



CITY OF MENDOTA

"Cantaloupe Center Of The World"

VICTOR MARTINEZ
Mayor

LIBERTAD "LIBERTY" LOPEZ
Mayor Pro Tempore

JOSE ALONSO

JOSEPH R. RIOFRIO

OSCAR ROSALES

AGENDA MENDOTA CITY COUNCIL

Special City Council Meeting
City Council Chambers
643 Quince Street
Mendota, CA 93640
June 19, 2024
12:00 PM

CRISTIAN GONZALEZ
City Manager

JOHN KINSEY
City Attorney

The Mendota City Council welcomes you to its meetings. Regular meetings are scheduled for the 2nd and 4th Tuesday of every month in the Mendota City Council Chambers located at Mendota City Hall, 643 Quince Street, Mendota, CA 93640. Your interest and participation are encouraged and appreciated. Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while the meeting is in progress.**

Any public writings distributed by the City of Mendota to at least a majority of the City Council regarding any item on this special meeting agenda will be made available at the front counter at Mendota City Hall, located at 643 Quince Street, Mendota, CA 93640, during normal business hours, 8am-5pm.

In compliance with the Americans with Disabilities Act, individuals requiring special assistance to participate at this meeting please contact the City Clerk at (559) 655-3291 or (559) 577-7692. Notification of at least forty-eight hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to the meeting.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

CITIZENS ORAL AND WRITTEN PRESENTATIONS

At this time, members of the public may address the City Council on any matter not listed on the agenda involving matters within the jurisdiction of the City Council. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to the City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium and state their names and addresses for the record. Please watch the time.

CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. MAY 22, 2024 THROUGH JUNE 5, 2024
 - a. WARRANT LIST CHECK NOS. 54887 THROUGH 54937
 - b. TOTAL FOR COUNCIL APPROVAL = \$765,834.07

Special City Council Agenda

1

June 19, 2024

2. Proposed adoption of **Resolution No. 24-29**, approving a Successor Memorandum of Understanding between the City of Mendota and Operating Engineers Local Union No. 3, on behalf of the Mendota Police Officers' Association.
3. Proposed adoption of **Resolution No. 24-30**, revising the Management Benefit Resolution applicable to the City of Mendota's unrepresented management employees.

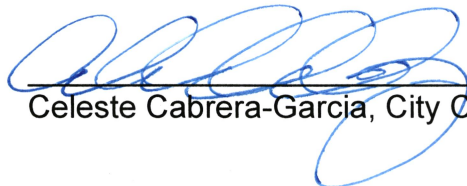
BUSINESS

1. Council discussion and consideration of the City of Mendota's Proposed Budget for Fiscal Year 2024-2025.
 - a. *Receive report from Finance Director Valdez*
 - b. *Inquiries from Council to staff*
 - c. *Mayor Martinez opens floor to receive any comment from the public*
 - d. *Council provides direction to staff on how to proceed*

ADJOURNMENT

CERTIFICATION OF POSTING

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the Mendota City Council special meeting of Wednesday, June 19, 2024, was posted on the outside bulletin board located at City Hall, 643 Quince Street on Tuesday, June 18, 2024 by 12:00 p.m.



Celeste Cabrera-Garcia, City Clerk

CITY OF MENDOTA
CASH DISBURSEMENTS
05/22/2024 - 06/05/2024
CK# 054887 - 054937

Check Date	Check Number	Check Amount	Vendor Name	Department	Description
May 22, 2024	54887	\$ 70.99	ADT SECURITY SERVICES	WATER	SECURITY SERVICE 6/04/2024 - 7/3/2024 WATER TREATMENT
May 22, 2024	54888	\$ 517.28	AFLAC	GENERAL	AFLAC INSURANCE FOR MAY 2024
May 22, 2024	54889	\$ 50.55	AIRGAS USA, LLC	WATER	CYLINDER RENTAL SMALL CARBON DIOXIDE FOR APRIL 2024
May 22, 2024	54890	\$ 19.05	AUTOZONE, INC.	GENERAL	(2) TRTLWAX WAS/WAX TURTLE WAX WASH & WAX
May 22, 2024	54891	\$ 213.36	AVIDWATER, LLC	GENERAL	(7) TEE REDUCER, (1) GLUE MED.GRAY, (1)GLUE PURPLE
May 22, 2024	54892	\$ 1,399.41	CORBIN WILLITS SY'S INC.	GENERAL, WATER, SEWER	HOURLY TESTING & SETTING NEW CASH REG.T98 & T99, AND ENHANCEMENT & SERVICE FEE FOR JUNE 2024 MOMS
May 22, 2024	54893	\$ 4,467.27	CRESCO	WATER	(1) INDIGO NXT SERIES ICE MAKER, CUBE STYLE AIR COOL
May 22, 2024	54894	\$ 13,060.81	EMPLOYER DRIVEN INSURANCE SERV	GENERAL	BILLING SUMMARY FOR JUNE 2024, AND CLAIMS PAID FOR APRIL 2024
May 22, 2024	54895	\$ 176.61	EINERSON'S PREPRESS	GENERAL, WATER, SEWER	(2) 500 BUSINESS CARDS 16PT MATTE - NORA & ANTONIO
May 22, 2024	54896	\$ 148.77	EXCEL SIGN CO.	GENERAL	(1) VEHICLE GRAPHIC & INTALLATION FOR POLICE DEPARTMENT MOTORCYCLE
May 22, 2024	54897	\$ 95,582.29	MID VALLEY DISPOSAL, INC	REFUSE, STREETS	SANITATION CONTRACT SERVICE MAY 2024 BILL APRIL 2024, AND PUBLIC WORKS REFUSE SERVICE MAY 1-15,2024
May 22, 2024	54898	\$ 275.36	OFFICE DEPOT	GENERAL, WATER, SEWER	(5) NOTE PAD, (1)STICKY NOTES, (2)STAPLER, (2)PAPER
May 22, 2024	54899	\$ 11,516.00	PRICE PAIGE & COMPANY CERTIFIE	GENEAL, WATER, SEWER, STREETS, REFUSE	PROFESSIONAL SERVICE RENDERED: JUNE 30,2023 AUDITED FINANCIAL
May 22, 2024	54900	\$ 36,165.02	PROVOST & PRITCHARD	GENERAL, WATER, SEWER, STREETS	PROFESSIONAL SER. AIRPORT CONCEPTUAL LAND, STORMWATER PROJECT, DERRICK & OLLER ROUNDABOUT MARCH 2024
May 22, 2024	54901	\$ 525.68	ERNEST PACKING SOLUTIONS	GENERAL, WATER, SEWER	(6) LIVI VPG SELECT, (3) FRESH WAVE 3D URINAL SCREEN
May 22, 2024	54902	\$ 1,204.92	SITONE LANDSCAPE SUPPLY LLC	GENERAL	(6) ULTRAFINE POWDER, (10) BERMUDAGRASS SEED, (7) SOIL
May 22, 2024	54903	\$ 959.38	TRIANGLE ROCK PRODUCTS,LLC	STREETS	(12.06) HMA-SP-A-1/2"64-10 ENVIRONMENT FEE-AGG & ASPHALT
May 22, 2024	54904	\$ 89.83	UNIFIRST CORPORATION	GENERAL, WATER, SEWER	BOWL CLIP, (1) WET MOP, (2) MOPS UNFRAMED, (40)TERRY
May 22, 2024	54905	\$ 1,130.95	VERIZON WIRELESS	GENERAL, WATER, SEWER	CITYWIDE CELL SERVICE FOR 4/7/2024 - 5/06/2024
May 22, 2024	54906	\$ 150.00	VORTAL	GENERAL, WATER, SEWER	HOSTING & MAINTENANCE FOR MAY 2024
May 22, 2024	54907	\$ 5,107.30	WANGER JONES HELSLEY PC ATTORN	GENERAL, WATER, SEWER	LEGAL SERVICE : CITY ATTORNEY SPECIAL LEGAL SERVICE APRIL 2024
May 22, 2024	54908	\$ 158,267.00	CITY OF MENDOTA PAYROLL	GENERAL	PAYROLL TRANSFER 5/06/2024-5/19/2024
May 22, 2024	54909	\$ 34,156.61	AETNA LIFE INSURANCE COMPANY	GENERAL	MEDICAL INSURANCE FOR JUNE 2024
May 31, 2024	54910	\$ 182.92	AUTOZONE, INC.	GENERAL, SEWER	(1)PRESTONE MAX AFC ANTIFREEZE COOLANT READY, AND (1)DURALAST PROPOWER POST 31S HEAVY DUTY BATTERY
May 31, 2024	54911	\$ 251.75	AVIDWATER, LLC	WATER	(2) FEMALE CAM, (12) SUCTION HOSE, (50) LAYFLAT 3" GREEN
May 31, 2024	54912	\$ 930.00	BAR PSYCHOLOGICAL GROUP	GENERAL	04/30/2024 POST PSYCH SCREEN BOUA VANH XIONG (2)
May 31, 2024	54913	\$ 250.00	CCAC	GENERAL, WATER, SEWER	CCAC MEMBERSHIP FOR CITY CLERK FOR FY 24/25
May 31, 2024	54914	\$ 505.03	COMCAST	GENERAL	FRESNO COUNTY TO MENDOTA CIRCUIT SERVICE MAY 2024
May 31, 2024	54915	\$ 492.03	DEPT. OF CONSERVATION	GENERAL	STRONG MOTION INSTRUM & SEISMIC QRT 1 01/01/2024 - 3/31/24, QRT 3 6/01/202-9/30/2023, AND QRT 4 10/01/2024 - 12/31/2023
May 31, 2024	54916	\$ 25.89	LEAF	GENERAL, WATER, SEWER	(2) KYROCERA COPIER SYSTEMS SALES / USE TAX
May 31, 2024	54917	\$ 321.99	JENNIFER LEKUMBERRY	GENERAL	REIMBURSEMENT FOR HOTEL COST TO ATTEND ICSC EVENT
May 31, 2024	54918	\$ 40,961.41	MARKO CONSTRUCTION GROUP INC	GENERAL	CITY HALL COUNTERTOP SB2 GRANT

CITY OF MENDOTA
 CASH DISBURSEMENTS
 05/22/2024 - 06/05/2024
 CK# 054887 - 054937

May 31, 2024	54919	\$ 740.84	MID VALLEY DISPOSAL, INC	REFUSE	PUBLIC WORKS REFUSE SERVICE APRIL 16-30,2024
May 31, 2024	54920	\$ 300.00	EUGENIO MORALES RODRIGUEZ	GENERAL	DEPOSIT REIMBURSEMENT FOR ROJAS-PIERCE 5/18/2024
May 31, 2024	54921	\$ 2,170.83	MUTUAL OF OMAHA	GENERAL	LIFE AD&D LTD STD FOR JUNE 2024
May 31, 2024	54922	\$ 3,039.75	PURCHASE POWER	GENERAL, WATER, SEWER	POSTAGE METER REFILL 4/24/2024, 5/10/2024, & 5/12/2024
May 31, 2024	54923	\$ 14,888.60	RRM DESIGN GROUP	GENERAL	MENDOTA CONCEPTUAL PROGRAM JANUARY 2024 AND CITY HALL & POLICE STATION CONSTRUCTION JANUARY - APRIL 2024
May 31, 2024	54924	\$ 7,888.89	THE HOME DEPOT	GENERAL, SEWER, STREETS	(2)LED TUBE 4CCT 10P, (2)LED TUBE 4CCT 2PK, (4) LENS LED WRAP, (2) 5200 LUMES, (1) SURF EQ LC, (10) 5G.GREEN RECREATIONAL
June 4, 2024	54925	\$ 2,911.71	CALIBER COLLISION	GENERAL, SEWER, STREETS	2021 RAM 1500 CLASSIC AUTO COLLISION REPAIR REMAIN
June 4, 2024	54926	\$ 72.00	PROVOST & PRITCHARD	GENERAL	PASS-THRU PROFESSIONAL SERVICE: CARBON SEQUESTRATION SEPTEMBER 2023, 24-05 EMMANUEL OUTREACH MARCH 2024
June 4, 2024	54927	\$ 59.15	ELVA DELGADO	WATER	MQ CUSTOMER REFUND FOR DEL0018
June 4, 2024	54928	\$ 150.00	JOSE MORALES	WATER	MQ CUSTOMER REFUND FOR MOR0056
June 4, 2024	54929	\$ 133.14	BILL C/O KELLY REYES APPLEWHIT	WATER	MQ CUSTOMER REFUND FOR NOL0001
June 4, 2024	54930	\$ 150.00	MARIA D. QUINTEROS DE MENDOZA	WATER	MQ CUSTOMER REFUND FOR QUI0053
June 4, 2024	54931	\$ 81.84	GENARO & FERNANDO TIRADO	WATER	MQ CUSTOMER REFUND FOR TIR0001
June 5,2024	54932	\$ 151,023.00	CITY OF MENDOTA PAYROLL	GENERAL	PAYROLL TRANSFER 05/20/2024-6/02/2024
June 5,2024	54933	\$ 3,181.48	AMAZON CAPITAL SERVICES	GENERAL, WATER, SEWER	POLICE DEPARTMENT SPECIAL DEPARTMENT SUPPLIES & PROP 64 SUSTAINABILITY PURCHASE HOTDOG , SNOW CONE,COTTON
June 5,2024	54934	\$ 20,000.00	GUERRERO UNDERGROUND UTILITIES	WATER	BASS AVE MENDOTA 6FT LONG, 5FT WIDE, 5FT DEEP, INTALL SHORTINGS ON TRENCH CAP SEWER LINE FIX 18" WATER LEAK.
June 5,2024	54935	\$ 141,368.76	THE BANK OF NEW YORK MELLON	SEWER	MENDOTA JOINT POWERS FINANCING AUTHORITY WASTE WATER REFUNDING BONDS SERIES 2021
June 5,2024	54936	\$ 120.00	GILDARDO RAMIREZ TRUJILLO	GENERAL	ADELANTE MENDOTA CAR SHOW BALLOON DECORATION WALL
June 5,2024	54937	\$ 8,378.62	BANKCARD CENTER	GENERAL, WATER, SEWER	CREDIT CARD EXPENSES 4/26/2024-5/21/2024-CALLY VALLEY PRINTING, SP ELITE OUTDOOR MOVIE SCREEN

\$ 765,834.07

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

RESOLUTION NO. 24-29

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENDOTA APPROVING
A SUCCESSOR MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF
MENDOTA AND OPERATING ENGINEERS LOCAL UNION NO. 3, ON BEHALF OF
THE MENDOTA POLICE OFFICERS' ASSOCIATION**

WHEREAS, the City of Mendota ("City") entered into a Memorandum of Understanding, dated July 1, 2023, with the Mendota Police Officers' Association ("MPOA") and Operating Engineers Local Union No. 3 ("Union") (collectively, "Parties") to promote harmonious relations between the City, the Association, and the Union, to establish an equitable and peaceful procedure for the resolution of differences, and to establish wages, hours of work and other terms and conditions of employment ("MOU"); and

WHEREAS, the current version of the MOU expires on June 30, 2024; and

WHEREAS, in recent months, the Parties negotiated in good faith regarding the terms of a successor MOU that would satisfy the Parties; and

WHEREAS, a tentative agreement was reached between the Parties and ratified by the Union on June 4, 2024.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Mendota hereby approves the successor MOU, attached hereto as Exhibit "A," between the Parties for the term of July 1, 2024, through June 30, 2026, and directs the City Manager to execute the MOU.

Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a special meeting of said Council, held at the Mendota City Hall on the 19th day of June, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Celeste Cabrera-Garcia, City Clerk

EXHIBIT A

MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF MENDOTA AND OPERATING ENGINEERS LOCAL UNION
NO. 3, ON BEHALF OF THE MENDOTA POLICE OFFICERS ASSOCIATION

July 1, 2024 – June 30, 2026

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**ARTICLE I
(PREAMBLE)**

A. Preamble

This Memorandum of Understanding (“Agreement”) is entered into by the City of Mendota (hereafter referred to as the “City”) and the Mendota Police Officers Association (hereafter referred to as “MPOA” or the “Association”) and Operating Engineers Local Union No. 3 (hereafter referred to as “OE3” or the “Union”). This Agreement is governed by Sections 3500-3510 of the Government Code of the State of California (otherwise known as the “Meyers-Milias-Brown Act” or “MMBA”), and the City’s Personnel Rules, ordinances, policies, rules, or other regulations. In the event of any conflict between the laws under the MMBA and this Agreement, the City’s Personnel Rules, ordinances, policies, rules, or other regulations, the laws under the MMBA shall govern.

B. Purpose

The purpose of this Agreement is to promote harmonious relations between the City, the Association, and the Union; to establish an equitable and peaceful procedure for the resolution of differences; and to establish wages, hours of work, and other terms and conditions of employment.

C. Past Practices

The parties agree that this Agreement supersedes any past practice expressly covered by this Agreement but does not affect any other written understanding agreed to by the parties that is not expressly addressed in this Agreement.

D. No Abrogation of Rights

The parties acknowledge that the City’s and Union’s responsibilities and rights as indicated in the City’s Personnel Rules, Mendota Police Department Policy Manual, ordinances, policies, rules, or other laws and regulations are not abrogated by the adoption of this Agreement.

E. Term

The term of this Agreement will be July 1, 2024 – June 30, 2026. The wage adjustment and COLA for the 1st year will be applied effective June 17, 2024. All other items listed below will become effective July 1, 2024.

**ARTICLE II
(MANAGEMENT RIGHTS)**

A. Management Rights

It is understood and agreed that the City retains all of its powers and authority to direct, manage,

and control its operations to the full extent of the law. These powers and authority include but are not limited to:

1. Directing the work of Employees;
2. Hiring, discharging, promoting, demoting, transferring, laying off, assigning, reassigning, and classifying Employees;
3. Disciplining Employees for cause;
4. Taking all actions as may be necessary to carry out the mission of the City;
5. Determining the methods, means and personnel by which operations are to be conducted; and
6. Determining the budget, organization, merits, necessity, and level of any activity or service provided to the public.

The exercise of the foregoing powers, rights, authority, duties, and responsibilities of the City, the adoption of policies, rules, regulations, and practices in furtherance thereof, and the use of judgment and discretion in connection therewith, will be limited only by the express terms of this Agreement.

ARTICLE III (RECOGNITION)

A. Recognition

The City acknowledges the Union, representing the MPOA, as the sole and exclusive recognized employee organization representing employees covered under this Agreement. The Union and the City agree to meet and confer in good faith promptly upon request by the other party and to continue for a reasonable amount of time in order to freely exchange information, opinions and proposals and endeavor to reach agreement on matters within the scope of representation under the MMBA as related to employees covered under this Agreement.

B. Unit Description

The bargaining unit of employees defined for the purpose of this Agreement will mean full-time Sergeants, Corporals and Police Officers (hereinafter referred to as “Employees”) employed by the City, excluding temporary, seasonal, confidential, and management employees. Management employees shall be considered to include the rank of Lieutenant up to the Chief of Police.

C. Union Officers and Representatives

Association Officers and Union representatives agree to work with the City Manager or his/her designee as the agent of the City in all matters related to grievances (in accordance with Article

VII of this Memorandum of Understanding), the interpretation of this Agreement, and any and all negotiations for successor agreements.

D. Association/Union Rights

The Association/Union shall have the following rights and responsibilities:

1. The City shall not interfere with nor discriminate against any employee by reason of his/her membership in the Union and/or Association, or by reason of any activity required by this Agreement.
2. The City shall not intimidate any employee or attempt to restrain any employee or attempt to limit the full and free expression of Employees' rights to participate in Union and/or Association's lawful activities.
3. The City shall deduct Association membership dues and assessments, the amount to be designated by the Association, and any other mutually agreed upon payroll deductions each pay period from the pay of member Employees. The dues or other mutually agreed payroll deductions must first be authorized in writing by the Employee on an authorization card acceptable to the City.

The Employee's earnings must be sufficient after other legal and required deductions are made to cover the amount of the deduction authorized, or no deduction shall be made by the City. When an Employee is on an unpaid status for an entire pay period, no deduction shall be made from future earnings to cover that pay period, nor will the Employee be required to deposit the amount which would have been made in paid status during that period.

The deduction check covering all such deductions shall be transmitted to the Association & Union at least once monthly and made payable to: Operating Engineers Local Union No. 3.

The Union and/or Association agree to hold the City harmless and indemnify the City against any claims, causes of action or lawsuits arising out of the deductions or transmittal of such funds to the Union and/or Association, except the intentional failure of the City to transmit moneys deducted from Employees to the Union and/or Association pursuant to this section of the Agreement.

4. Except in cases of emergency as provided in this subsection, the Union, if affected, shall be given reasonable advance notice of ordinance, resolution, rule or regulation directly and primarily relating to matters within the scope of representation proposed to be adopted by the City and shall be given the opportunity to meet with the appropriate management representatives. In cases of emergency, the City shall make its best effort to notify the Association on the first business day after the emergency.

5. The City shall provide officers of the Association and the officially designated representatives of the Union reasonable access to employee work locations, with prior Department Head and City Manager notification and approval for the purpose of processing

grievances or contacting Employees of the Association concerning issues within the scope of representation.

**ARTICLE IV
(STATUS OF EMPLOYEES)**

A. Status of New Employees

A new Employee shall be on probation in accordance with Section II..C.3 of the City’s Personnel Rules.

B. Status of Employees Who are Promoted

Any Employee rejected during the probationary period following a promotion, or at the conclusion of the probationary period shall be reinstated to the position from which he/she was promoted, in accordance with Section II.C.3. of the City’s Personnel Rules.

**ARTICLE V
(COMPENSATION)**

A. Salary

The annual compensation schedule for Police Officers, Police Corporals, and Police Sergeants employed on a full-time basis shall be as follows effective June 17, 2024:

Police Department:	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Police Officer	\$29.4615	\$30.9346	\$32.4814	\$34.1054	\$35.8107	\$37.6012
Police Corporal	\$30.9436	\$32.4908	\$34.1154	\$35.8211	\$37.6122	\$39.4928
Police Sergeant	\$33.3919	\$35.0615	\$36.8146	\$38.6553	\$40.5880	\$42.6174

Effective July 1, 2025:

Police Department:	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Police Officer	\$31.8656	\$33.4589	\$35.1318	\$36.8884	\$38.7328	\$40.6695
Police Corporal	\$33.4686	\$35.1421	\$36.8992	\$38.7441	\$40.6813	\$42.7154
Police Sergeant	\$36.1167	\$37.9225	\$39.8186	\$41.8096	\$43.9000	\$46.0950

Employees shall be eligible for a salary step increase at the time of his/her yearly performance evaluation, contingent on the Employee receiving a satisfactory performance evaluation along with a recommendation for the salary step increase made by the Employee’s supervisor and approved by the City Manager. When an Officer is promoted to Corporal, they shall be promoted to the same step in the new classification.

B. Work Schedules and Overtime Compensation

The Chief of Police has the discretion to set Employee work schedules per the needs of the Department, including, but not limited to a 3/12, 4/10, and/or a 5/8 work schedule. Employees will be provided reasonable advance notice of any modifications of work schedules.

The Association and the Union acknowledge that the City has established a 14-day work period for Employees.

Employees will receive overtime for all hours worked in excess of 84 hours in a 14-day work period. All overtime earned will be paid out in cash at time-and-one-half of the employee's regular rate of pay. All overtime hours must be approved by an Employee's supervisor prior to being worked. However, if prior authorization for overtime work is not possible because of emergency conditions, a confirming authorization shall be made by the Employee's supervisor or his/her designee on the next regular business day after such work is performed.

C. Training Time

Employees will be compensated for hours worked in training time that is mandated by the City or Police Department. All such training time must be approved in advance by the Chief of Police. For P.O.S.T. certified trainings, Employees will be reimbursed for costs incurred, if applicable, at the P.O.S.T. reimbursement rate.

All non-probationary Officers who train new Officers shall receive an additional pay of five percent (5%) above their regular base rate of pay for all hours worked while training another Officer.

D. Out of Class Pay

An employee who is required to perform the duties of a higher classification shall receive an increase in his/her salary at the equivalent step level of the higher classification, commencing on the thirtieth (30th) consecutive working day worked out-of-class.

E. P.O.S.T. Certificate Pay

Employees who have a Basic, Intermediate, or Advance P.O.S.T. Certificate shall receive the following payment on July 1st of each year:

Basic P.O.S.T. Certificate - \$475

Intermediate P.O.S.T. Certificate - \$625

Advanced P.O.S.T. Certificate - \$775

This section is intended to apply to the entire duration of the Agreement and ongoing, contingent on an employee being employed by the City at the time of the annual payment and that the

respective payment corresponds to the highest respective P.O.S.T. certificate held by the employee at that time.

F. Direct Deposit

City will accommodate the MPOA by providing direct deposit to allow employees to deposit their paychecks into their bank or saving account.

G. Longevity Pay

All regular full-time employees covered by the MPOA MOU, meeting the requirements while employed in a position covered by this MOU shall be entitled to receive longevity pay on the following basis:

At the completion of 2 years as a regular full time employee covered by the MPOA with the City of Mendota, the City will pay 1% of longevity pay.

At the completion of 3 years as a regular full time employee covered by the MPOA with the City of Mendota, the City will pay an additional 1.5% of longevity pay.

At the completion of 5 years as a regular full time employee covered by the MPOA with the City of Mendota, the City will pay an additional 1.5% of longevity pay.

Only time worked in the status of a regular full-time position with the City of Mendota counts towards the time frame eligible for longevity pay.

**ARTICLE VI
(BENEFITS)**

A. Uniform Allowance

With the first payroll check processed for positions covered by this MOU, a uniform allowance of \$550 will be included and upon completion of the employee's first year, an additional uniform allowance of \$550 will be included in the payroll following the completion of the 1st year. Each anniversary, the City shall pay a uniform allowance of \$1,100.00 as a lump sum payment, with the 1st payroll following the employee's anniversary date.

B. Safety Equipment

All sworn personnel shall, as soon as possible after the initial date of employment, receive City furnished safety equipment as follows:

1. Aerosol Tear Gas (Mace)
2. Aerosol Tear Gas (Mace) Holster
3. Ammunition
4. Ammunition Holder

5. Baton
6. Baton Ring
7. Flashlight Batteries
8. Flashlight Bulbs
9. Handcuffs
10. Handcuff Case
11. Keeper Straps (4)
12. Sam Brown Gun Belt
13. Service Weapon
14. Service Weapon with Holster
15. Bulletproof Vest
16. Cellular Phone

All safety equipment described in the MOU shall remain the property of the City and shall be returned to the City upon request or upon the employee's termination of employment.

All safety equipment described in the MOU shall be replaced on an as needed basis by the City, when necessary with the approval of the Chief of Police.

If any equipment described in this MOU is lost or damaged by the employee, he/she shall pay appropriate repair or replacement costs. This does not include damage that occurs in the normal course and scope of Employee's job duties.

C. Vacation

Employees shall accrue vacation credits at the following rates:

Up to five (5) years of service:	3.24 hours per pay period
More than five (5) years of service:	4.85 hours per pay period
More than ten (10) years of service:	6.46 hours per pay period

Vacations must be scheduled at least thirty (30) days in advance, with the prime consideration being that necessary functions of the Police Department are adequately maintained. Whenever two (2) or more Employees request the same vacation period, the matter will be settled on the basis of seniority.

Emergency vacation leave of less than five (5) working days may be granted if the employee gives as much prior notice as is reasonably possible and it is a true emergency. Requests for emergency leave will not be denied unless the functions of that department would be seriously jeopardized by the absence of the Employee.

Maximum vacation accrual shall not exceed two times the annual accrual rate. An employee shall not accrue vacation hours in excess of the maximum accrual. Hours may begin to be accrued again once the vacation leave balance falls below the maximum accrual cap.

Any employee of this bargaining unit may cash out, up to forty (40) hours of vacation time once

per fiscal year. Employee cashing out vacation must have a minimum of eighty (80) hours of accrued vacation at the time of this request to be eligible.

D. Holidays

Holiday compensation shall be issued twice per year as a separate check from the normal payroll check, on the thirteenth (13) and twenty-six (26) payroll period of each year. The compensation shall be for 120 hours of Holiday Pay annually, equating to 15 full, 8-hour holidays. Said compensation shall accrue at a rate of 4.6154 hours per pay period.

E. Sick Leave

Sick leave with pay shall accrue at the rate of 5.40 hours per pay period.

At least three (3) hours prior to the start of his/her scheduled shift, an Employee who is going to be absent on sick leave shall contact his/her immediate supervisor to inform him/her of the sick leave absence.

An Employee may use sick leave only for the following reasons:

1. Personal illness or incapacity;
2. Illness of a member of the Employee's household or immediate family which requires the Employee's personal care and attendance, not to exceed six (6) working days in any calendar year; and
3. Death of a member of the Employee's household or immediate family, not to exceed five (5) working days for any one death. Immediate family shall be restricted to father, mother, stepfather, stepmother, brother, sister, spouse, child, mother-in-law, father-in-law, grandparents, grandchildren, foster children and adopted children. The first three (3) working days of the maximum five working days granted under this subsection will be considered bereavement leave paid for by the City.

The City may, in its discretion, require Employees to present a doctor's note, verifying the need for sick leave after 3 consecutive days or when there is reason to suspect the employee of abusing sick leave.

Employees may accumulate up to a maximum of 504 hours of sick leave. If an employee reaches this maximum limit of sick leave, they will not continue to accrue sick leave until their overall accrual falls below 504 hours of sick leave. However, the maximum amount that an employee may receive for unused sick leave, upon separation or retirement after having worked for the City for five years or longer, is \$1,000.00.

Employees shall have the option of participating in a plan to buy back a portion of their accumulated sick leave hours upon meeting certain criteria as outlined below:

Payment for this sick leave will be based on the hourly wage rate of the employee at the end of Pay Period 24 and issued with the paycheck for Pay Period 25. This cash out will be based on the employee's regular rate of pay and will not include any special pays.

Employees who have a sick leave balance of at least 140 hours at the end of Pay Period 24 and have used less than 80 hours of sick leave during the previous 26 pay periods may cash out up to 50% of the difference between 80 hours and the number of hours actually used during the previous 26 pay period up to a maximum of 40 hours.

Examples:

Sick Leave Balance	Maximum Hours Allowed	Hours used during the previous 26 pay periods	Available Cash Out Hours
140	80	0	$80 - 0 = 80 \times 50\% = \mathbf{40 \text{ hours}}$
170	80	36	$80 - 36 = 44 \times 50\% = \mathbf{22 \text{ hours}}$
200	80	80	$80 - 80 = 0 \times 50\% = \mathbf{0 \text{ hours}}$

F. Health Insurance

1. The City will obtain health, dental, orthodontic, and vision insurance for full-time permanent employees and their qualified dependents. The City shall pay health insurance for its employees and dependents, with premium coverage up to the capped levels of monthly premium contribution:

- a) Employee Only: \$500
- b) Employee and Spouse: \$1,050
- c) Employee and Children: \$750
- d) Family: \$1,250

2. These are the maximum values for the City's contribution towards medical insurance premiums. Any increase above these amounts shall be at the expense of the employee. This is coverage of the premium, not a payable benefit in that if the premium is below the cap, the difference is not paid to the employee.

3. Effective July 1, 2015, the City shall provide and make available to all eligible employees participating in the City's health insurance plan a \$600.00 Health Reimbursement Account (HRA), which shall continue to be in effect each fiscal year of this Agreement.

The City's contribution, as established above, shall be the maximum amount required, and the City shall not be responsible for the contribution of any sums in addition to those established by the terms of this Agreement.

4. The City will pay the full premium for dental, orthodontic, and vision insurance for Employees and their qualified dependents.

5. Employees covered by health insurance from a different source, such as through a spouse's employment, may receive a maximum of \$500.00 per month in lieu of accepting health insurance

coverage from the City. The City will require such Employees to provide proof that they are receiving health insurance from an alternate source before they may receive this benefit.

G. Life Insurance

The City shall provide and pay the full cost of a \$25,000.00 term life insurance policy for each Employee.

H. Worker's Compensation

The City will provide covered police officers with workers' compensation benefits pursuant to California Labor Code section 4850, *et. seq.*, or as otherwise required by law.

I. Long Term Disability

The City shall provide long term disability benefits pursuant to the City's current policy and plan provider.

J. State Disability Insurance

The City shall pay the full cost of Employees' State Disability Insurance ("SDI").

K. Retirement

The City of Mendota is a member of the California Public Employees' Retirement System "PERS". The benefit contract in effect between the City of Mendota and PERS on behalf of eligible employees of this unit is 2.7% at age 57. The employee will make the full employee contribution to the plan. The employer will make the full employer contribution to the plan.

Employees hired after January 1, 2013, fall under Public Employees' Pension Reform Act, or "PEPRA", CalPERS Local Safety 2.7% at Age 57 Retirement plan with Three-Year Final Average Salary Compensation. All PERS contribution paid by the employees shall be paid on a pre-tax basis as per IRS code.

The City shall preserve the existing 401(k) Retirement Plan. Employees are eligible to make contributions after 6 months of regular full-time employment. The City will not contribute a match to employee contributions.

L. Bilingual Pay

Those Police Sergeants, Corporals, or Officers proficient in Spanish shall be eligible for a bilingual pay incentive of five (5%) in addition to his/her base pay. In order to qualify for this incentive, the employee must have skills sufficient to pass a certified competency language examination as determined by the City. Additionally, re-testing may be required at the discretion of the City.

M. Court Standby/On-Call Pay

Employees in such Court Standby/On-Call status shall be paid as follows:

Two (2) hours when on standby/on-call from 8:00 a.m. – 12:00 p.m.

Two (2) hours when on standby/on-call from 1:00 p.m. – 5:00 p.m.

These hours shall not be added to the base salary of employees for the purpose of calculating overtime and are not considered hours worked.

Court Standby/On-Call pay shall be defined as an employee who is required to remain on call, is not working, and is within one (1) hour of court.

N. Court Time

Court time compensation shall apply to those appearances in court as witness to testify as to matters discovered in the course of duty when such appearances are outside the employee's working hours.

Compensation for Court Time shall be the greater of:

- a) Minimum of two (2) hours overtime; or
- b) Time spent at the work location

O. Night Shift Differential Pay

During a 3/12 Schedule:

An employee who is regularly assigned to work night shift to receive night shift differential pay in addition to the employee's base salary. If the employee's shift is regularly scheduled to start at 6:00 p.m., the employee will receive shift differential pay of one dollar (\$1.00) per hour for all hours actually worked that shift. The night shift differential pay will be paid only to an employee who is regularly assigned to the night shift starting at 6:00 p.m. and who actually works such shift. Further, the night shift differential pay will also be paid for hours continuously worked from the assigned night shift whenever the employee is held over from the night shift.

During a 4/10 Schedule:

An employee who is regularly assigned to work the graveyard shift is eligible to receive night shift differential pay in addition to the employee's base salary. If the employee's shift is regularly scheduled to start at 8:00 p.m., the employee will receive shift differential pay of one dollar (\$1.00) per hour for all hours actually worked that shift. The night shift differential pay will be paid only to an employee who is regularly assigned to the graveyard shift starting at 8:00 p.m. and who actually works such shift. Further, the night shift differential pay will also be paid for hours continuously worked from the graveyard shift whenever the employee is held over from the graveyard shift.

P. Canine (K-9) Officer Assignment

K-9 Handler must possess a certified K-9 and be assigned to K-9 Handler duty. The certification must be provided by a certified handler from another Police agency who has the authority to do so. Officers performing the assignment of Canine Officer are entitled to compensation for the off-duty time spent caring for and maintaining the canine and the canine vehicle/equipment. The City and Mendota Police Association acknowledged that the FLSA, which governs the entitlement to compensation for canine duties and care, entitles the parties to agree to the approximate amount of off duty time spent for the performance of canine duties and care. The FLSA also allows the city and the Association to agree upon appropriate compensation for the performance of canine duties and care.

Following an investigation into the pertinent facts, including an inquiry of the officers assigned to canine special assignment and consultation with Canine Officer's supervisors, the parties agree in good faith that 15 minutes per day is a reasonable approximation of the off-duty time a Canine Officer spends caring for, grooming, feeding and training the Canine and maintaining and cleaning their Canine vehicle/unit. The City and Association also agree and understand that a lot of the ancillary duties required of a canine handler can be done while on-duty. The City and Association understand and agree that this additional compensation is intended to compensate canine officers for all off-duty hours spent caring for, grooming, feeding, exercising, following health care instructions, cleaning of kennel and patrol vehicle and otherwise maintaining their canine unit, in compliance with the FLSA and interpretive case and rulings.

The City and Association believe and agree that a 7% stipend above the Canine Handlers base salary is fair and reasonable compensation for the above described extra duties. Therefore, the City will pay the canine officer while in custody of a City owned canine, an additional 7% above base pay per month for "canine maintenance." The City and Association agree that all medical/veterinary expenses will be covered by the City following approval by the Chief of Police. In the event of a medical emergency or other unusual circumstances requiring extraordinary care for the canine, the canine officer must notify the Department of the additional time that he/she is required to spend with the canine beyond their regularly scheduled shift. The City and Association agree that the City will be responsible for the purchase of all necessary supplies such as a quality dog food, collars, leashes, vest, chew toys, and incidentals to be approved by the Chief of Police in advance.

The City and Association agree that any required off-duty training, actual training with an outside vendor (off-duty), is not covered under the 7% stipend and the canine handler is permitted to receive overtime at the rate of time and one-half (1 ½) of the Canine handlers base pay.

Assignment of this position is at the discretion of the Police Chief. Selection for canine assignment may not be appealed or grieved. The Police Chief or his designee has the sole discretion and authority to establish and or modify policies and procedures for canine assignments.

Q. Motorcycle Unit Assignment

Employees covered under this MOU and who work the motorcycle unit assignment, shall receive an additional pay of five percent (5%) above their regular base rate of pay for all hours worked on this assignment.

R. Fuel Stipend

The City will process a payment of up to a maximum of \$300 with the last payroll of each month, with the exception that when an employee isn't employed or in an active employment status the full month in a position covered by the MPOA, the \$300 will be prorated to \$138.46 bi-weekly for the active employment. Any employee who is assigned a take home vehicle with fuel will not be eligible for this fuel stipend.

**ARTICLE VII
(MISCELLANEOUS)**

A. Layoff

Layoffs and re-employment following a layoff will be handled in accordance with the City's Personnel Rules, Section VI (Layoff Procedures).

B. Lockout and Strike

No lockout of Employees shall be instituted by the City during the term of the Agreement. Association members warrant that there will be no strike, slowdown, sickout, or "blue flu" of any kind or a refusal or failure to fully and faithfully perform job functions and responsibilities by Association officers or members during the term of this Agreement.

C. Savings

If any provisions of this Agreement or any application(s) thereof to any Employee(s) are held to be contrary to law by a court of competent jurisdiction (including the appellate process), then such provision or application will not be deemed valid and subsisting except to the maximum permitted by law, but all other provisions or applications shall continue in full force and effect.

D. City of Mendota Personnel Rules -Incorporation by Reference

The City of Mendota Personnel Rules are hereby incorporated herein by this reference unless the terms and conditions of this MOU have specifically addressed any rules and modified their application. The City will abide with any and all requirements provided by law pursuant to the Public Safety Officers' Procedural Bill of Rights, Government Code sections 3300 *et. seq.* ("POBR").

E. AB 119 Compliance

This provision applies to all new employees hired into Association bargaining unit positions and is intended to comply with the provisions of AB 119.

1. The City will provide the Association with not less than ten (10) calendar days' advance written notice of the time, date and location of all new employee orientation meetings, unless an urgent and unforeseeable need for a new employee orientation meeting precludes the City from providing the Association with ten (10) calendar days' advance notice. The advance notice will include the number of Association bargaining unit employees attending the orientation meetings. The City will make reasonable effort to comply with the 10-day advanced notice, however, in the event that a candidate completes the pre-employment process and is then scheduled to begin work sooner than ten (10) days from being cleared to start, notice will be provided as soon as reasonably possible. Notice will be made by way of email to a contact person of the Association's choice.

2. At the end of the new employee orientation meeting or Onboarding process, the Association will be given fifteen (15) minutes as part of the new employee orientation meeting or Onboarding process to present Union membership information to employees in the Association's bargaining unit. No more than two (2) representatives of the Association may present the information to the employee(s). The Association representatives who will present information at the new employee orientation meetings may do so while on duty and in uniform, provided the Association advises the Chief of Police of the names of the employee(s) who will be presenting information on behalf of the Association at the new employee orientation meetings.

3. The purpose and content of the meeting will be to discuss the rights and obligations created by the governing MOU, the role of representation, and to answer any questions. Management representatives shall excuse themselves and not be present during the Association's portion of the orientation.

4. The above provisions shall in no way impact or delay the hire of any employee.

An employee's attendance at the new employee orientation including the portion of the orientation conducted by the Association is mandatory. An employee who is unable to attend the new employee orientation in person may request to attend and be approved to participate in another new employee orientation offered by the City that is close in time to the original orientation. Attendance includes the Association's portion of the orientation.

5. Information Provided

The City will provide the Association with a digital file via email to the email address designated by the Association containing the following information to the extent the City has the information on file:

- Name
- Job title

- Department
- Work location
- Work, home, and personal cellular telephone numbers
- Personal email addresses on file with the City (new hires only)
- Home address

Such information will be provided in a manner consistent with Government Code Section 6207 for a participant in the address confidentiality program established pursuant to Chapter 3.1 (commencing with Government Code Section 6205) of Division 7, and in a manner consistent with employee privacy requirements described in *County of Los Angeles v. Los Angeles County Employee Relations Com.* (2013) 56 Cal.4th 905.

Subject to the foregoing paragraph, such information will be provided as follows:

- For new hires, within thirty (30) days of the date of hire or by the first pay period of the month following hire.
- Regularly, for all bargaining unit employees on each calendar year quarter.

**ARTICLE IX
(TERMINATION)**

This Agreement shall remain in full force and effect through the term of the Agreement and shall be automatically renewed from year to year thereafter, unless either party serves upon the other written notice of desire to modify this Agreement within ninety (90) days prior to its expiration.

During the life of the Agreement, should either party desire to modify its terms or to meet and confer as to matters within the scope of representation not addressed in the Agreement, such party shall request in writing to meet and confer on the item. Each item shall be specified in writing prior to the meeting. This provision shall not create the right to renegotiate this Agreement.

**ARTICLE X
(EXECUTION)**

FOR THE CITY OF MENDOTA:

FOR THE UNION/ASSOCIATION:

Cristian Gonzalez, City Manager

Robert Garibay, President
Mendota Police Officer's Association

Dated: _____

Dated: _____

Approved as to form:

John Kinsey, City Attorney

Dated: _____

William Cubias, Vice-President
Mendota Police Officer's Association

Dated: _____

Michael DeAnda, Business Representative
Operating Engineers Local Union No. 3

Dated: _____

**BEFORE THE CITY COUNCIL
OF THE
CITY OF MENDOTA, COUNTY OF FRESNO**

RESOLUTION NO. 24-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENDOTA REVISING THE MANAGEMENT BENEFIT RESOLUTION APPLICABLE TO THE CITY OF MENDOTA'S UNREPRESENTED MANAGEMENT EMPLOYEES

WHEREAS, the City Council of the City of Mendota ("City") adopts Resolutions setting the compensation of unrepresented City employees in management positions, hereinafter the "Management Employees"; and

WHEREAS, following negotiations between the City and the Management Employees, the City Council wishes to modify the benefits and compensation offered to the Management Employees, as previously set forth in Resolution Nos. 14-13,15-49, 18-26,19-22,19-43, 21-50, 21-64, and 23-39.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mendota that the compensation and benefits policy for the City's Management Employees is set, established, and modified to read in full as follows:

- 1) PERSONNEL RULES: Mendota Personnel rules, adopted March 22, 2016, by Resolution No. 16-14 are enforceable and incorporated herein by reference.
- 2) SALARY SCHEDULE: Rates for Management Employees shall be as set forth in a Step Plan to be revised by population periodically based on salary survey of like cities.
- 3) COST-OF-LIVING ADJUSTMENT ("COLA"): Management Employees shall receive a cost of living adjustment of:

7% effective July 1, 2024
7% effective July 1, 2025
- 4) TOTAL COMPENSATION: All compensation paid to or on behalf of all City Employees, including benefits and insurances, shall be considered a part of City Employees' total compensation package. The Management Compensation Plan shall apply to all City Employees classified as "Management." Such Management Employees shall continue their eligibility for existing or future compensation programs, which may be applicable to other Employees unless made inapplicable by Council action.
- 5) STEP INCREASES: Management Employees shall be evaluated annually no later than the anniversary date of the employee's appointment to his/her position by the

City Manager. Management Employees who receive "satisfactory" or better on their overall evaluation shall receive a step increase consistent with the Step Plan.

- 6) RETIREMENT: The benefit contract in effect between the City and the Public Employees Retirement System ("PERS") on behalf of the "miscellaneous" eligible full-time employees of this unit is 2% at age 62. The benefit contract in effect between the City of Mendota and PERS on behalf of the eligible "local safety" employees of this unit is 2.7% at age 57. The Employee will make the full employee contributions to the plan. The employer will make the full employer contributions to the plan.

Employees hired on or after January 1, 2013 and are new Miscellaneous members of PERS, pursuant to the Public Employee's Pension Reform Act (PEPRA) of 2013, the City shall provide the PERS Miscellaneous 2% @ 62 Retirement Plan. All PERS contribution paid by the employees shall be paid on a pre-tax basis as per IRS code.

Employees hired on or after January 1, 2013, and are new Safety members of PERS, pursuant to the Public Employees' Pension Reform Act, or (PEPRA) of 2013, the City shall provide the PERS Local Safety 2.7% at Age 57 Retirement plan. All PERS contributions paid by the employees shall be paid on a pre-tax basis as per IRS code.

The City shall maintain the existing Section 401(k) Retirement Plan. Employees are eligible to make contributions after 6 months of regular full-time employment.

- 7) STATE DISABILITY INSURANCE ("SDI"): City shall pay the full amount of Employees' SDI.
- 8) ADMINISTRATION DAYS: Management Employees shall receive twelve (12) administrative leave days on July 1st of each fiscal year. Unused leave can either be paid out once during the fiscal year or up to 20 hours of unused administrative leave may be carried over to the following fiscal year.
- 9) VACATION: Management Employees' vacation shall accrue at the rates below and are to be carried over annually.

Up to five (5) years of service:	3.08 hours per pay period
More than five (5) years of service:	4.62 hours per pay period
More than ten (10) years of service:	6.16 hours per pay period

Management Employees may receive payment at their regular salary rate of up to 80 hours of accrued vacation time per fiscal year.

- 10) SICK LEAVE: Management Employees shall accrue eight (8) hours per month accumulated sick leave. Management Employees who become ill while on vacation may charge their sick leave accounts for the time sick. Sick leave to be

carried over annually.

- 11) **BEREAVEMENT LEAVE:** Management Employees shall be entitled to use up to 24 hours of bereavement leave for each occurrence, not to exceed a total of 48 hours, upon the approval of the City Manager.
- 12) **UNUSED SICK LEAVE:** Upon death, retirement, resignation, layoff, or termination, unused accumulated sick leave shall be paid at the Management Employee's last salary rate as follows: More than 5 years City service: 25%; more than 10 years City service: 35%; more than 20 years City service: 50%.
- 13) **HOLIDAYS:** Management Employees shall have sixteen (16) 8-hour and paid Holidays annually, and any day or part of day declared by the President of the United States or the Governor of the State of California to be a national day of mourning or celebration. Holidays shall be same as for Represented General Employees, and if additional Holidays are added, Management Employees shall have their Holidays match. In the interest of maintaining a minimum level of service to the community, Management Employees may be required to work on a declared day of mourning. The Management Employee will be compensated at their regular rate of pay but shall be entitled to eight (8) hours of compensatory time off to be taken at the Management Employee's discretion with the approval of the City Manager.
- 14) **FLOATING HOLIDAY:** Management Employees shall receive one 8-hour day of floating holiday leave on July 1st of each year. Unused floating holiday leave will be paid out once per fiscal year.
- 15) **HEALTH BENEFITS:** Management Employees shall receive fully paid City health benefits for themselves and their dependents which shall include: Medical, Dental, and Vision. Plans should be equal to or better than the plans that represented General Employees receive. Management Employees who are covered by health insurance from a different source other than the City may elect to receive payment in lieu of coverage in the amount of \$500.00.
- 16) **LIFE INSURANCE:** Management Employees shall receive a Fifty-Thousand-dollar (\$50,000.00) Term Life Insurance Policy, paid by the City.
- 17) **EDUCATIONAL REIMBURSEMENT PROGRAM:** Management Employees shall be reimbursed for tuition and book expenses actually incurred (\$334 per academic term, not to exceed \$1,000 per fiscal year) for attending classes on their own time, which would be a direct benefit to the individual employee and the City, as approved by the City Manager. In the event any Management Employee receiving such reimbursement resigns his/her position, all reimbursement for tuition and/or book expenses paid to said Employee within the past 12 months shall be returned to the City by resigning employee.

- 18) **EDUCATION INCENTIVE PAY:** In order to encourage Management Employees to become better equipped to perform their duties and to provide Management Employees with an opportunity for advancement with the City, Management Employees shall be compensated as they complete various segments of higher education or certification as described below.

Education, Special Licenses, and Certificates: With prior approval of the City Manager, Management Employees shall receive an increase of three percent (3%) of their base salary for each job-related certification or special license held that relates to their primary job function, provided that it is not already required as a requirement of their job. For example, the following certifications or special licenses might qualify for this increase with the City Manager's prior approval:

1. An Associate's Degree or Bachelor's Degree in a subject matter field that is directly related to the employees' job classification.
2. A Master's Degree in a subject matter field that is directly related to the employees' job classification.
3. A Doctorate Degree in a subject matter field that is directly related to the employees' job classification.
4. A certificate in a subject matter field that is directly related to their employment classification.
5. A special license directly related to the functions of their employment classification.

Incentives for education, special licenses, or certificates indicated above may be combined, but shall not, in any event, exceed a maximum increase of six percent (6%) of the base salary.

To receive pay under this provision, the Management Employee must first present, to their Department Head, a description of the degree, license, or certificate held, or course to be taken for approval. The Department Head shall recommend approval to the City Manager if the conditions required in this Article are satisfied.

After completion of the approved course(s), the Management Employee must present a copy of the certification or license that indicates the Management Employee has successfully completed the course(s) to their Department Head. Where applicable, Management Employees receiving certification or license incentive pay must maintain that certification or license in order to continue receiving the incentive pay.

Accreditation - All education credits for which incentives are sought under this section must be obtained from a school which is fully accredited through a validated regional accrediting agency, as designated by the U.S. Department of Education ("USDE") or the Council for Higher Education Accreditation ("CHEA").

All special licenses or certificates for which incentives are sought under this section must be issued by an acceptable issuer or provider as approved by the City Manager.

- 19) **BILINGUAL PAY:** Management Employees shall be eligible for a bilingual pay incentive of five percent (5%) in addition to their base pay. In order to qualify for this incentive, the Management Employee must demonstrate skills sufficient to pass a certified competency language examination as determined by the City. Additionally, re-testing may be required at the discretion of the City to maintain this incentive.
- 20) **OVERTIME:** Management Employees are "Management Personnel" and are not eligible for overtime pay.
- 21) **REST PERIODS:** Management Employees shall be allowed rest periods not to exceed fifteen (15) minutes each, once before lunch and once after lunch, during work shifts without loss of pay.
- 22) **HOURS OF WORK:** Daily hours of work for Management Employees shall be assigned by the City Manager as required to meet the operational needs of the City. City Hall Management staff: 8:00 a.m. to 5:00 p.m.; Public Works Director Building Inspector, and Public Works Superintendent shall maintain similar hours as Public Works staff or as assigned by the City Manager.
- 23) **CITY AND PERSONAL VEHICLE:** A City vehicle and fuel will be assigned to the City Manager, Chief of Police, Police Lieutenant, Public Works Director, Public Works Superintendent, Chief Plant Operator, Public Utilities Director, and Building Inspector for their use in performing their official duties that, except as otherwise authorized by the City Council, shall be returned to the City yard at the earlier of the end of their shift or performance of such official duties.

A City vehicle and fuel will be available to Management Employees not assigned a City vehicle, to use for City business. In the event that a City vehicle is not available, Management Employees' use of personal vehicles for City business shall be compensated at the IRS mileage rate.

The City Manager, Public Works Director, Public Utilities Director, Chief of Police, and Police Lieutenant are permitted to use such assigned vehicles to commute between work and personal residences.

- 24) **LEAGUE AND DEPARTMENT CONFERENCES:** Management Employees are authorized to attend appropriate meetings and conferences relating to their employment activities and to be given a flat rate per diem rate, lodging, and mileage, as set by the City Council.
- 25) **ANNUAL RECONSIDERATION:** The above-listed items to remain in force.

Management Employees may request the City Council to annually review the Management Employee Compensation and Benefit Plans and make changes or additions with a new resolution amending this resolution.

Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a special meeting of said Council, held at the Mendota City Hall on the 19th day of June 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Celeste Cabrera-Garcia, City Clerk

AGENDA ITEM – STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: CRISTIAN GONZALEZ, CITY MANAGER
SUBJECT: FISCAL YEAR 2024-2025 PROPOSED BUDGET
DATE: JUNE 19, 2024

ISSUE

Shall the City Council review the attached draft budget and provide feedback and direction for fiscal year 2024-2025?

BACKGROUND

The budget for the City of Mendota (“City”) is the financial representation of the City Council’s goals and priorities together with costs to conduct business from July 1, 2024 through June 30, 2025. The City’s budget is conveyed in two categories: General Fund and Enterprise Funds.

The General Fund generates its revenues primarily from property tax, sales tax, and fees. From those revenue streams, the City is able to provide city administration, public safety, finance services, street and park maintenance, and general support operations.

As for the Enterprise Funds, there are the City’s water, sewer, refuse, streets, community facilities district, and the newly approved landscape and lighting maintenance district. Funds consist of user fees for water and sewer service, or specialized voter-approved taxes. The Enterprise Funds are primarily collected and restricted to be expended solely on what it was collected for.

ANALYSIS

The filing of the 2024-2025 Fiscal Year (“FY”) Budget will represent considerable projects amongst all departments. While long-term economic effects of the pandemic are expected to be substantial throughout the country, the City is positioned to demonstrate, once again, its resilience and efficiency as it relates to City operations.

With the leadership of our City Council, the City is able to implement several projects, despite the high interest rates and high inflation being felt throughout the country. This is in part to franchise fees, grant funding, sales and property taxes. While the proposed budget takes a conservative approach, it includes the City Council’s priority projects such as installing 25 new street lights on the east side of town, completing the combined Police Station and Council Chambers project, completing the irrigation system and planting new grass at Pool Park as well as installing perimeter fencing to keep vehicles off the new grass, completing the new Animal Control Building, installing a new concession stand with restrooms for the soccer fields, completing the irrigation system, planting new grass and installing perimeter fencing for the new

soccer field at Rojas-Pierce Park, completing the Smoot to Amador Streets connecting street project and commencing the community center project.

Our grant projects to be implemented for this fiscal year budget will include funding from Community Development Block Grants (“CDBG”) for the concession stand and restrooms at Rojas-Pierce Park, appropriations from Assemblywoman Soria for a community center, appropriations from Congressman Duarte for road paving improvements, Community Oriented Policing Services (“COPS”) grants for hiring more Police Officers, San Joaquin Valley Air Pollution Control District grants to use towards the purchase of fuel efficient vehicles, California Department of Transportation (“Caltrans”) funds for a roundabout at the merger of Highways 180 and 33, federal funding for a booster tank and booster pumps for development on the west side of Rojas-Pierce Park and the relocation of well #7 and various grants for additional street projects, including 5th and Quince Streets and Smoot Street to Amador Street.

In terms of personnel, there is a glaring need for additional help in all departments as the City continues to grow. As such, we are proposing one (1) additional position in the Public Works Department and one (1) additional position in the Public Utilities Department. This budget proposes adding a promotional opportunity for the Assistant Public Works Director position to allow for growth within the department. For the Finance Department, we propose to create a Finance Officer position to create professional growth and promotional opportunities within the department. In the Police Department we are proposing to expand the Police Records Clerk position to a classification series I-III which will become a promotional opportunity position.

CONCLUSION

This year we will continue to be more strategic than ever, leveraging local funds with outside resources, such as CDBG, COPS grants, Congestion and Mitigation Air Quality (“CMAQ”) grants, and Active Transportation Program (“ATP”) grants amongst other grant funding in order to accomplish meaningful improvements in FY 2024-2025. Staff will also continue to attract economic development projects and grant funding opportunities.

RECOMMENDATION

Staff recommends that the City Council direct staff to make appropriate changes if needed.

Attachment:

1. Fiscal Year 2024-2025 Proposed Budget

City of Mendota
Fiscal Year
2024 – 2025
Proposed Budget



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Directory

City of Mendota
643 Quince Street
Mendota, CA 93640
(559) 655-3291 Phone
(559) 655-4064 Fax
www.cityofmendota.com

City Council meetings are scheduled every 2nd and 4th Tuesday of the month at City Council Chambers 643 Quince Street, Mendota, California 93640.

City Council

Mayor	Victor Martinez	Term Expires	2026
Mayor Pro-Tem	Libertad Lopez	Term Expires	2026
Council Member	Jose Alonso	Term Expires	2024
Council Member	Joseph Riofrio	Term Expires	2024
Council Member	Oscar Rosales	Term Expires	2024

Departments

City Manager	Cristian Gonzalez	(559) 860-8882	cristian@cityofmendota.com
Finance Director	Nora Valdez	(559) 260-5057	nora@cityofmendota.com
City Clerk/Events Coordinator	Celeste Cabrera-Garcia	(559) 577-7692	ccabrera@cityofmendota.com
Director of Administrative Services/Assistant City Manager	Jennifer Lekumberry	(559) 630-2849	jennifer@cityofmendota.com
Police Chief	Kevin W. Smith	(559) 288-8053	Kevin.Smith@fcle.org

Contract Services

City Attorney	Wanger Jones Helsley PC Attorneys	(559) 233-4800
City Engineer/Planner	Provost & Pritchard	(559) 449-2700

General Fund Budget – Summary

- 1) General Fund Revenue Summary
 - A. Taxes & Fines
 - B. Revenues from Use of Money or Property
 - C. Inter-Governmental Agencies
 - D. Services
 - E. Other Revenues
- 2) General Fund Expenditure Summary
 - A. Salaries & Overtime
 - B. Fringe Benefits
 - C. Contract Services
 - D. Communication Supplies
 - E. Supplies
 - F. Fuel & Utilities
 - G. Repair & Maintenance
 - H. Property & General Liability Insurance
 - I. Meetings-Travel-Training
 - J. Other Expenditures
 - K. Capital Outlay

GENERAL FUND REVENUES

		Average	Approved	FY 23/24	Approved	Proposed
		Past 3 Years	Budget	Actual as of	Budget	Budget
			FY 22/23	May-24	FY 23/24	FY 24/25
TAXES & FINES:						
01-3000-3010	Current Year Secured - Property Taxes	1,275,366	1,030,000	1,258,276	1,100,000	1,210,000
01-3000-3030	Prior Year Secured - Property Taxes	1,280	1,000	369	1,000	1,100
01-3000-3040	Current Year Unsecured - Property Taxes	21,578	15,000	23,996	16,000	17,600
01-3000-3050	Prior Year Unsecured - Property Taxes	500	1,000	458	1,000	1,100
01-3000-3070	Home Owner Apportionment - Property Taxes	2,383	1,300	1,471	1,300	1,430
01-3000-3150	Transfer Tax - Property Taxes	7,632	11,000	1,774	11,000	11,000
01-3100-3110	Sales Tax & Use Tax	1,137,852	685,000	1,380,588	875,000	1,150,000
01-3100-3120	Franchise Fees	145,050	1,202,040	147,087	799,621	150,000
01-3100-3130	Business License Tax	110,331	90,000	112,613	90,000	100,000
01-3100-3140	Transient Tax	4,822	3,000	3,816	3,000	3,300
01-3200-3210	Animal License Tax	3,053	4,000	340	4,000	1,000
01-3300-3310	Vehicle Fines	53,719	33,500	52,214	33,500	45,000
01-3300-3320	Code Enforcement Fees	30,304	13,000	14,014	13,000	14,300
01-3300-3340	Police Services	3,571	7,000	1,236	7,000	6,000
01-3300-3351	Police Administration Fees	6,011	6,500	4,905	6,500	7,150
01-3300-3359	Vehicle Impound Fees	25,164	25,000	21,935	25,000	27,500
01-3300-3362	DUI	11,084	12,000	7,445	12,000	13,200
01-3800-3350	Parking Citation	14,746	15,000	3,831	15,000	16,500
TOTAL TAXES & FINES		2,854,446	3,155,340	3,036,368	3,013,921	2,776,180

- Rental Income: Workforce Connection & Employment Development Department: \$4468.00 (Monthly); Department of Motor Vehicles: \$487.00 (Monthly); American Ambulance: \$1,111.95 (Monthly); Mendota Youth Recreation, Inc. \$1.00 (Annual); TerraForm (Solar Farm next to Covanta): \$10,000.00 (Annual); United Security Bank \$1,000.00 (Monthly); Department of Motor Vehicles Kiosk: \$200.00 (Monthly)
- New Measure Income in Sales Tax from 9.225 Increase

REVENUES FROM USE OF MONEY OR PROPERTY:						
01-3400-3410	Investment Interest	11,189	1,500	5,953	1,500	6,000
01-3400-3420	Rental Income	98,077	101,000	96,696	98,000	111,720
TOTAL REVENUE MONEY & PROPERTY		109,266	102,500	102,649	99,500	117,720
INTER-GOVERNMENTAL AGENCIES:						
01-3100-3115	Local Public Safety AB2788	65,061	48,000	56,163	48,000	60,000
01-3500-3580	Public Safety	10,500	10,500	-	10,500	10,500
01-3500-3600	Grants	1,398,625	865,429	281,341	1,217,833	5,515,203
01-4000-3520	Reimbursements	175,028	255,000	151,276	367,000	395,000
TOTAL INTER-GOV. AGENCIES		1,649,214	1,178,929	488,780	1,643,333	5,980,703

- Grants: Office of Esmeralda Soria 4,000,000.00 Community Center Design & groundbreaking; County of Fresno CDBG \$531,870.00; COPS Hiring Program \$250,000.00
- Reimbursement: SRO Program & State Claims

GENERAL FUND REVENUES – CONTINUED

		Average	Approved	FY 23/24	Approved	Proposed
		Past 3 Years	Budget	Actual as of	Budget	Budget
			FY 22/23	May-24	FY 23/24	FY 24/25
SERVICES:						
01-3800-3890	Debit Card Services	2,500	2,500	4,315	2,500	2,500
01-3800-3810	Planning/Engineering (Pass-Thru)	58,333	60,000	29,920	65,000	65,000
01-3200-3228	Plan Check Fees	55,000	50,000	46,208	75,000	50,000
01-3800-3860	Street Sweeping	14,553	14,553	7,277	14,553	14,553
01-3200-3220	Building Fees	62,333	60,000	62,626	87,000	65,000
01-3222-4650	Encroachment Permits	6,000	4,000	1,835	4,000	4,000
TOTAL SERVICES		198,720	191,053	152,180	248,053	201,053
OTHER REVENUES:						
01-4000-3126	Other Business Revenue	1,175,093	-	1,163,052	-	1,187,134
01-4000-4010	Sale of Property	2,667	2,000	977	2,000	10,000
01-4000-4060	Over/Short	-	-	-	-	-
01-4000-4650	Capital Contributions	9,000	6,000	207,412	15,000	15,000
TOTAL OTHER REVENUES		11,667	8,000	1,371,441	17,000	1,212,134
01-3900-3903	TRANSFER	393,859	336,029	-	456,029	289,029
TOTAL GENERAL FUND REVENUES		5,217,171	4,971,851	5,151,417	5,477,836	10,576,819

- Transfer: \$289,029.00 UMPQUA Bank for PD/ Council Chambers Building

GENERAL FUND EXPENDITURES

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
	SALARIES & OVERTIME					
01-xxxx-5010	Salaries, Regular	1,452,476	1,290,655	1,440,444	1,402,208	1,540,031
01-xxxx-5060	Overtime	92,856	75,350	137,869	75,350	113,431
	Total Salaries & Overtime	1,545,332	1,366,005	1,578,313	1,477,558	1,653,462
	FRINGE BENEFITS					
01-xxxx-5900	Uniform	12,040	14,760	5,293	15,900	24,955
01-xxxx-6050	Retirement	125,723	72,460	144,494	72,643	191,235
01-xxxx-6060	Health & Life Insurance	246,879	280,548	220,333	266,379	291,138
01-xxxx-6070	F.I.C.A./Medicare	117,620	103,278	122,863	109,579	134,489
01-xxxx-6080	Workers Compensation	189,597	190,190	181,515	195,960	213,787
01-xxxx-6090	Unemployment Insurance	5,000	6,000	-	7,500	8,550
01-xxxx-6100	Disability Insurance	14,008	14,579	14,031	15,557	15,899
	Total Fringe Benefits	710,867	681,815	688,529	683,518	880,052
	CONTRACT SERVICES					
01-xxxx-5100	Election	2,000	2,800	-	3,000	15,000
01-xxxx-5820	Legal Services	100,478	73,500	121,693	79,740	121,000
01-xxxx-5821	Engineering Services	16,000	18,000	12,000	18,000	18,000
01-xxxx-5840	Audit	13,377	11,000	13,354	12,000	14,000
01-xxxx-5860	Contract Services - Dispatch	167,892	166,056	150,084	176,796	170,000
01-xxxx-5850	Contract Services	577,069	369,015	369,467	678,241	921,933
01-xxxx-5851	Contract Services (Pass-Thru)	38,589	50,000	15,768	50,000	50,000
01-xxxx-5400	Lab Fees	851	2,000	1,552	500	1,800
01-xxxx-5810	Abatement	5,500	7,000	1,500	7,000	8,000
	Total Contract Services	921,756	699,371	685,419	1,025,277	1,319,733
	COMMUNICATION					
01-xxxx-5200	Telephone / Radio's	34,162	29,500	30,348	35,156	43,189
01-xxxx-5360	Postage	4,296	3,420	4,829	3,730	5,650
	Total Communication	38,458	32,920	35,177	38,886	48,839
	SUPPLIES					
01-xxxx-5350	Office Supplies	7,609	9,200	5,878	7,500	20,833
01-xxxx-5800	Special Department Supplies	69,480	47,800	108,653	44,588	75,050
	Total Supplies	77,089	57,000	114,531	52,088	95,883
	FUEL & UTILITY					
01-xxxx-5500	Fuel	21,285	17,534	20,454	22,700	22,659
01-xxxx-5510	Fuel Stipend	-	-	-	-	50,000
01-xxxx-5150	Utilities	51,812	29,000	69,435	32,000	76,000
	Total Fuel & Utility	73,096	46,534	89,888	54,700	148,659
	REPAIR & MAINTENANCE					
01-xxxx-5450	Vehicle Maintenance/Operations	29,900	22,650	41,487	23,815	30,400
01-xxxx-5460	Facility Repair	60,381	31,053	15,153	54,500	76,500
01-xxxx-5600	Office Equipment Maintenance	4,450	3,500	849	6,500	6,000
	Total Repair & Maintenance	94,731	57,203	57,489	84,815	112,900
01-xxxx-6110	P & GL INSURANCE	8,400	10,166	-	15,000	17,100
01-xxxx-6300	MEETINGS/TRAVEL/TRAINING	32,499	19,100	24,651	36,900	46,000

GENERAL FUND EXPENDITURES – CONTINUED

OTHER EXPENDITURES						
01-xxxx-5300	Advertising & Publication	2,608	4,600	1,298	2,650	6,000
01-xxxx-5950	Rent/Lease of Equip./ PD Bld.	54,299	54,500	54,897	54,000	16,500
01-xxxx-6200	Principal	120,040	24,555	168,199	24,555	-
01-xxxx-6210	Bonds-Interest	4,667	5,445	4,572	5,445	-
01-xxxx-6250	Memberships & Dues	13,940	7,358	18,041	7,383	25,600
01-xxxx-6305	K-9 Progam	1,277	1,900	1,431	1,200	1,600
01-xxxx-6310	Proposition 64	-	82,850	19,806	83,000	-
01-xxxx-6400	Taxes and Assessments	439	453	697	300	711
01-xxxx-6510	Community Promotion	1,239	600	1,618	600	1,500
01-xxxx-xxxx	Transfer	-	-	-	50,000	-
01-xxxx-7000	American Rescue Plan	-	517,500	968,925	-	1,000,000
	Total Other Expenditures	198,510	699,761	1,239,483	229,133	1,051,911
01-xxxx-6500	CAPITAL OUTLAY	2,436,194	785,000	1,080,139	4,829,667	5,201,780
	TOTAL General Fund EXPENDITURES	6,136,931	\$4,454,875	\$5,593,619	8,527,542	10,576,319

General Fund Budgets

- 1) City Council
- 2) City Administration
- 3) Finance Department
- 4) Planning & Engineering
- 5) Police
- 6) Code Enforcement
- 7) Animal Control
- 8) Building Department
- 9) Buildings & Grounds

CITY COUNCIL

Proposed Budget for Fiscal Year 2024-25 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
City Council						
01-5060-5010	Salaries, Regular	17,400	18,000	16,200	18,000	18,000
01-5060-5100	Elections	2,000	3,000	-	3,000	15,000
01-5060-5200	Telephone	1,787	1,900	1,562	1,900	1,900
01-5060-5350	Office Supplies	250	200	149	400	500
01-5060-6060	Health & Life Insurance	60,772	65,437	55,709	61,169	61,169
01-5060-6070	F.I.C.A. / Medicare	1,561	1,377	1,928	1,377	1,377
01-5060-6100	Disability Insurance	203	194	252	162	162
01-5060-6300	Meetings/Travel/Training	11,760	13,000	9,279	13,000	15,000
01-5060-6510	Community Promotions	1,239	600	1,618	1,500	1,500
	Total Expenditures	96,971	103,708	86,697	100,508	114,608

CITY ADMINISTRATION

Proposed Budget for Fiscal Year 2024-25 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
City Administration						
01-5070-5010	Salaries, Regular	120,148	132,807	111,654	115,982	162,778
01-5070-5050	Bilingual Pay	1,996	-	5,987	-	5,290
01-5070-5060	Overtime	-	-	740	-	1,000
01-5070-5200	Telephone	2,688	2,906	2,552	2,606	2,600
01-5070-5300	Advertising & Publication	2,014	2,500	1,043	2,500	5,000
01-5070-5350	Office Supplies	5,533	5,700	5,000	5,900	9,833
01-5070-5360	Postage	2,637	2,200	3,011	2,700	3,500
01-5070-5450	Vehicle Maintenance/Operations	675	900	224	900	700
01-5070-5600	Office Equipment Maintenance	4,450	6,500	849	6,000	6,000
01-5070-5800	Special Department Supplies	8,130	6,388	9,402	8,600	10,000
01-5070-5820	Legal Services	61,430	49,740	74,549	60,000	70,000
01-5070-5850	Contract Services/Fire Protection	398,768	497,345	198,959	500,000	700,000
01-5070-5950	Lease Payment	2,734	4,000	201	4,000	4,000
01-5070-6050	Retirement	8,966	9,921	8,277	8,699	9,000
01-5070-6060	Health & Life Insurance	12,939	13,907	14,169	20,262	23,099
01-5070-6070	F.I.C.A. / Medicare	9,257	10,160	8,739	8,873	10,115
01-5070-6080	Workers Compensation	15,698	18,304	14,506	14,285	16,285
01-5070-6090	Unemployment Insurance	1,667	2,500	-	2,500	2,850
01-5070-6100	Disability Insurance	2,057	1,435	5,404	1,044	1,190
01-5070-6250	Memberships & Dues	10,615	6,400	13,026	12,420	20,000
01-5070-6300	Meetings/Travel/Training	10,585	13,500	4,255	14,000	16,000
01-5070-6500	Capital Outlay	380,306	-	496,919	644,000	250,000
01-5070-7000	American Rescue Plan	322,975	-	968,925	-	1,000,000
01-0000-000	Transfer	16,667	50,000	-	-	-
	Total Expenditures	1,402,934	837,113	1,948,390	1,435,271	2,329,240

- Contract Services: Fire Protection Services (\$520,000.00), Personnel Rules Revisions (\$60,000), Munipermit Software Upgrade (\$10,000), Agenda Management Software - (5850)
- Capital Outlay: PD/ Council Chambers Construction Project (6500)
- ARPA money for PD/ Council Chambers Construction Project (7000)

FINANCE DEPARTMENT

Proposed Budget for Fiscal Year 2024-25 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
Finance Department						
01-5080-5010	Salaries, Regular	20,735	19,239	18,980	23,984	35,208
01-5080-5050	Bilingual Pay	-	-	115	-	968
01-5080-5200	Telephone	312	375	111	450	450
01-5080-5350	Office Supplies	916	1,249	-	1,500	1,500
01-5080-5840	Audit Fee	13,377	12,776	13,354	14,000	14,000
01-5080-5900	Uniform	893	126	554	2,000	4,655
01-5080-6050	Retirement	1,344	1,376	857	1,799	1,400
01-5080-6060	Health & Life Insurance	4,198	3,875	2,088	6,630	7,558
01-5080-6070	F.I.C.A. / Medicare	1,589	1,471	1,461	1,835	2,092
01-5080-6080	Workers Compensation	2,644	2,509	2,474	2,947	3,360
01-5080-6100	Disability Insurance	198	194	184	216	246
01-5080-6250	Memberships & Dues	370	509	-	600	600
01-5080-6300	Meetings/Travel/Training	787	145	215	2,000	2,500
	Total Expenditures	47,361	43,844	40,393	57,961	74,537

PLANNING & ENGINEERING

Proposed Budget for Fiscal Year 2024-25 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
Planning & Engineering						
01-5110-5010	Salaries - Regular	2,550	3,600	450	3,600	3,600
01-5110-5050	Bilingual Pay	-	-	-	-	180
01-5110-5300	Advertising & Publications	378		255	500	500
01-5110-5821	Engineering	16,000	18,000	12,000	18,000	18,000
01-5110-5850	Contract Services	84,540	141,296	87,325	25,000	100,000
01-5110-5851	Contract Services (Pass-Thru)	38,589	50,000	15,768	50,000	50,000
01-5110-6050	Retirement	-	-	-	-	7,500
01-5110-6060	Health & Life	-	-	-	-	16,636
01-5110-6070	F.I.C.A. / Medicare	195	275	34	275	314
01-5110-6080	Workers Compensation	320	498	23	440	502
01-5110-6100	Disability Insurance	25	39	5	32	36
01-5110-6500	Capital Outlay	146,934	160,000	120,802	160,000	-
	Total Expenditures	289,532	373,708	236,663	257,847	197,268

- Contract Services: Multijurisdictional Housing Element (5850)
- Contract Services (Pass-Thru): This line item is for development projects that are paid by the applicant. The applicant pays the City as a pass-thru for services provided by contracted parties.

POLICE

Proposed Budget for Fiscal Year 2024-25 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
Police						
01-6150-5010	Salaries - Regular	704,431	650,065	697,828	765,401	708,743
01-6150-5020	Salaries - Part - Time	195,247	245,925	136,809	203,008	124,681
01-6150-5050	Bilingual Pay	3,272	-	9,817	-	25,000
01-6150-5060	Overtime	78,628	65,000	115,885	55,000	80,000
01-6150-5150	Utilities	19,630	16,000	20,891	22,000	23,000
01-6150-5200	Telephone	29,374	30,000	26,123	32,000	38,239
01-6150-5300	Advertising & Publication	217	150	-	500	500
01-6150-5350	Office Supplies	910	1,000	729	1,000	9,000
01-6150-5360	Postage	1,526	1,400	1,679	1,500	2,000
01-6150-5400	Lab Fees	851	500	1,552	500	1,800
01-6150-5450	Vehicle Maintenance/Operations	20,581	17,000	27,743	17,000	22,000
01-6150-5460	Facility Repair / Maint.	569	500	706	500	500
01-6150-5500	Fuel	16,970	19,000	15,909	16,000	17,500
01-6150-5510	Fuel Stipend	-	-	-	-	50,000
01-6150-5800	Special Department Supplies	21,763	15,000	25,290	25,000	37,350
01-6150-5820	Legal Services	28,766	25,000	36,297	25,000	36,000
01-6150-5850	Contract Services	30,969	23,000	37,906	32,000	80,000
01-6150-5860	Contract Services Dispatch	167,892	176,796	150,084	176,796	170,000
01-6150-5900	Uniform	8,907	12,000	2,720	12,000	18,200
01-6150-5950	Lease Payment	51,565	50,000	54,696	50,000	12,500
01-6150-6050	Retirement	88,185	40,935	101,149	122,471	139,617
01-6150-6060	Health & Life	117,816	131,657	94,934	126,856	144,616
01-6150-6070	F.I.C.A. / Medicare	74,851	72,750	73,512	78,290	89,251
01-6150-6080	Workers Compensation	121,197	130,895	106,770	125,925	143,555
01-6150-6090	Unemployment Insurance	3,333	5,000	-	5,000	5,700
01-6150-6100	Disability Insurance	7,722	10,271	3,683	9,211	10,501
01-6150-6110	P & GL Insurance	5,300	6,400	-	9,500	10,830
01-6150-6250	Memberships & Dues	2,955	550	5,015	3,300	5,000
01-6150-6300	Meetings/Travel	8,967	8,000	10,902	8,000	11,000
01-6150-6305	K-9 Program Expenses	1,277	1,200	1,431	1,200	1,600
01-6150-6500	Capital Outlay	1,229,903	131,750	267,959	3,290,000	225,000
	Total Expenditures	3,043,573	1,887,744	2,028,017	5,214,958	2,243,682

- Salaries – Part-Time: (2) R124 (5020)
- Special Department Supplies: Firearms & Rifles; Light Scopes & (3) Desktop Computers (5800)
- Contract Services Dispatch: Fresno County Sheriff Department (5860)
- Contract Services: Janitorial Services \$25,000, Body Worn Cameras \$15000 (5850)
- Capital Outlay: (2) Police Vehicles; Police Department Construction Project (6500)

CODE ENFORCEMENT

Proposed Budget for Fiscal Year 2024-25 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
Code Enforcement						
01-6160-5010	Salaries	107,464	96,775	117,952	107,665	42,000
01-6160-5060	Overtime	2,314	500	5,942	500	500
01-6160-5360	Postage	133	130	139	130	150
01-6160-5450	Vehicle Maintenance/Operations	424	300	623	350	700
01-6160-5500	Fuel	593	600	580	600	600
01-6160-5800	Special Department Supplies	607	200	1,021	600	1,175
01-6160-5810	Abatement	5,500	7,000	1,500	8,000	8,000
01-6160-5820	Legal Services	10,282	5,000	10,847	15,000	15,000
01-6160-5850	Contract Services	200	100	-	500	500
01-6160-5900	Uniform	562	550	587	550	600
01-6160-6050	Retirement	7,656	6,630	9,091	7,248	6,060
01-6160-6060	Health & Life Insurance	13,518	15,278	10,684	14,593	7,123
01-6160-6070	F.I.C.A. / Medicare	8,499	7,441	9,782	8,274	6,522
01-6160-6080	Workers Compensation	14,070	13,480	15,342	13,389	10,228
01-6160-6100	Disability Insurance	1,096	1,051	1,265	973	844
01-6160-6300	Travel/Meeting	200	300	-	300	1,500
01-6160-6310	Proposition 64	-	83,000	19,806	175,000	-
	Total Expenditures	173,121	238,335	205,162	353,672	101,501

- Salaries: (1) New Code Enforcement Position

ANIMAL CONTROL

Proposed Budget for Fiscal Year 2024-25 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
Animal Control						
01-6170-5010	Salaries	16,928	19,592	7,019	24,174	49,052
01-6170-5060	Overtime	612	850	135	850	1,000
01-6170-5450	Vehicle Maintenance/Operations	765	400	1,495	400	2,000
01-6170-5460	Facility Repair/Maintenance	600	1,000	-	800	20,000
01-6170-5500	Fuel	494	500	483	500	556
01-6170-5800	Special Department Supplies	2,565	2,500	3,694	1,500	4,400
01-6170-5850	Contract Services	43,030	1,500	16,590	111,000	18,100
01-6170-5900	Uniform	367	550	-	550	-
01-6170-6050	Retirement	797	865	539	986	1,124
01-6170-6060	Health & Life Insurance	2,160	4,101	488	1,892	2,157
01-6170-6070	F.I.C.A. / Medicare	1,344	1,563	556	1,914	2,182
01-6170-6080	Workers Compensation	2,265	2,812	908	3,074	3,504
01-6170-6100	Disability Insurance	171	221	66	225	257
01-6170-6300	Travel/Meeting	400	600	-	600	-
01-6170-6500	Capital Outlay	-	-	-	-	-
	Total Expenditures	72,497	37,054	31,973	148,465	104,331

- Facility Maintenance: Dog Pound Kennel/ HVAC /Fencing

BUILDING DEPARTMENT

Proposed Budget for Fiscal Year 2024-25 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
Building Department						
01-7180-5010	Salaries	34,887	37,505	38,217	28,938	54,449
01-7180-5050	Bilingual Pay			1,877		1,770
01-7180-5060	Overtime			52		100
01-7180-5300	Advertising & Publishing			435		500
01-7180-5500	Fuel	593	600	580	600	667
01-7180-5800	Special Department Supplies	333	500	-	500	500
01-7180-5850	Contract Services	-	-	-	-	-
01-7180-6050	Retirement	2,395	2,802	2,213	2,170	2,474
01-7180-6060	Health & Life Insurance	2,411	4,106	964	2,162	2,465
01-7180-6070	F.I.C.A./Medicare	2,543	2,869	2,546	2,214	2,524
01-7180-6080	Workers Compensation	4,573	5,159	5,005	3,555	4,053
01-7180-6100	Disability Insurance	324	405	308	260	296
01-7180-6200	Bond Principal	120,040	24,555	168,199	167,366	-
01-7180-6210	Bond Interest	4,667	5,445	4,572	3,985	-
	Total Expenditures	172,767	83,946	224,969	211,750	69,797

BUILDINGS & GROUNDS

Proposed Budget for Fiscal Year 2024-25 – General Fund

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
Buildings & Grounds						
01-7250-5010	Salaries	232,686	175,097	295,335	227,626	308,312
01-7250-5060	Overtime	11,302	9,000	15,907	9,000	30,831
01-7250-5150	Utilities	32,181	16,000	48,544	32,000	53,000
01-7250-5450	Vehicle Maintenance/Operations	6,539	5,215	11,402	3,000	5,000
01-7250-5460	Facility Repair/Maintenance	59,149	53,000	14,447	110,000	56,000
01-7250-5500	Fuel	2,634	2,000	2,901	3,000	3,336
01-7250-5800	Special Department Supplies	36,082	20,000	69,246	19,000	21,625
01-7250-5850	Contract Services	19,562	15,000	28,687	15,000	23,333
01-7250-5900	Uniform	1,311	1,000	1,433	1,500	1,500
01-7250-6050	Retirement	16,380	11,078	22,368	15,694	25,499
01-7250-6060	Health & Life Insurance	33,067	26,473	41,297	31,430	35,830
01-7250-6070	F.I.C.A./Medicare	17,782	11,397	24,305	17,643	20,113
01-7250-6080	Workers Compensation	28,830	21,670	36,487	28,334	32,301
01-7250-6100	Disability Insurance	2,212	1,694	2,866	2,076	2,367
01-7250-6110	Property & General Liability	3,100	3,800	-	5,500	6,270
01-7250-6400	Taxes & Assessments	439	300	697	320	711
01-7250-6500	Capital Outlay	679,050	1,107,025	194,459	735,667	4,726,780
	Total Expenditures	1,182,306	1,479,749	810,379	1,256,790	5,352,809

- Capital Outlay: Phase III Rojas-Pierce Park Expansion (\$531,870.00); Community Center Construction (\$4,000,000.00), Purchase of Property (\$140,000.00); Irrigation, Seeding Fertilizing, & Fencing; Soccer Field; Utility Trailer

Enterprise Fund Budgets

- 1) Refuse Operation Fund
- 2) Sewer Operation Fund
- 3) Water Operation Fund
- 4) Gas Tax – Street Fund
- 5) Measure “C” – Street Fund
- 6) “LTF” – Street Fund
- 7) Mendota Community Facilities District Fund (CFD)
- 8) “COPS”
- 9) Donation Fund
- 10) Landscape & Lighting Maintenance District

REFUSE OPERATION FUND

Proposed Budget for Fiscal Year 2024-25

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
Revenues						
13-3400-3410	Interest Income	-	-	-	-	-
13-3900-3903	Transfer					26,192.00
13-4400	Refuse Service	1,235,637.89	1,113,147	1,177,208	1,416,559	1,495,886
13-3592-3890	State Grant	53,261.00	5,000	149,783	5,000	5,000
13-4000-4650	Misc Income	-	-	-	-	-
	TOTAL REVENUES	1,288,899	1,118,147	1,326,991	1,421,559	1,527,078
Expenditures						
13-7240-5010	Salaries, Regular	70,956	67,931	66,132	78,805	222,316
13-7240-5050	Bilingual Pay	278	-	834	-	7,225
13-7240-5060	Overtime	623	500	870	500	1,000
13-7240-5374	State Grant	6,192	5,000	8,575	5,000	5,000
13-7240-5800	Special Department Supplies	10,209	9,250	10,876	10,500	10,500
13-7240-5840	Audit	853	800	858	900	900
13-7240-5850	Contract Services	968,572	890,514	881,956	1,133,247	1,196,709
13-7240-6050	Retirement	16,369	5,502	38,245	5,359	17,496
13-7240-6060	Health & Life Insurance	13,800	14,924	9,936	16,540	16,540
13-7240-6070	F.I.C.A./Medicare	5,304	5,212	5,063	5,638	17,007
13-7240-6080	Workers Compensation	9,291	9,472	8,558	9,843	29,123
13-7240-6100	Disability Insurance	698	736	644	714	814
	Total Expenditures	1,103,144	1,009,841	1,032,546	1,267,046	1,524,631

SEWER OPERATION FUND

Proposed Budget for Fiscal Year 2024-25

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
Revenues						
10-3400-3410	Interest Income	-	-	-	-	
10-3500-3600	Grant	3,554,972	4,078,699	2,707,519	3,878,699	
10-3900-3903	Transfer	66,667	200,000	-	-	735,800
10-4000-4650	Misc Revenue	635	-	1,906	-	
10-4300-4200	Sewer Service	1,504,625	1,590,553	1,393,323	1,530,000	1,519,989
10-4200-4300	Connection Fee	2,827	4,000	481	4,000	1,924
	TOTAL REVENUES	5,129,726	5,873,252	4,103,228	5,412,699	2,257,713
Expenditures						
10-7210-5010	Salaries, Regular	465,590	492,792	372,198	531,779	738,449
10-7210-5050	Bilingual Pay	3,436	-	6,873		24,000
10-7210-5060	Overtime	17,629	16,000	21,887	15,000	26,000
10-7210-5150	Utilities	42,633	34,000	51,899	42,000	52,000
10-7210-5200	Telephone	10,788	11,000	10,365	11,000	11,000
10-7210-5300	Advertising & Publication	717	1,500	50	600	600
10-7210-5350	Office Supplies	7,127	6,000	8,381	7,000	10,333
10-7210-5360	Postage	10,051	9,000	11,152	10,000	13,300
10-7210-5400	Lab Analysis	7,366	9,000	8,197	4,900	7,000
10-7210-5410	Chemicals	6,855	7,000	4,564	9,000	9,000
10-7210-5450	Vehicle Maintenance/Operations	9,271	10,717	11,095	6,000	6,000
10-7210-5460	Facility Repair / Maint.	170,172	194,750	133,766	182,000	62,291
10-7210-5500	Fuel	51,511	37,000	72,532	45,000	75,000
10-7210-5600	Office Equipment Maintenance	4,950	7,000	849	7,000	850
10-7210-5800	Special Department Supplies	22,922	17,666	32,739	18,360	22,600
10-7210-5820	Legal Services	31,003	31,372	26,637	35,000	28,000
10-7210-5821	Engineering Services	15,833	15,000	13,500	19,000	19,000
10-7210-5840	Audit	28,539	27,000	28,617	30,000	30,000
10-7210-5850	Contract Services	102,476	121,333	64,762	121,333	128,333
10-7210-5900	Uniform	5,256	5,000	5,369	5,400	7,230
10-7210-5950	Lease Payment	142,987	129,229	119,731	180,000	120,000
10-7210-6050	Retirement	34,347	39,349	26,565	37,127	42,325
10-7210-6060	Health & Life Insurance	90,715	102,082	66,926	103,138	117,577
10-7210-6070	F.I.C.A./Medicare	36,931	38,717	30,247	41,828	47,684
10-7210-6080	Workers Compensation	61,827	69,715	48,490	67,276	76,695
10-7210-6090	Unemployment Insurance	2,000	3,000	-	3,000	3,420
10-7210-6100	Disability Insurance	4,765	5,466	3,907	4,921	5,610
10-7210-6110	P & GL Insurance	3,543	4,330	-	6,300	7,182
10-7210-6200	Bond / Principle	91,667	55,000	85,000	135,000	85,000
10-7210-6210	Bond / Interest	83,568	132,326	118,379	-	111,409
10-7210-6250	Memberships & Dues	16,957	17,000	15,870	18,000	18,000
10-7210-6300	Meetings/Travel/Training	5,374	3,666	7,457	5,000	7,500
10-7210-6400	Taxes & Assessment	914	850	942	950	969
10-7210-6500	Capital Outlay	1,717,780	4,518,699	249,641	385,000	351,545
10-7210-7505	Prop 68 UFPGP	2,419,194	-	3,378,884	3,878,699	
	Total Expenditures	5,726,692	6,172,559	5,037,470	5,966,611	2,265,901

- Facility Repair/Maintenance: Sludge Removal; Sewer Cameras (5460); City Hall Office Equipment, Cabinets; Fusion Pump Lease Payment: Signature Payment for Engie Project (5950)

- Capital Outlay: (1) Truck; PD Construction; Utility Trailer; ICAD Automation (6500)

- **LONG-TERM LIABILITIES – SEWER**

	Principal	Interest	
Wastewater Bonds 2021	\$ 95,000.00	\$ 110,187.52	\$ 205,187.52

WATER OPERATION FUND

Proposed Budget for Fiscal Year 2024-25

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
02-3400-3410	Interest Income	33	50	-	50	50
02-3500-3600	Grant	675,787	730,000	67,361	1,230,000	3,600,000
02-3900-3903	Transfer	410,000	1,230,000	-	-	823,180
02-4000-4650	Misc Income	26,314	1,500	75,941	1,500	1,500
02-4200-4201	Water Service	2,126,110	2,081,268	2,197,062	2,100,000	2,396,795
02-4200-4213	Repair Charge	3,867	2,500	6,100	3,000	3,000
02-4200-4300	Connection Fee	10,547	6,000	13,641	12,000	12,000
02-4200-4330	Penalty/Shut-Off	23,136	200	34,207	35,000	37,317
	TOTAL REVENUES	3,275,794	4,051,518	2,394,313	3,381,550	6,873,842
02-7220-5010	Salaries, Regular	363,859	504,688	404,671	610,238	758,833
02-7220-5050	Bilingual Pay	2,292	-	6,877	-	24,662
02-7220-5060	Overtime	22,950	23,000	27,472	23,000	30,000
02-7220-5150	Utilities	407,406	345,886	316,925	360,000	380,000
02-7220-5200	Telephone	18,939	18,000	21,382	19,000	21,000
02-7220-5300	Advertising & Publication	1,658	1,200	50	1,200	1,200
02-7220-5350	Office Supplies	5,016	5,224	6,309	6,200	9,834
02-7220-5360	Postage	7,934	6,400	8,922	8,000	10,640
02-7220-5400	Lab Analysis	19,242	17,397	19,738	17,397	25,000
02-7220-5410	Chemicals	35,605	30,000	45,405	52,000	52,000
02-7220-5450	Vehicle Maintenance/Operations	9,299	11,717	15,926	11,717	13,000
02-7220-5460	Facility Repair / Maint.	49,832	206,250	146,644	240,000	240,000
02-7220-5500	Fuel	36,401	27,000	58,629	37,000	60,000
02-7220-5600	Office Equipment Maintenance	7,284	4,600	849	5,300	850
02-7220-5800	Special Department Supplies	36,909	51,867	79,332	35,000	46,700
02-7220-5820	Legal Services	33,445	31,309	26,662	32,000	32,000
02-7220-5821	Engineering Services	18,000	16,200	13,500	18,000	18,000
02-7220-5840	Audit	24,847	23,766	28,067	30,000	30,000
02-7220-5850	Contract Services	81,582	85,974	125,832	95,000	103,333
02-7220-5900	Uniform	5,023	5,740	5,544	5,740	7,830
02-7220-5950	Lease Payment	166,615	300,694	211,645	300,694	309,000
02-7220-6050	Retirement	18,154	39,154	28,849	41,623	32,888
02-7220-6060	Health & Life Insurance	93,061	98,963	73,289	117,381	133,814
02-7220-6070	F.I.C.A./Medicare	28,972	40,217	32,640	48,449	55,232
02-7220-6080	Workers Compensation	56,211	72,411	52,679	77,877	88,780
02-7220-6090	Unemployment Insurance	1,819	3,000	-	3,000	3,420
02-7220-6100	Disability Insurance	4,053	5,678	4,175	5,700	6,498
02-7220-6110	P & GL Insurance	3,009	4,400	-	8,000	9,120
02-7220-6200	Bond / Principle	85,424	60,000	54,000	60,000	60,000
02-7220-6210	Bond / Interest	-	10,000	6,593	10,000	10,000
02-7220-6250	Memberships & Dues	21,970	28,000	7,608	28,000	8,000
02-7220-6300	Meetings/Travel/Training	766	3,167	4,594	3,767	8,500
02-7220-6400	Taxes & Assessment	217	245	268	350	357
02-7220-6500	Capital Outlay	48,663	1,550,000	253,151	1,515,000	4,161,545
02-7220-8004	Mowry Bridge - Pass-thru	-	-	33,601	-	-
02-7220-4660	Meter Project	-	500,000	11,068	-	-
02-7220-5854	Online Fees	12,353	15,563	35,731	22,000	36,000
	Total Expenditures	1,728,810	4,147,710	2,168,628	3,848,633	6,788,036

- Facility Maintenance: Public Works Heater; Software Update (5460)
- Capital Outlay: (1) Truck; PD Construction; Utility Trailer Water Storage Project (ARPA-County of Fresno); Well Relocation (6500)

LONG-TERM LIABILITIES – WATER

USDA Water Improvement Loan				
Year Ended June 30		Principal	Interest	Totals
2024		54,000	11,970	65,970
2025		57,000	9,473	66,473
2026-2028		122,000	12,285	134,285
Total		233,000	33,728	266,728

- USDA Water Improvement Loan debt service will terminate in 2028.

GAS TAX – STREET FUND

Proposed Budget for Fiscal Year 2024-25

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
Revenues						
07-3500-3527	State Allocation -	9,085	13,627	-	13,627	-
07-3500-3528	State Allocation - 2032	171,029	163,896	185,296	163,896	185,296
07-3500-3529	State Allocation - 2103	53,473	32,972	94,474	32,972	94,474
07-3500-3530	State Allocation - 2105	53,813	49,325	62,788	49,325	62,788
07-3500-3531	State Allocation - 2106	31,374	28,645	36,832	28,645	36,832
07-3500-3532	State Allocation - 2107	68,471	60,473	84,466	60,473	84,466
07-3500-3533	State Allocation - 2107.5	3,000	3,000	3,000	3,000	3,000
07-3400-3410	Interest Income	-	-	-	-	-
07-3900-3903	Interfund Transfer	13,819	41,456	-	-	-
07-3500-3600	Grants	1,420,251	2,155,919	8,256	2,096,579	6,339,717
07-4000-4650	Misc Revenue	-	-	-	-	-
	Total Revenues	1,824,314	2,549,313	475,112	2,448,517	6,806,574
Expenditures						
07-7190-5010	Salaries, Regular	34,368	33,096	20,794	49,213	74,711
07-7190-5050	Bilingual Pay	156	-	469	-	2,428
07-7190-5060	Overtime	452	500	355	500	500
07-7190-5150	Utilities- Street Lights	85,900	71,000	96,271	90,428	115,525
07-7190-5450	Vehicle Maintenance / Operations	2,471	3,717	2,495	1,200	1,200
07-7190-5470	Street Repair / Maintenance	33,245	25,000	49,734	25,000	25,000
07-7190-5800	Special Department Supplies	6,910	10,000	3,731	7,000	10,000
07-7190-5821	Engineering Services	13,162	1,000	27,485	11,000	11,000
07-7190-5840	Audit Fees	2,001	1,900	2,003	2,100	2,100
07-7190-6050	Retirement	2,156	2,064	1,417	2,988	3,406
07-7190-6060	Health & Life Insurance	5,706	6,710	3,235	7,173	8,177
07-7190-6070	F.I.C.A./Medicare	2,638	2,548	1,564	3,803	4,335
07-7190-6080	Workers Compensation	4,541	4,680	2,735	6,208	7,077
07-7190-6100	Disability Insurance	333	360	197	443	505
07-7190-6500	Capital Outlay	2,394,425	3,046,902	767,635	3,368,737	6,357,050
	Total Expenditures	2,588,463	3,209,477	980,119	3,575,793	6,623,016

- Capital Outlay: Caterpillar Street Roller; (1) Utility Body Crew Cab Truck; 25 New Street Lights (\$250,000)
- Estimated Allocation for Fiscal Year 24/25

Projects for 2024-25 Budget (6500)	
1 Rehabilitation 5th Street & Quince Street	\$ 474,048.00
2 Derrick & Oller Roundabout	\$ 2,423,259.36
3 2025 Local Street Reconstruction Project	\$ 2,400,000.00
4 Divisadero Street Reconstruction	\$ 816,000.00
5 Citywide Railroad Corridor Crossing Improvements	\$ 366,192.00
6 Amador & Smoot Extension	\$ 554,817.83
Total Project Cost	\$ 7,034,317.19
City Portion	\$ 1,447,083.00
Grant Funded	\$ 5,587,234.19

MEASURE "C" STREET FUND

Proposed Budget for Fiscal Year 2024-25

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
Revenues						
14-3100-3175	County Allocation	159,227	152,587	172,508	152,587	196,785
14-3100-3180	County Allocation (ADA)	5,496	5,341	5,805	5,341	6,633
14-3100-3190	County Allocation (Flexible)	189,391	180,593	206,986	180,593	236,781
14-3400-3410	Interest Income	-	-	-	-	-
14-3500-3600	Grants	529,037	796,753	15,535	774,823	2,245,316
14-3900-3903	Interfund Transfer	11,794	35,382	-	-	-
	Total Revenues	894,944	1,170,656	400,833	1,113,344	2,685,516
Expenditures						
14-7190-5010	Salaries, Regular	103,906	136,298	99,245	166,008	233,718
14-7190-5050	Bilingual Pay	172	-	515	-	7,596
14-7190-5060	Overtime	923	500	1,010	1,000	
14-7190-5420	Street ADA Projects	7,908	-	-	-	
14-7190-5450	Vehicle Maintenance/Operations	17,349	10,717	19,693	15,000	19,693
14-7190-5470	Street Repair / Maint.	14,518	23,000	21,668	23,000	21,668
14-7190-5480	Sidewalk / Curb / Gutter-Maint.	-	1,000	901	1,000	901
14-7190-5800	Special Department Supplies	8,950	12,000	15,825	20,000	15,525
14-7190-5840	Audit	2,669	2,500	2,862	3,000	2,862
14-7190-5850	Contract Services	25,235	35,000	94,906	26,000	26,000
14-7190-6050	Retirement	7,757	10,291	7,013	11,044	12,590
14-7190-6060	Health & Life Insurance	26,597	38,199	13,494	37,296	42,517
14-7190-6070	F.I.C.A./Medicare	8,163	10,488	7,670	12,777	14,566
14-7190-6080	Workers Compensation	15,757	18,958	10,924	20,618	23,505
14-7190-6100	Disability Insurance	1,142	1,481	981	1,494	1,703
14-7190-6500	Capital Outlay	255,049	1,126,029	107,427	1,193,309	2,262,649
	Total Expenditures	496,096	1,426,461	404,134	1,531,546	2,685,492

- Capital Outlay: Caterpillar Street Roller; (1) Utility Body Crew Cab Truck
- Estimated Allocation for Fiscal Year 24/25

Projects for 2024-25 Budget (6500)		
1	Rehabilitation 5th Street & Quince Street	\$ 167,892.00
2	Derrick & Oller Roundabout	\$ 858,237.69
3	2025 Local Street Reconstruction Project	\$ 850,000.00
4	Divisadero Street Reconstruction	\$ 289,000.00
5	Citywide Railroad Corridor Crossing Improvements	\$ 129,693.00
6	Amador & Smoot Extension	\$ 196,497.98
	Total Project Cost	\$ 2,491,320.67
	City Portion	\$ 1,447,083.00
	Grant Funded	\$ 1,044,237.67

"LTF" STREET FUND

Proposed Budget for Fiscal Year 2024-25

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
Revenues						
12-3100-3160	Article III	12,810	10,403	14,014	14,014	14,014
12-3100-3170	Article VIII	497,516	469,724	502,864	519,961	502,864
12-3100-3410	Interest Income	67	100	-	100	100
12-3500-3600	Grants	1,151,652	1,734,109	34,468	1,686,379	4,622,710
12-3900-3903	Interfund Transfer	-	-	-	-	-
12-4000-4650	Other Revenue	-	-	-	-	-
	Total Revenues	1,662,045	2,214,336	551,346	2,220,454	5,139,688
Expenditures						
12-7190-5010	Salaries, Regular	115,088	91,248	137,264	116,753	145,585
12-7190-5050	Bilingual Pay	258	-	515	-	4,732
12-7190-5060	Overtime	1,524	2,000	1,572	1,000	1,000
12-7190-5440	Street Painting	-	-	-	-	-
12-7190-5450	Veh. Maint/Operations	11,358	9,717	16,358	8,000	16,000
12-7190-5470	Street Repair	33,808	35,000	31,424	35,000	35,000
12-7190-5480	Sidewalk / Curb	333	-	-	1,000	1,000
12-7190-5500	Fuel	18,118	10,000	28,353	16,000	34,000
12-7190-5800	Special Department Supplies	15,064	17,000	11,193	17,000	24,000
12-7190-5821	Engineering Services	1,667	-	-	5,000	5,000
12-7190-5840	Audit Fees	2,587	1,900	2,862	3,000	3,000
12-7190-5850	Contract Services	3,414	5,000	2,242	3,000	3,000
12-7190-6050	Retirement	7,951	6,620	9,884	7,350	11,267
12-7190-6060	Health & life Insurance	20,320	21,104	18,866	20,991	23,930
12-7190-6070	F.I.C.A./Medicare	9,006	7,001	11,010	9,008	10,269
12-7190-6080	Workers Compensation	14,920	12,688	17,506	14,567	16,606
12-7190-6100	Disability Insurance	1,127	988	1,343	1,051	1,198
12-7190-6500	Capital Outlay	1,692,595	2,450,769	171,951	2,455,064	4,640,043
	Total Expenditures	1,949,140	2,671,035	462,343	2,713,784	4,975,631

- Capital Outlay: Caterpillar Street Roller; (1) Utility Body Crew Cab Truck; Street Painter Machine (6500)
- Estimated Allocation for Fiscal Year 24/25

Projects for 2024-25 Budget (6500)	
1 Rehabilitation 5th Street & Quince Street	\$ 345,660.00
2 Derrick & Oller Roundabout	\$ 1,766,959.95
3 2025 Local Street Reconstruction Project	\$ 1,750,000.00
4 Divisadero Street Reconstruction	\$ 595,000.00
5 Citywide Railroad Corridor Crossing Improvements	\$ 267,015.00
6 Amador & Smoot Extension	\$ 404,554.50
Total Project Cost	\$ 5,129,189.45
City Portion	\$ 1,447,083.00
Grant Funded	\$ 3,682,106.45

MENDOTA CFD FUND

Proposed Budget for Fiscal Year 2024-25

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
Revenues						
61-3000-3015	Mendota CFD / 2006 - 01	423,542	486,847	296,933	486,847	486,847
61-3400-3410	Interest Income	33	50	-	50	-
	Total Revenues	423,576	486,897	296,933	486,897	486,847
Expenditures						
61-6150-5010	Salaries, Regular	302,037	337,170	238,104	330,837	272,844
61-6150-5050	Bilingual Pay	5,527		5,527		8,867
61-6150-5060	Overtime	15,241	8,000	29,723	8,000	-
61-6150-5850	Contract Services	19,687	20,000	19,061	20,000	-
61-6150-6050	Retirement	38,783	38,156	30,573	47,619	54,286
61-6150-6060	Health & life Insurance	31,622	43,935	9,942	40,989	46,727
61-6150-6070	F.I.C.A./Medicare	22,911	26,177	20,738	21,817	24,871
61-6150-6080	Workers Compensation	40,694	47,167	39,777	35,138	40,057
61-6150-6100	Disability Insurance	2,943	3,696	2,638	2,495	-
	Total Expenditures	479,444	524,301	396,082	506,895	447,653

"COPS"

Proposed Budget for Fiscal Year 2024-25

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
Revenues						
23-3500-3560	COPS	66,667	100,000	-	100,000	250,000
23-3400-3410	Interest Income	<u>68,726</u>	10	206,159	10	
	Total Revenues	<u>135,393</u>	<u>100,010</u>	<u>206,159</u>	<u>100,010</u>	<u>250,000</u>
Expenditures						
23-6150-5010	Salaries, Regular	116,603	129,488	75,139	145,181	155,269
23-6150-5050	Bilingual Pay	818	-	2,455	-	5,046
23-6150-5060	Overtime	8,398	2,000	8,195	15,000	-
23-6150-6050	Retirement	18,785	27,306	9,468	19,582	22,323
23-6150-6060	Health & life Insurance	19,048	29,417	5,857	21,869	24,931
23-6150-6070	F.I.C.A./Medicare	9,795	10,825	6,306	12,254	13,970
23-6150-6080	Workers Compensation	16,095	19,545	8,961	19,780	22,549
23-6150-6100	Disability Insurance	1,207	1,528	787	1,307	1,490
	Total Expenditures	<u>190,750</u>	<u>220,109</u>	<u>117,168</u>	<u>234,973</u>	<u>245,579</u>

DONATION FUND

Proposed Budget for Fiscal Year 2024-25

		Approved Budget FY 24/25
Fund	Description	
Donation Fund		
24-4000-4650	Donations	6,320
	Total Revenues	6,320
Expenditures		
24-5090-5800	Special Department Supplies	6,320
	Total Expenditures	6,320
Excess of Revenues over Expenditures		-
National Night Out		

- National Night Out Event

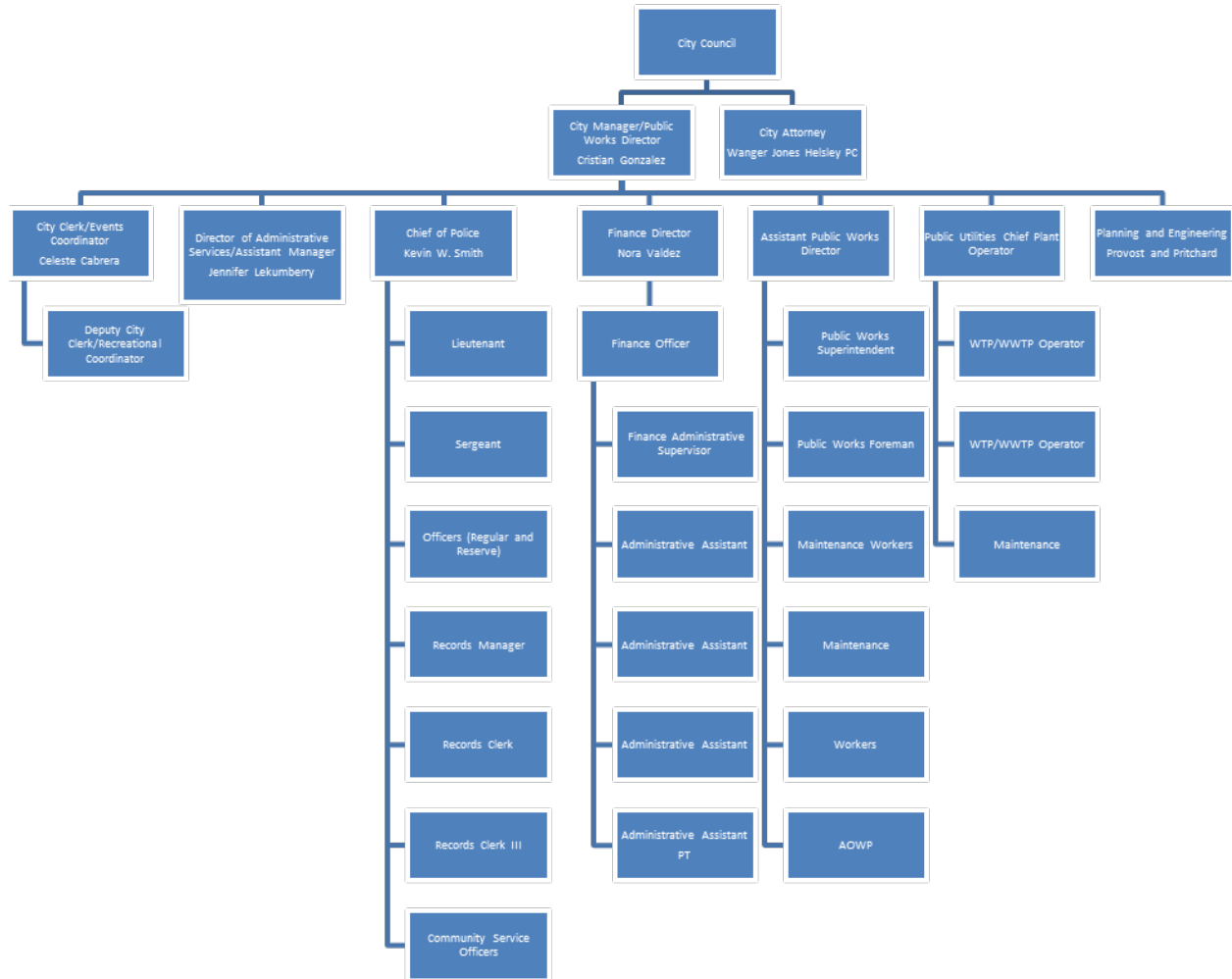
LANDSCAPE & LIGHTING MAINTENANCE DISTRICT FUND

Proposed Budget for Fiscal Year 2024-25

Fund	Description	Average Past 3 Years	Approved Budget FY 22/23	FY 23/24 Actual as of May-24	Approved Budget FY 23/24	Proposed Budget FY 24/25
Revenues						
78-3000-3015	L&LMD	14,611	11,192	11,002	21,638	22,071
78-3900-3903	Transfer					15,000
	Total Revenues	14,611	11,192	11,002	21,638	37,071
Expenditures						
78-7250-5010	Salaries	13,418	12,507	7,668	20,080	22,592
78-7250-5060	Overtime	150	200		100	200
78-7250-5150	Utilities	374	500	123	500	500
78-7250-5460	Facility Repair/Maintenance	1,500	2,000	-	2,500	2,500
78-7250-5800	Special Department Supplies	333	500	-	500	500
78-7250-5850	Contract Services	812	400	836	1,200	1,200
78-7250-6050	Retirement	918	660	589	1,506	1,717
78-7250-6060	Health & Life Insurance	2,104	2,191	961	3,159	3,601
78-7250-6070	F.I.C.A./Medicare	1,048	965	636	1,544	1,760
78-7250-6080	Workers Compensation	650	552	846	552	629
78-7250-6100	Disability Insurance	131	136	75	182	207
78-7250-6110	Property & General Liability	267	400	-	400	456
78-7250-6400	Taxes & Assessments	27	40	-	40	41
	Total Expenditures	21,733	21,051	11,734	32,263	35,904

CITY OF MENDOTA

Organizational Chart



CITY OF MENDOTA

Payroll Allocation Summary

City Manager

General Fund	30%
Water	20%
Sewer	20%
Gas Tax	5%
Measure C	5%
LTF	5%
Refuse	15%

City Clerk/Events Coordinator

General Fund	40%
Water	30%
Sewer	30%

Director of Administrative Services/ Assistant City Manager

General	40%
Water	30%
Sewer	30%

Deputy City Clerk/Recreation Coordinator

General Fund	40%
Water	30%
Sewer	30%

Public Utilities Chief Plant Operator

Water	50%
Sewer	50%

Public Utilities Water/Wastewater Opr I (3)

Water	50%
Sewer	50%

Public Utilities Maintenance Worker III (1)

Water	60%
Sewer	40%

Finance Director

General	25%
Water	20%
Sewer	20%
Refuse	15%
Measure C	10%
LTF	10%

Finance Officer

Water	30%
Sewer	35%
Refuse	25%
Measure C	5%
LTF	5%

Finance Administrative Supervisor

Water	40%
Sewer	40%
Refuse	20%

Administrative Assistant (2)

Water	40%
Sewer	40%
Refuse	20%

Administrative Assistant (1)

Water	35%
Sewer	35%
Refuse	20%
General	10%

Administrative Assistant (1)

Water	40%
Sewer	40%
Refuse	20%

CITY OF MENDOTA

Assistant Public Works Director		Public Utilities Water/Wastewater Operator (1)	
Water	30%	Sewer	50%
Sewer	30%	Water	50%
Refuse	20%		
LTF	10%	Public Utilities Maintenance Worker (1)	
Measure C	10%	Water	50%
		Sewer	50%
Public Works Superintendent (1)		Code Enforcement	
General	10%	General	10%
Water	20%	Water	30%
Sewer	10%	Sewer	30%
Measure C	30%	Refuse	30%
LTF	30%		
		Public Works Foreman	
Public Works Maintenance Worker (1)		General	10%
General	25%	Refuse	20%
Water	10%	Water	30%
Airport	5%	Sewer	30%
Sewer	10%	Measure C	5%
Gas Tax	15%	LTF	5%
Measure C	15%		
LTF	20%	Public Works Maintenance Worker (2)	
		Water	50%
		Sewer	30%
Public Works Maintenance Worker I (1)		Measure C	10%
General	90%	LTF	10%
L&LMD	10%		
		Public Works Maintenance Worker (3)	
Public Works Maintenance Worker III (1)		General	14%
General	80%	Refuse	10%
Water	5%	Water	25%
Sewer	5%	Sewer	31%
L&LM	10%	Measure C	10%
		LTF	10%

CITY OF MENDOTA

Public Works Maintenance Worker (3)

General	25%
Water	25%
Sewer	25%
LTF	10%
Measure C	10%
Gas Tax	5%

Public Works Maintenance Worker (1)

Measure C	100%
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Public Works Maintenance Worker (1)

General	10%
Water	20%
Sewer	10%
Measure C	20%
LTF	20%
Gas Tax	20%

Public Works Maintenance Worker (1)

Water	10%
Sewer	10%
Measure C	10%
LTF	10%
Refuse	10%
General	30%
L&LMD	10%
Gas Tax	10%

CITY OF MENDOTA

Police Chief		Police Records	
General	100%	Manager (1)	
		General	100%
Police Lieutenant (1)		Records Clerk	
General	28%	General	100%
CFD	58%	Records Clerk III	
COPS	14%	General	100%
Police Sergeant (1)		Police Officer R124	
COPS	75%	(4)	
CFD	25%	General	100%
Police Sergeant (1)		Police Officer (3)	
General	45%	CFD	100%
CFD	55%	Police Officer (1)	
Police Sergeant (1)		General	40%
COPS	50%	CFD	60%
CFD	50%	Community Service	
Police Sergeant (1)		Officer (1)	
General	38%	General	60%
CFD	45%	Water	20%
COPS	17%	Refuse	20%
Reserve Officers (5)		Police Officer (1)	
General	100%	COPS	45%
Police Officer (2)		CFD	55%
General	50%	Police Officer-SRO	
COPS	50%	(5)	
Police Officer		General	100%
General	33%		
COPS	33%		
CFD	34%		