest, and they are a local company based in Fresno, CA.

Based on all of the information received, staff recommends that the City Council approve the proposal submitted by GMA. A copy of the proposal is attached to this staff report. The proposal offers all of the items that were required as part of the proposal, it includes additional features that were not explicitly requested and is the lowest cost proposal submitted overall.

**FISCAL IMPACT**

A total of \$576,875.00 from the General Fund will be expended.

**RECOMMENDATION**

Staff recommends that the City Council adopt Resolution No. 24-45, approving the proposal submitted by Gerald Mele & Associates, Inc. for architectural and engineering services for the Mendota Community Center project and authorizing the City Manager to execute all necessary documents.

**Attachments:**

1. Gerald Mele & Associates, Inc. Proposal
2. Resolution No. 24-45



August 15, 2024

Cristian Gonzalez  
City of Mendota  
643 Quince Street  
Mendota, CA 93640

Re: Mendota Community Center

Mr. Gonzalez,

Gerald Mele & Associates, Inc. (GMA) has reviewed the scope of work outlined in the Request for Qualifications for the new Community Center. We are submitting the following proposal for architectural and engineering (A&E) services and Project Management to complete the scope of services outline below.

**SCOPE OF WORK:**

GMA understands the scope of work to be the following:

- Construct new 12,000 to 15,000 pre-engineered metal building to create a new Community Center in Rojas-Pierce Park.
- The primary building functions will include multi-use room for sport and functions, fitness area, reception and administration office, breakout rooms classroom, computer room, community kitchen, and support spaces.
- Site revisions to accommodate the new building.

**SCOPE OF SERVICES:**

GMA and Consulting Engineers retained by GMA will work with the City of Mendota to provide the following:

**Task 1: Planning and Schematic Design**

Develop a conceptual design and base Project plan with confirmation with City and stakeholders. Upon completion refine the Project plan to the schematic level for that final client approval and permit processing. Includes 1 working Project status meeting to review schematic drawings (remote), 1 draft final design review meeting and presentation, and 1 community planning meeting. Prepare color Renderings and models required to convey building and site design.

Develop preliminary project schedule and estimate of the Cost of the Work based on current area, volume, or similar conceptual estimating techniques. The estimate of the Cost of the Work shall include contractor's general conditions costs, overhead, profit, price escalation, reasonable value of labor, materials, and equipment. GMA will work with the City to determine additional costs such as off-site improvements, utility connections/upgrades, financing, and contingencies. GMA does not have control over the cost of labor, materials, or equipment, or the Contractor's methods of determining bid prices, market or negotiation conditions. If the estimate of the Cost of the Work exceeds the City's project budget, GMA shall evaluate and make appropriate recommendations to the City to adjust project size, quality or budget.

## **Task 2: Design Development and Construction Documents**

**Subtask 2.1: Design Development:** Prepare Design Development level drawings and specifications. Based on the schematic design documents and Project budget, develop the building systems for the Project. In the design development tasks, the architectural and engineering team will design a layout of the basic building systems. Including 1 design development progress/coordination meeting (remote) and 1 meeting to review the design development package.

Schedule and estimate of the Cost of the Work shall be updated at the end of the Design Development phase to reflect drawings and specifications.

**Subtask 2.2: Construction Documents:** Prepare working drawings, specifications, calculations, and details as required for scope of work. Construction Documents will be suitable for bidding, permitting, and construction. Update construction estimate based on Construction Drawings. Based on the approved design development drawings, specifications, and the construction cost estimate, proceed with the preparation of the Construction Documents. Includes 1 meeting to review City team comments to the 90% construction document set.

Schedule and estimate of the Cost of the Work shall be updated at the end of the Construction Document phase to reflect drawings and specifications.

**Subtask 2.3: Permitting:** Submit the 100% construction documents to the City Building Department (city to review internally), Fire Department, and Health Department for plan check review at the end of the construction document task. Respond to the plan check comments received in writing and prepare documentation to achieve permit-ready status. Includes 4 meeting to review plan check comments with all agencies as needed.

## **Task 3: Bidding Phase**

Lead on the City's behalf during the final contract phase to advertise and obtain contractor bids. Lead pre-bid conference, evaluating and advising the City and with regards to substitution requests, and responding to questions from prospective bidders in the form of an addendum. Review, prepare bid analyses, and make recommendations to City on bid selection. Includes 1 pre-bid conference with prospective bidders/subcontractors meeting and 1 bid opening meeting.

## **Task 4: Construction and Project Completion**

**Subtasks 4.1: Construction Administration and Project Management:** Lead on the City's behalf during the construction phase by reviewing and responding to contractor submittals and requests for additional information, reviewing and responding to requests by the contractor for changes in the work, observing and advising regarding the construction progress, conformance to the contract documents, reviewing and approving pay applications. Project Management tasks to include management of project schedule, project budget, providing weekly project status reports, coordinate procurement and retention of professional services outside the contractor's scope or scope outlined in this proposal. Attend and lead construction progress meetings and preparation of a punch list and document substantial completion and closeout of the project. Includes 1 pre-construction meeting, on-site Project meetings/construction observations meetings as needed, 1 preliminary punch list walk-through meeting, and 1 final construction completion meeting.

Subtask 4.2: Record Drawings and Project Closeout: Prepare a set of record drawings to include the revisions made during construction to provide the City with a complete record of the Project as completed.

**SERVICES INCLUDED BY CONSULTANTS**

The following services are included in this proposal:

- Topographical Survey: Blair, Church & Flynn
- Geotechnical Engineering Investigation: BSK Associates
- Architecture: GMA
- Structural Engineering (Foundation Only, PEMB by others): GMA
- Mechanical Engineering: Lawrence Engineering Group
- Plumbing Engineering: Lawrence Engineering Group
- Fire Sprinkler Design: Lawrence Engineering Group
- Fire Flow Testing: Lawrence Engineering Group
- Electrical Engineering: Chen Engineers
- Low Voltage Distribution (conduits/pathways): Chen Engineers
- Solar Design: Chen Engineers
- Civil Engineering: Blair, Church & Flynn
- Landscape Architect: Blair, Church & Flynn
- Project Management: GMA

**COMPENSATION**

Compensation for the services described above shall be a lump sum of \$576,875

**Fee Breakdown**

Task 1: Planning / Schematic Design	
• Subtask 1.1: Schematic Design	\$ 72,250
Task 2: Design Dev / Construction Docs	
• Subtask 2.1: Design Development	\$ 84,375
• Subtask 2.2: Construction Documents	\$ 226,375
• Subtask 2.3: Permitting	\$ 5,000
Task 3: Bidding Phase	
• Subtask 3.1: Bidding	\$ 29,125
Task 4: Construction / Project Close Out	
• Subtask 4.1: Construction Administration	\$ 146,750
• Subtask 4.2: Record Drawings / Close Out	\$ 12,750
<hr/>	
Total Fee	\$ 576,875

Billing will be monthly for the percentage of work complete within each phase as follows:



<u>Completion of Phase</u>	<u>Percentage of basic fee</u>
Planning / Schematic Design	Thirteen percent (13%)
Design Development	Fifteen percent (15%)
Construction Documents 60%	Twenty percent (20%)
Construction Documents 90%	Twenty percent (20%)
Permitting	One percent (1%)
Bidding	Five percent (5%)
Construction Admin/Project Management	Twenty Five percent (25%)
Close Out	Two percent (2%)
<hr/>	
Total	One hundred (100%)

### **REIMBURSABLE EXPENSES**

Reimbursable expenses:

Expense of reproduction of documents, mailing, and other associated items.

Expense of transportation in connection with the project.

Surveying or Testing excluded from proposal.

See Fee Schedule, Exhibit A, for rates and mark-ups.

All agency review fees shall be paid directly by the City of Mendota.

### **ADDITIONAL SERVICES FEES**

Additional services or changes in the scope of work could result in additional fees and will not commence without prior written authorization by the City of Mendota.

GMA would like to thank you for the opportunity to submit our proposal to the City of Mendota. If you have any questions, please do not hesitate to call us.

### **EXCLUDED FROM SCOPE OF THIS PROPOSAL**

- Pre-Engineered Manufactured Building Design and Engineering
- Preparation of As-built Surveys outside Topographic Survey
- Off-site civil engineering plans
- Preparation of legal descriptions or easements
- Preparation of a Stormwater Pollution Prevention Plan (SWPPP)
- Physically locating underground utilities.
- Any construction staking
- Preparation Traffic Study
- Preparation of Environmental Studies
- Payment of State, County or City fees for plan check, processing, permits, etc.
- Value Engineering Processes
- Redesign after Design Development approval.
- Fire alarm system, security system, duress alarm, and CCTV design.
- Commissioning

**CONSULTANT:**  
**GERALD MELE & ASSOCIATES, INC.**  
Consulting Architects & Engineers

**CLIENT:**  
Cristian Gonzalez, City Manager  
City of Mendota



**By: Martin R. Iness**

**Robert A. Sanders**

**By:** \_\_\_\_\_

**Title: President**

**CFO**

**Title:** \_\_\_\_\_

**Date: 8/15/2024**

**8/15/2024**

**Date:** \_\_\_\_\_

**Exhibit A**

**Standard Hourly Fee Schedule**

Architectural – varies depending on employee	\$100.00-\$200.00
Engineering - varies depending on employee	\$75.00-\$200.00
Drafting - varies depending on employee	\$80.00-\$120.00
Planning - varies depending on employee	\$80.00-\$110.00
Processing	\$50.00
Mileage	\$0.77/Mile

Extraordinary expenses such as Express Mail, Federal Express, and special packaging will be billed at our cost plus 10%.

Blueprinting costs billed as follows:

Outside printing: our cost plus 10%

In house printing: \$1.55/per sheet 24"\*36", \$2.30/per sheet 30"\*42"



**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**RESOLUTION NO. 24-45**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENDOTA APPROVING THE PROPOSAL SUBMITTED BY GERALD MELE & ASSOCIATES, INC. FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE MENDOTA COMMUNITY CENTER PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS**

**WHEREAS**, on May 26, 2024, the City of Mendota (“City”) issued a Request for Qualifications (“RFQ”) from architectural and engineering firms for consulting services for the Mendota Community Center project (the “Project”) with the goal of contracting a firm to provide architectural and engineering services for the Project; and

**WHEREAS**, on May 29, 2024, a public notice requesting proposals was published with The Fresno Bee notifying all interested parties to submit proposals for the Project; and

**WHEREAS**, on May 31, 2024, a public notice requesting proposals was published with The Business Journal notifying all interested parties to submit proposals for the Project; and

**WHEREAS**, on June 5, 2024, a public notice requesting proposals was published with the Firebaugh-Mendota Journal notifying all interested parties to submit proposals for the Project; and

**WHEREAS**, the City issued RFQ Addendum No. 1 on June 14, 2024, that included responses to questions that had been submitted to the City regarding the RFQ; and

**WHEREAS**, four (4) firms submitted proposals by the deadline of June 18, 2024, and submitted any additional information as requested by City staff; and

**WHEREAS**, staff met with the top two (2) firms that submitted the most qualified and responsive proposals, with Gerald Mele & Associates, Inc. providing the best overall proposal for the City’s needs.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mendota, that the City of Mendota approves the proposal submitted by Gerald Mele & Associates, Inc. for the Project and authorizes the City Manager or his designee to execute all documents necessary for the completion of the Project.

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 20<sup>th</sup> day of August, 2024, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Celeste Cabrera-Garcia, City Clerk

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** JENNIFER LEKUMBERRY, DIRECTOR OF ADMINISTRATIVE SERVICES  
**VIA:** CRISTIAN GONZALEZ, CITY MANAGER  
**SUBJECT:** AUTHORIZING THE CREATION OF THE POSITION OF ASSISTANT PUBLIC WORKS DIRECTOR AND APPROVING ITS RESPECTIVE JOB DESCRIPTION AND SALARY SCHEDULE  
**DATE:** AUGUST 20, 2024

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**ISSUE**

Shall the City Council adopt Resolution No. 24-46, authorizing the creation of the position of Assistant Public Works Director and approving its respective job description and salary schedule?

**BACKGROUND**

During the annual budget planning process, it was determined that the growth of the City of Mendota (“City”) and the various ongoing projects necessitated an additional supervisory role in the Public Works Department. Consequently, the City Council approved the position titled “Assistant Public Works Director” in the annual budget for Fiscal Year (“FY”) 2024/2025.

**ANALYSIS**

The Assistant Public Works Director will support the Public Works Director in overseeing operations, managing projects, and coordinating with other departments. This position will ensure that the department can handle increased workload and complexity efficiently. Some of the benefits to filling this position includes:

- **Enhanced Oversight:** Provides additional management capacity, improving oversight and coordination of projects.
- **Increased Efficiency:** Allows for better delegation of tasks, leading to more streamlined operations and quicker response times.
- **Improved Project Management:** Facilitates the handling of larger and more complex projects, supporting the City's growth and infrastructure needs.

While the addition of this position entails increased personnel costs, the long-term benefits include improved departmental efficiency, enhanced project execution, and better management of public resources. These benefits are expected to outweigh the additional expenses.

**FISCAL IMPACT**

This position was included in the approved annual budget for FY 2024/2025 for approximately \$125,540.00 for salary and benefits, with the following fund allocation percentages:

Water 30%  
Sewer 30%

Refuse 20%  
LTF 10%  
Measure C 10%

**RECOMMENDATION**

Staff recommends that the City Council adopt Resolution No. 24-46, authorizing the creation of the position of Assistant Public Works Director and approving its respective job description and salary schedule.

**Attachment:**

1. Resolution No. 24-46
2. Exhibit "A" - Job Description for Assistant Public Works Director

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**RESOLUTION NO. 24-46**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENDOTA  
AUTHORIZING THE CREATION OF THE POSITION OF ASSISTANT PUBLIC  
WORKS DIRECTOR AND APPROVING ITS RESPECTIVE JOB DESCRIPTION AND  
SALARY SCHEDULE**

**WHEREAS**, the City of Mendota’s (“City”) Public Works Department (the “Department”) focuses on building and maintaining the critical backbone infrastructure of the City such as streets, sidewalks, traffic signals, streetlights, median islands, street trees, landscaping, parks, and public facilities; and

**WHEREAS**, the Department has expanded in order to keep up with the City’s growth and various projects; and

**WHEREAS**, an Assistant Public Works Director position was included in the City’s approved budget for Fiscal Year 2024/2025; and

**WHEREAS**, the City Council determines that the adoption of this resolution is in the best interest of the City’s public’s health, safety and general welfare; and

**WHEREAS**, the City Manager established the salary schedule below for the Assistant Director of Public Works as well as the job description, as attached hereto as Exhibit “A”.

Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Assistant Public Works Director	\$43.3735	\$45.5422	\$47.8193	\$50.2102	\$52.7208	\$55.3568

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Mendota hereby authorizes the creation of the position of Assistant Public Works Director and approves its respective job description, as attached hereto as Exhibit “A,” and salary schedule.

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 20<sup>th</sup> day of August, 2024, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

Celeste Cabrera-Garcia, City Clerk

# **EXHIBIT A**

**ASSISTANT PUBLIC WORKS DIRECTOR**  
Full-Time (FLSA Exempt)

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.*

**DEFINITION:**

Under administrative direction, plans, manages, oversees and directs the operations and services of the Public Works Department which includes street lights, street signs, traffic signals, full range of electrical systems, street cleaning, storm drainage, street maintenance, water distribution, sewer collection, and facilities; coordinates activities with other City officials, departments, outside agencies and organizations; provides responsible and complex staff support to the City Council and City Manager; performs other related duties as required.

**SUPERVISED BY:**

Public Works Director and/ City Manager

**SUPERVISION RECEIVED/EXERCISED:**

Receives administrative direction from the Director of Public Works. Exercises direct and indirect supervision over the Public Works Superintendent and all staff of the Public Works Department.

**PRINCIPAL DUTIES AND RESPONSIBILITIES:**

- Accepts full responsibility for all Public Works department activities and services including the operation and maintenance of streets, storm drainage, water distribution, streetlights, traffic signals, electrical systems, sewer collection, and City facilities.
- Develops, implements and maintains Public Works Department goals, objectives, policies and procedures; reviews and evaluates work methods and procedures for improving organizational performance, enhancing services and meeting goals; ensures that goals are achieved.
- Plans, directs and coordinates the Public Works Department's work plan through appropriate department staff; assigns work activities and responsibilities to appropriate department personnel; reviews and evaluates organizational effectiveness and productivity; identifies and resolves problems and/or issues.
- Oversees the selection, training and evaluation programs for all Public Works personnel; provides or coordinates in-service training; identifies and resolves staff deficiencies; fulfills discipline procedures; reviews the work of department personnel to ensure compliance with applicable federal, state and local laws, codes and regulations.
- Monitors the condition of the City's infrastructure, including streets, sidewalks, curbs, gutters, buildings, equipment, storm drains, water distribution, sewer collection, other related facilities and equipment for maintenance, repair and replacement.
- Prepares, manages and coordinates the development of the Public Works budget; prepares forecasts of necessary funds for staffing, materials and supplies; presents, justifies and defends



programs, operations and activities; monitors and approves expenditures; discusses and resolves budget issues with appropriate staff; implements adjustments as necessary.

- Serves as a resource for department personnel, City staff and other organizations; coordinates pertinent information, resources and work teams necessary to support a positive and productive environment.
- Attends and participates in professional and community meetings; stays current on issues relative to the field of public works and relative service delivery responsibilities; responds to and resolves sensitive and complex community and organizational inquiries and complaints.
- Establishes positive working relationships with representatives of community organizations, state/local agencies and associations, City management and staff, and the public.

### **THE IDEAL CANDIDATE**

The City is seeking an individual with the following professional capabilities: The candidate will have experience in one or more of the fields mentioned above, as well as supervisory experience. The candidate will have written and oral communication skills. The candidate would also need to be able to work cooperatively with others and be content to operate behind the limelight of the operational departments.

### **EDUCATION AND EXPERIENCE**

Any equivalent combination of experience and education that demonstrates the ability to perform the duties of the position is qualifying.

#### **EDUCATION:**

- Bachelor's degree in civil engineering, construction, public administration, facility management or a related field.

#### **EXPERIENCE:**

- A typical way of obtaining the required qualifications is to possess the equivalent of five years of broad and extensive experience in public works or related service delivery operations, including at least three years in a responsible management capacity.

### **SKILLS, KNOWLEDGE, AND ABILITIES**

#### **LICENSES REQUIRED:**

- Possession of a valid and appropriate California Driver's License with a class B endorsement, and a good driving record;
- Additional qualifications in the areas of water and sewer treatment operations in terms of certifications by the supervising state agencies is desirable and will be utilized in the selection process.

#### **SPECIAL REQUIREMENTS:**

- This position is required to be on call and/or standby. In addition, this position will have instances in which there will be a need to request for qualified personnel to respond to emergency situations as needed.

#### **KNOWLEDGE OF:**

- Modern principles, practices and techniques of public works administration, organization and operation; methods and techniques of supervision, training and motivation; principles and practices of street maintenance, equipment maintenance, storm drainage system maintenance, water system maintenance, wastewater treatment plant maintenance, facilities maintenance, street lights, storm drainage, traffic signals, electrical systems, capital projects and public utilities; applicable federal, state and local laws, codes and regulations including City, county and state building codes; principles and practices of budget administration; modern office practices, methods and equipment, including a computer and applicable software; occupational hazards and standard safety practices.

**ABILITY TO:**

- Plan, direct, manage and coordinate the work of the Public Works Department; develop and administer sound departmental goals, objectives, policies and methods for evaluating achievement and performance levels; properly interpret and make decisions in accordance with laws, regulations and policies; analyze complex public works issues, evaluate alternatives and implement sound solutions; make adjustments to standard operating procedures as necessary to improve organizational effectiveness; supervise, train and motivate department personnel; facilitate group participation and consensus building; communicate clearly and concisely, both orally and in writing; establish and maintain effective working relationships.

**PHYSICAL AND ENVIRONMENT**

*The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**ENVIRONMENT:** While performing the duties of this job, the employee will primarily work in outside weather conditions. The employee will work near moving mechanical parts and in high, precarious places and may be exposed to wet, and/or freezing conditions, fumes, or airborne particles, toxic or caustic chemicals, risk of vibration.

The noise level in the work environment is moderate, however, while performing the duties of this job, the employee occasionally works near equipment and machinery with exposure to high levels of noise of varying frequency and amplitude.

**PHYSICAL:** Constant standing; occasionally sitting and upward and downward flexion of neck; fine finger dexterity; light to moderate finger pressure to manipulate keyboard, equipment controls, and office equipment; pinch grasp to manipulate writing utensils. Frequent side-to-side turning of neck, walking on uneven surfaces to conduct sampling and inspecting, standing, bending, stooping, pushing/pulling, and twisting at waist; moderate wrist torque to twist equipment; lifting objects weighting up to 20 lbs. From below waist to above shoulders and transporting distances up to 50 yards. Occasional squatting, kneeling, and reaching above and at shoulder height; moderate grasp to manipulate reference books and manuals; lifting objects weighting 30-50 lbs. from below waist to about shoulders.

**DISCLAIMERS:**

The job description is:

1. Is intended to describe the general nature and level of work being performed by employees assigned to this job title. It is not intended to be construed as an exhaustive list of all responsibilities, duties, skills and behaviors of employees in this job.
2. Intended to describe the essential functions of the position that a qualified individual must be able to perform, either with or without reasonable accommodation.

The City of Mendota is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City of Mendota will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**DATE ISSUED:**

August 2024

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**RESOLUTION NO. 24-47**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENDOTA APPROVING  
AN AMENDMENT TO THE EMPLOYMENT CONTRACT OF THE CITY MANAGER**

**WHEREAS**, Cristian Gonzalez is the appointed City Manager of the City of Mendota (“**City**”) and serves under an employment agreement between himself and the City, dated March 14, 2023, as approved in Resolution No. 23-16, amended via the Addendum dated June 27, 2023, as approved in Resolution No. 23-41, and amended via the Management Benefit Resolution approved in Resolution No. 24-30 dated June 19, 2024 (as amended, the “**Contract**”); and

**WHEREAS**, Mr. Gonzalez received a favorable performance evaluation during his annual review during the August 8, 2024, Special Meeting of the City Council; and

**WHEREAS**, Section 2 of the Contract provides the City Council shall adjust Mr. Gonzalez’s salary as appropriate following satisfactory evaluation; and

**WHEREAS**, the City intends to extend the term of the Contract, its severance period, and to allow for a salary raise in the amount of five percent; and

**WHEREAS**, Mr. Gonzalez intends to continue performing as the City Manager during the extended Contract term; and

**WHEREAS**, the City has prepared an amendment to the Contract, attached hereto as Exhibit “1” and incorporated herein by this reference, reflecting the parties’ agreement regarding Mr. Gonzalez’s continued employment with the City.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mendota as follows:

**SECTION 1.** Resolution No. 24-47 is hereby adopted to approve and incorporate the Amendment’s provisions into Mr. Gonzalez’s Contract with the City, as reflected in Exhibit “1” attached hereto.

**SECTION 2.** The Amendment attached hereto as Exhibit “1” shall be effective as of August 8, 2024, unless otherwise specifically indicated within Exhibit “1.”

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 20<sup>th</sup> day of August, 2024, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Celeste Cabrera-Garcia, City Clerk

**EXHIBIT 1**

**2024 AMENDMENT TO EMPLOYMENT AGREEMENT**

This agreement (“**Amendment**”) is made this 8<sup>th</sup> day of August, 2024, to amend the March 14, 2023, employment agreement made and entered into by and between the CITY OF MENDOTA, a California municipal corporation (“**City**”), and CRISTIAN GONZALEZ, an individual (“**Employee**”; together with City, the “**Parties**”), amended via the Addendum dated June 27, 2023, as approved in Resolution No. 23-41, and amended via the Management Benefit Resolution approved in Resolution No. 24-30 dated June 19, 2024 (the “**Employment Agreement**”).

**RECITALS**

**WHEREAS**, Employee is the appointed City Manager of the City and serves under the Employment Agreement between himself and the City, dated March 14, 2023, which was approved in Resolution No. 23-16; and

**WHEREAS**, the Employment Agreement was amended via the Addendum dated June 27, 2023, as approved in Resolution No. 23-41; and

**WHEREAS**, the Employment Agreement was further amended via the City Council’s approval of an amendment to the Management Benefit Resolution, Resolution No. 24-30, dated June 19, 2024, to provide additional benefits and compensation to the City’s Management Employees; and

**WHEREAS**, Employee received a favorable performance evaluation during his annual review during the August 8, 2024, Special Meeting of the City Council; and

**WHEREAS**, Section 2 of the Employment Agreement provides the City Council shall adjust Employee’s salary as appropriate following satisfactory evaluation; and

**WHEREAS**, the City intends to extend the term of the Employment Agreement, its severance period, and to allow for a salary raise in the amount of five percent; and

**WHEREAS**, Employee intends to continue performing as the City Manager during the extended Employment Agreement term.

**NOW, THEREFORE**, the Parties agree as follows:

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## AMENDMENT

1. The Recitals of the Employment Agreement are amended to read:

**WHEREAS**, Cristian Gonzalez (“EMPLOYEE”) is currently employed by the City of Mendota (the “CITY”) as its City Manager; and

**WHEREAS**, the CITY desires to extend a three (3) year employment contract to EMPLOYEE; and

**WHEREAS**, it is the desire of the CITY to provide certain benefits, establish certain conditions of employment, and to set working conditions of said EMPLOYEE.

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained, effective **August 8, 2024 (the “Effective Date”)**, the parties agree as follows:

2. Section 2(A) of the Employment Agreement, titled Compensation, is amended to read:

EMPLOYEE’S annual salary shall be in the amount of one hundred **ninety-eight thousand, six hundred thirty-four dollars and eighty cents (\$198,634.80)** per year from and after the Effective Date. The City Council will evaluate the EMPLOYEE every twelve (12) months after the Effective Date to conduct a performance evaluation of EMPLOYEE. The evaluation shall include consideration of the EMPLOYEE’s performance of his duties as City Manager, Director of Public Works, Director of Planning, Economic Development Director, and Building Official. If the annual evaluations of EMPLOYEE are deemed satisfactory by the City Council, CITY shall adjust the annual salary in the amount that is determined appropriate during the evaluation. The City Council may evaluate EMPLOYEE more frequently than provided herein if a majority of the City Council wish to do so.

3. Section 2(B) of the Employment Agreement, titled Benefits, is amended to read:

Except as otherwise provided herein, EMPLOYEE will retain his existing benefits as set forth in Resolution No. **24-30**, attached hereto as Exhibit “A” and incorporated herein by this reference and any amendments thereto, which remain unchanged.

4. Section 2(E) of the Employment Agreement, titled Severance Benefits, is amended to read:

If the EMPLOYEE’s employment with the CITY ends prior to the expiration of three (3) years, pursuant to an involuntary separation from employment,

EMPLOYEE shall receive an aggregate severance payment in the amount of **nine (9)** times the total monthly value of his salary, health insurance, and retirement benefits which EMPLOYEE is receiving on the last day of actual employment according to the provisions of Section 2.A. The severance payment shall be made in installments on a schedule similar to the CITY's then-existing payroll schedule. No severance payment shall be due or owing unless the EMPLOYEE has signed a separation agreement which shall include a statement that the severance payment resolves all issues or claims, known or unknown, relating to the employment relationship and this Agreement. Any and all amounts paid pursuant to Section 2.E shall be fully reimbursed by EMPLOYEE to CITY if EMPLOYEE is convicted of a crime involving abuse of his office or position as required by Government Code Section 53243.2.

For the purposes of this Section 2:

1. "last day of employment" means a day in which the EMPLOYEE is performing the services or functions of his office, and does not include a vacation day, holiday, administrative leave day or other paid or unpaid day off.
2. "total monthly value of base salary, health insurance, and retirement benefits" does not include vacation, sick leave, or other accrual of paid time off.
3. "involuntary separation" shall mean discharge or dismissal by the City Council or the EMPLOYEE's resignation following a salary reduction greater in percentage than an across-the-board reduction for all employees, or his resignation following a witnessed or written suggestion to him, by the City Council, that he resign. Involuntary separation does not include termination for a cause for discipline, or a resignation under circumstances other than those described above.

5. The Parties agree that this Amendment is sufficient to amend the Employment Agreement, and that upon execution of this Amendment, the Employment Agreement and this Amendment together shall be considered the Employment Agreement.

6. The Employment Agreement, as amended in this Amendment, is ratified and continued. All remaining provisions, terms, covenants, conditions, and promises contained in the Employment Agreement shall remain in full force and effect.

*[SIGNATURES ON FOLLOWING PAGE]*



Dated this \_\_\_\_\_ day of August, 2024.

**CITY OF MENDOTA**

**EMPLOYEE**

BY: \_\_\_\_\_  
Victor Martinez, Mayor

BY: \_\_\_\_\_  
Cristian Gonzalez

**APPROVED AS TO LEGAL FORM:**

\_\_\_\_\_  
John P. Kinsey  
Mendota City Attorney

**ATTEST:**

\_\_\_\_\_  
Celeste Cabrera-Garcia, City Clerk

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** JEFFREY O’NEAL, AICP, CITY PLANNER  
**BY:** WYATT CZESHINSKI, ASSISTANT CITY PLANNER  
**SUBJECT:** APPLICATION NO. 24-30, ESCOBAR ZONING TEXT AMENDMENT  
**DATE:** AUGUST 20, 2024

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**ISSUE**

Shall the City Council waive the second reading and adopt Ordinance No. 24-06, amending Mendota Municipal Code (“MMC”) Section 17.24.080 and finding that such activities are exempt from further environmental analysis pursuant to California Environmental Quality Act (“CEQA”) Guidelines Section 15061(b)(3)?

**BACKGROUND**

The Community Development Department has received an application from Benjamin Escobar requesting to amend the MMC. The request seeks to eliminate subsection G of MMC Section 17.24.080, which reads as follows:

“The date of manufacture of all manufactured housing and mobilehomes shall be no more than ten years from the date of the application for issuance of a building permit.”

This standard applies to all single family manufactured homes and mobilehomes within the R-1 (Single Family/Medium Density Residential) zone district.

**ANALYSIS**

Elimination of MMC Section 17.24.080(G) would allow owners of property within the R-1 zone district to utilize manufactured homes and mobilehomes that were manufactured more than 10 years prior to the date on which a building permit application was made. The State, in response to its declared Housing Crisis, has made housing availability a priority and the elimination of this provision in the MMC would reduce restrictions on housing, aligning with the goals of the State. If this Zoning Text Amendment were to be approved manufactured homes and mobilehomes provided in Mendota which have been manufactured 10 or more years prior to building permit application will still be required to meet a local and State regulations, such as the California Building Code, the California Health and Safety Code, and all applicable City development standards.

The City of Mendota Planning Commission considered the Zoning Text Amendment proposed under Application No. 24-30 at a regularly scheduled meeting on June 18, 2024. The Planning Commission passed Resolution No. PC 24-08, recommending that the City Council approve the Zoning Text Amendment and find that the action be absolved of further environmental analysis under CEQA.

## ENVIRONMENTAL

The first step in complying with the California Environmental Quality Act (“CEQA”) is to determine whether the activity in question constitutes a “project” as defined by CEQA, Public Resources Code Section 21000, et seq. and the CEQA Guidelines, California Code of Regulations Section 15000, et seq. The second step is to determine whether the project is subject to or exempt from the statute. This proposal qualifies as a project under CEQA because it involves the issuance to a person of a “lease, permit, license, certificate, or other entitlement for use” as described in CEQA Guidelines Section 15378. However, the proposed ordinance amendment does not approve or otherwise authorize any specific activity that could result in a physical change to the environment; it is solely an amendment to regulations. In cases where it can be shown with certainty that the project being considered has no possibility of causing a significant impact to the environment, the project is not subject to CEQA as indicated in Guidelines Section 15061(b)(3). Further, any future activity taken pursuant to the code as amended would be ministerial in nature (i.e., a building permit) and not subject to CEQA on its own.

## PUBLIC NOTICE

In accordance with MMC Section 17.08.040(F), a Notice of Public Hearing was published in *The Business Journal* on June 28, 2024. It was also posted at City Hall and on the City’s website.

The public hearing regarding Ordinance No. 24-06 was originally noticed and placed on the agenda for the City Council’s consideration at the regularly scheduled meeting on July 9, 2024, however it was continued by unanimous vote of the City Council to the City Council’s regularly scheduled meeting on July 23, 2024. At its regular meeting held on July 23, 2024, the City Council waived the first reading of Ordinance No. 24-06 and held the public hearing for the item.

## FISCAL IMPACT

Costs for processes initiated by applicants are paid for through application fees. There is no impact to the General Fund or other City funds.

## RECOMMENDATION

Staff recommends that the City Council waive the second reading and adopt Ordinance No. 24-06, amending MMC Section 17.024.080 and finding that such activities are exempt from further environmental analysis under CEQA Guidelines Section 15061(b)(3).

### **Attachment:**

1. Ordinance No. 24-06

Attachment 1: Ordinance No. 24-06

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**ORDINANCE NO. 24-06**

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF MENDOTA AMENDING MENDOTA MUNICIPAL CODE SECTION 17.024.080 IN THE MATTER OF APPLICATION NO. 24-30**

**WHEREAS**, Benjamin Escobar (“Applicant”) has submitted Application No. 24-30, which includes a Zoning Text Amendment, seeking to amend Title 17 of the Mendota Municipal Code (“MMC”); and

**WHEREAS**, the Zoning Text Amendment requests the elimination of Mendota Municipal Code section 17.24.080(G); and

**WHEREAS**, MMC section 17.24.080(G) states “The date of manufacture of all manufactured housing and mobilehomes shall be no more than ten years from the date of the application for issuance of a building permit”; and

**WHEREAS**, approval of the Zoning Text Amendment proposed under Application No. 24-30 would eliminate the age restriction for applicants wishing to secure building permits for manufactured homes or mobilehomes in the R-1 (Single Family/Medium Density Residential) zone district; and

**WHEREAS**, the State of California has declared a Housing Crisis; and

**WHEREAS**, elimination of MMC section 17.24.080(G) removes restrictions on housing within the City of Mendota, better aligning the City’s zoning code with the State’s housing goals; and

**WHEREAS**, all manufactured homes and mobilehomes are required to meet all regulations governing such use, including the California Building Code, the California Health and Safety Code, and all applicable City development standards; and

**WHEREAS**, the City has determined that the project is exempt under the California Environmental Quality Act (“CEQA”) in accordance with CEQA Guidelines Section 15061(b)(3), Common Sense Exemption, and that no additional environmental analysis is required; and

**WHEREAS**, at a regular meeting on June 18, 2024, the Mendota Planning Commission considered the Zoning Text Amendment proposed under Application No. 24-30 and recommended that the City Council approve the Zoning Text Amendment and find that the action is absolved of further environmental analysis; and

**WHEREAS**, at a regular meeting on July 9, 2024, the Mendota City Council hosted a public hearing to consider the proposed Zoning Text Amendment under Application No. 24-30; and

**WHEREAS**, notice of said public hearing was published in the June 28, 2024, edition of *The Business Journal*, posted at City Hall and the City's website; and

**WHEREAS**, pursuant to Mendota Municipal Code section 17.08.040, the City Council is the approving body for zoning ordinance amendments.

**NOW THEREFORE**, the City Council of the City of Mendota does ordain as follows:

**SECTION 1.** The Planning Commission and City Council of Mendota have duly noticed and held public hearings for Application No. 24-30, which proposes to amend Mendota Municipal Code section 17.024.080.

**SECTION 2.** Section 17.024.080 of the Mendota Municipal Code is hereby amended to read as follows:

17.24.080 – Architectural standards.

The following architectural standards shall apply to all one-family dwellings, one-family manufactured homes and one-family mobilehomes in the R-1 single-family/medium density residential district.

- A. Metal exterior siding or roofing shall not be permitted except by approval of a minor variance in accordance with the provisions of Section 17.08.080.
- B. Exterior siding materials shall extend within a minimum eight inches from the ground; when a solid concrete or masonry perimeter foundation is used, the siding material need not extend further than four inches below the top of the foundation wall.
- C. The exterior siding material and roofing material utilized on garages and carports shall match the design and materials of the main structure on the lot.
- D. The minimum roof overhang shall be eighteen (18) inches.
- E. The minimum width of the main structure shall be twenty (20) feet or be compatible with existing conventional dwellings within the block in the district.
- F. The main entrance (front door) shall face the adjacent street.
- ~~G. The date of manufacture of all manufactured housing and mobilehomes shall be no more than ten years from the date of the application for issuance of a building permit.~~

- G.** Utility connections, including water, sewer, natural gas and electricity, shall be made permanent in all cases. Utility shut-off valves shall be accessible and shall not be located beneath the structure.
- H.** Certification. All manufactured homes shall be certified under the National Mobilehome Construction and Safety Standards Act of 1974 (42 U.S.C. Section 4501 et seq.).
- I.** Wheels and Axles. All manufactured home tow bars, wheels and axles shall be removed when the manufactured home is installed on a residential lot, so as to be compatible with structures within the existing district.
- J.** Surrender of Registration. Subsequent to applying for the required building permits and prior to occupancy, the owner shall request a certificate of occupancy be issued pursuant to Section 18557 (a) of the California Health and Safety Code. Thereafter, any vehicle license plate, certificate of ownership and certification of registration issued by a state agency is to be surrendered to the appropriate state agencies. Any manufactured home which is permanently attached with foundation must bear a California insignia or federal label, pursuant to Section 18550 (b) of the Health and Safety Code.
- K.** Finish Floor Elevation. All manufactured homes shall be installed on a foundation at the same finish floor elevation compatible to existing standards established within the block in the existing district, and excavated to comply to all standards of the Uniform Building Code, approved by the building official.
- L.** Foundations. All permanent manufactured homes shall be installed on a permanent foundation in accordance with city building codes, state of California Housing and Community Development regulations or a foundation designated by an engineer, licensed within the state of California. The approved method of securing the manufactured home to a permanent foundation shall be detailed when submitting plans for plan check and permit.
- M.** At the time of application for a building permit, and prior to its issuance, the zoning administrator shall review the architectural features and treatment proposed for the residential structure to insure that it is architecturally compatible with other single-family structures in the area. The zoning administrator may require modifications to the proposed structure, to the proposed building materials, to the design, and/or to the siting, in order to insure architectural compatibility with the surrounding neighborhood. The decision of the zoning administrator may be appealed to the planning commission and the decision of the planning commission may be appealed to the city council, as provided in Section 17.08.050.

**SECTION 3.** Based on the testimony and information presented at the public hearings held for Application No. 24-30, the City Council has determined that the amendment of Mendota Municipal Code section 17.024.080 as proposed under Application No. 24-30 has no potential to impact the environment. Application No. 24-30 is thereby absolved of further environmental analysis pursuant to CEQA Guidelines Section 15061(b)(3). The

City Council has further determined that the elimination of Mendota Municipal Code section 17.024.080(G) is in the best interest of the City of Mendota.

**SECTION 4.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is held for any reason to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Ordinance. The City Council of the City of Mendota hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

**SECTION 5.** The Mayor shall sign and the City Clerk shall certify to the passage of this Ordinance and will see that it is published and posted in the manner required by law.

**SECTION 6.** This Ordinance shall become effective and in full force at 12:00 midnight on the 31<sup>st</sup> day following its adoption.

\* \* \* \* \*

The foregoing ordinance was introduced on the 9<sup>th</sup> day of July, 2024, and duly passed and adopted by the City Council of the City of Mendota at a regular meeting thereof held on the 20<sup>th</sup> day of August, 2024, by the following vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

\_\_\_\_\_  
Celeste Cabrera-Garcia, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
John Kinsey, City Attorney



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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** CELESTE CABRERA-GARCIA, CITY CLERK  
**VIA:** CRISTIAN GONZALEZ, CITY MANAGER  
**SUBJECT:** APPOINTING VOTING DELEGATES FOR THE LEAGUE OF CALIFORNIA CITIES' ANNUAL CONFERENCE GENERAL ASSEMBLY  
**DATE:** AUGUST 20, 2024

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**ISSUE**

Shall the City Council adopt Resolution No. 24-48, appointing voting delegates for the League of California Cities' Annual Conference General Assembly?

**BACKGROUND**

The League of California Cities ("LOCC") requests that each City designate a voting delegate and alternates for its Annual General Assembly that is held concurrently with the Annual Conference. This year's conference will be held from October 16-18, 2024 in Long Beach, CA. The Annual Business Meeting at which the City's representative is to vote will take place on Friday, October 18<sup>th</sup>. The League will be providing additional information regarding the conference at a later date.

**ANALYSIS**

In the past, the City Council has designated the Council Members who will be attending the event as the voting delegates. The City Council Members that have been registered to attend the conference are Mayor Victor Martinez and Council Members Jose Alonso, Joseph Riofrio, and Oscar Rosales. As such, staff recommends that the City Council discuss and appoint one (1) voting delegate and up to two (2) alternate delegates from the City Council Members who will be attending the conference.

**FISCAL IMPACT**

None.

**RECOMMENDATION**

Staff recommends that the City Council appoint one (1) Voting Delegate and up to two (2) Alternate Delegates, and adopt Resolution No. 23-48, appointing voting delegates for the League of California Cities' Annual Conference General Assembly.

**Attachments:**

1. LOCC Voting Delegate Information
2. Resolution No. 24-48



Council Action Advised by September 25, 2024

DATE: Wednesday, July 10, 2024

TO: Mayors, Council Members, City Clerks, and City Managers

RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES  
League of California Cities Annual Conference and Expo, Oct. 16-18, 2024  
Long Beach Convention Center

Every year, the League of California Cities convenes a member-driven General Assembly at the [Cal Cities Annual Conference and Expo](#). The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Oct. 18, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

Action by Council Required. Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

Following council action, please submit your city's delegates through [the online submission portal](#) by Wed., Sept. 25. When completing the Voting Delegate submission form, you will be asked to attest that council action was taken. You will need to be signed in to your My Cal Cities account when submitting the form.

Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

Conference Registration Required. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration is open on the [Cal Cities website](#).



For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Please view Cal Cities' [event and meeting policy](#) in advance of the conference.

Transferring Voting Card to Non-Designated Individuals Not Allowed. The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

Seating Protocol during General Assembly. At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the Long Beach Convention Center in Long Beach, will be open at the following times: Wednesday, Oct. 16, 8:00 a.m.-6:00 p.m. and Thursday, Oct. 17, 7:30 a.m.-4:00 p.m. On Friday, Oct. 18, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for submitting your voting delegate and alternates by Wednesday, Sept. 25. If you have questions, please contact Zach Seals at [zseals@calcities.org](mailto:zseals@calcities.org).

Attachments:

- General Assembly Voting Guidelines
- Information Sheet: Cal Cities Resolutions and the General Assembly



## General Assembly Voting Guidelines

1. One City One Vote. Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.
2. Designating a City Voting Representative. Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.
3. Registering with the Credentials Committee. The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.
4. Signing Initiated Resolution Petitions. Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.
5. Voting. To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.
6. Voting Area at General Assembly. At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.
7. Resolving Disputes. In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure Cal Cities represents cities with one voice. These policies directly guide Cal Cities' advocacy to promote local decision-making, and lobby against statewide policies that erode local control.

**The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how resolutions and the General Assembly work.**

## Prior to the Annual Conference and Expo

### General Resolutions



Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance

to cities. The resolution must have the concurrence of at least five additional member cities or individual members.



### Policy Committees



The Cal Cities President assigns general resolutions to policy committees where members

review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.



## During the Annual Conference and Expo

### Petitioned Resolutions



The petitioned resolution is an alternate method to introduce policy proposals during

the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.



### Resolutions Committee



The Resolutions Committee considers all resolutions. General Resolutions approved<sup>1</sup> by either a policy committee

or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go to the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.<sup>2</sup>



### General Assembly



During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

## Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The Resolutions Committee includes representatives from each Cal Cities diversity caucus, regional division, municipal department, and policy committee, as well as individuals appointed by the Cal Cities president.

Voting delegates are appointed by each member city; every city has one voting delegate.

The General Assembly is a meeting of the collective body of all voting delegates—one from every member city.

Seven policy committees meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, and municipal department, as well as individuals appointed by the Cal Cities president.

<sup>1</sup> The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.

<sup>2</sup> Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI. Sec. 5(f).

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**RESOLUTION NO. 24-48**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENDOTA APPOINTING VOTING DELEGATES FOR THE LEAGUE OF CALIFORNIA CITIES' ANNUAL CONFERENCE GENERAL ASSEMBLY**

**WHEREAS**, the League of California Cities ("League") will hold its Annual Conference from October 16<sup>th</sup> to 18<sup>th</sup>, 2024; and

**WHEREAS**, during the League's Annual Conference, the League will hold its Annual General Assembly wherein member cities vote on whether the League should take action on resolutions that establish League policy; and

**WHEREAS**, this year's Annual General Assembly will be held in Long Beach, CA, on Friday, October 18, 2024; and

**WHEREAS**, the City of Mendota ("City") is a member of the League, and is allowed to vote in the League's Annual General Assembly; and

**WHEREAS**, any official voting for a member city must be specifically authorized to do so by the legislative body of that city in advance of the vote being cast; and

**WHEREAS**, the City must authorize a representative to participate in the League's 2024 Annual General Assembly to ensure the City and its residents are represented therein.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Mendota hereby designates \_\_\_\_\_ as the Voting Delegate, and \_\_\_\_\_ and \_\_\_\_\_ as the Alternate Voting Delegates, for representation of the City of Mendota in League matters at the League's 2024 Annual General Assembly.

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 20<sup>th</sup> day of August, 2024, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Celeste Cabrera-Garcia, City Clerk

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** CELESTE CABRERA-GARCIA, CITY CLERK  
**VIA:** CRISTIAN GONZALEZ, CITY MANAGER  
**SUBJECT:** APPOINTING A CITY COUNCILMEMBER TO SERVE ON THE RECREATION COMMISSION  
**DATE:** AUGUST 20, 2024

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**ISSUE**

Shall the City Council appoint a City Councilmember to serve on the Recreation Commission?

**BACKGROUND**

In 2015, the City of Mendota (“City”) established the Recreation Commission (“Commission”) to discuss parks and recreation related matters in the City. The Commission consists of seven (7) Commissioners which are made up of: four (4) at-large residents of the City, one (1) representative of the Mendota Unified School District, one (1) representative of the Planning Commission, and one (1) representative of the City Council.

**ANALYSIS**

On July 9, 2024, Mayor Pro Tem Libertad “Liberty” Lopez resigned from her position on the Recreation Commission resulting in the vacancy of the one (1) position for the City Councilmember representative. The City Council must appoint a City Councilmember representative to complete the remainder of term, through January 31, 2025.

**FISCAL IMPACT**

There is no fiscal impact related to the appointment of a City Councilmember representative to the Recreation Commission.

**RECOMMENDATION**

Staff recommends that the City Council discuss the item and appoint a City Councilmember to serve on the Recreation Commission.



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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** CRISTIAN GONZALEZ, CITY MANAGER  
**SUBJECT:** ADOPTING THE DELTA-MENDOTA SUBBASIN GROUNDWATER SUSTAINABILITY PLAN  
**DATE:** AUGUST 20, 2024

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**ISSUE**

Shall the City Council adopt Resolution No. 24-49, adopting the Delta-Mendota Subbasin Groundwater Sustainability Plan?

**BACKGROUND**

In August 2014, the California Legislature passed, and in September 2014 the Governor signed, legislation creating the Sustainable Groundwater Management Act (“SGMA”) “to provide local groundwater sustainability agencies with the authority and technical and financial assistance necessary to sustainably manage groundwater” (Wat. Code, § 10720.1, subd. (d)). SGMA requires sustainable management through the development of groundwater sustainability plans (“GSP”), which can be a single plan developed by one or more groundwater sustainability agencies (“GSAs”) or multiple coordinated plans within a basin or subbasin (Wat. Code, § 10727). SGMA requires a GSP to be developed and implemented to manage groundwater in all basins designated by the Department of Water Resources (“DWR”) as medium or high priority, including the Delta-Mendota Subbasin (basin number 5-22.07).

As an exclusive GSA for a portion of the Delta-Mendota Subbasin, the GSA has the authority to draft, adopt, amend, and implement a GSP. (Wat. Code, §§ 10725 *et seq.*, 10728.4.) The GSA was originally a member of the San Joaquin River Exchange Contractors GSA Group formed for the purpose of developing a GSP and coordinating sustainable groundwater management in the Delta-Mendota Subbasin. (Wat. Code, § 10723, subd. (o).) The other GSAs in the Delta-Mendota Subbasin initially prepared separate GSPs for other regions of the Delta-Mendota Subbasin for a total of six GSPs covering the entire Delta-Mendota Subbasin (each, a “GSP Group”). The GSAs from all six GSP Groups entered into a Coordination Agreement effective December 12, 2018 (the “Coordination Agreement”), to comply with SGMA and ensure that the multiple GSPs within the Delta-Mendota Subbasin would be developed and implemented utilizing the same methodologies and assumptions, that the elements of the GSPs are appropriately coordinated to support sustainable management, and to show how the multiple GSPs will achieve the sustainability goal for the Subbasin. The Coordination Agreement also established a Coordination Committee composed of representatives from each GSP Group, outlined information sharing obligations, procedures for resolving conflicts, and designated the Authority as the Plan Manager for the Delta-Mendota Subbasin. On January 6, 2020, the Subbasin Plan Manager submitted the Coordination Agreement and the six GSPs.

On January 21, 2022, DWR completed its review of all the GSPs in the Delta-Mendota Subbasin and released a letter determining that the GSPs for the Delta-Mendota Subbasin as a whole were “Incomplete” and identified deficiencies and corrective actions for the GSAs in the Delta-Mendota Subbasin to take. Amended or modified GSPs addressing the corrective actions from each GSP Group had to be submitted to DWR by July 20, 2022. However, in its March 2, 2023 Determination Letter, DWR deemed the Revised 2022 GSP “Inadequate.” The main concern of DWR was that the six GSPs were not truly coordinated and using the same data and methodologies.

### **ANALYSIS**

Under SGMA, if DWR deems a GSP or GSPs inadequate, this triggers the State Water Resources Control Board (“SWRCB”) intervention process. (Wat. Code, § 10735 *et seq.*) As such, in response to DWR’s “Inadequate” determination and prior to the Basin’s probationary hearing (which is currently scheduled for sometime in the spring 2025), the GSAs in the Delta-Mendota Subbasin signed and executed a Memorandum of Agreement (the “MOA”) on December 11, 2023, superseding the 2018 Coordination Agreement. Through the MOA, the Parties agreed to mutually cooperate to adopt a single GSP (the “2024 GSP”) for the Subbasin, and to implement the GSP within their respective GSA territories. The 2024 GSP synthesizes, updates, and replaces content from the Revised 2022 GSPs and Common Chapter to address the Corrective Actions outlined by DWR in its March 2023 “Inadequate” Determination Letter. The MOA becomes effective upon the adoption of the 2024 GSP. The MOA establishes a Coordination Committee to provide a forum for the GSA Groups to work collaboratively and develop recommendations for technical and substantive subbasin-wide activities.

In response to the Inadequate Determination Letter, the Delta-Mendota Subbasin GSAs, through the Coordination Committee, hired EKI to help prepare one GSP. The Subbasin GSAs have revised the Sustainable Management Criteria (SMCs) and Undesirable Results (URs) definitions to be the same throughout the Subbasin and agreed to set water level minimum thresholds at 2015 water levels. Among other items in the GSP, the monitoring network, modeling and coordination efforts were updated to be consistent amongst the GSAs. Representatives of the Subbasin GSAs met with DWR and SWRCB staff on several occasions to get clarification on what was needed to have an approved GSP. Several GSAs also participated in hosting tours for SWRCB Board members and staff so that they could see the “boots on the ground” issues in the Subbasin. Additionally, the Subbasin adopted a Domestic Well Mitigation Policy and Application that will be adopted as part of the 2024 GSP.

The 2024 GSP was jointly prepared by all 23 GSAs and the following seven GSA Groups, which are comprised of all 23 GSAs: the Aliso Water District GSA Group; the Farmers Water District GSA Group; the Fresno County Management Areas A and B (FCMA) GSA Group; the Grassland GSA Group; the Northern Delta-Mendota GSA Group; the Central Delta-Mendota GSA Group; and the San Joaquin River Exchange Contractors (SJREC) GSA Group. In June 2024, the Coordination Committee posted a draft of the 2024 GSP on the Subbasin’s website for public comment and held public workshops regarding the revisions to the GSP. After considering public comments and upon further discussion, on July 22, 2024, the Coordination Committee unanimously recommended that all GSAs in the Delta-Mendota Subbasin adopt the 2024 GSP.

The GSA is now holding a public hearing to consider adoption of a resolution to adopt the 2024 GSP for the Delta-Mendota Subbasin and authorize submitting it to the SWRCB and posting it on the Subbasin's website. The single GSP can be found at <https://deltamendota.org/final-gsp-documents/>.

**FISCAL IMPACT**

None.

**RECOMMENDATION**

Staff recommends that the City Council adopt Resolution No. 23-49, adopting the Delta-Mendota Subbasin Groundwater Sustainability Plan.

**Attachments:**

1. Resolution No. 24-49

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**RESOLUTION NO. 24-49**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENDOTA, IN ITS CAPACITY AS THE MENDOTA GROUNDWATER SUSTAINABILITY AGENCY, ADOPTING THE DELTA-MENDOTA SUBBASIN GROUNDWATER SUSTAINABILITY PLAN**

**WHEREAS**, in August 2014, the California Legislature passed, and in September 2014 the Governor signed, legislation creating the Sustainable Groundwater Management Act (“SGMA”) “to provide local groundwater sustainability agencies with the authority and technical and financial assistance necessary to sustainably manage groundwater” (Wat. Code, § 10720.1, subd. (d)); and

**WHEREAS**, SGMA requires sustainable management through the development of groundwater sustainability plans (“GSPs”), which can be a single plan developed by one or more groundwater sustainability agencies (“GSAs”) or multiple coordinated plans within a basin or subbasin (Wat. Code, § 10727, subd. (b)); and

**WHEREAS**, SGMA requires a GSP to be developed and implemented to manage groundwater in all basins designated by the Department of Water Resources (“DWR”) as medium or high priority, including the Delta-Mendota Subbasin (basin number 5-22.07); and

**WHEREAS**, the City of Mendota Groundwater Sustainability Agency (“Mendota GSA”) was formed on January 10, 2017; and

**WHEREAS**, Mendota GSA has the authority to draft, adopt, amend, and implement a GSP (Wat. Code, §§ 10725 et seq., 10728.4); and

**WHEREAS**, on December 10, 2019, Mendota GSA adopted the Groundwater Sustainability Plan for portions of the Delta - Mendota Subbasin subject to the jurisdiction of the Mendota GSA (“2019 SJRECGSA GSP”) and submitted the SJRECGSA GSP to the California Department of Water Resources on January 23, 2020; and

**WHEREAS**, the 2019 SJRECGSA GSP was one of six separate and distinct Groundwater Sustainability Plans adopted for and within the San Luis & Delta-Mendota Groundwater Subbasin pursuant to Water Code section 107272, which authorizes multiple coordinated Groundwater Sustainability Plans within a single basin, and in accordance with a Coordination Agreement executed by all GSAs within the subbasin; and

**WHEREAS**, on January 21, 2022, the California Department of Water Resources, Sustainable Groundwater Management Office, issued a notice advising the 2019 SJRECGSA GSP, along with the five other GSPs adopted within the basin by other GSAs, were deemed “incomplete” pursuant to Section 355.2, subdivision (e)(2), of SGMA Regulations; and

**WHEREAS**, Mendota GSA revised the 2019 GSP, and on July 12, 2022, following compliance with SGMA statutes, Mendota GSA adopted the First Amended SJRECGSA GSP. The First Amended SJRECGSA GSP rescinded and superseded the 2019 SJRECGSA GSP; and

**WHEREAS**, the First Amended SJRECGSAGSP and Appendices were submitted to DWR on July 13, 2022 (the “First Amended GSP”); and

**WHEREAS**, DWR deemed the First Amended GSP “Inadequate” in its March 2, 2023, Determination Letter; and

**WHEREAS**, the Delta-Mendota Subbasin is now subject to the State Water Resources Control Board (“SWRCB”) intervention process (Wat. Code, § 10735 et seq.); and

**WHEREAS**, in response to DWR’s March 2, 2023, “Inadequate” determination, the GSAs in the Delta-Mendota Subbasin signed a Memorandum of Agreement (the “MOA”) on December 11, 2023, superseding the 2018 Coordination Agreement. Through the MOA, the Parties cooperated to develop a single GSP (the “2024 GSP”) for the Subbasin, and to implement the GSP within their respective GSA territories. The 2024 GSP synthesizes, updates, and replaces content from the First Amended GSP and other GSPs adopted by GSAs within the Subbasin likewise deemed incomplete, in order to address the Corrective Actions outlined by DWR in its March 2023 “inadequate” Determination Letter. The MOA becomes effective upon the adoption of the 2024 GSP. The MOA establishes a Coordination Committee to provide a forum for the GSA Groups to work collaboratively and develop recommendations for technical and substantive subbasin-wide activities; and

**WHEREAS**, the 2024 GSP was jointly prepared, and will be adopted, by all 23 GSAs within the basin; and

**WHEREAS**, on March 8, 2024, the Plan Manager for the Subbasin transmitted the 90-Day Notice to affected cities and counties notifying them of the Mendota GSA’s intent to adopt the 2024 GSP at a public hearing to occur not earlier than 90 days from the date of the notice, and inviting consultation with the affected cities and counties; and

**WHEREAS**, on August 20, 2024, the Mendota GSA held a public hearing to discuss and consider adoption of the 2024 GSP.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Mendota GSA finds as follows:

1. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. After a public hearing, the Mendota GSA hereby approves and adopts the final draft of the 2024 GSP, including its Appendices, in substantially the form presented, subject to such modifications as the executing officer shall approve, said execution to provide conclusive proof of approval of any such modifications.
3. The Mendota GSA authorizes the Authority and its consultants, as the Plan Manager, to take such other actions as may be reasonably necessary to submit the 2024 GSP to DWR by July 31, 2024, and implement the purpose of this Resolution.
4. The 2024 GSP supersedes and replaces, for all purposes, the First Amended GSP, which shall be of no further force and effect.

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Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the Board of Directors and/or City Council at a regular meeting of said governing body, held at the Mendota City Hall on the 20<sup>th</sup> day of August, 2024, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Celeste Cabrera-Garcia, City Clerk

**Animal Control  
Monthly Log**

ADDRESS	TYPE	DATE	BREED/DESCRIPTION	SEX	OWNER	IMPOUND Y/N	DOG DISPOSITION	CASE DISPOSITION	OFFENSE	FINE	OFFICER
MENDOTA JUNIOR HIGH	ANIMAL COMPLAINT	7/2/2024	BROWN PIT-BULL	M	UNK	YES	SLEEP	COMPLETE	N/A	\$0.00	NAVARRO
BLACK/ MALDONADO	PUBLIC HAZARD	7/2/2024	1144 DOG	UNK	UNK	NO	DISPOSED	COMPLETE	N/A	\$0.00	NAVARRO
MENDOTA POST OFFICE	PUBLIC HAZARD	7/2/2024	2 LARGE LOOSE DOGS	UNK	UNK	NO	GONE ON ARRIVAL	GONE ON ARRIVAL	N/A	\$0.00	NAVARRO
MENDOTA ELEMENTARY	ANIMAL COMPLAINT	7/2/2024	3 SMALL DOGS	UNK	UNK	NO	WENT UNDER C TRAIN/ COULD NOT GET	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO
1866 8TH ST	ANIMAL COMPLAINT	7/3/2024	LARGE PIT-BULL UNDER VEH	UNK	UNK	NO	UNABLE TO LOCATE	UNABLE TO LOCATE	N/A	\$0.00	NAVARRO
MENDOTA ELEMENTARY	ANIMAL COMPLAINT	7/3/2024	3 SMALL DOGS UNDER C TRAIN	UNK	UNK	NO	WENT UNDER C TRAIN/ COULD NOT GET	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO
UNITED HEALTH CENTERS	CITIZEN ASSIST	7/3/2024	DOG BITE	UNK	██████████	NO	10-DAY QUARANTINE	REPORT TAKEN	1ST	\$100.00	NAVARRO
QUINCE/ JENNINGS	ANIMAL COMPLAINT	7/3/2024	MEDIUM DOG ROAMING AREA	UNK	UNK	NO	GONE ON ARRIVAL	GONE ON ARRIVAL	N/A	\$0.00	ALCAZAR
647 PEREZ	PUBLIC HAZARD	7/7/2024	8 LARGE DOGS	UNK	UNK	NO	DOGS LEFT THE AREA BEFORE AC	UNABLE TO LOCATE	N/A	\$0.00	ALCAZAR
547 SORENSON	ANIMAL COMPLAINT	7/8/2024	LARGE WHT DOG	UNK	UNK	NO	DOG RAN OFF FROM AC	GONE ON ARRIVAL	N/A	\$0.00	NAVARRO
33500 W CALIFORNIA	ANIMAL COMPLAINT	7/9/2024	LARGE WHT DOG	UNK	UNK	NO	UNK/ NOT IN JURISDICTION	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO
990 LOLITA	ANIMAL COMPLAINT	7/9/2024	2 KITTENS	UNK	██████████	NO	TOT VOLUNTEER	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO
214 K ST	ANIMAL COMPLAINT	7/10/2024	STRAY DOG IN BACK YARD	F	UNK	YES	DOG POUND	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO
601 GAXIOLA	FOLLOW UP	7/10/2024	IMPOUND DOG BITE DOG	M	██████████	YES	10-DAY QUARANTINE/ RETURNED TO OWNER	REPORT TAKEN	1ST	\$0.00	NAVARRO / ACOSTA
439 LOLITA	ANIMAL COMPLAINT	7/11/2024	SURRENDER PUPPIES	UNK	██████████	NO	STAYED WITH OWNER	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO
667 PEACH	ANIMAL COMPLAINT	7/11/2024	2 AGGRESSIVE DOGS	UNK	UNK	NO	DOGS LEFT THE AREA BEFORE AC	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO
796 OLLER	ANIMAL COMPLAINT	7/11/2024	CATS AND KITTENS	UNK	UNK	NO	ADV WE CANNOT PICK UP CATS	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO
MENDOTA ELEMENTARY	ANIMAL COMPLAINT	7/16/2024	5 DOGS ON CAMPUS	F	UNK	YES	1 BLK PIT-BULL TOT DOG POUND	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO / ACOSTA
7TH/ STAMOULES	ANIMAL COMPLAINT	7/16/2024	LRG WHT/ TAN DOG	F	UNK	YES	DOG POUND	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO / ACOSTA
MENDOTA ELEMENTARY	ANIMAL COMPLAINT	7/16/2024	3 SMALL DOGS UNDER C TRAIN	UNK	UNK	NO	WENT UNDER C TRAIN/ COULD NOT GET	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO / ACOSTA
339 ROSALES	ANIMAL COMPLAINT	7/17/2024	1144 DOG IN BACK YARD	M	██████████	NO	DISPOSED	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO / ACOSTA
DOLLAR GENERAL	ANIMAL COMPLAINT	7/19/2024	SMALL TAN PUPPY	F	UNK	YES	DOG POUND	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO
121 BARBOZA	ANIMAL COMPLAINT	7/19/2024	SMALL TAN/ WHT PUPPY	M	UNK	YES	DOG POUND	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO
181 NAPLES	ANIMAL COMPLAINT	7/22/2024	SMALL TAN PUPPY	M	UNK	YES	DOG POUND	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO / ACOSTA
678 INEZ	ANIMAL COMPLAINT	7/22/2024	DOG BITE/ STRAY DOG VS PET	UNK	UNK	NO	UNABLE TO LOCATE	REPORT TAKEN	N/A	\$0.00	NAVARRO / ACOSTA
379 K ST	ANIMAL COMPLAINT	7/22/2024	3 STRAY PUPPIES	F	UNK	YES (X3)	DOG POUND	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO / ACOSTA
FASTRIIP	ANIMAL COMPLAINT	7/23/2024	SMALL BLK POMERANIAN	UNK	██████████	NO	CONTAINED BY OWNER	WARNING	1ST	\$0.00	NAVARRO / ACOSTA
1055 QUINCE	ANIMAL COMPLAINT	7/29/2024	RESIDENCE WITH STRAY CATS	UNK	UNK	NO	AC DOES NOT DEAL WITH CATS/ UNLESS INJURED	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO / ACOSTA
ROSALES/ LUA	ANIMAL COMPLAINT	7/31/2024	5 LOOSE CHIHUAHUAS	UNK	██████████	NO	CONTAINED BY OWNER	WARNING	1ST	\$0.00	NAVARRO / ACOSTA
337 ROSALES	ANIMAL COMPLAINT	7/31/2024	SMALL TAN WIENER DOG	UNK	UNK	NO	DOG RAN OFF FROM AC	NECESSARY ACTION TAKEN	N/A	\$0.00	NAVARRO / ACOSTA
595 I ST	ANIMAL COMPLAINT	7/31/2024	DOG BITE/ MAIL CARRIER	M	██████████	NO	10-DAY QUARANTINE	REPORT TAKEN	N/A	\$100.00	NAVARRO / ACOSTA

**TOTAL: \$200.00**

RESCUED: 0
SLEEP: 1
RETURNED TO OWNER: 1
AT DOG POUND: 15

**Code Enforcement  
Monthly Log**

July 2024

ADDRESS	TYPE OF CASE	1ST NOTICE	DEADLINE	STATUS	FINE AMOUNT	OFFICER
325 NAPLES	VEHICLE NUISANCE	7/1/2024	N/A	CITED	\$50.00	NAVARRO
1161 OLLER	VEHICLE CHECK	7/1/2024	N/A	WARNING	\$0.00	NAVARRO
647 PEREZ	VEHICLE CHECK	7/2/2024	N/A	CITED	\$50.00	NAVARRO
647 PEREZ	VEHICLE CHECK	7/2/2024	N/A	CITED	\$50.00	NAVARRO
654 LOZANO	VEHICLE CHECK	7/2/2024	N/A	CITED	\$50.00	NAVARRO
ROJAS PARK	BUSINESS COMPLIANCE CHECK/ PERMITS	7/3/2024	N/A	CHECKS OKAY	\$0.00	NAVARRO
POOL PARK	PATROL CHECKS	7/6/2024	N/A	CHECKS OKAY	\$0.00	ALCAZAR
AMOR WELLNESS	PATROL CHECKS	7/6/2024	N/A	CHECKS OKAY	\$0.00	ALCAZAR
PEREZ/ LOZANO	VEHICLE CHECK	7/6/2024	7/9/2024	TAGGED	\$0.00	ALCAZAR
901 AIRPORT	PATROL CHECKS	7/7/2024	N/A	CHECKS OKAY	\$0.00	ALCAZAR
420 BELMONT	FOLLOW UP	7/8/2024	N/A	COMPLETE	\$0.00	NAVARRO
654 LOZANO	VEHICLE CHECK	7/9/2024	N/A	CITED	\$50.00	NAVARRO
PEREZ/ BARBOZA	VEHICLE CHECK	7/9/2024	N/A	CITED	\$50.00	NAVARRO
1920 8TH ST	ABANDONED VEHICLE	7/9/2024	7/12/2024	TAGGED	\$0.00	NAVARRO
8TH/ STAMOULES	VEHICLE CHECK	7/9/2024	7/12/2024	CITED / TAGGED	\$50.00	NAVARRO
1728 JENNINGS	ABANDONED VEHICLE	7/9/2024	7/12/2024	CITED / TAGGED	\$50.00	NAVARRO
1848 JENNINGS	VEHICLE CHECK	7/9/2024	7/12/2024	TAGGED	\$0.00	NAVARRO
990 LOLITA	FOLLOW UP	7/9/2024	N/A	COMPLETE	\$0.00	NAVARRO
MENDOTA PD	LOBBY TRAFFIC	7/9/2024	N/A	COMPLETE	\$0.00	NAVARRO
601 GAXIOLA	FOLLOW UP	7/10/2024	N/A	COMPLETE	\$0.00	NAVARRO
MENDOTA PD	LOBBY TRAFFIC	7/10/2024	N/A	COMPLETE	\$0.00	NAVARRO
ROJAS PARK	PATROL CHECKS	7/11/2024	N/A	CHECKS OKAY	\$0.00	NAVARRO
812 K ST	VEHICLE CHECK	7/11/2024	N/A	CITED	\$50.00	NAVARRO
1161 OLLER	FOLLOW UP	7/11/2024	N/A	COMPLETE	\$0.00	NAVARRO
766 STAMOULES	VEHICLE CHECK	7/11/2024	N/A	CITED	\$50.00	NAVARRO
OXNARD/ VALENZUELA	VEHICLE CHECK	7/11/2024	N/A	CITED	\$50.00	NAVARRO
300 GONZALEZ	ABANDONED VEHICLE	7/11/2024	7/14/2024	TAGGED	\$0.00	NAVARRO
57 VERA CIR	VEHICLE CHECK	7/11/2024	N/A	CITED	\$50.00	NAVARRO
52 VERA CIR	MUNICODE VIOLATION/ APPLIANCES IN FRONT YARD	7/11/2024	7/14/2024	WARNING	\$0.00	NAVARRO
ROJAS PARK	PATROL CHECKS	7/11/2024	N/A	CHECKS OKAY	\$0.00	NAVARRO
4TH/ RIO FRIO	MUNICODE VIOLATION/ NO BUSINESS LICENSE	7/12/2024	N/A	CITED	\$250.00	NAVARRO
2467 7TH ST	COMMUNITY CONTACT	7/12/2024	N/A	COMPLETE	\$0.00	NAVARRO
2ND/ OLLER	FOLLOW UP	7/12/2024	N/A	COMPLETE	\$0.00	NAVARRO
FOOD CENTER	FOLLOW UP	7/12/2024	N/A	COMPLETE	\$0.00	NAVARRO
7TH/ QUINCE	FOLLOW UP	7/12/2024	N/A	COMPLETE	\$0.00	NAVARRO
220 GREGG CT	VEHICLE CHECK	7/12/2024	N/A	WARNING	\$0.00	NAVARRO
231 GREGG CT	MUNICODE VIOLATION/ WHT SEMI IN DRIVEWAY	7/12/2024	N/A	CITED	\$100.00	NAVARRO
241 GREGG CT	VEHICLE CHECK	7/12/2024	N/A	CITED	\$50.00	NAVARRO
647 PEREZ	VEHICLE CHECK	7/16/2024	N/A	CITED	\$50.00	NAVARRO / ACOSTA
647 PEREZ	VEHICLE CHECK	7/16/2024	N/A	CITED	\$50.00	NAVARRO / ACOSTA
MENDOTA CITY HALL	COMMUNITY CONTACT	7/16/2024	N/A	COMPLETE	\$50.00	NAVARRO / ACOSTA
819 S KATE	VEHICLE CHECK	7/16/2024	N/A	CITED	\$50.00	NAVARRO / ACOSTA
554 N KATE ST	VEHICLE CHECK	7/16/2024	N/A	CITED	\$50.00	NAVARRO / ACOSTA
901 RIO FRIO	VEHICLE CHECK	7/16/2024	N/A	CITED	\$50.00	NAVARRO / ACOSTA
855 QUINCE	VEHICLE CHECK	7/16/2024	N/A	CHECKS OKAY	\$0.00	NAVARRO / ACOSTA
831 QUINCE	VEHICLE CHECK	7/16/2024	N/A	CITED	\$0.00	NAVARRO / ACOSTA
419 MENDOZA CT	VEHICLE CHECK	7/16/2024	N/A	CHECKS OKAY	\$0.00	NAVARRO / ACOSTA
SORENSEN HARDWARE	COMMUNITY CONTACT	7/16/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
FOOD CENTER	MUNICODE VIOLATION/ CELL PHONE STAND	7/16/2024	N/A	WARNING	\$0.00	NAVARRO / ACOSTA
111 BELMONT	COMMUNITY CONTACT	7/16/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
5TH/ STAMOULES	MUNICODE VIOLATION/ MAKESHIFT FENCE	7/16/2024	N/A	NECESSARY ACTION TAKEN	\$0.00	NAVARRO / ACOSTA



**Code Enforcement  
Monthly Log**

July 2024

1640 9TH ST	MUNICODE VIOLATION/ ABANDONED VEHICLE ON PROPERTY	7/17/2024	7/20/2024	WARNING	\$0.00	NAVARRO / ACOSTA
521 I ST	VEHICLE CHECK	7/17/2024	7/24/2024	CITED / TAGGED	\$50.00	NAVARRO / ACOSTA
448 LOLITA	FOLLOW UP	7/17/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
630 S KATE	FOLLOW UP	7/17/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
524 KATE	FOLLOW UP	7/17/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
607 MARIE	FOLLOW UP	7/17/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
MENDOTA POST OFFICE	COMMUNITY CONTACT	7/18/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
111 BELMONT	COMMUNITY CONTACT	7/18/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
912 MARIE	COMMUNITY CONTACT	7/18/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
MENDOTA PD	LOBBY TRAFFIC	7/19/2024	N/A	COMPLETE	\$0.00	NAVARRO
5TH/ DERRICK	MUNICODE VIOLATION/ MAKESHIFT FENCE	7/19/2024	7/19/2024	WARNING	\$0.00	NAVARRO
554 KATE	VEHICLE CHECK	7/20/2024	N/A	TOWED / CITED	\$50.00	ALCAZAR
784 LOLITA	FOLLOW UP	7/20/2024	N/A	COMPLETE	\$0.00	ALCAZAR
200 DERRICK	PATROL CHECKS	7/21/2024	N/A	CHECKS OKAY	\$0.00	ALCAZAR
POOL PARK	PATROL CHECKS	7/21/2024	N/A	CHECKS OKAY	\$0.00	ALCAZAR
1285 OLLER	COMMUNITY CONTACT	7/21/2024	N/A	COMPLETE	\$0.00	ALCAZAR
POOL PARK	PATROL CHECKS	7/21/2024	N/A	COMPLETE	\$0.00	ALCAZAR
285 ARNAUDON	VEHICLE CHECK	7/21/2024	7/24/2024	TAGGED	\$0.00	ALCAZAR
901 AIRPORT	PATROL CHECKS	7/21/2024	N/A	CHECKS OKAY	\$0.00	ALCAZAR
MENDOTA PD	FOLLOW UP	7/22/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
601 GAXIOLA	FOLLOW UP	7/22/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
CITY HALL	COMMUNITY CONTACT	7/22/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
PUCHEU/ 9TH	MUNICODE VIOLATION/ PUSH CART VENDOR/ NO LICENSE	7/22/2024	N/A	CITED	\$250.00	NAVARRO / ACOSTA
HERNANDEZ/ DE LA CRUZ	VEHICLE CHECK	7/23/2024	7/26/2024	TAGGED	\$0.00	NAVARRO / ACOSTA
GARCIA/ HERNANDEZ	VEHICLE CHECK	7/23/2024	7/26/2024	TAGGED	\$0.00	NAVARRO / ACOSTA
617 GARCIA	VEHICLE CHECK	7/23/2024	7/26/2024	CITED / TAGGED	\$50.00	NAVARRO / ACOSTA
4TH/ NAPLES	MUNICODE VIOLATION/ OPEN CONTAINER	7/23/2024	N/A	CITED	\$50.00	NAVARRO / ACOSTA
795 I ST	FOLLOW UP	7/23/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
281 BLACK	VEHICLE CHECK	7/23/2024	N/A	CITED	\$50.00	NAVARRO / ACOSTA
BLACK/ ROWE	VEHICLE CHECK	7/23/2024	N/A	CITED	\$50.00	NAVARRO / ACOSTA
230 MALDONADO	VEHICLE CHECK	7/23/2024	N/A	CITED	\$50.00	NAVARRO / ACOSTA
280 SANTA CRUZ	VEHICLE CHECK	7/23/2024	7/26/2024	TAGGED	\$0.00	NAVARRO / ACOSTA
43 VERA CIR	COMMUNITY CONTACT	7/23/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
POOL PARK	PATROL CHECKS	7/23/2024	N/A	CHECKS OKAY	\$0.00	NAVARRO / ACOSTA
310 HOLMES	MUNICODE VIOLATION/ DOUBLE TRAILER PARKED ON STREET	7/23/2024	7/24/2024	WARNING	\$0.00	NAVARRO / ACOSTA
5TH/ NAPLES	COMMUNITY CONTACT	7/23/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
285 ARNAUDON	VEHICLE CHECK	7/24/2024	N/A	TOWED	\$0.00	NAVARRO / ACOSTA
617 GARCIA	MUNICODE VIOLATION/ JUNK IN FRONT/ ABANDONED VEHICLE	7/24/2024	N/A	WARNING	\$0.00	NAVARRO / ACOSTA
MENDOTA PD	LOBBY TRAFFIC	7/24/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
231 GREGG CT	MUNICODE VIOLATION/ WHT SEMI IN DRIVEWAY	7/25/2024	N/A	CITED	\$100.00	NAVARRO / ACOSTA
CITY HALL	COMMUNITY CONTACT	7/25/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
VALLEY FOOD	MUNICODE VIOLATION/ WOODEN PELLETS IN ALLEYWAY	7/25/2024	N/A	WARNING	\$0.00	NAVARRO / ACOSTA
SONORA MARKET	MUNICODE VIOLATION/ TRASH AND JUNK IN PARKING LOT	7/25/2024	N/A	WARNING	\$0.00	NAVARRO / ACOSTA
725 QUINCE	MUNICODE VIOLATION/ ABANDONED METAL CARPORT	7/25/2024	N/A	WARNING	\$0.00	NAVARRO / ACOSTA
7TH/ PUCHEU	MUNICODE VIOLATION/ WEEDS AND TRASH ON DIRT LOT	7/25/2024	N/A	WARNING	\$0.00	NAVARRO / ACOSTA
1174 7TH ST	MUNICODE VIOLATION/ JUNK IN FRONT/ ROOD NEEDS TO BE FIXED	7/25/2024	N/A	WARNING	\$0.00	NAVARRO / ACOSTA
300 RIOS	VEHICLE CHECK	7/25/2024	N/A	CITED	\$275.00	NAVARRO / ACOSTA
630 KATE	FOLLOW UP	7/26/2024	N/A	COMPLETE	\$0.00	NAVARRO
230 MCCABE	COMMUNITY CONTACT	7/26/2024	N/A	COMPLETE	\$0.00	NAVARRO
CITY HALL	COMMUNITY CONTACT	7/26/2024	N/A	COMPLETE	\$0.00	NAVARRO
524 KATE	FOLLOW UP	7/26/2024	N/A	COMPLETE	\$0.00	NAVARRO
1000 2ND ST APT #11	VEHICLE BUGLARY	7/27/2024	N/A	REPORT TO FOLLOW	\$0.00	NAVARRO

**Code Enforcement  
Monthly Log**

July 2024

POOL PARK	PATROL CHECKS	7/27/2024	N/A	CHECKS OKAY	\$0.00	ALCAZAR
1000 2ND ST APT #11	FOLLOW UP	7/28/2024	N/A	COMPLETE	\$0.00	ALCAZAR
POOL PARK	PATROL CHECKS	7/28/2024	N/A	CHECKS OKAY	\$0.00	ALCAZAR
1248 OLLER	ABANDONED VEHICLE	7/28/2024	N/A	CHECKS OKAY	\$0.00	ALCAZAR
667 LOZANO	PETTY THEFT	7/28/2024	N/A	REPORT TO FOLLOW	\$0.00	ALCAZAR
647 PEREZ	GRAND THEFT	7/29/2024	N/A	REPORT TO FOLLOW	\$0.00	ALCAZAR
ROJAS PARK	PATROL CHECKS	7/29/2024	N/A	CHECKS OKAY	\$0.00	ALCAZAR
843 QUINCE	MUNICODE VIOLATION/ VEH PARKED ON LAWN	7/29/2024	N/A	WARNING	\$0.00	NAVARRO / ACOSTA
878 STAMOULES	MUNICODE VIOLATION/ APPLIANCE AND MOTORCYCLE	7/29/2024	N/A	WARNING	\$0.00	NAVARRO / ACOSTA
903 JENNINGS CIR	VEHICLE CHECK	7/29/2024	N/A	WARNING	\$0.00	NAVARRO / ACOSTA
CITY HALL	COMMUNITY CONTACT	7/29/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
11TH/ QUINCE	VEHICLE CHECK	7/29/2024	N/A	CITED X2	\$100.00	NAVARRO / ACOSTA
1100 2ND ST	FOLLOW UP	7/29/2024	N/A	COMPLETE	\$0.00	ALCAZAR
902 RIO FRIO	VEHICLE CHECK	7/29/2024	N/A	CITED	\$50.00	NAVARRO / ACOSTA
1042 QUINCE	VEHICLE CHECK	7/29/2024	8/1/2024	TAGGED	\$0.00	NAVARRO / ACOSTA
FOOD CENTER	MUNICODE VIOLATION/ CELL PHONE STAND	7/29/2024	N/A	WARNING	\$0.00	NAVARRO / ACOSTA
VALLEY FOOD	MUNICODE VIOLATION/ CELL PHONE STAND	7/29/2024	N/A	WARNING	\$0.00	NAVARRO / ACOSTA
200 DERRICK	MUNICODE VIOLATION/ DRINKING IN PUBLIC	7/29/2024	N/A	GONE ON ARRIVAL	\$0.00	ALCAZAR
SONORA MARKET	PATROL CHECKS	7/29/2024	N/A	CHECKS OKAY	\$0.00	ALCAZAR
596 RIO FRIO	MUNICIPAL CODE VIOLATION/ APPLIANCES IN FRONT	7/29/2024	N/A	WARNING	\$0.00	NAVARRO / ACOSTA
DOLLAR GENERAL	MUNICODE VIOLATION/ CELL PHONE STAND	7/29/2024	N/A	WARNING	\$0.00	NAVARRO / ACOSTA
800 GARCIA	VEHICLE CHECK	7/30/2024	N/A	CITED	\$50.00	ACOSTA
PEREZ/ LOZANO	VEHICLE CHECK	7/30/2024	N/A	CITED	\$50.00	ACOSTA
647 PEREZ	VEHICLE CHECK	7/30/2024	N/A	CITED	\$50.00	ACOSTA
646 PEREZ	VEHICLE CHECK	7/30/2024	N/A	CITED	\$50.00	ACOSTA
647 PEREZ	COMMUNITY CONTACT	7/30/2024	N/A	COMPLETE	\$0.00	ACOSTA
6TH/ MARIE	VEHICLE CHECK	7/30/2024	N/A	WARNING	\$0.00	ACOSTA
290 SANTA CRUZ	FLAG DOWN	7/30/2024	N/A	COMPLETE	\$0.00	ACOSTA
5TH/ NAPLES	VEHICLE CHECK	7/30/2024	N/A	CHECKS OKAY	\$0.00	ACOSTA
200 DERRICK	COMMUNITY CONTACT	7/30/2024	N/A	COMPLETE	\$0.00	ACOSTA
8TH/ QUINCE	VEHICLE CHECK	7/30/2024	N/A	CHECKS OKAY	\$0.00	ACOSTA
SONORA MARKET	COMMUNITY CONTACT	7/30/2024	N/A	COMPLETE	\$0.00	ACOSTA
700 DERRICK	COMMUNITY CONTACT	7/31/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
MENDOTA PD	LOBBY TRAFFIC	7/31/2021	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA
307 GOMEZ	MUNICODE VIOLATION/ BOUNCE HOUSES OBSTRUCTING TRAFFIC/ JUNK	7/31/2024	N/A	WARNING	\$0.00	NAVARRO / ACOSTA
605 GAXIOLA	MUNICODE VIOLATION/ VEHICLE ON LAWN	7/31/2024	N/A	WARNING	\$0.00	NAVARRO / ACOSTA
611 GAXIOLA	MUNICODE VIOLATION/ VEHICLE ON LAWN	7/31/2024	N/A	WARNING	\$0.00	NAVARRO / ACOSTA
SORENSEN HARDWARE	COMMUNITY CONTACT	7/31/2024	N/A	COMPLETE	\$0.00	NAVARRO / ACOSTA

<b>TOTAL:</b>	<b>\$2,625.00</b>
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# MENDOTA POLICE DEPARTMENT

JULY 2024



CASE#	ADDRESS	RPT DATE	DAYS	ARREST	CRIME TYPE	CHARGES
240001403.1		7/1/2024	Mon	NO	ATTEMPT GRAND THEFT AUTO	PC 664/10851
240001404.1		7/1/2024	Mon	NO	AGGRAVATED ASSAULT (DV)	PC 273.5, PC 207
240001405.1		7/1/2024	Mon	NO	AGGRAVATED ASSAULT	PC 273.6, PC 245, PC 594
240001406.1		7/1/2024	Mon	YES	AGGRAVATED ASSAULT (DV)	PC 273.5, PC 594
240001407.1		7/2/2024	Tue	NO	CANCELLED	
240001408.1		7/2/2024	Tue	NO	AGGRAVATED ASSAULT	PC 245
240001409.1		7/2/2024	Tue	YES	UNLAWFUL DISPLAY OF LIC PLATE	VC 4462.5
240001410.1		7/2/2024	Tue	YES	WARRANT ARREST	PC 978.5
240001411.1		7/2/2024	Tue	YES	WARRANT ARREST	PC 978.5
240001413.1		7/2/2024	Tue	YES	WARRANT ARREST	PC 978.5
240001414.1		7/2/2024	Tue	NO	REPOSSESSION	
240001415.1		7/3/2024	Wed	NO	HIT & RUN	VC 20002
240001416.1		7/3/2024	Wed	YES	NARCOTICS VIOLATION	HS 11377
240001417.1		7/3/2024	Wed	NO	INCIDENT REPORT	
240001418.1		7/3/2024	Wed	NO	MISSING PERSON	
240001419.1		7/3/2024	Wed	NO	FIELD INTERVIEW	
240001420.1		7/3/2024	Wed	NO	GRAND THEFT AUTO	VC 10851
240001421.1		7/4/2024	Thu	YES	OPEN CONTAINER	BP 25620
240001422.1		7/4/2024	Thu	YES	WARRANT ARREST	PC 978.5
240001423.1		7/4/2024	Thu	YES	NOISE NUISANCE	PC 415(2)
240001424.1		7/4/2024	Thu	YES	ILLEGAL FIREWORKS	HS 12677
240001425.1		7/4/2024	Thu	YES	ILLEGAL FIREWORKS	HS 12677
240001426.1		7/4/2024	Thu	YES	ILLEGAL FIREWORKS	HS 12677
240001427.1		7/4/2024	Thu	YES	ILLEGAL FIREWORKS	HS 12677
240001428.1		7/4/2024	Thu	YES	ILLEGAL FIREWORKS	HS 12677
240001429.1		7/4/2024	Thu	YES	ILLEGAL FIREWORKS	HS 12677
240001430.1		7/4/2024	Thu	YES	ILLEGAL FIREWORKS	HS 12677
240001432.1		4/4/2024	Thu	NO	INCIDENT REPORT	
240001433.1		7/5/2024	Fri	NO	HIT & RUN	VC 20002
240001434.1		7/5/2024	Fri	NO	SEX OFFENSE	PC
240001436.1		7/6/2024	Sat	NO	INCIDENT REPORT	
240001438.1		7/6/2024	Sat	NO	INCIDENT REPORT	
240001441.1		7/6/2024	Sat	NO	GRAND THEFT AUTO	VC 10851
240001442.1		7/6/2024	Sat	NO	AGGRAVATED ASSAULT (DV)	PC 273.5
240001443.1		7/7/2024	Sun	YES	OPEN CONTAINER	BP 25620
240001444.1		7/7/2024	Sun	NO	INCIDENT REPORT	
240001445.1		7/8/2024	Mon	NO	REPOSSESSION	
240001447.1		7/8/2024	Mon	YES	WARRANT ARREST	PC 978.5
240001449.1		7/8/2024	Mon	YES	AGGRAVATED ASSAULT (DV)	PC 273.5, PC 245, PC 422
240001450.1		7/9/2024	Tue	NO	CRIMINAL THREAT	PC 422
240001452.1		7/9/2024	Tue	NO	FRAUD	PC 484G
240001453.1		7/9/2024	Tue	YES	NARCOTICS VIOLATION	HS 11377
240001454.1		7/9/2024	Tue	NO	LOST PROPERTY	
240001455.1		7/9/2024	Tue	NO	INCIDENT REPORT	
240001456.1		7/9/2024	Tue	NO	INCIDENT REPORT	
240001457.1		7/10/2024	Wed	YES	WARRANT ARREST	PC 978.5
240001458.1		7/10/2024	Wed	YES	GRAND THEFT	PC 487
240001459.1		7/10/2024	Wed	NO	INCIDENT REPORT	
240001460.1		7/10/2024	Wed	NO	AGGRAVATED ASSAULT (DV)	PC 273.5
240001461.1		7/11/2024	Thu	YES	NARCOTICS VIOLATION	HS 11377
240001462.1		7/12/2024	Fri	NO	TRAFFIC COLLISION	
240001463.1		7/12/2024	Fri	NO	FIELD INTERVIEW	

# MENDOTA POLICE DEPARTMENT

## JULY 2024



CASE#	ADDRESS	RPT DATE	DAYS	ARREST	CRIME TYPE	CHARGES
240001464.1		7/12/2024	Fri	NO	PETTY THEFT	PC 484
240001465.1		7/12/2024	Fri	NO	FIELD INTERVIEW	
240001466.1		7/12/2024	Fri	NO	INCIDENT REPORT	
240001467.1		7/13/2024	Sat	NO	INCIDENT REPORT	
240001468.1		7/13/2024	Sat	NO	FIELD INTERVIEW	
240001469.1		7/13/2024	Sat	YES	ILLEGAL FIREWORKS	HS 12677
240001472.1		7/13/2024	Sat	YES	DUI ARREST	VC 23152
240001473.1		7/13/2024	Sat	YES	DUI ARREST	VC 23152
240001474.1		7/14/2024	Sun	NO	GRAND THEFT AUTO	VC 10851
240001475.1		7/14/2024	Sun	YES	DUI ARREST	VC 23152A & 23152B
240001477.1		7/14/2024	Sun	NO	REPOSSESSION	
240001478.1		7/14/2024	Sun	YES	WARRANT ARREST	
240001480.1		7/15/2024	Mon	NO	PETTY THEFT	PC 484
240001481.1		7/15/2024	Mon	NO	INCIDENT REPORT	
240001482.1		7/15/2024	Mon	NO	MISSING PERSON	
240001483.1		7/15/2024	Mon	YES	WARRANT ARREST	PC 978.5
240001485.1		7/15/2024	Mon	NO	GRAND THEFT AUTO	VC 10851
240001486.1		7/15/2024	Mon	NO	ATTEMPT VANDALISM	PC 664/594
240001487.1		7/16/2024	Tue	NO	GTA RECOVERY	
240001488.1		7/16/2024	Tue	NO	LOST PROPERTY	
240001489.1		7/16/2024	Tue	NO	VANDALISM	PC 594
240001490.1		7/16/2024	Tue	NO	INDECENT ONLINE POSTING	PC 647(j)(4)a
240001491.1		7/16/2024	Tue	NO	OTHER AGENCY ASSIST	
240001492.1		7/16/2024	Tue	NO	ANNOYING PHONE CALL	PC 653M
240001493.1		7/16/2024	Tue	NO	GRAND THEFT AUTO	VC 10851
240001494.1		7/16/2024	Tue	YES	WARRANT ARREST	PC 978.5
240001495.1		7/16/2024	Tue	NO	RO VIOLATION	PC 273.6
240001497.1		7/17/2024	Wed	NO	MENTALLY UNSTABLE	WI 5150
240001498.1		7/17/2024	Wed	NO	VANDALISM	PC 594
240001500.1		7/17/2024	Wed	YES	SIMPLE ASSAULT (DV)	PC 243E1, PC 591.5
240001501.1		7/17/2024	Wed	YES	OPEN CONTAINER	BP 25620
240001502.1		7/17/2024	Wed	NO	MENTALLY UNSTABLE	WI 5150
240001504.1		7/18/2024	Thu	NO	GRAND THEFT	PC 487
240001505.1		7/18/2024	Thu	NO	HIT & RUN	VC 20002
240001511.1		7/18/2024	Thu	NO	MISSING PERSON	
240001512.1		7/19/2024	Fri	NO	CITIZENS ASSIST	
240001513.1		7/19/2024	Fri	YES	DUI ARREST	VC 23152A
240001514.1		7/20/2024	Sat	NO	VEHICLE STORAGE	VC 22651
240001515.1		7/20/2024	Sat	YES	AGGRAVATED ASSAULT (DV)	PC 273.5
240001516.1		7/20/2024	Sat	NO	SIMPLE ASSAULT	PC 242
240001517.1		7/20/2024	Sat	NO	HIT & RUN	VC 20002
240001518.1		7/20/2024	Sat	NO	HIT & RUN	VC 20002
240001519.1		7/20/2024	Sat	NO	EVADING	VC 2800.2
240001520.1		7/20/2024	Sat	YES	WARRANT ARREST	PC 978.5
240001521.1		7/20/2024	Sat	YES	DUI ARREST	VC 23152
240001522.1		7/20/2024	Sat	NO	FIELD INTERVIEW	
240001523.1		7/21/2024	Sun	NO	INCIDENT REPORT	
240001524.1		7/21/2024	Sun	NO	TRAFFIC COLLISION	
240001525.1		7/21/2024	Sun	NO	HIT & RUN	VC 20002
240001526.1		7/21/2024	Sun	YES	PUBLIC INTOXICATION	PC 647F
240001527.1		7/22/2024	Mon	NO	ANNOYING PHONE CALL	PC 653M
240001529.1		7/22/2024	Mon	NO	VANDALISM	PC 594

# MENDOTA POLICE DEPARTMENT

## JULY 2024



CASE#	ADDRESS	RPT DATE	DAYS	ARREST	CRIME TYPE	CHARGES
240001530.1		7/22/2024	Mon	YES	PUBLIC INTOXICATION	PC 647F
240001532.1		7/22/2024	Mon	YES	WARRANT ARREST	PC 978.5
240001533.1		7/22/2024	Mon	NO	INCIDENT REPORT	
240001534.1		7/22/2024	Mon	NO	FIELD INTERVIEW	
240001535.1		7/22/2024	Mon	NO	PETTY THEFT	PC 484A
240001536.1		7/22/2024	Mon	NO	FIELD INTERVIEW	
240001538.1		7/23/2024	Tue	YES	NARCOTICS VIOLATION	HS 11377
240001539.1		7/23/2024	Tue	NO	INCIDENT REPORT	
240001540.1		7/23/2024	Tue	NO	GRAND THEFT AUTO	VC 10851
240001541.1		7/23/2024	Tue	NO	HIT & RUN	VC 20002
240001550.1		7/23/2024	Tue	NO	INCIDENT REPORT	
240001551.1		7/23/2024	Tue	NO	INCIDENT REPORT	
240001552.1		7/24/2024	Wed	NO	VEHICLE STORAGE	VC 22651
240001553.1		7/24/2024	Wed	NO	ANNOYING PHONE CALL	PC 653M
240001555.1		7/25/2024	Thu	NO	REPOSSESSION	
240001556.1		7/25/2024	Thu	YES	WARRANT ARREST	PC 978.5
240001557.1		7/25/2024	Thu	NO	LOST PROPERTY	
240001558.1		7/25/2024	Thu	YES	AGGRAVATED ASSAULT (DV)	PC 273.5, PC 242
240001559.1		7/25/2024	Thu	NO	HIT & RUN	VC 20002
240001560.1		7/26/2024	Fri	NO	PUBLIC NUISANCE	
240001561.1		7/26/2024	Fri	NO	FOUND PROPERTY	
240001562.1		7/26/2024	Fri	NO	LOST PROPERTY	
240001564.1		7/26/2024	Fri	NO	FIELD INTERVIEW	
240001565.1		7/26/2024	Fri	NO	AGGRAVATED ASSAULT (DV)	PC 273.5
240001566.1		7/26/2024	Fri	NO	REPOSSESSION	
240001567.1		7/26/2024	Fri	NO	CITIZENS ASSIST	
240001568.1		7/26/2024	Fri	NO	AGGRAVATED ASSAULT	PC 417A2
240001570.1		7/26/2024	Fri	NO	VANDALISM	PC 594
240001571.1		7/26/2024	Fri	NO	VANDALISM	PC 594
240001572.1		7/27/2024	Sat	NO	ATTEMPT GRAND THEFT AUTO	PC 664/10851
240001573.1		7/27/2024	Sat	NO	VANDALISM	PC 594
240001581.1		7/27/2024	Sat	NO	TRAFFIC COLLISION	
240001586.1		7/27/2024	Sat	YES	DUI ARREST	VC 23152
240001587.1		7/27/2024	Sat	YES	GTA RECOVERY, NARCOTICS VIOLATION	PC 496D(A), HS 11364
240001588.1		7/27/2024	Sat	YES	DUI ARREST	VC 23152
240001589.1		7/28/2024	Sun	YES	RESIDENTIAL BURGLARY	PC 459
240001590.1		7/28/2024	Sun	NO	PETTY THEFT	PC 484
240001591.1		7/28/2024	Sun	NO	ROBBERY	PC 211, PC 459
240001592.1		7/29/2024	Mon	NO	GRAND THEFT	PC 487
240001593.1		7/29/2024	Mon	YES	WARRANT ARREST	PC 978.5
240001594.1		7/29/2024	Mon	YES	WARRANT ARREST	PC 978.5
240001599.1		7/29/2024	Mon	YES	INDECENT ONLINE POSTING	PC 647(j)(4)a
240001600.1		7/30/2024	Tue	YES	PUBLIC INTOXICATION	PC 647F
240001601.1		7/30/2024	Tue	YES	RESISTING	PC 148A1, HS 11550
240001602.1		7/30/2024	Tue	NO	FIELD INTERVIEW	
240001605.1		7/30/2024	Tue	NO	RO VIOLATION	PC 273.5
240001607.1		7/31/2024	Wed	NO	FIELD INTERVIEW	
240001608.1		7/31/2024	Wed	YES	WARRANT ARREST	PC 978.5
240001609.1		7/31/2024	Wed	YES	NARCOTICS VIOLATION	HS 11377, PC 975.5
240001610.1		7/31/2024	Wed	NO	ANIMAL COMPLAINT	
240001612.1		7/31/2024	Wed	NO	RESISTING	PC 148A1



# MENDOTA POLICE DEPARTMENT

## JULY 2024 - MAP





# MENDOTA POLICE DEPARTMENT

JULY 2024



CRIME TYPE	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Grand Total
AGGRAVATED ASSAULT		1	1			1		3
AGGRAVATED ASSAULT (DV)		3		1	1	1	2	8
ANIMAL COMPLAINT				1				1
ANNOYING PHONE CALL		1	1	1				3
CANCELLED			1					1
CITIZENS ASSIST						2		2
CRIMINAL THREAT			1					1
DUI ARREST	1					1	5	7
EVADING							1	1
FIELD INTERVIEW		2	1	2		3	2	10
FOUND PROPERTY						1		1
FRAUD			1					1
GRAND THEFT		1		1	1			3
GRAND THEFT AUTO	1	2	2	1			2	8
GTA RECOVERY			1				1	2
HIT & RUN	1		1	1	2	1	2	8
ILLEGAL FIREWORKS					7		1	8
INCIDENT REPORT	2	2	5	2	1	1	3	16
INDECENT ONLINE POSTING		1	1					2
LOST PROPERTY			2		1	1		4
MENTALLY UNSTABLE				2				2
MISSING PERSON		1		1	1			3
NARCOTICS VIOLATION			3	2	1		1	7
NOISE NUISANCE					1			1
OPEN CONTAINER	1			1	1			3
OTHER AGENCY ASSIST			1					1
PETTY THEFT	1	2				1		4
PUBLIC INTOXICATION	1	1	1					3
PUBLIC NUISANCE						1		1
REPOSSESSION	1	1	1		1	1		5
RESIDENTIAL BURGLARY	1							1
RESISTING			1	1				2
RO VIOLATION			2					2
ROBBERY	1							1
SEX OFFENSE						1		1
SIMPLE ASSAULT							1	1
SIMPLE ASSAULT (DV)				1				1
TRAFFIC COLLISION	1					1	1	3
UNLAWFUL DISPLAY OF LIC PLATE			1					1
VANDALISM		3	1	1		2	1	8
VEHICLE STORAGE				1			1	2
WARRANT ARREST	1	5	4	2	2		1	15
<b>Grand Total</b>	<b>13</b>	<b>26</b>	<b>33</b>	<b>22</b>	<b>20</b>	<b>19</b>	<b>25</b>	<b>158</b>

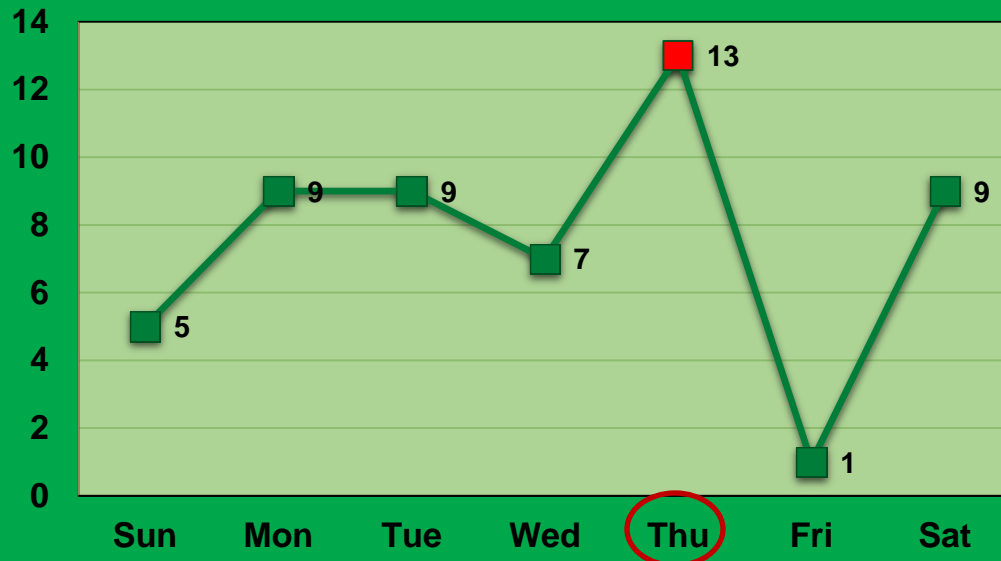


# MENDOTA POLICE DEPARTMENT

JULY 2024 - ARRESTS



## ARRESTS PER DAY OF WEEK



DAYS	ARRESTS
Sun	5
Mon	9
Tue	9
Wed	7
Thu	13
Fri	1
Sat	9
<b>Grand Total</b>	<b>53</b>





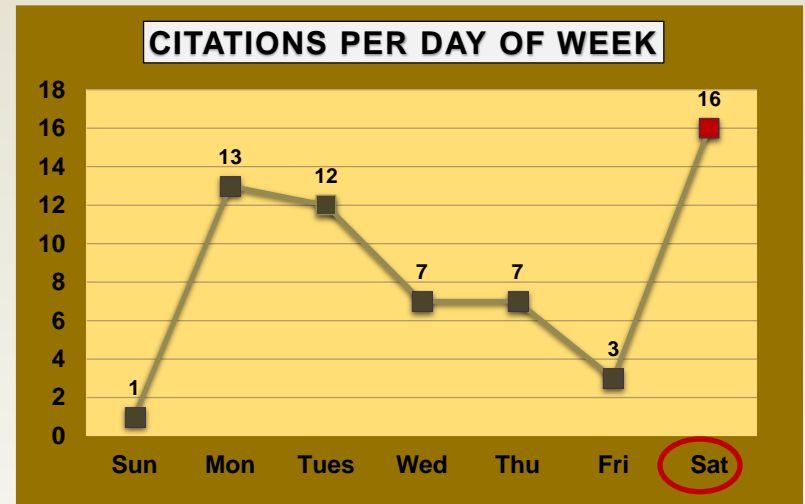
# MENDOTA POLICE DEPARTMENT

## JULY 2024 - CITES



CASE#	RPT DATE	DAY OF WEEK
240001401.1	7/1/2024	Mon
240001402.1	7/1/2024	Mon
240001412.1	7/2/2024	Tue
240001431.1	7/4/2024	Thu
240001435.1	7/5/2024	Fri
240001437.1	7/6/2024	Sat
240001439.1	7/6/2024	Sat
240001440.1	7/6/2024	Sat
240001446.1	7/8/2024	Mon
240001448.1	7/8/2024	Mon
240001451.1	7/9/2024	Tue
240001470.1	7/13/2024	Sat
240001471.1	7/13/2024	Sat
240001476.1	7/14/2024	Sun
240001479.1	7/15/2024	Mon
240001484.1	7/15/2024	Mon
240001496.1	7/17/2024	Wed
240001499.1	7/17/2024	Wed
240001503.1	7/18/2024	Thu
240001506.1	7/18/2024	Thu
240001507.1	7/18/2024	Thu
240001508.1	7/18/2024	Thu
240001509.1	7/18/2024	Thu
240001510.1	7/18/2024	Thu
240001528.1	7/22/2024	Mon
240001531.1	7/22/2024	Mon
240001537.1	7/22/2024	Mon
240001542.1	7/23/2024	Tue
240001543.1	7/23/2024	Tue

CASE#	RPT DATE	DAY OF WEEK
240001544.1	7/23/2024	Tue
240001545.1	7/23/2024	Tue
240001546.1	7/23/2024	Tue
240001547.1	7/23/2024	Tue
240001548.1	7/23/2024	Tue
240001549.1	7/23/2024	Tue
240001554.1	7/24/2024	Wed
240001554.1	7/24/2024	Wed
240001563.1	7/26/2024	Fri
240001569.1	7/26/2024	Fri
240001574.1	7/27/2024	Sat
240001575.1	7/27/2024	Sat
240001576.1	7/27/2024	Sat
240001577.1	7/27/2024	Sat
240001578.1	7/27/2024	Sat
240001579.1	7/27/2024	Sat
240001580.1	7/27/2024	Sat
240001582.1	7/27/2024	Sat
240001583.1	7/27/2024	Sat
240001584.1	7/27/2024	Sat
240001585.1	7/27/2024	Sat
240001595.1	7/29/2024	Mon
240001596.1	7/29/2024	Mon
240001597.1	7/29/2024	Mon
240001598.1	7/29/2024	Mon
240001603.1	7/30/2024	Tue
240001604.1	7/30/2024	Tue
240001606.1	7/31/2024	Wed
240001611.1	7/31/2024	Wed
240001613.1	7/31/2024	Wed

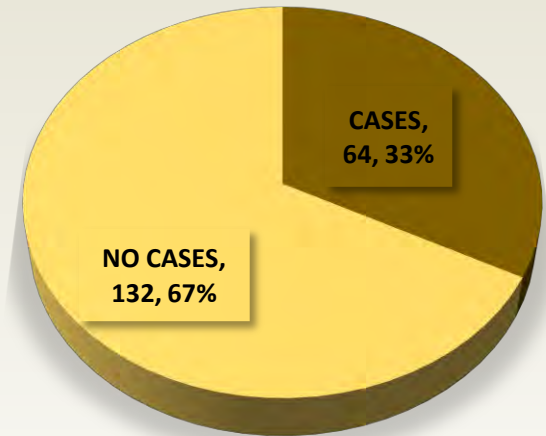
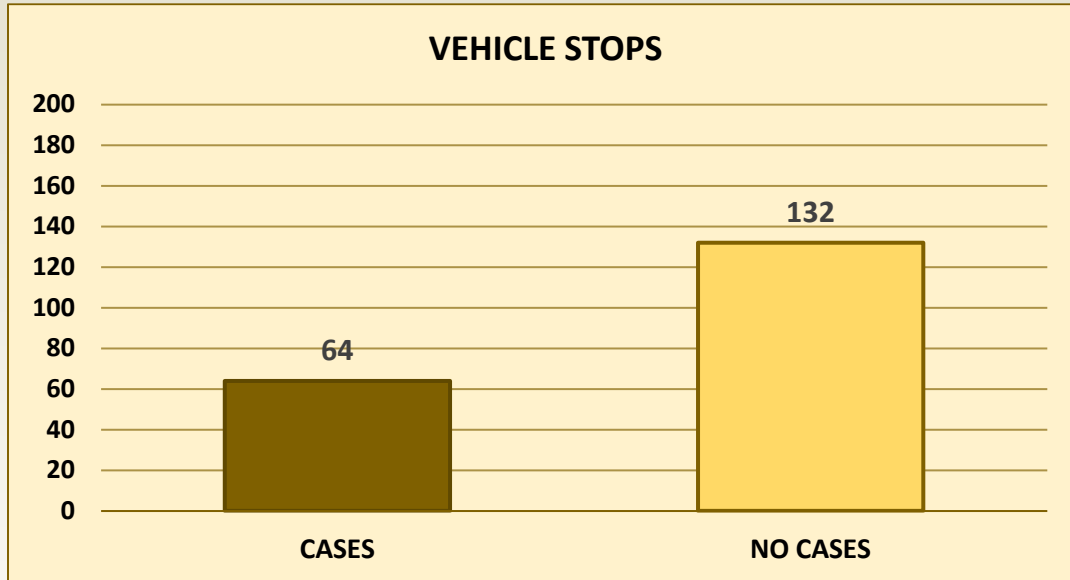


DAYS	COUNT
Sun	1
Mon	13
Tues	12
Wed	7
Thu	7
Fri	3
Sat	16
<b>Grand Total</b>	<b>59</b>



# MENDOTA POLICE DEPARTMENT

## JULY 2024 – VEHICLE STOPS



### TOTAL VEHICLE STOPS – 196

- WITH CASE NUMBERS – 64
- WITHOUT CASE NUMBERS - 132



# MENDOTA POLICE DEPARTMENT

JULY 2024



CRIME TYPE	December	January	February	March	April	May	June	July	August	September	October	November	December	2024 Totals	JUN-JUL%
Homicide	0	0	0	0	0	0	0	0						0	NON-CAL
Rape	2	0	1	0	0	1	0	0						2	NON-CAL
Other Sex Offense	0	0	2	2	0	1	0	1						6	NON-CAL
Robbery	0	0	0	0	1	1	2	1						5	-50%
Aggravated Assault	5	2	5	2	3	5	5	3						25	-40%
Aggravated Assault (DV)	4	2	3	7	4	2	2	8						28	300%
Simple Assault	1	5	2	4	6	2	4	1						24	-75%
Simple Assault (DV)	0	0	0	1	2	0	0	1						4	NON-CAL
Residential Burglary	2	0	2	1	0	1	0	1						5	NON-CAL
Commercial Burglary	0	0	0	0	0	0	0	0						0	NON-CAL
Auto Theft	2	3	1	3	1	1	7	8						24	14%
Grand Theft	1	2	1	0	3	0	3	1						10	-67%
Petty Theft	2	4	1	2	5	3	4	4						23	0%
Vehicle Burglary	1	1	1	1	0	0	1	0						4	-100%
ID Theft/Fraud	1	1	1	0	1	1	1	1						6	0%
Arson	1	0	0	0	1	1	0	0						2	NON-CAL
Vandalism	4	10	10	4	10	5	4	8						51	100%
Hate Crimes	0	0	0	0	0	0	0	0						0	NON-CAL
Possession of Firearm	0	0	0	0	0	0	0	0						0	NON-CAL
Possession of Knife	0	1	1	1	0	0	0	0						3	NON-CAL
DUI Arrests	8	3	1	5	3	4	2	7						25	250%
Public Intoxication	3	4	1	2	1	2	4	3						17	-25%
Narcotics Violation	5	6	4	4	2	5	5	7						33	40%
Parole/Probation Violation	0	0	2	1	0	1	1	0						5	-100%
Restraining Order Violation	1	0	2	1	2	1	1	2						9	100%
Warrant Arrest	10	14	12	10	15	5	11	15						82	36%
Mental Health Reports	3	1	1	7	3	2	3	2						19	-33%
Runaway / Missing	1	3	1	3	3	1	1	3						15	200%
Trespass	1	0	3	1	1	4	1	0						10	-100%
<b>TOTALS</b>	<b>58</b>	<b>62</b>	<b>58</b>	<b>62</b>	<b>67</b>	<b>49</b>	<b>62</b>	<b>77</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>437</b>	<b>24%</b>



# MENDOTA POLICE DEPARTMENT

## JULY 2024



### AUTO THEFT – 8

- 3 CHEVYS
- 1 GMC
- 1 HONDA
- 1 HYUNDAI
- 1 DODGE
- 1 CADILLAC

### JUNE - AUTO THEFT – 7

- 3 CHEVYS
- 2 HONDAS
- 1 NISSAN
- 1 DODGE

