



# CITY OF MENDOTA

*"Cantaloupe Center Of The World"*

## AGENDA

### MENDOTA CITY COUNCIL

Regular City Council Meeting

City Council Chambers

643 Quince Street

Mendota, California 93640

July 9, 2024

6:00 PM

VICTOR MARTINEZ

Mayor

LIBERTAD "LIBERTY" LOPEZ

Mayor Pro Tempore

JOSE ALONSO

JOSEPH R. RIOFRIO

OSCAR ROSALES

CRISTIAN GONZALEZ

City Manager

JOHN KINSEY

City Attorney

The Mendota City Council welcomes you to its meetings, which are scheduled for the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of every month. Your interest and participation are encouraged and appreciated. Notice is hereby given that the City Council may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the City Council regarding any item on this regular meeting agenda will be made available at the front counter at City Hall, located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8am-5pm.

In compliance with the Americans with Disabilities Act, individuals requiring special assistance to participate at this meeting please contact the City Clerk at (559) 655-3291 or (559) 577-7692. Notification of at least 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to the meeting.

Si necesita servicios de interpretación para participar en esta reunión, comuníquese con la Secretaria de la Ciudad al (559) 655-3291 o (559) 577-7692 entre las 8am y las 5pm de lunes a viernes. La notificación de al menos 24 horas antes de la reunión permitirá al personal adoptar las disposiciones necesarias para garantizar su participación en la reunión.

## CALL TO ORDER

## ROLL CALL

## FLAG SALUTE

## INVOCATION

## FINALIZE THE AGENDA

1. Adjustments to Agenda
2. Adoption of final Agenda

## PRESENTATIONS

1. Officer Lopez and K-9 Yanosch to provide a demonstration.
2. Chief of Police Smith to introduce Officer Christopher Reynoso and Sergeant Eric Antuna.

## CITIZENS' ORAL AND WRITTEN PRESENTATIONS

At this time, members of the public may address the City Council on any matter not listed on the agenda involving matters within the jurisdiction of the City Council. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to the City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium and state their names and addresses for the record. Please watch the time.

## APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the regular City Council meeting of June 25, 2024.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

## CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. JUNE 24, 2024 THROUGH JULY 1, 2024
  - a. WARRANT LIST CHECK NOS. 54978 THROUGH 55056
  - b. TOTAL FOR COUNCIL APPROVAL = \$320,057.90
2. Proposed adoption of **Resolution No. 24-35**, approving a Successor Memorandum of Understanding between the City of Mendota and American Federation of State, County and Municipal Employees Local 2703 Mendota Chapter.
3. Proposed adoption of **Resolution No. 24-36**, establishing the annual Proposition 4 appropriations limit for Fiscal Year 2024-2025.
4. Proposed adoption of **Resolution No. 24-37**, claiming Local Transportation Funds for Fiscal Year 2024-2025.
5. Proposed adoption of **Resolution No. 24-38**, concerning Local Transportation Purpose Funds (Measure "C" Extension Funds).

## PUBLIC HEARING

1. Council discussion and consideration of proposed waiver of the second reading and adoption of **Ordinance No. 24-03**, amending Chapter 2.04 of Title 2 of the Mendota Municipal Code relating to the time of regular City Council meetings.
  - a. *Receive report from City Clerk Cabrera-Garcia*
  - b. *Inquiries from City Council to staff*
  - c. *Mayor Martinez opens the public hearing*
  - d. *Once all comment has been received, Mayor Martinez closes the public hearing*
  - e. *Council considers waiving the second reading and the adoption of Ordinance No. 24-03*

2. Council discussion and consideration of the introduction and waiver of the first reading of **Ordinance No. 24-04**, amending the official City of Mendota Zoning Map in the matter of Rezone No. 24-01.
  - a. *Receive report from City Planner O'Neal*
  - b. *Inquiries from City Council to staff*
  - c. *Mayor Martinez opens the public hearing*
  - d. *Once all comment has been received, Mayor Martinez closes the public hearing*
  - e. *Council considers the introduction and waiver of the first reading of Ordinance No. 24-04*
  
3. Council discussion and consideration of the introduction and waiver of the first reading of **Ordinance No. 24-05**, amending the official City of Mendota Zoning Map in the matter of Rezone No. 24-02.
  - a. *Receive report from City Planner O'Neal*
  - b. *Inquiries from City Council to staff*
  - c. *Mayor Martinez opens the public hearing*
  - d. *Once all comment has been received, Mayor Martinez closes the public hearing*
  - e. *Council considers the introduction and waiver of the first reading of Ordinance No. 24-05*
  
4. Council discussion and consideration of the introduction and waiver of the first reading of **Ordinance No. 24-06**, amending Mendota Municipal Code Section 17.024.080 in the matter of Application No. 24-30.
  - a. *Receive report from City Planner O'Neal*
  - b. *Inquiries from City Council to staff*
  - c. *Mayor Martinez opens the public hearing*
  - d. *Once all comment has been received, Mayor Martinez closes the public hearing*
  - e. *Council considers the introduction and waiver of the first reading of Ordinance No. 24-06*

#### **DEPARTMENT REPORTS AND INFORMATIONAL ITEMS**

1. City Engineer
  - a) Update
  
2. City Attorney
  
3. City Manager



**MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS**

- 1. Council Member(s)
- 2. Mayor

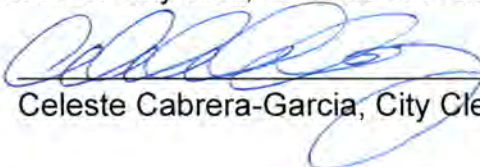
**CLOSED SESSION**

- 1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to Government Code section 54956.8  
Property: APNs 012-160-25S, 012-190-56, 012-190-25ST, 012-190-09T, and 012-190-26ST  
Agency Negotiator: Cristian Gonzalez, City Manager  
Negotiating Party: Westlands Water District  
Under Negotiation: Price and Terms of Payment
- 2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to Government Code section 54956.8  
Property: APN 013-061-18T  
Agency Negotiator: Cristian Gonzalez, City Manager  
Negotiating Party: Ramon Gonzalez  
Under Negotiation: Price and Terms of Payment

**ADJOURNMENT**

**CERTIFICATION OF POSTING**

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the Mendota City Council Regular Meeting of Tuesday, July 9, 2024, was posted on the outside bulletin board located at City Hall, 643 Quince Street, on Friday, July 5, 2024, by 5:00 p.m.

  
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Celeste Cabrera-Garcia, City Clerk



## MINUTES OF MENDOTA REGULAR CITY COUNCIL MEETING

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**Regular Meeting**

**June 25, 2024**

**Meeting called to order by Mayor Martinez at 6:02 PM**

**Roll Call**

**Council Members Present:** Mayor Victor Martinez and Council Members Jose Alonso and Joseph Riofrio

**Council Members Absent:** Mayor Pro Tem Libertad “Liberty” Lopez and Council Member Oscar Rosales

**Flag salute led by Council Member Riofrio**

**Invocation led by Mr. Justin Silva**

### **FINALIZE THE AGENDA**

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Council Member Alonso to adopt the agenda, seconded by Council Member Riofrio; unanimously approved (3 ayes, absent: Lopez and Rosales).

### **CITIZENS ORAL AND WRITTEN PRESENTATIONS**

Sergio Valdez with Mendota Youth Recreation (“MYR”) requested that the City Council consider supporting and sponsoring the Ray Camacho Tribute event that is being hosted by MYR.

Discussion was held on the request made by Mr. Valdez and placing the request on a future City Council meeting agenda for further discussion and consideration.

Kyle Savage with Congressman John Duarte’s Office reported on the passage of HR 8580

– Military Construction, Veterans Affairs, and Related Agencies Appropriations Act, 2025.

Discussion was held on the information shared by Mr. Savage.

### **APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING**

1. Minutes of the regular City Council meeting of May 28, 2024, and the special City Council meeting of June 19, 2024.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

Council Member Alonso requested that a moment of silence held in honor of Jairo Romero at the regular City Council meeting of May 28, 2024, be translated into Spanish.

A motion was made by Council Member Alonso to approve items 1 and 2, with the modification requested by Council Member Alonso, seconded by Council Member Riofrio; unanimously approved (3 ayes, absent: Lopez and Rosales).

### **CONSENT CALENDAR**

1. JUNE 11, 2024 THROUGH JUNE 19, 2024
  - a. WARRANT LIST CHECK NOS. 54938 THROUGH 54977
  - b. TOTAL FOR COUNCIL APPROVAL = \$493,663.47
2. Proposed adoption of **Resolution No. 24-31**, accepting the Engineer's Report for Landscape and Lighting Maintenance District 2019-01 for Fiscal Year 2024-2025, declaring its intention to levy and collect assessments for Fiscal Year 2024-2025, and scheduling a public hearing for consideration of same, pursuant to California Streets and Highways Code section 22565 et seq.
3. Proposed adoption of **Resolution No. 24-32**, approving the 2024 Fireworks Stand Permits.
4. Proposed adoption of **Resolution No. 24-33**, approving and adopting the Fiscal Year 2024-2025 operating budget for the City of Mendota.

A motion was made by Council Member Riofrio to approve items 1 through 4 of the Consent Calendar, seconded by Council Member Alonso; unanimously approved (3 ayes, absent: Lopez and Rosales).

### **BUSINESS**

1. Council discussion and consideration of naming the new baseball field at Rojas-Pierce Park.

Mayor Martinez introduced the item and City Manager Gonzalez provided the report including a request that was received at a previous City Council meeting to name the new baseball field at Rojas-Pierce Park in honor of the late Mendota resident Alfredo Muratalla.

*Mayor Martinez reopened Citizens Oral and Written Presentations due to an oversight of a request of an additional individual wishing to make a comment.*

### **CITIZENS ORAL AND WRITTEN PRESENTATIONS (Continued)**

Joanna Garcia Rose introduced herself and stated that she is a candidate for California Assembly District 27.

Discussion was held on the comments made by Ms. Garcia Rose.

### **BUSINESS (Continued)**

1. Council discussion and consideration of naming the new baseball field at Rojas-Pierce Park.

Discussion was held on the request made to name the new baseball field at Rojas-Pierce Park in honor of the late Alfredo Muratalla.

Joe Ochoa spoke in favor of naming the new baseball field in honor of Mr. Muratalla.

Justin Silva spoke in favor of naming the new baseball field in honor of Mr. Muratalla.

Discussion was held on the possibility of Congressman Duarte's office recognizing the life and legacy of Mr. Muratalla.

Maria Mercado spoke in favor of naming the new baseball field in honor of Mr. Muratalla.

Discussion was held on the item.

A motion was made by Council Member Alonso to name the new baseball field at Rojas-Pierce Park in honor of late Mendota resident Alfredo Muratalla, seconded by Council Member Riofrio; unanimously approved (3 ayes, absent: Lopez and Rosales).

*Mayor Martinez reopened Citizens Oral and Written Presentations due to an oversight of a request of an additional individual wishing to make a comment.*

### **CITIZENS ORAL AND WRITTEN PRESENTATIONS (Continued)**

Dino Perez with Westside Youth Inc. ("WSY") reported that the organization is holding youth classes on Tuesdays and Thursdays from 2:30-6pm.

Discussion was held on the events and programs that ("WSY") provides and the upcoming

2024 Mendota Fireworks Spectacular.

2. Council discussion and consideration of **Resolution No. 24-34**, accepting the City of Mendota Audit Committee Letter, Single Audit Report, and Financial Statements for Fiscal Year 2022-2023.

Mayor Martinez introduced the item and Finance Director Valdez provided the report.

Oswaldo Gutierrez with Price Paige and Company presented the Mendota Audit Committee Letter, Single Audit Report, and Financial Statements for Fiscal Year (“FY”) 2022-2023.

Discussion was held on the information provided by Mr. Gutierrez.

A motion was made by Council Member Alonso to adopt Resolution No. 24-34, seconded by Council Member Riofrio; unanimously approved (3 ayes, absent: Lopez and Rosales).

3. Council discussion and consideration of the introduction and waiver of the first reading of **Ordinance No. 24-03**, amending Chapter 2.04 of Title 2 of the Mendota Municipal Code relating to the time of regular City Council meetings.

Mayor Martinez introduced the item and City Clerk Cabrera-Garcia provided the report.

Discussion was held on the item, including modifying the schedule of regular City Council meetings to occur the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of the month.

A motion was made Council Member Riofrio to modify Ordinance No. 24-03 to include “first and third Tuesdays,” introduce and waive the first reading of said ordinance and schedule the second reading and public hearing for said ordinance for the July 9, 2024 regular City Council meeting, seconded by Council Member Alonso; unanimously approved (3 ayes, absent: Lopez and Rosales).

## **DEPARTMENT REPORTS AND INFORMATIONAL ITEMS**

1. City Engineer
  - a) Update

City Engineer Osborn reported on the status of the Derrick Avenue and Oller Street Roundabout Project; the Rojas-Pierce Park soccer field restrooms and concession stand project; and of the 5<sup>th</sup> and Quince Street Reconstruction project.

Discussion was held on the report provided by City Engineer Osborn and the installation of additional streetlights in the City.

2. Animal Control, Code Enforcement, and Police Department
  - a) May Monthly Logs



Chief of Police Smith thanked the City Council for the adoption of the budget for Fiscal Year 2024-2025.

Discussion was held on the Police Department implementing body worn cameras in the upcoming fiscal year.

Chief Smith provided the report for the Code Enforcement Department, including the status of the annual weed abatement process.

Discussion was held on the information provided by Chief Smith regarding the Code Enforcement Department.

Chief Smith provided the report for the Animal Control Department, including the current capacity of the dog pound.

Discussion was held on the status of the new Animal Control facility that is currently under construction.

Chief Smith provided the report for the Police Department, including different types of calls for service that the department receives; department staff attending the 2024 Mendota Fireworks Spectacular and the upcoming drag races; the Mendota Police Officer's Association hosting a fireworks stand to fundraise for the organization; and requested that the City Council consider providing the department a vehicle to use at the demolition derby in Firebaugh.

Discussion was held on enforcing public intoxication regulations.

3. City Attorney

Assistant City Attorney Castro provided an update on the annual weed abatement process.

4. City Manager

City Manager Gonzalez thanked the staff for their work and reported on the upcoming Sacramento Advocacy Trip.

**MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS**

1. Council Member(s)

Council Member Alonso reported on the upcoming Sacramento Advocacy Trip and reported on the upcoming 2024 Mendota Fireworks Spectacular.

Council Member Riofrio thanked those in attendance, the Muratalla Family, Mr. Silva, Mr. Ochoa and Mrs. Flores; reported on the purpose and goals of the Mendota Community

Corporation; commented on the adoption of the Fiscal Year 2024-2025 budget; and congratulated Mr. and Mrs. Silva for their son being named Mendota High School's Athlete of the Year.

2. Mayor

Mayor Martinez thanked the community and Mr. Riofrio for coordinating with Mr. Gary Ross for a charitable contribution for the Mendota Community Corporation and commented on the status of various projects.

**CLOSED SESSION**

1. CONFERENCE WITH LABOR NEGOTIATORS  
Pursuant to Government Code sections 54954.5, subdivision (f), 54957.6
  - a. Agency Designated Representative: Cristian Gonzalez, City Manager
  - b. Employee Organization: American Federation of State, County and Municipal Employees
  
2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to Government Code section 54956.8  
Property: APN 013-222-02  
Agency Negotiator: Cristian Gonzalez, City Manager  
Negotiating Party: Jorge Rebollo and Saturnino Rebollo  
Under Negotiation: Price and Terms of Payment
  
3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to Government Code section 54956.8  
Property: APNs 012-160-25S, 012-190-56, 012-190-25ST, 012-190-09T, and 012-190-26ST  
Agency Negotiator: Cristian Gonzalez, City Manager  
Negotiating Party: Westlands Water District  
Under Negotiation: Price and Terms of Payment

At 6:58 p.m. the City Council moved into closed session.

At 7:17 p.m. the City Council reconvened in open session and Assistant City Attorney Castro stated that in regard to items 1 through 3 there were no reportable actions.

**ADJOURNMENT**

With no more business to be brought before the Council, a motion for adjournment was made at 7:17 p.m. by Council Member Alonso, seconded by Council Member Riofrio; unanimously approved (3 ayes, absent: Lopez and Rosales).

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Victor Martinez, Mayor

ATTEST:

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Celeste Cabrera-Garcia, City Clerk

DRAFT

CITY OF MENDOTA  
CASH DISBURSEMENTS  
06/24/2024 - 07/01/2024  
CK# 054978 - 055056

Check Date	Check Number	Check Amount	Vendor Name	Department	Description
June 24, 2024	54978	\$ 500.00	GEOVANNI ALCAZAR	GENERAL	FEDERAL TAX WITHDRAWAL REIMBURSEMENT - PAYROLL # 13
June 25, 2024	54979	\$ 670.43	ACME ROTARY BROOM SERVICE	STREETS	(1) 58" SCHWARZE AVALANCHE STRIP BRUSH SET ( STREET SWEEPER)
June 25, 2024	54980	\$ 517.28	AFLAC	GENERAL	AFLAC INSURANCE FOR JUNE 2024
June 25, 2024	54981	\$ 1,059.43	ALERT-0-LITE	GENERAL, STREETS	(1) 23 RM3 81 RAPID MICRO CHAIN (PARKS) AND (1) GLASS BEADS 602133 TYPE 2 50
June 25, 2024	54982	\$ 65.00	JOSE ALONSO	GENERAL	PER DIEM FOR SACRAMENTO ADVOCACY TRIP 6/26/2024
June 25, 2024	54983	\$ 1,340.81	AMAZON CAPITAL SERVICES, INC	GENERAL, WATER, SEWER	MONTHLY AMAZON ACCOUNT PURCHASES - 5/2/2024-5/29/2024
June 25, 2024	54984	\$ 1,600.00	ANGEL FENCING INC	WATER	REPLACEMENT - 40' X 6' CHAIN LINK FENCING REPLACE 1 - 2" X 6
June 25, 2024	54985	\$ 60.72	AUTOZONE, INC.	GENERAL	(1) SILVER STAR CAPSUL SYLVANIA SILVER STAR BULB, (1) PRELITE CAR WAS PROELITE CONCENTRATED CAR WASH
June 25, 2024	54986	\$ 1,950.00	MADERA DISPOSAL SYSTEMS INC	GENERAL	ANIMAL CONTROL 35 TONS TICKET 461117
June 25, 2024	54987	\$ 51,498.36	AVISON CONSTRUCTION, INC.	SEWER	STORMWATER IMPROVEMENT PROJECT APRIL 2024
June 25, 2024	54988	\$ 643.58	AVIDWATER, LLC	WATER	(4) NIPPLE 1" X 12", (6)NIPPLE 1" X 6", (10) COUPLING 1", (3) GASKET LUBE GALLON FOR ALL PVC PIPE GASKETS, (7) NIPPLE, 1" X 4" TBE
June 25, 2024	54989	\$ 930.00	BAR PSYCHOLOGICAL GROUP	GENERAL	PRE-EMPLOYMENT PSYCH SCREENING AND POST PSYCH SCREEN
June 25, 2024	54990	\$ 500.00	SANTIAGO BATRES	GENERAL	DEPOSIT REIMBURSEMENT FOR SINGLE DAY SOCCER TOURNAMENT AND FOR DANNY TREJO SOCCER FIELD
June 25, 2024	54991	\$ 138.57	DNFINC.DBA BOBCAT OF FRESNO, B	WATER, SEWER, STREETS	(1) COUPLER , FEM BINS : 5A01
June 25, 2024	54992	\$ 340.00	BSK ASSOCIATES	SEWER	WW WEEKLY GRAB SAMPLE BOD,TDS 6/04/2024 AND 6/11/2024
June 25, 2024	54993	\$ 269.05	CHEMSEARCH	WATER	(1) SERVICE CHARGE-DRAIN MAINTENANCE
June 25, 2024	54994	\$ 288.75	CIVICPLUS, LLC	GENERAL, WATER, SEWER	(1) MUNICODE ADMIN SUPPORT FEE 6/1/2024-5/31/2024
June 25, 2024	54995	\$ 2,076.00	COMCAST	GENERAL, WATER, SEWER	CITYWIDE XFINITY SERVICES 6/06/2024-7/05/2024
June 25, 2024	54996	\$ 1,010.43	COMCAST BUSINESS	GENERAL	FRESNO COUNTY SHERIFF MENDOTA PD CIRCUT APRIL 2024 AND JUNE 2024
June 25, 2024	54997	\$ 148.80	COOK'S COMMUNICATIONS	GENERAL	(1) 1/2 HR LABOR CHARGE, (1) MOBILE MIC, UNIT # M83
June 25, 2024	54998	\$ 311.24	CORELOGIC INFORMATION	GENERAL, WATER, SEWER	REAL OUEST SERVICE MAY 2024 & PROPERTY DETAIL REPORT
June 25, 2024	54999	\$ 4,044.28	CORE & MAIN LP	WATER	(1) 4 STUD NUTS & WASHERS, (4) 4 FLGXFLG, (12)HEX BOLT
June 25, 2024	55000	\$ 703.46	CROWN SERVICES CO.	GENERAL, SEWER	TOLIET 2XWK 350 SORENSEN AVE, BASS AVE(POOL PARK), LOZANO PARK BASS & HWY 33, AND 1300 2ND ST-WWTP 5/10/2024 - 6/06/2024
June 25, 2024	55001	\$ 220.00	DATA TICKET, INC.	GENERAL	DAILY CITATION PROCESSING DAILY NOTICE MAY 2024
June 25, 2024	55002	\$ 3,296.86	DELTA SAND, GRAVEL & RECYCLING	GENERAL, STREETS	(0.5)FILL SAND, (1) 3/4" CRUSH ROCK, (1) CLASS II ROCK AND (0.5) FILL SAND, (1) CLASS II AG BASE ROCK PER LOAD
June 25, 2024	55003	\$ 264.00	DEPARTMENT OF JUSTICE	GENERAL	(4) FINGERPRINT, (4) CHILD ABUSE, (4) PEACE OFFICER
June 25, 2024	55004	\$ 33,737.95	ENGIE SERVICES U.S. INC.	WATER, SEWER	YEAR 4 MV AND OM FEES (MAY 2024 - APRIL 2024 )
June 25, 2024	55005	\$ 225.00	ROBERT GARIBAY	GENERAL	PER DIEM ACTIVE SHOOTER RESPONSE TRAINING 6/16/2024 - 6/19/2024
June 25, 2024	55006	\$ 75.00	GIL'S FLOWERS	GENERAL	(1) NATURAL PLANT
June 25, 2024	55007	\$ 1,100.00	RAMON GONZALEZ	GENERAL	DEPOSIT REIMBURSEMENT FOR WILLIAM ROBERT MUNICIPAL AIRPORT 5/11/2024 AND 6/19/2024
June 25, 2024	55008	\$ 65.00	GONZALEZ, CRISTIAN	GENERAL, WATER, SEWER	PER DIEM FOR SACRAMENTO ADVOCACY TRIP 6/26/2024
June 25, 2024	55009	\$ 183.61	GUTHRIE PETROLEUM INC	SEWER, STREETS	(1) 1/5 RANDO 46 (5) AND (1)1/2 CHEV TRACTOR HYDRAULIC -5

CITY OF MENDOTA  
CASH DISBURSEMENTS  
06/24/2024 - 07/01/2024  
CK# 054978 - 055056

June 25, 2024	55010	\$ 237.98	HR DIRECT	GENERAL, WATER, SEWER	(2) ENGLISH CA POSTER GUARD 1YR PUBLIC FEDERAL/ STATE/ LOCAL
June 25, 2024	55011	\$ 2,176.50	ICAD INC.	WATER	SERVICE WORK: DRIVE WAS NOT GETTING GOOD FLOW AND MODIFY WELLS 7,8, & 9 SET PINT VFD PID CONTROL LOOP
June 25, 2024	55012	\$ 325.00	INSYARATH, KHAMPHOU	GENERAL	POLICE DEPARTMENT STASTICIS FOR MAY 2024
June 25, 2024	55013	\$ 255.00	KERWEST NEWSPAPER	GENERAL	(7.5) ORDINANCE 24.01 PROOF OF PUBLICATION
June 25, 2024	55014	\$ 500.00	MAVERICK DATA SYSTEMS	GENERAL	RENEWAL - WARRANT BUILDER ANNUAL LICENSE-PRO 6/26/2024-6/25/2025
June 25, 2024	55015	\$ 750.00	MENDOTA YOUTH RECREATION	GENERAL	DEPOSIT REIMBURSEMENT FOR USE OF DANNY TREJO SOCCER FIELD, USE OF PAVILION CONCESSION STAND & MYR CANVIAL KEY
June 25, 2024	55016	\$ 500.00	MENDOTA COMMUNITY CORPORATION	GENERAL	DEPOSIT REIMBURSEMENT FOR DIA DEL LOS NINOS EVENT
June 25, 2024	55017	\$ 92.83	MENDOTA 1 SMOG	GENERAL	2023DODGE-DURANGO: OIL CHANGE, MOTOR AND FILTER
June 25, 2024	55018	\$ 2,704.68	MID VALLEY DISPOSAL, INC	STREETS, REFUSE	PUBLIC WORKS REFUSE SERVICE 5/16/2024- 5/31/2024
June 25, 2024	55019	\$ 57.07	MUNICIPAL MAINTENANCE EQUIPMENT	STREETS	(1) SWITCH CENTER, (1) ACTUATOR, (1) SWITCH DPDT
June 25, 2024	55020	\$ 1,000.00	NETXPERS LLC	GENERAL, WATER, SEWER	MONTHLY MANAGED SERVICES CONTRACT FOR JUNE 2024
June 25, 2024	55021	\$ 1,022.13	OFFICE DEPOT	GENERAL, WATER, SEWER	(2) CUSHION, SEAT, CHAIR, GREY, (1) HP OFFICE JET PRO 9135 ALL IN ONE PRINTER, (1) STAND, MONITOR, MESH, BLACK
June 25, 2024	55022	\$ 67,761.89	PG&E	GENERAL, WATER, SEWER, STREETS	CITYWIDE UTILITIES 4/09/2024 - 5/07/2024 AND WATER DEPARTMENT UTILITIES 5/10/2024 - 6/9/2024
June 25, 2024	55023	\$ 306.85	PITNEY BOWES INC.	GENERAL, WATER, SEWER	POSTAGE METER RENTAL 1/1/2024 - 6/30/2024
June 25, 2024	55024	\$ 376.79	PLATT ELETRIC SUPPLY	STREETS	(12) IMT LED4536SC SPECIFIER GRADE 0123717
June 25, 2024	55025	\$ 29,332.06	PROVOST & PRITCHARD	GENERAL, WATER, SEWER,STREETS	PROFFESIONAL SERVICE STORM WATER IMP PROJECT, AMADOR AVE & SMOOT AVE, RETAINER 23/24 CITY ENGINEERING APRIL 2024
June 25, 2024	55026	\$ 172.51	R.G. EQUIPMENT COMPANY	GENERAL	CHAIN LOOP (2) 61PMM3, (2) 63PS3, (2) 26RMC
June 25, 2024	55027	\$ 3,778.00	RAMON'S TIRE & AUTO	GENERAL, STREETS, WATER, SEWER	2023 CHEVROLET : (2) BRIDGESTONE, (2) RUBBER, VALVE STEM, 2018 FORD : (4)TIRE INSTALLATION, (4) RUBBER, VALVE STEM
June 25, 2024	55028	\$ 1,342.50	SALAZAR CONCRETE	WATER	REIMBURSEMENT FOR HYDRANT METER WATER USAGE 755 MARIE STREET
June 25, 2024	55029	\$ 29.95	SEBASTIAN	GENERAL	SECURITY SERVICES 5/21/2024-6/20/2024
June 25, 2024	55030	\$ 1,650.00	STEPHEN A. SMECK & CO	GENERAL, STREETS, WATER, SEWER, REFUSE	CONSULTING WORK PERFORMED 1/1/2024 - 5/31/2024
June 25, 2024	55031	\$ -	VOID		
June 25, 2024	55032	\$ 3,268.09	UNION PACIFIC RAILROAD COMPANY	STREETS	(3) WESTSIDE LINE SJVR 752956L752959G PRELIM STPL-5285
June 25, 2024	55033	\$ 2,000.00	SURVEILLANCE INTEGRATION	GENERAL, WATER, SEWER	WORK ON VIDEO SECURITY SYSTEM COMMUNITY POLICING
June 25, 2024	55034	\$ 535.00	TECH MASTER PEST MANAGEMENT	GENERAL, WATER, SEWER	PEST CONTROL SERVICE FOR ROJAS PARK, CHIDMM/YOUTH CENTER, WTP, PUBLIC WORKS, PD, AMBULANCE ROOM
June 25, 2024	55035	\$ 179.90	THARP'S FARM SUPPLY	GENERAL, WATER, SEWER	(5) SXT BUSHING WATER LINE WELL #5, AND (1) LILY WATER, (1) CUP DISPENSER, (1) 5GAL WATER JUG
June 25, 2024	55036	\$ 2,234.62	THE HOME DEPOT	GENERAL, STREETS, SEWER, WATER	(6) 2" PVC TEE, (1) 2" X 1 - 1/2" PVC TEE, (1) DRILL IMPACT, (7) DIGGING SHOVEL, (6) TRANSFER SHOVEL, (4) LEAF RAKE
June 25, 2024	55037	\$ 276.25	THE BUSINESS JOURNAL	GENERAL, WATER, SEWER	PUBLIC NOTICE REQUEST FOR QUALIFICATIONS CONSULT
June 25, 2024	55038	\$ 5,000.00	TOWNSEND PUBLIC AFFAIRS, INC.	GENERAL, WATER, SEWER	COUNSULTING SERVICES FOR MONTH OF JUNE 2024
June 25, 2024	55039	\$ 571.60	TRIANGLE ROCK PRODUCTS,LLC	STREETS	(7.13) ST 1/2IN HMA TYPE A, ENVIROMENT FEE-AGG & ASPHALT
June 25, 2024	55040	\$ 1,200.00	UNITED HEALTH CENTERS	GENERAL, WATER, SEWER	PRE-EMPLOYMENT PHYSICAL EXAM (6) EMPLOYEES
June 25, 2024	55041	\$ 1,163.49	VERIZON WIRELESS	GENERAL, WATER, SEWER	CITYWIDE CELL SERVICES FOR 5/7/2024 - 6/06/2024
June 25, 2024	55042	\$ 768.13	VULCAN MATERIALS COMPANY	STREETS	ST 1/2 IN HMA TYPE A ENVIRONMENT AGG & ASPHALT



CITY OF MENDOTA  
 CASH DISBURSEMENTS  
 06/24/2024 - 07/01/2024  
 CK# 054978 - 055056

July 1, 2024	55043	\$ 717.52	ADT SECURITY SERVICES	GENERAL, WATER, SEWER	SECURITY SERVICE DMV, CITHALL, 6/13/2024 - 7/12/24, ROJAS PIERCE CONCESSION 7/1/2024 - 9/30/2024
July 1, 2024	55044	\$ 38,028.55	AETNA LIFE INSURANCE COMPANY	GENERAL	MEDICAL INSURANCE FOR JULY 2024
July 1, 2024	55045	\$ 6,148.52	AMERITAS GROUP	GENERAL	DENTAL AND VISION INSURANCE FOR JULY 2024
July 1, 2024	55046	\$ 365.00	CALIFORNIA POLICE	GENERAL	24/25 CPCA DUES FOR 12/25 PERSONNEL
July 1, 2024	55047	\$ 3,350.00	CENTRAL VALLEY CLEAN WATER ASS	SEWER	ASSOCIATION DUES STATEMENT JULY 2024 - JUNE 2025
July 1, 2024	55048	\$ 1,133.36	CORBIN WILLITS SY'S INC.	GENERAL, WATER, SEWER	ENHANCEMENT& SERVICE FEES FOR MOMS SOFTWARE- JULY 2024
July 1, 2024	55049	\$ 3,255.00	ECS IMAGING INC.	GENERAL, WATER, SEWER	(1) LASERFISHE SERVER SUBSCRIPTION - FY 24/25
July 1, 2024	55050	\$ 15,700.09	FRESNO COUNTY SHERIFF	GENERAL, WATER	DISPATCH SERVICES - JULY 2024 (31113320)
July 1, 2024	55051	\$ 2,600.00	LIEBERT CASSIDY WHITMORE	GENERAL, WATER, SEWER	ERC MEMBERSHIP WITH BASIC & PREMIUM LIEBERT LIBRARY
July 1, 2024	55052	\$ 2,272.22	MUTUAL OF OMAHA	GENERAL	LIFE, AD&D, LTS, STD INSURANCE FOR JULY 2024
July 1, 2024	55053	\$ 5,000.00	TOWNSEND PUBLIC AFFAIRS, INC.	GENERAL, WATER, SEWER	CONSULTING SERVICES FOR MONTH OF JULY 2024
July 1, 2024	55054	\$ 23.70	E. GABRIEL C/O GUILLEN	WATER	MO CUSTOMER REFUND FOR GUI0013
July 1, 2024	55055	\$ 23.70	GLENDAM. JUAREZ	WATER	MO CUSTOMER REFUND FOR JUA0009
July 1, 2024	55056	\$ 37.81	ALICE M MARTINEZ	WATER	MO CUSTOMER REFUND FOR LAR0018

\$ 320,057.90

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**RESOLUTION NO. 24-35**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENDOTA APPROVING  
A SUCCESSOR MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF  
MENDOTA AND AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL  
EMPLOYEES LOCAL 2703 MENDOTA CHAPTER**

**WHEREAS**, a Memorandum of Understanding (“MOU”) exists between AFSCME, American Federation of State County and Municipal Employees Local 2703 Mendota Chapter (“Union”) (collectively, “Parties”) to promote harmonious relations between the City and the Union, to establish an equitable and peaceful procedure for the resolution of differences, and to establish wages, hours of work and other terms and conditions of employment; and,

**WHEREAS**, the MOU expired on June 30, 2024; and

**WHEREAS**, an agreement has been reached between the Parties for a successor MOU to be effective as of July 1, 2024; and

**WHEREAS**, the proposed Union MOU for 2024-2026 is attached hereto as Exhibit “A”.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Mendota hereby adopts the Memorandum of Understanding between the City of Mendota and American Federation of State, County and Municipal Employees Local 2703 Mendota Chapter Bargaining Unit for the term of July 1, 2024 through June 30, 2026.

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 9<sup>th</sup> day of July, 2024, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Celeste Cabrera-Garcia, City Clerk

# **EXHIBIT A**

MEMORANDUM OF UNDERSTANDING  
BETWEEN THE CITY OF MENDOTA AND THE AMERICAN FEDERATION OF STATE COUNTY AND  
MUNICIPAL EMPLOYEES LOCAL 2703 MENDOTA CHAPTER

JULY 1, 2024 – JUNE 30, 2026

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**ARTICLE I**  
**(PREAMBLE)**

**A. GENERAL**

This Memorandum of Understanding ("MOU") is entered into this 1st day of July, 2024, by and between the American Federation of State County and Municipal Employees Local 2703 Mendota Chapter, (hereinafter "Union" or "Employees") and the City of Mendota, a municipal corporation of the State of California, (hereinafter "City") with respect to the terms and conditions of employment during fiscal year July 1, 2024 through June 30, 2026.

The purpose of this MOU is to promote harmonious relations between the City and Employees and to establish the wages, hours of work and other terms and conditions of employment for members of Employees Unit.

**B. GOVERNING LAWS**

The legal relationship between City and Employees is governed by Chapter 10 of Division 4 of Title I of the California Government Code Section 3500 et. seq., known as the "Meyers-Millias-Brown Act" or "MMBA". In the event of a conflict between the MMBA and any City ordinance, resolution or other regulations, the provisions of the MMBA shall govern.

**C. MEET AND CONFER**

Union confirms that it had a full opportunity to and did meet and confer with City with respect to the provisions of this Agreement. The City Personnel Rules amended 2016 and adopted by City Council are incorporated herein as if fully set forth and shall be enforceable as part of this MOU. In the event of a conflict between the provisions of the Personnel Rules and this MOU, the provisions of this MOU shall prevail.

**D. INTEGRATION CLAUSE**

This MOU supersedes any prior agreements and/or Memoranda of Understanding between the parties.

**E. COMPENSATION PACKAGE**

All compensation paid to or for Employees, including benefits and insurance, shall be considered part of Employees' total compensation package.

**ARTICLE II  
(EMPLOYEE RIGHTS)**

**A. DISCRIMINATION**

City shall not interfere with or discriminate against any employee by reason of his/her membership in Union or by reason of any activity required by this MOU.

City shall not intimidate any employee or attempt to restrain any employee or attempt to limit the full and free expression of employees' rights to participate in Union's lawful activities.

**B. PERSONNEL FILES**

1. The official personnel file for each employee is maintained at City Hall under the direction of the City Manager. All official documents pertinent to an employee's relationship with the City, such as applications, performance evaluations, commendations, disciplinary actions and assignments shall be kept in the personnel file. Personnel files are considered confidential, and access shall be limited **as required by law**.
2. Each employee may review his or her personnel file or authorize its review by a designated representative during normal working hours. Should individual departments keep a formal personnel file in addition to the file kept by the City Manager, the employee shall have the right, subject to reasonable rules and regulations, to review his or her departmental personnel file. The right to review employee personnel files shall not include the right to see any background investigation report.
3. Employees shall have the right to be informed any time information not otherwise protected by law is placed in their personnel file.

4. Employees shall have the right to write a rebuttal to any negative letters or information being placed in their personnel file. Said rebuttals, should they be verbal or written warnings, shall be written on the "Employee Comments" section of the form at the time the warning is given. Should the negative article involve suspension, demotion, or termination, the rebuttal shall be submitted in accordance with the Skelly notice and established hearing date procedures. For any other document that may be negative in nature, there will be a one (1) business day limit to the submittal of a rebuttal statement, which will be attached to the document of demerit. This only grants the right to an immediate rebuttal, and does not allow for a clarification to, amendment of, substitution of, or additional rebuttal; nor does it allow for rebuttal to a document that has already been placed in the file prior to such time as the adoption of this MOU. Any rebuttal requested after the timeframes or outside the manner listed above shall be considered non-compliant, and will not be included in the personnel record.
  
5. Counseling memo's and minor disciplinary actions of under 5 days suspension shall be removed from the employee's personnel file after one-year. Major disciplinary actions of 5 days suspension or more shall be removed after three years, provided that there is no on-going progressive discipline in progress.

**C. WORK WEEK**

1. Forty (40) hours of actual attendance on duty, including paid holiday hours, shall constitute a minimum work week for all full-time employees.
  
2. The regularly scheduled work week for clerical staff shall be from 8:00 AM to 5:00 PM Monday through Friday.
  
3. The regularly scheduled work week for the Community Service Officers shall be assigned by the Chief of Police or designee Monday through Sunday.
  
4. The regularly scheduled work week for Public Works and Public Utilities employees who are not providing weekend coverage shall be from 7:00 AM to 4:00 PM.

The employees of the Public Works and Public Utilities Department assigned to work the 4:00 PM – 5:00 PM shift shall have the following options during their week of covering the 4:00 PM – 5:00 PM shift:

- a. Work from 7:00 AM to 5:00 PM, with a two hour lunch from 12:00 PM to 2:00 PM, Monday through Friday.
- b. Work from 8:00AM to 5:00PM, with a one hour lunch from 12:00 PM to 1:00 PM, Monday through Friday.
- c. Work from 7:00 AM to 5:00 PM, claiming overtime from 4:00pm to 5:00pm in accordance with the overtime eligibility section described in Article V (B).

At least one (1) day prior to the start of their scheduled shift, an employee who is scheduled to work the 4:00 PM – 5:00 PM shift shall contact his/her immediate supervisor to provide notice of which shift option abovementioned he/she will work.

The designation of that employee shall be determined by rotation among all the employees or by a fixed schedule for one employee volunteer, such determination to be made by the City Public Works Director and Public Utilities or his/her designee for each department.

5. The weekend coverage program would first be offered to Public Works and Public Utilities employees on a volunteer basis. If they are not a sufficient number of volunteers, the Public Works Director and Public Utilities Director, or designee, has the authority to appoint public works and Public Utilities employees to serve on a weekend coverage schedule for their department. Schedules for weekend coverage program are to be approved by the Public Works Director and posted on the first Monday of every month.

#### **D. REINSTATEMENT FROM LAY-OFF**

Reinstatements from lay off procedures are covered by the City of Mendota Personnel Rules, VI. Layoff Procedures.



**E. JOB SECURITY**

The City and Union agree that no person other than those normally employed shall perform the work normally done within their job class, by a member of the bargaining unit except in cases of an emergency. In the event of an emergency, every effort will be made to utilize the services of such members of the bargaining unit who would normally perform the work required.

Any regular employee in the Bargaining Unit shall only be disciplined or dismissed for just cause.

**F. DISCHARGE AND DISCIPLINE PROCEDURES**

Discharge and Discipline Procedures are outlined in the City of Mendota's Personnel Rules in V. Disciplinary Actions.

**ARTICLE III  
(MANAGEMENT RIGHTS)**

**1. GENERAL**

Notwithstanding any other provision of this Agreement, nothing in this Memorandum of Understanding is intended to or shall be construed to limit the management rights of City, consistent with City Personnel Rules and applicable law, to:

1. Direct the work of employees;
2. Hire, discharge, promote, demote, transfer, layoff, assign, reassign and classify employees;
3. Discipline employees for proper cause;
4. Take all actions as may be necessary to carry out the mission of City;
5. Determine the methods, means and personnel by which operations are to be conducted; and
6. Determine the budget, organization, merits, necessity, and level of any activity or service provided to the public.

**ARTICLE IV  
(RECOGNITION)**

**A. UNION RECOGNITION**

City acknowledges Union as the exclusively recognized employees' organization representing Employees. Employees and City agree to meet and confer in good faith promptly upon request by the other party and continue for a reasonable period of time in order to exchange freely information, opinions and proposals and endeavor to reach agreement on matters within the scope of representation. City and Employees agree to meet at least ninety (90) days prior to expiration of this Agreement.

**2. UNIT DESCRIPTION**

1. This Unit shall consist of all employees of the City, excluding part-time, exempt, temporary, seasonal, confidential, sworn public safety and management employees (defined as the City Manager, the Chief Building Official, Finance Officer, City Clerk, and all Department Heads).
2. Membership Dues: The City shall deduct the dues upon enrollment notification from the Union. The amount of Union dues shall be determined by the Union.
3. Exceptions to Membership Dues: Employee earnings must be sufficient after other legal and required deductions are made to cover the amount of the authorized deduction. When an employee is in a non-pay status for an entire pay period, no deduction shall be made from future earnings to cover that pay period, nor will the employee be required to deposit with the City the amount which would have been deducted if the employee had been in a pay status during that period. In the case of a pay period when the employee's salary is not sufficient to cover other legal and required deductions, no deduction or deposit shall be required.
4. New Employee Orientation Access and Disclosure of Employee Contact Information (AB119 Agreement): The City of Mendota and the AFSCME 2703 Mendota Employees Unit (hereinafter "Union"), jointly referred to as "Parties," enter into this Agreement to implement the terms of Government Code sections 3555-3559. The Parties agree that the terms of this Agreement are incorporated into the existing Memorandum of Understanding (MOU) between them by specific reference.

The Parties acknowledge that this Agreement, once implemented by both Parties, fully complies with and exhausts the Parties' obligation to negotiate pursuant to Government Code Section 3557. Due to such agreement, compulsory arbitration pursuant to Government Code Section 3557 is waived for so long as this Agreement is in effect.

#### New Employee Orientation and New Employee Onboarding

This shall apply to all new employees hired after the date of this Agreement who are appointed to a classification within the AFSCME 2703 Mendota City Employees bargaining unit. The Parties acknowledge that the City provides a new employee orientation (NEO) or an Onboarding presentation to all new employees hired by the City.

The Union will be provided not less than ten (10) calendar days' advance notice of the time, date and location of the orientation or the new employee Onboarding process, including the number of bargaining unit employees in attendance. An exception to the ten (10) calendar days' advance notice requirement is if there is an urgent need for meeting in less than ten (10) calendar days' that is critical to the City's operations and is not reasonably foreseeable.

At the end of the new employee orientation meeting or Onboarding process, the Union will be given fifteen (15) minutes as part of the new employee orientation meeting or Onboarding process to present Union membership information to employee/s in the Union's bargaining unit. No more than two (2) representatives of the Union may present the information to the employees. This could include a Chapter board member, officer, or steward and a Union representative designated by the Union.

The purpose and content of the meeting will be to discuss the rights and obligations created by the governing MOU, the role of representation, and to answer any questions. Management representatives shall excuse themselves and not be present during the Union portion of the orientation.

An employee's attendance at the new employee orientation including the portion of the orientation conducted by the Union is mandatory. An employee who is unable to attend the new employee

orientation in person may request to attend and be approved to participate in another new employee orientation offered by the City that is close in time to the original orientation. Attendance includes the Union portion of the orientation.

Union representatives who are City employees and are conducting the orientation during their regular work hours will be granted release time to attend and travel to and from the orientation provided the Union provides City HR with the employee's name prior to the orientation. Employees shall be released for this purpose unless unusual operational needs interfere with the release, in which case the employee and the Union will be provided with a written explanation of why the employee could not be released.

#### Information Provided

The City will provide the Union with a digital file via email to the email address designated by the Union containing the following information to the extent the City has the information on file:

- Name
- Job title
- Department
- Work location
- Work, home, and personal cellular telephone numbers
- Personal email addresses on file with the City (new hires only)
- Home address

Such information will be provided in a manner consistent with Government Code Section 6207 for a participant in the address confidentiality program established pursuant to Chapter 3.1 (commencing with Government Code Section 6205) of Division 7, and in a manner consistent with employee privacy requirements described in *County of Los Angeles v. Los Angeles County Employee Relations Com.* (2013) 56 Cal.4th 905.

Subject to the foregoing paragraph, such information will be provided as follows:

- For new hires, within thirty (30) days of the date of hire or by the first pay period of the month following hire.
- Regularly, for all bargaining unit employees on each calendar year quarter.

Either party may grieve a violation of this article to the extent permitted by the terms of the MOU Grievance Policy.

**C. UNION STEWARDS AND OFFICERS**

City recognizes and agrees to deal with accredited Union Stewards and representatives of Union in all matters relating to grievances (consistent with the City Grievance Procedure as detailed in Section VII. Grievance Procedure of the Personnel Rules) and the interpretation of this Memorandum of Understanding. The accredited officers of the Local Union shall be the president or his designee, plus one local steward to be designated in writing by Union.

**D. CITY AGENTS**

The accredited Union Stewards and representatives of Union agree to deal with the City Manager or his/her designee as the agent of City in all matters relating to grievances, (consistent with the City Grievance Procedure), interpretation of this MOU, and any and all negotiations for the development of future MOU.

**E. MEMBERSHIP DUES PAYMENT**

The check for Union deductions shall be made payable and mailed monthly to:

AFSCME, Local 2703  
520 W.27<sup>th</sup> St.  
Merced, California 95340

**F. PEOPLE PROGRAM**

The City shall deduct, as part of dues deduction for those employees who voluntarily elect such additional deduction, an amount designated for the "AFSCME PEOPLE PROGRAM". City shall account for such additional deductions separately when each check is mailed to the Union.

**ARTICLE V  
(COMPENSATION)**

**A. WAGE INCREASE**

7% COLA on July 1, 2024

7% COLA on July 1, 2025

**B. OVERTIME**

1. City and Employees shall comply with the minimum requirements of the Fair Labor Standards Act (FLSA).

**a. For employees regularly scheduled to work a 5/8 schedule:**

Paid hours in excess of eight (8) hours in a day and/or forty (40) hours in a week shall be paid as overtime if the employee actually worked more than eight (8) hours in a day or actually worked forty (40) hours during that week. For the purpose of computing actual hours worked refer to Article II (C). Overtime will be credited either as time and a half pay or time and a half comp time, at the employee's option. Employees may not accrue more than forty (40) hours of compensation time on the books, and comp time hours cannot be cashed out, except when the employee is retiring or separated from employment.

**b. For employees regularly scheduled to work a 4/10 schedule:**

Paid hours in excess of ten (10) hours in a day and/or forty (40) hours in a week shall be paid as overtime if the employee actually worked more than ten (10) hours in a day or actually worked forty (40) hours during that week. For the purposes of computing actual hours worked refer to Article II (C). Overtime will be credited either as time and a half pay or time and a half comp time, at the employee's option. Employees may not accrue more than forty (40) hours of compensation time on the books, and comp time hours cannot be cashed out, except when the employee is retiring or separated from employment.

Overtime shall be offered on a rotational basis to full-time employees before being made available to part-time employees. Disputes regarding overtime assignments shall be resolved by seniority.

#### **A. STAND-BY PAY**

**(Applicable to Public Works and Public Utilities employees)**

1. Weekday Standby is Monday -Thursday as follows:  
5:00 PM Monday to 7:00 AM Tuesday; 5:00 PM Tuesday to 7:00 AM Wednesday; 5:00 PM Wednesday to 7:00 AM. Thursday; and 5:00 PM Thursday to 7:00 AM Friday.
  - a. The City shall pay a flat rate of \$25.00 per week day standby shift to employees who are required to stand-by during the period
2. Weekend Standby begins Friday at 5:00PM and ends Monday at 7:00AM.
  - a. The City shall pay two (2) hours of straight pay per day to employees who are required to stand-by for call back on weekends.
3. Holiday stand-by days shall begin at 5:00 PM on the day preceding the holiday and continue until 7:00 AM on the day following the holiday.
4. Standby work is defined as when an employee must be within reach by telephone and within such distance from the City that he/she can report to work within forty-five (45) minutes.
5. All stand-by assignments shall be first made available for volunteers. Union members who volunteer shall be selected first before non-union member volunteers are selected. Should none volunteer, the Public Works Director and Public Utilities Director, or management employee carrying said role, will then assign employees, first rotating through the non-union employees, then the Public works and Public Utilities full-time employees, beginning with the least senior in each department. Once worked, the assigned employee will be moved to the bottom of the list and the rotation shall adjust accordingly.

#### **D. CALL BACK PAY**

**(Applicable to Public Works and Public Utilities employees)**

Public Work and/or Public Utilities employees called back to work after working a regular work shift or

while on stand-by, shall be paid for a minimum of two (2) hours. Should "call back" extend beyond two (2) hours of actual work, the actual work shall be paid as overtime.

**E. HOLIDAY PAY**

Employees required to work on a day the City observes a holiday shall be paid at the rate of double time for actual hours worked up to eight (8) hours on the holiday, plus regular pay for the holiday. Hours in excess of eight (8) hours worked on a holiday shall be paid at the rate of double time.

**Holiday Pay for those on a 4/10 Schedule (Applicable to CSOs):**

When the City observes a holiday on a date that falls on an employee's ten-hour workday, the employee must use two hours of vacation leave or compensatory time. If no vacation leave or compensatory time is available, the employee will be docked two hours.

If the day the City observes a holiday falls on the employee's regular day off the employee must:

1. Revert to five eight-hour days for that work week; or
2. If the holiday falls on the employee's regular day off, the employee may observe the holiday on different day within the same work week upon approval from their supervisor.

Floating Holidays are subject to the same terms as a regular holiday.

**F. WEEKEND COVERAGE PAY**

Public Works and Public Utilities employees scheduled to work weekends, pursuant to Article II (C) 4, shall be compensated, in addition to regular pay, a flat rate of \$75.00 per day providing that employee actually works an eight (8) hour shift each day excluding vacation or sick leave.

**G. TIME CLOCK**

All public works and public utilities employees are to punch the time clock when they arrive at work. The employee is to punch out at lunchtime and punch back in when said employee returns to work. Employees shall only punch their own timecards.



#### **H. OTHER COMPENSATION WHILE ON A 4/10 SCHEDULE (Applicable to CSOs)**

Jury Duty – When employees are summoned for Jury Duty, they must either work before/after jury duty to complete their regularly scheduled ten-hour day, or use annual leave to supplement the jury duty hours to reach the ten hours each day. If the employee has jury duty on their regular day off, the employee will be compensated for the number of hours spent in jury duty that day. If the employee is scheduled to be on jury duty for a period of greater than one week, they must revert to a regular five-day, eight-hour schedule for the duration of the jury duty assignment. Every effort will be made to return the employee to their previous adjusted work schedule, but the employee is not guaranteed a return to the same schedule.

Training/Conferences – When employees are assigned to attend a training or work-related conference, they must either work before/after the training/conference to complete their regularly scheduled ten-hour day, If the employee is scheduled to attend a training/conference on their regular day off, the employee will revert to a five-day, eight-hour schedule for the week. Every effort will be made to return the employee to their previous adjusted work schedule, but the employee is not guaranteed a return to the same schedule.

Special Leaves – When employees are on various leaves (e.g. WC, FMLA, Military Leave) that are of a duration of greater than one week, the employee must revert to a regular five-day, eight hour schedule for the duration of the leave. Every effort will be made to return the employee to their previous adjusted work schedule, but the employee is not guaranteed a return to the same schedule.

#### **I. BILINGUAL DIFFERENTIAL PAY**

Individuals who speak proficiently in Spanish in addition to English shall be eligible for a bilingual pay incentive of five (5%) in addition to his/her base pay. In order to qualify for this incentive, the employee must have skills sufficient to pass a certified competency language examination as determined by the City. Additionally, re-testing may be required at the discretion of the City. This incentive pay will only be available to positions whose essential functions require the employee to engage with the public.

The classifications that are eligible for this incentive pay are:

1. Community Service Officer
2. Administrative Assistant
3. Police Records Clerk
4. Deputy City Clerk/ Recreation Coordinator

**ARTICLE VI**  
**(MISCELLANEOUS)**

**A. REST PERIODS**

Employees shall be allowed rest periods (coffee breaks) not to exceed fifteen (15) minutes, once before the lunch break and once after the lunch break during each work shift without loss of pay. Rest periods and locations shall be scheduled in accordance with the requirements of the Department.

1. Employees shall receive one (1) sixty (60) minute lunch break during the work shift at 12:00 PM. Employees who are assigned to special duties that require amended lunch hours, such as front office lunch hour coverage and street sweeping, shall have their lunch periods assigned and/or approved by their respective department heads. Should an employee be called out by a supervisor or the Public Works Director, said employee shall be allowed to complete their full hour of the lunch break.
2. Lunch breaks and rest periods are not cumulative and shall not be used to arrive late or leave work early without supervisory approval.

**B. CLEAN UP TIME**

Employees who are required to become dirty while on the job, shall be allowed 15 minutes for a personal clean up period prior to the end of each work shift and prior to their lunch break, if necessary.

**C. PROTECTIVE CLOTHING**

If any employee is required to wear any protective clothing or device, the item will be provided by City. Union and City shall agree to a reasonable life expectancy for such articles. If any such article(s) is lost or damaged through negligence on the part of the employee, it shall be replaced at the expense of the employee. In cases where chemical or toxic materials are regularly used by an employee, a yearly

medical examination shall be provided at City's expense. City shall provide rain gear for use by Public Works employees. City will replace rain gear that wears out or is damaged on the job. Employees to whom rain gear has been provided shall be responsible for the replacement of that gear if it is lost or damaged due to the employee's negligence. All such gear shall be returned to the City upon termination or resignation of the employee, or for the issuance of new gear.

**D. UNIFORMS**

**(For Public Works and Public Utilities Employees)**

1. City will provide full-time Public Works and Public Utilities employees with five (5) shirts and five (5) pairs of pants. Each employee shall be responsible for regular everyday cleaning his/her uniforms. In the event that an employee's work uniform is exposed to biohazard substance(s) during the course of their work duties, the employee will be allowed to wash that uniform in a City provided washer and dryer located at Public Works Yard. Replacement of worn uniforms shall be at City's expense. The City is to provide one (1) pair of safety work boots with composite or steel shank and steel toe per fiscal year. The safety work boots shall be up to \$225, including tax, and is eligible for replacement July 1<sup>st</sup> of each year beginning July 1, 2014. The use of safety work boots shall be mandatory for those employees. Jackets shall be replaced every two (2) years. EMPLOYEES SHALL NOT PURCHASE ALCOHOL (BEER, WINE, ETC.) WHILE IN CITY UNIFORM.

**(For Office Staff Employees )**

2. Office staff shall be provided with (3) three polo shirts annually, and (1) one jacket every three years.

**E. VACATION**

1. Employees shall accrue vacation credits at the following rates:

Up to five (5) years of service:	3.08 hours per pay period
More than five (5) years of service:	4.62 hours per pay period
More than ten (10) years of service:	6.16 hours per pay period

2. Vacation will be scheduled not less than fourteen (14) days in advance, with the prime consideration being that necessary functions of the department are adequately maintained. Whenever two (2) or more employees choose the same vacation period, the matter will be settled on the basis of seniority.
3. Emergency vacation leave of less than five (5) working days may be granted if the employee gives as much prior notice as is reasonably possible and it is a true emergency. Requests for emergency leave will not be denied unless the functions of that department would be seriously jeopardized by the absence of the employee. Employees will schedule vacation time off on an annual basis.
4. Maximum vacation accrual shall not exceed 320 hours of vacation. An employee shall not accrue vacation hours in excess of the maximum accrual of 320 hours. Hours may be re-accumulated if the vacation leave balance falls below the maximum.
5. Any employee of this bargaining unit may cash out, up to sixty (60) hours of vacation time once per fiscal year. Employee cashing out vacation must have a minimum of one hundred (100) hours of accrued vacation at the time of this request to be eligible.

#### **F. HOLIDAYS**

1. New Year's Day (January 1)
2. Martin Luther King's Birthday (3<sup>rd</sup> Monday in January)
3. Lincoln's Birthday (February 12)
4. President's Day (3<sup>rd</sup> Monday in February)
5. Cesar Chavez (March 31)
6. Good Friday (Friday before Easter)
7. Memorial Day (Last Monday in May)
8. Independence Day (July 4)
9. Labor Day (1<sup>st</sup> Monday in September)
10. Columbus Day (2<sup>nd</sup> Monday in October)
11. Veteran's Day (November 11)

- |     |                           |                           |
|-----|---------------------------|---------------------------|
| 12. | Thanksgiving Day          | (As declared in November) |
| 13. | Friday after Thanksgiving | (As declared in November) |
| 14. | Christmas Eve             | (December 24)             |
| 15. | Christmas Day             | (December 25)             |
| 16. | New Year's Eve            | (December 31)             |
| 17. | Floating Holiday          | (Employee's choice)       |

- a. Whenever any such holiday falls on a Saturday, the preceding Friday shall be taken as the holiday. Whenever any such holiday falls on a Sunday, the following Monday shall be taken as the holiday.
- b. Floating Holiday shall be observed in the year earned between July 1<sup>st</sup> and June 30<sup>th</sup>. Failure to take the optional Holiday will result in forfeiture.
- c. Any day or part of a day declared by the President of the United States or the Governor of California to be a national day of mourning or celebration shall be observed as a Holiday.
- d. Eligibility for Holiday pay, excluding Floating Holidays, for holidays not worked is subject to the following:
  - i. An employee has a pre-authorized absence the day before or the day after a holiday then that employee shall be paid for the holiday.
  - ii. If an Employee calls in sick the day before or the day after a holiday will be paid in the first instance in a calendar year. The second instance and all other instances of an employee calling in sick the day before or the day after a holiday will require a doctor's certificate in order to receive the holiday pay.

**G. SICK LEAVE**

1. Sick leave with pay shall accrue at the rate of 3.70 hours per pay period.
2. At least one (1) hour prior to the start of their scheduled shift, an employee who is going to be absent on sick leave shall contact his/her immediate supervisor that he/she will be on sick leave.
3. An employee will be granted sick leave only for the following reasons:

- a. Personal illness or incapacity;
  - b. Illness of a member of the employee's household or immediate family which requires the employees' personal care and attendance, not to exceed three (3) working days in any calendar year; or
  - c. Death of a member of the employee's household or immediate family, not to exceed seven (7) working days for any one death. Immediate family shall be restricted to father, mother, stepfather, stepmother, brother, sister, spouse, child, mother-in-law, father-in-law, grandparents, grandchildren, foster children, and adopted children.
4. Employees on sick leave may be required to present a doctor's note. The requirement for a doctor's note shall be imposed only when there is reason to suspect the employee of abusing sick leave. The employer shall consider Family and Medical Leave Act on a case by case basis.
  5. The employee may accumulate an unlimited amount of sick leave. However, the maximum amount that an employee may receive for unused sick leave, upon separation or retirement, is \$1,000.00. An employee is only eligible for this payment if they have worked for the City for five (5) years.

#### **H. BEREAVEMENT LEAVE**

Employees shall be granted three (3) days of bereavement leave in the event of the death of a family member as defined in G(3)C Employees may take an additional four (4) days of sick and/or vacation leave for qualifying bereavement leaves, to a combined total of seven (7) days.

#### **I. STATE DISABILITY INSURANCE**

City shall pay the full cost of Employees' Insurance (SDI).

#### **J. INSURANCE BENEFITS**

1. The City of Mendota shall provide medical insurance to its employees and dependents, with premium coverage up to the following capped levels of monthly premium contribution:

Employee Only:	\$500
Employee and Spouse:	\$1,050
Employee and Children:	\$750
Family:	\$1,250

These are the maximum values for the City's contribution towards medical insurance premiums. Any increase above these amounts shall be at the expense of the employee.

This is coverage of the premium, not a payable benefit in that if the premium falls below the cap, the difference is not paid to the employee.

2. The City will obtain a life, health; dental, orthodontic, and visual care insurance plan for full-time permanent employees and their dependents. City will pay the full premium for life, dental and visual care for existing employees and their dependents.
3. Employees covered by health insurance from a different source, such as through spouse's employment, may elect to receive a maximum of \$500.00 in lieu of insurance coverage.

**K. RETIREMENT PLAN**

1. The benefit contract in effect between the City of Mendota and the Public Employees Retirement System (PERS) on behalf of eligible permanent full-time employees of this unit is 2% at age 62.
  - The employee will make the full employee contributions to the plan.
  - The employer will make the full employer contributions to the plan.

All new employees hired on or after January 1, 2013 and are new Miscellaneous members of Public Employees Retirement System (PERS), pursuant to the Public Employee's Pension Reform Act (PEPRA) of 2013, the City shall provide the PERS Miscellaneous 2% @ 62 Retirement Plan.

2. All PERS contribution paid by the employees shall be paid on a pre-tax basis as per IRS code.

**L. LOCK-OUT AND STRIKE**

No lockout of employees shall be instituted by City during the term of this Agreement. No strike, slow down, sickout or "blue flu" shall be conducted, participated in, caused, or encouraged by Union or the members of Union during the term of this Agreement.

**M. BULLETIN BOARDS**

City shall furnish suitable bulletin boards for use by union. City shall post announcements for all personnel examinations and job openings on these boards. Union May post other matters relating to Union on the boards.

**N. SENIORITY**

1. Whenever two or more employees in the same class possess and exhibit the same degree of merit, with regard to filling vacancies, temporary appointments or overtime, the assignment shall be given to the employee possessing the greater seniority in the same class. As used herein, seniority shall be defined as length of total service in a current classification.

2. Merit shall be determined by City based on the following criteria:

- a. Ability to perform assigned duties effectively;
- b. Ability to work harmoniously with others;
- c. Overall work performance, including any disciplinary actions;
- d. Ability to take direction;
- e. Attendance record;
- f. Skills and qualifications.

**O. CASUAL FRIDAYS**

Employees shall be allowed to wear casual clothing on Fridays consisting of jeans and a polo shirt or appropriate proven clothing at their own risk and if there is any damage to their clothing they are responsible for the replacement of such clothing. Casual Friday will be on the Friday unless Friday is a holiday then it would be the day before the start of the holiday weekend.



**ARTICLE VII  
(TERMINATION)**

The term of this Agreement shall be July 1, 2024 through June 30, 2026. The terms of this MOU shall remain in effect until such time as a successor Agreement is negotiation, ratified, and signed by the parties.

During the life of the MOU, should either party desire to modify its terms or to meet and confer as to matters within the scope of representation not addressed in this MOU, such party shall request in writing to meet and confer on the item. Each item shall be specified in writing prior to the meeting. This provision shall not create the right to renegotiate this Agreement.

IN WITNESS WHEREOF, the parties hereto set their hand this 1<sup>st</sup> day of July, 2024.

CITY OF MENDOTA

AMERICAN FEDERATION OF STATE,  
COUNTY, MUNICIPAL EMPLOYEES,  
AFLCIO Local 2703 Mendota Chapter

By: \_\_\_\_\_  
Cristian Gonzalez  
City Manager

By: \_\_\_\_\_  
President

By: \_\_\_\_\_  
Vice President

By: \_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
Union Representative

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** NORA VALDEZ, FINANCE DIRECTOR  
**VIA:** CRISTIAN GONZALEZ, CITY MANAGER  
**SUBJECT:** ESTABLISHING THE ANNUAL PROPOSITION 4 APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-2025  
**DATE:** JULY 9, 2024

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**ISSUE**

Shall the City Council adopt Resolution No. 24-36, establishing the annual Proposition 4 appropriations limit for Fiscal Year 2024-2025?

**BACKGROUND**

State law requires the adoption of an annual appropriations limit, which restricts the growth of tax-funded programs and services by limiting the appropriation of proceeds of taxes.

Proposition 4, also known as Gann initiative, was approved in November 1979 that added Article XIII to the California Constitution. This initiative placed limits on the growth of expenditures for publicly funded programs. These constitutional and statutory sections explain and define the appropriations limit and appropriations subject to limitation as they apply to state and local government and require that each entity of government formally “adopt” its appropriations limit for a given fiscal year.

**ANALYSIS**

Under the current guidelines, the Gann Appropriations Limit grows each year by a formula tied to cost-of-living factor and population growth provided by the Department of Finance on an annual basis.

On April 30, 2024, the Department of Finance transmitted an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2024, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for Fiscal Year (“FY”) 2024-2025.

State Per Capita Cost of Living Change = 3.62 percent

Mendota’s Population Change between January 1, 2023, and January 1, 2024= 0.55 percent

Per Capita Cost of Living converted to a ratio:  $\frac{3.62 + 100}{100} = 1.0362$

Population converted to a ratio:  $\frac{0.55 + 100}{100} = 1.0055$

Calculation of Factor for FY 2024-25:  $1.0362 \times 1.0055 = 1.0419$

The City of Mendota's ("City") FY 2024-2025 Appropriations Limit was calculated at \$4,955,331.00 where \$2,392,230.00 is subject to the Appropriations Limits. This amount is \$2,563,101.00 below the calculated Appropriation Limit.

**FISCAL IMPACT**

There is no fiscal impact to the City, unless the City exceeds the Appropriation Limit of \$4,955,331.00.

**RECOMMENDATION**

Staff recommends that the City Council adopt Resolution No. 24-36, establishing the annual Proposition 4 appropriations limit for Fiscal Year 2024-2025.

**Attachments:**

1. Resolution No. 24-36
2. Exhibit "A" - Letter from Department of Finance

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**RESOLUTION NO. 24-36**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENDOTA  
ESTABLISHING THE ANNUAL PROPOSITION 4 APPROPRIATION LIMIT FOR  
FISCAL YEAR 2024-2025**

**WHEREAS**, Article XIII B of the California Constitution requires cities to adopt annual appropriation limits; and

**WHEREAS**, Government Code section 7910 requires each local government to establish its appropriation limit by Resolution each year at a regularly scheduled meeting or a noticed special meeting; and

**WHEREAS**, documentation used in the determination of this appropriation limit has been available to the public for at least fifteen days as required by Government Code section 7910; and

**WHEREAS**, the annual adjustment factors used in determining the appropriations limit requires a recorded vote of the City Council; and

**WHEREAS**, any challenge to the appropriations limit must be brought within 45 days of the effective date of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the appropriations limit for the Fiscal Year 2024-2025 is hereby set at \$4,955,331.00 and that one copy of the Appropriations Limit Worksheet, attached hereto as Exhibit "A" and made part hereof, describes how the appropriations limit was computed.

**BE IT FURTHER RESOLVED THAT**, the City of Mendota has used the change in California's per capita personal income and the City of Mendota's population growth as annual adjustment factors for determining the appropriations limit.

**BE IT FURTHER RESOLVED THAT**, any challenges to said Appropriations Limit must be filed in writing with the City Manager by no later than 45 days after the adoption of this Resolution.

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 9<sup>th</sup> day of July, 2024, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Celeste Cabrera-Garcia, City Clerk

# **EXHIBIT A**



April 30, 2024

Dear Fiscal Officer:

### Price Factor and Population Information

#### Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2024, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2024-25. Attachment A provides the change in California's per capita personal income and an example for utilizing the factors to calculate the 2024-25 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

#### Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

#### Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2024.** Please note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

/s Richard Gillihan

RICHARD GILLIHAN  
Chief Operating Officer

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2024-25 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2024-25	3.62

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2024-25 appropriation limit.

**2024-25:**

Per Capita Cost of Living Change = 3.62 percent  
Population Change = 0.17 percent

Per Capita Cost of Living converted to a ratio:  $\frac{3.62 + 100}{100} = 1.0362$

Population converted to a ratio:  $\frac{0.17 + 100}{100} = 1.0017$

Calculation of factor for FY 2024-25:  $1.0362 \times 1.0017 = 1.0379$



Fiscal Year 2024-25

**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024**

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	23-24	1-1-23	1-1-24	1-1-24
Fresno				
Clovis	1.42	124,361	126,133	126,133
Coalinga	-0.13	13,291	13,274	17,107
Firebaugh	-0.77	8,480	8,415	8,415
Fowler	2.85	7,163	7,367	7,367
Fresno	0.71	542,600	546,467	546,971
Huron	3.74	6,119	6,348	6,348
Kerman	1.81	16,950	17,256	17,256
Kingsburg	1.04	12,908	13,042	13,042
Mendota	0.55	12,462	12,531	12,531
Orange Cove	0.67	9,453	9,516	9,516
Parlier	-0.10	14,382	14,368	14,368
Reedley	1.09	25,376	25,653	25,653
Sanger	0.27	26,286	26,357	26,357
San Joaquin	-0.11	3,620	3,616	3,616
Selma	-0.10	24,395	24,371	24,371
Unincorporated	0.06	157,158	157,254	158,380
County Total	0.69	1,005,004	1,011,968	1,017,431

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** NORA VALDEZ, FINANCE DIRECTOR  
**VIA:** CRISTIAN GONZALEZ, CITY MANAGER  
**SUBJECT:** CLAIMING LOCAL TRANSPORTATION FUNDS FOR FISCAL YEAR 2024-2025  
**DATE:** JULY 9, 2024

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**ISSUE**

Should the City Council approve Resolution 24-37, claiming Local Transportation Funds for Fiscal Year 2024-2025?

**BACKGROUND**

The Fresno Council of Governments (“FCOG”) has the authority to review claims and allocate such funds in accordance with the Transportation Development Act (“TDA”) of 1971 and Chapter 3 of Title 21 of the California Administrative Code for the purposes allowed under Articles III, IV and VII which provides funding to be allocated to encourage inter-jurisdictional coordination of transportation needs and increased coordination of transportation implementation planning. This funding is allocated by the California Department of Tax and Fee Administration, which takes the amount of sales tax collected and returns the general sales tax revenue to the Council of Fresno County Governments. They in turn, allocate it to each city in the County based on population for the projects that were budgeted for the 2024-2025 fiscal year.

**ANALYSIS**

The attached resolution and claim forms for each applicable funding program are routine and required by FCOG to receive the funding for the Local Transportation Funds (“LTF”). With the funding provided under the TDA, the City of Mendota (“City”) can fund street projects approved during the budget for each fiscal year, rural transit and assist with regional transportation planning.

The total amount allocated for the City is \$881,467.00. However, the City will be payable \$573,510.00 from the total allocation. The remaining \$307,957.00 will be distributed among four sections: Regional Transportation Planning, Community Transit Service, Article 4.5, Fresno County Rural Transit Agency LTF and Fresno County Rural Transit Agency STA. The following table displays each sections allocation:

FY 2024/2025	
Regional Transportation Planning	\$ 20,228.00
Community Transit Service, Article 4.5	\$ 35,502.00
Fresno County Rural Transit Agency LTF	\$ 95,013.00
Fresno County Rural Transit Agency STA	\$ 157,214.00
	\$ 307,957.00

Regional Transportation Planning is a long-term design of a region’s transportation system. The plan identifies and analyzes transportation needs of the metropolitan region and creates a framework for project priorities.

Community Transit Service, Article 4.5 is a transportation planning agency for community transit services for those disabled, who cannot use conventional transit services. Transportation services which connect intra-community origins and destinations in which needs are not being met in the community.

Fresno County Rural Transit is a transportation service offered in Fresno County to the 13 rural incorporated communities and many unincorporated rural communities with limited services to neighboring counties Kings County (Avenal and Hanford). There is a Demand Responsive or Fixed Route Basis for all passengers. The difference between LTF and STA funding is STA is specific to transit purposes.

**FISCAL IMPACT**

\$573,510.00 to the City of Mendota “LTF” Fund.

**RECOMMENDATION**

Staff recommends Council to approve Resolution No. 24-37, claiming Local Transportation Funds for Fiscal Year 2024-2025.

**Attachments:**

1. Transportation Funding Claim Forms for Fiscal Year 2024-2025
2. Resolution No. 24-37

May 10, 2024

**SUBJECT: 2024/25 Transportation Development Act (TDA) Claim**

Please find attached to the email sent to you the following information and forms:

- (1) Electronic Forms for the 2024/25 Transportation Development Act (TDA) claim. A "Penciled in" draft claim is included to facilitate your claim.
- (2) A copy of the 2024/25 Local Transportation Fund (LTF) estimates and the Final STA estimates per the State Controller's methodology that are scheduled to be adopted by the FCOG Board on May 30, 2024.
- (3) A summary of Fresno County Rural Transit Agency's 2024/25 budget.

A copy of the Transportation Development Act Rules and Regulations manual can be viewed online at <https://dot.ca.gov/-/media/dot-media/programs/rail-mass-transportation/documents/f0009844-tda-07-2018-a11y.pdf>.

**Special Instructions:**

Prepare the Claim in accordance with your budget. Adopt the claim by Resolution (same as last year) and return the claim and resolution to Fresno COG. Or if you have a continuing resolution, return the claim with a copy of your continuing resolution.

**Timing:**

Claims submitted to the Fresno COG Board for adoption must go through the Transportation Technical Committee, the Policy Advisory Committee, and Fresno COG Policy Board. This usually means that our Board will adopt your claim the month after we receive it providing that we receive it in time to make the TTC agenda mail out on the last Wednesday of the month.

**The Process:**

- (1) The Fresno COG Board adopts the annual estimated fund apportionment for LTF.
- (2) Member Agencies reserve their annual portion of the fund:
  - a. A Claim is prepared in accordance with the agencies' annual operating budget.
  - b. The Claim is adopted by Resolution of the Local Agency Board.
  - c. The Claim is adopted by Resolution of the Fresno COG Board.
- (3) LTF sales tax receipts are deposited monthly in the County Trust Fund, from the State Board of Equalization. Fresno COG sends allocation instructions to the County of Fresno Auditor Controller each quarter to issue checks to agencies based on the availability of sales tax, the unpaid Claim balance, and the priority of the Claim.
  - a. Transit is paid first.
  - b. Bicycle and Pedestrian Facilities are paid second.
  - c. Streets and Roads are paid last.
- (4) At year end the total tax receipts are compared to the original apportionment estimate. Shortfalls are deducted from the unpaid Article 8 Streets and Roads Claim balance pro rata. A surplus may be claimed as Article 3 Bike and Pedestrian, Article 4 Transit or Article 8 Streets and Roads and is paid out in the first quarter of the following fiscal year. A year-end report will be sent to each agency detailing the allocations paid during the year and the unpaid Claim balance. The allocation detail will

facilitate agency year end close out and audit. The unpaid Claim balance should become a receivable from Fresno COG on the agency financial statements.

**Eligibility and Compliance:**

Article 4 – Transit

Detailed rules for eligibility and compliance for expenditure of Article 4 – Transit funds can be found in the Transportation Development Act Statutes and California Code of Regulations. Generally, any legitimate Transit operating or capital expense is eligible as long as the Section 6667 compliance requirements are followed.

Article 3 – Bicycle and Pedestrian Facilities

Eligibility and compliance for expenditure of Article 3 funds are detailed in the Transportation Development Act Statutes and California Code of Regulations Section 99234.

Article 8a – Streets and Roads

The Fresno COG Board adopted the State Controller’s Office “Guidelines relating to Gas Tax Expenditure” as the criteria for determining eligibility of Article 8a. Generally, funds are eligible to be spent for any street related repair, maintenance, or construction. A copy of the Guidelines can be downloaded at [https://sco.ca.gov/Files-AUD/gas\\_tax\\_guidelines31219.pdf](https://sco.ca.gov/Files-AUD/gas_tax_guidelines31219.pdf).

An audit of TDA funds expended by Article is required each year by Section 6664. Generally, Fresno COG contracts with one firm to provide a combined audit report of all non-transit funds expended by entity. Various transit providers have the *Transit Compliance Report* done as part of their annual audit. The reports are due to the State Controller’s Office within 180 days after the last day of the fiscal year. Fresno COG has statutory authority to extend the deadline no more than 90 days. Agencies with delinquent audit reports are ineligible to receive TDA allocations until the delinquency is resolved. The initial cost of the non-transit audits is funded by Fresno COG administrative fees. Additional audit fees incurred to resolve audit findings or to provide Transit Compliance reports are charged against the agency’s Article 4 & 8 apportionment the following year. In the interest of facilitating audit requirements, the Fresno County Transportation Authority has requested that we expand the TDA audits to include Measure “C” compliance. Public Transportation Modernization, Improvement, and Service Enhancement (PTMISEA) sent to Transit Operators from the State Controller’s Office and SB1 State of Good Repair funds allocated by FCOG will also be subject to the audit.

If you have any questions concerning the claim or the process, please call me at 233-4148.

Sincerely,

*Les Beshears*

Les Beshears, Finance Director  
Fresno Council of Governments

*Robert Phipps*

Robert Phipps, Interim Executive Director  
Fresno Council of Governments

Cc: Clovis, Coalinga, Firebaugh, Fowler, Fresno, Huron, Kerman, Kingsburg, Mendota, Orange Cove, Parlier, Reedley, Sanger, San Joaquin, Selma, Fresno County, FCRTA

FRESNO COUNTY RURAL TRANSIT AGENCY

FRESNO COUNTY RURAL TRANSIT AGENCY

Proposed Budget

2024/25

DRAFT BUDGET

	LINE ITEM																						TOTAL
REVENUES	COALINGA	FIREBAUGH	FOWLER	HURON	KERMAN	KINGSBURG	MENDOTA	ORANGE COVE	PARLIER	REEDLEY	SANGER	SAN JOAQUIN	SELMA	RURAL	RURAL SOCIAL	SOUTHEAST	AUBERRY	WESTSIDE	LATON	KRC	Del Rey	FCRTA	TOTAL
[PAST CARRYOVER/(SHORTFALL)]																							
1 FCRTA SYSTEM	\$47,861	\$157,731	\$101,276	\$344,287	\$101,363	\$133,117	\$84,797	\$41,998	\$87,228	\$89,762	\$299,173	\$75,069	\$80,311	\$150,133	\$0	\$66,266	\$0	\$57,921	\$0	\$65,426	\$0	\$3,184,263	\$5,167,982
2 Fresno County	\$67,162	\$6,658	\$7,064	\$207	\$2,727	\$4,571	\$615	\$16,454	\$1,490	\$2,434	\$10,722	\$92,422	\$8,079	\$0	\$0	\$1,762	\$35,076	\$5,722	\$51,379	\$0	\$68,164	\$0	\$382,708
TOTAL CARRYOVER	\$115,023	\$164,389	\$108,340	\$344,494	\$104,090	\$137,688	\$85,412	\$58,452	\$88,718	\$92,196	\$309,895	\$167,491	\$88,390	\$150,133	\$0	\$68,028	\$35,076	\$63,643	\$51,379	\$65,426	\$68,164	\$3,184,263	\$5,550,690
[FARE RECEIPTS (002/)]																							\$0
401 Farebox																							\$0
1 Intra-City	\$3,250	\$5,000	\$1,000	\$8,000	\$5,000	\$4,000	\$9,000	\$6,000	\$4,500	\$15,000	\$10,000	\$4,000	\$10,000	\$0	\$0	\$0	\$300	\$0	\$0	\$0	\$0	\$0	\$85,050
3 Inter-City	\$18,777	\$2,000	\$0	\$7,000	\$0	\$0	\$100	\$20,594	\$0	\$0	\$3,000	\$0	\$0	\$2,637	\$0	\$17,180	\$100	\$25,000	\$0	\$18,233	\$1,500	\$0	\$116,121
2 Local Fare Augmentation	\$3,541	\$3,541	\$2,125	\$3,541	\$4,250	\$7,790	\$4,250	\$7,790	\$3,541	\$9,207	\$14,835	\$4,250	\$11,331	\$0	\$892,211	\$4,957	\$7,082	\$4,957	\$0	\$0	\$13,012	\$0	\$1,002,211
4 Common Carrier	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
402/2 Spec. Fare - Measure "C"	\$49,721	\$27,358	\$16,637	\$34,548	\$25,602	\$42,623	\$21,774	\$20,791	\$20,796	\$48,636	\$57,970	\$14,667	\$64,492	\$21,718	\$0	\$2,831	\$23,018	\$0	\$7,630	\$1,157	\$1,642	\$0	\$503,611
TOTAL FAREBOX RECEIPTS	\$75,289	\$37,899	\$19,762	\$53,089	\$34,852	\$54,413	\$35,124	\$55,175	\$28,837	\$72,843	\$85,805	\$22,917	\$85,823	\$24,355	\$892,211	\$24,968	\$30,500	\$29,957	\$7,630	\$19,390	\$16,154	\$0	\$1,706,993
404 Freight	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
405 Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL FARE RECEIPTS	\$75,289	\$37,899	\$19,762	\$53,089	\$34,852	\$54,413	\$35,124	\$55,175	\$28,837	\$72,843	\$85,805	\$22,917	\$85,823	\$24,355	\$892,211	\$24,968	\$30,500	\$29,957	\$7,630	\$19,390	\$16,154	\$0	\$1,706,993
[OPERATING REVENUE (003/)]																							
407 Interest																							
1 LTF	\$3,000	\$1,000	\$500	\$2,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$2,000	\$2,000	\$800	\$2,000	\$1,000	\$0	\$500	\$800	\$600	\$100	\$400	\$400	\$212,011	\$234,111
409 LTF and/or STA Fund Revenues																							\$0
1 FCRTA SYSTEM	\$237,996	\$154,195	\$81,361	\$181,380	\$199,576	\$231,127	\$199,899	\$349,136	\$153,138	\$464,114	\$515,534	\$25,725	\$598,367	\$0	\$0	\$172,501	\$0	\$174,334	\$0	\$0	\$0	\$153,287	\$3,891,670
2 Fresno County	\$333,973	\$6,509	\$5,675	\$109	\$5,369	\$7,937	\$1,450	\$136,788	\$2,617	\$12,585	\$18,476	\$31,670	\$60,192	\$42,416	\$0	\$4,586	\$213,321	\$17,220	\$24,816	\$128,070	\$82,328	\$0	\$1,136,107
3 CTSA-Article 4.5	\$2,897	\$2,897	\$1,739	\$2,897	\$3,477	\$6,374	\$3,477	\$6,374	\$2,897	\$7,533	\$12,138	\$3,477	\$9,271	\$0	\$729,991	\$4,056	\$5,794	\$4,056	\$0	\$0	\$10,646	\$0	\$819,991
409/5 Measure "C"	\$60,000	\$50,000	\$0	\$0	\$35,000	\$160,000	\$60,000	\$0	\$40,000	\$150,000	\$0	\$0	\$100,000	\$50,000	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$40,385
TOTAL OPER. REVENUES	\$637,866	\$214,601	\$89,275	\$186,386	\$244,422	\$406,438	\$265,826	\$493,298	\$199,652	\$636,232	\$548,148	\$61,672	\$769,830	\$93,416	\$729,991	\$181,643	\$269,915	\$196,210	\$24,916	\$128,470	\$93,374	\$405,683	\$6,877,264
[STATE/FEDERAL GRANT REVENUE (005/)]																							
413 FTA																							
1 Regional - Section 18	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,231,389
2 Section 5317	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4 CARES Act	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,145,872
5 Other Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$690,056
TOTAL STATE & FEDERAL GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,067,317
[REVENUE SUMMARY]																							
1. Carryover	\$115,023	\$164,389	\$108,340	\$344,494	\$104,090	\$137,688	\$85,412	\$58,452	\$88,718	\$92,196	\$309,895	\$167,491	\$88,390	\$150,133	\$0	\$68,028	\$35,076	\$63,643	\$51,379	\$65,426	\$68,164	\$3,184,263	\$5,550,690
2. Current Revenue	\$713,155	\$252,500	\$109,037	\$239,475	\$279,274	\$460,851	\$300,950	\$548,473	\$228,489	\$709,075	\$633,953	\$84,589	\$855,653	\$117,771	\$1,622,202	\$206,611	\$300,415	\$226,167	\$32,546	\$147,860	\$109,528	\$4,473,000	\$12,651,574
***** TOTAL REVENUES *****	\$828,178	\$416,889	\$217,377	\$583,969	\$383,364	\$598,539	\$386,362	\$606,925	\$317,207	\$801,271	\$943,848	\$252,080	\$944,043	\$267,904	\$1,622,202	\$274,639	\$335,491	\$289,810	\$83,925	\$213,286	\$177,692	\$7,657,263	\$18,202,264

**2024-25**  
**COUNCIL OF FRESNO COUNTY GOVERNMENTS**  
**LOCAL TRANSPORTATION FUND**  
**APPORTIONMENT TO MEMBER AGENCIES**  
**Final Estimate**  
05/01/24

2024-25 Estimate per Fresno County Auditor Controller	\$59,000,000
Less Administration	196,846
Gross Amount Available for Allocation	58,803,154

MEMBER	DOF POPULATION 01/01/24	PERCENT	GROSS AMOUNT AVAILABLE	ART. 3 BIC. & PED.FAC. (2%)	SHARE TOWARD ART. 4.5 (5%)	RTP (3%)	NET FOR ARTICLES 4 & 8	ADD TO CTSAs ART. 4.5	NET ART.4, 4.5 & 8
Clovis	126,133	12.40%	7,287,456	145,799	354,716	203,608	6,583,333	372,271	6,955,604
Coalinga	17,107	1.68%	989,366	19,774	49,101	27,615	892,876		892,876
Firebaugh	8,415	0.83%	486,719	9,727	24,199	13,584	439,209		439,209
Fowler	7,367	0.72%	425,337	8,516	20,419	11,892	384,510		384,510
Fresno City	546,971	53.76%	31,611,572	632,251	1,548,009	882,940	28,548,372		28,548,372
Huron	6,348	0.62%	366,355	7,338	17,445	10,247	331,325		331,325
Kerman	17,256	1.70%	996,751	19,946	48,298	27,855	900,652		900,652
Kingsburg	13,042	1.28%	753,484	15,075	36,647	21,053	680,709		680,709
Mendota	12,531	1.23%	724,253	14,485	35,502	20,228	654,038		654,038
Orange Cove	9,516	0.94%	549,991	11,000	26,956	15,361	496,674		496,674
Parlier	14,368	1.41%	830,744	16,608	41,026	23,193	749,917		749,917
Reedley	25,653	2.52%	1,482,285	29,653	72,300	41,410	1,338,922		1,338,922
Sanger	26,357	2.59%	1,523,428	30,466	74,750	42,546	1,375,666		1,375,666
San Joaquin	3,616	0.36%	209,027	4,180	10,278	5,837	188,732		188,732
Selma	24,371	2.40%	1,408,743	28,171	69,221	39,341	1,272,010		1,272,010
Fresno Co.	158,380	15.57%	9,157,643	183,074	452,488	255,662	8,266,419		8,266,419
FCRTA								819,991	819,991
FAX								1,689,093	1,689,093
<b>TOTALS</b>	<b>1,017,431</b>	<b>100%</b>	<b>58,803,154</b>	<b>1,176,063</b>	<b>2,881,355</b>	<b>1,642,372</b>	<b>53,103,364</b>	<b>2,881,355</b>	<b>55,984,719</b>
			58,803,154	1,176,063	2,881,355	1,642,372	53,103,364		**

**2024-25**  
**FRESNO COUNCIL OF GOVERNMENTS**  
**STATE TRANSIT ASSISTANCE FUND**  
**APPORTIONMENT TO MEMBER AGENCIES**  
**Final Estimate**  
05/01/24

PUC 99313 POPULATION           12,095,641  
PUC 99314 OPERATOR               2,177,393

2024-25 Fund Estimate Per State Controller Methodology 14,273,034  
This estimate is subject to change during the fiscal year.

MEMBER	DOF POPULATION 01/01/24	PERCENT	GROSS AMOUNT AVAILABLE	NET FOR 99314 OPERATOR	NET FOR 99313 POPULATION
Clovis	126,133	12.40%	1,644,235	144,714	1,499,521
Coalinga	17,107	1.68%	203,375		203,375
Firebaugh	8,415	0.83%	100,041		100,041
Fowler	7,367	0.72%	87,582		87,582
Fresno City	546,971	53.76%	8,382,009	1,879,392	6,502,617
Huron	6,348	0.62%	75,468		75,468
Kerman	17,256	1.70%	205,146		205,146
Kingsburg	13,042	1.28%	155,049		155,049
Mendota	12,531	1.23%	148,974		148,974
Orange Cove	9,516	0.94%	113,130		113,130
Parlier	14,368	1.41%	170,813		170,813
Reedley	25,653	2.52%	304,973		304,973
Sanger	26,357	2.59%	313,343		313,343
San Joaquin	3,616	0.36%	42,989		42,989
Selma	24,371	2.40%	289,733		289,733
Fresno Co.	158,380	15.57%	1,882,887		1,882,887
FCRTA			153,287	153,287	
FCEOC					
<b>TOTALS</b>	<b>1,017,431</b>	<b>100.0%</b>	<b>14,273,034</b>	<b>2,177,393</b>	<b>12,095,641</b>
			14,273,034	2,177,393	12,095,641



Enter Date: **7/9/2024**

Claimant Name: **City of Mendota**

### BICYCLE AND PEDESTRIAN FACILITIES FOR FISCAL YEAR: 2024/25

Two percent (2%) of the claimant's Local Transportation Fund apportionment must be spent on bicycle and pedestrian facilities (PUC 99233.3 and 99234); such claims are to be filed as Article 3. Claims for projects in excess of 2% may be filed as Article 8a (PUC 99400(a)). If other funding is to be used with Local Transportation Funds to implement projects, such funding should be shown on the claim form.

PROJECT TITLE & BRIEF DESCRIPTION	PROJECT COST
1. Various Bicycle & Pedestrian Facilities throughout the claimant's jurisdiction:	\$ 14,485.00
<i>AND/OR:</i>	
Other - describe briefly if applicable:	\$ -
Other - describe briefly if applicable:	\$ -
Other - describe briefly if applicable:	\$ -
<b>TOTAL PROJECT COSTS</b>	<b>\$ 14,485.00</b>

### STREETS AND ROADS CLAIM FOR FISCAL YEAR: 2024/25

Local Transportation Funds coming to claimants within Fresno County may be used for streets and roads improvements and maintenance pursuant to Article 8 (PUC 99400), but only after Fresno COG makes a finding that public transportation needs within the claimant's jurisdiction are reasonably met by satisfying the service requirements set forth by the Regional Transportation Plan (PUC 99401.5).

PROJECT TITLE & BRIEF DESCRIPTION	PROJECT COST
1. Development, Construction & Maintenance Facilities throughout the claimant's jurisdiction:	\$ 559,025.00
<i>AND/OR:</i>	
Other - describe briefly if applicable:	\$ -
Other - describe briefly if applicable:	\$ -
Other - describe briefly if applicable:	\$ -
<b>TOTAL PROJECT COSTS</b>	<b>\$ 559,025.00</b>

Enter Date:

Claimant Name:

## CONTINGENCY PROJECT LISTING FOR FISCAL YEAR: 2024/25

*CHECK ALL THAT APPLY (Enter "X" in yellow box)*

BICYCLE AND PEDESTRIAN FACILITIES

Article 3

PUBLIC TRANSPORTATION

Article 4

STREETS & ROADS

Article 8a

### STANDARD ASSURANCES FOR CLAIMANTS

*CLAIMANT ASSURANCES: (initial yellow box all that apply)*

- A. Claimant certifies that it has submitted a satisfactory, independent fiscal audit, with required certification statement, to the RTPA and to the State Controller, pursuant to PUC 99245 and 21 Cal. Code of Regulations Section 6664 for the prior fiscal year (project year minus two). Claimant assures that this audit requirement will be completed for the current fiscal year (project year minus one).
- B. Claimant certifies that it has submitted a State Controller Report to the RTPA and to the State Controller, pursuant to PUC 99243.

**The undersigned hereby certifies that the above statements are true and correct.**

Please print and sign after completing form

Authorized   
Signature:   
Name/Title:   
Date:

Enter Date: 7/9/2024

Claimant Name: City of Mendota

### TRANSPORTATION FUNDING CLAIM DETAIL FOR FISCAL YEAR: 2024/25

PURPOSE	AMOUNT	SUBTOTAL
<b>1. Bicycle &amp; Pedestrian Facilities:</b>		
Article 3:	\$ 14,485.00	
Article 8a:		
Audit Exceptions (General Fund Payback);		
Unexpended Funds, Held by Claimant:		\$ 14,485.00
<b>2. Regional Transportation Planning:</b>	\$ 20,228.00	\$ 20,228.00
<b>3. Public Transportation</b>		
State Transit Assistance Funds (STA):	\$ -	
Other:		\$ -
<b>4. Community Transit Service CTSA, Article 4.5:</b>	\$ 35,502.00	\$ 35,502.00
<b>5. Streets &amp; Roads:</b>		
Article 8a:	\$ 559,025.00	
Unexpended Funds, Held by Claimant:		\$ 559,025.00
<b>6. To Be Claimed By:</b>		
Fresno County Rural Transit Agency LTF:	\$ 95,013.00	
Fresno County Rural Transit Agency STA:	\$ 157,214.00	
Other:	\$ -	
		\$ 252,227.00
<b>7. Reserve in Fund Pending Further Claiming</b>		\$ -
<b>GRAND TOTAL</b>		\$ 881,467.00
<b>Claim Total Must Agree With Total on First Page</b>		\$ 881,467.00
<b>Minus Non Transit Claims</b>		\$ 307,957.00
<b>GRAND TOTAL PAYABLE TO CLAIMANT</b>		\$ 573,510.00

Allocation instructions and payment by the Fresno County Auditor-Controller to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the rules and regulations of the Transportation Development Act.



Enter Date: **7/9/2024**

Claimant Name: **City of Mendota**

### TRANSPORTATION FUNDING CLAIM FOR FISCAL YEAR: 2024/25

Instructions: Please note that each page of this claim is a separate worksheet, please click through all tabs and complete. Also note that light yellow fields require an entry if applicable, light grey fields contain formulas that will automatically calculate based on corresponding entries. A date and claimant name field is at the top of the first page, and automatically repeats on following pages, (date should be formatted 00/00/0000)

**When completed, please print, sign and send signed original via mail to:**

**Les Beshears, Director of Finance, Fresno Council of Governments, 2035 Tulare Street, Suite 201, Fresno, CA 93721**

<b>From: Applicant:</b>	<b>City of Mendota</b>
<b>Address:</b>	<b>643 Quince Street</b>
<b>City/State/Zip:</b>	<b>Mendota, CA 93640</b>
<b>Contact Phone/email:</b>	<b>(559) 655-3291 nora@cityofmendota.com</b>

*This applicant is an eligible claimant pursuant to Section 99203 of the Public Utilities Code and certifies that the following transportation funds are available to be claimed:*

#### Local Transportation Fund

<b>Apportionment:</b>	<b>\$ 724,253.00</b>
<b>Unexpended, Held by Claimant:</b>	
<b>Other Agency:</b>	

#### State Transit Assistance Fund

<b>Estimate:</b>	<b>\$ 148,974.00</b>
<b>Unexpended, Held in Trust:</b>	<b>\$ 8,240.00</b>

#### Other

**Other:**

	<b>TOTAL</b>
	<b>\$ 881,467.00</b>

*spell out total amount in above cell*

**for the purposes and respective amounts specified in the attached claim be drawn from the Local Transportation Fund and State Transit Assistance Fund.**

*Please print and sign after completing form*

**Authorized Signature:** \_\_\_\_\_  
**Name/Title:** **Cristian Gonzalez / City Manager**  
**Date:** **7/9/2024**



2035 Tulare St., Ste. 201 tel 559-233-4148  
 Fresno, California 93721 fax 559-233-9645

[www.fresnocog.org](http://www.fresnocog.org)

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**RESOLUTION NO. 24-37**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENDOTA CLAIMING LOCAL TRANSPORTATION FUNDS FOR FISCAL YEAR 2024-2025**

**WHEREAS**, the City of Mendota must submit a Local Transportation Fund Claim from the Local Transportation Fund of Fresno County for Fiscal Year 2024-2025; and

**WHEREAS**, the Fresno Council of Governments (“FCOG”) has the authority to review claims and allocate such funds in accordance with the Transportation Development Act of 1971 and Chapter 3 of Title 21 of the California Administrative Code; and

**WHEREAS**, FCOG encourages interjurisdictional coordination of transportation needs and increased coordination of transportation implementation plans.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mendota that the City of Mendota hereby requests FCOG allocate \$881,467.00 from the Local Transportation Fund to the named applicant for the Fiscal Year 2024-2025 for the purposes allowed under Articles III, IV, and VIII of the Transportation Development Act of 1971, as identified in the attached claim and which in accordance with the adopted Regional Transportation Plan.

**BE IT FURTHER RESOLVED**, that the City Council hereby authorizes the City Manager to execute all associated agreements and documents in connection with this claim for funds.

**BE IT FURTHER RESOLVED**, that the City of Mendota hereby requests that the City’s total Transportation Fund apportionment for the Fiscal Year 2024-2025, said amount being \$881,467.00, be allocated from the Local Transportation Fund to FCOG for the purpose of conducting Regional Transportation Planning.

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 9<sup>th</sup> day of July, 2024, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Celeste Cabrera-Garcia, City Clerk

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** NORA VALDEZ, FINANCE DIRECTOR  
**VIA:** CRISTIAN GONZALEZ, CITY MANAGER  
**SUBJECT:** CONCERNING LOCAL TRANSPORTATION PURPOSE FUNDS (MEASURE “C” EXTENSION FUNDS)  
**DATE:** JULY 9, 2024

---

**ISSUE**

Shall the City Council adopt Resolution No. 24-38, in the matter concerning Local Transportation Purpose Funds (Measure “C” Extension Funds)?

**BACKGROUND**

The Transportation Development Act (“TDA”) of 1971 provides funding to be allocated to transit and non-transit related purposes that comply with regional transportation plans. This funding is allocated by the California Department of Tax and Fee Administration., which takes the amount of sales tax collected and returns the general sales tax revenue to the Council of Fresno County Governments. They in turn, allocate it to each city in the County of Fresno based on population for the projects that were budgeted for the 2024-2025 fiscal year.

**ANALYSIS**

The attached resolution, certification and claim forms for each applicable funding program are routine and required by the Fresno County Transportation Authority (“FCTA”) in order to receive the funding for Measure C Pass-Through Funds. With the funding provided by FCTA, the City of Mendota is able to fund street projects approved during the budget for each fiscal year.

**FISCAL IMPACT**

\$478,433.00 to the City of Mendota Measure “C” Fund.

**RECOMMENDATION**

Staff recommends that the City Council adopt Resolution No. 24-38, concerning Local Transportation Purpose Funds (Measure “C” Extension Funds).

**Attachments:**

1. Letter from Fresno County Transportation Authority
2. Fresno County Transportation Authority Resolution No. 2024-01
3. Measure “C” Extension Local Transportation Pass-Through Revenues Certification and Claim Forms for FY 2024-25
4. Resolution No. 24-38



**TERRY OGLE**  
*Executive Director*

June 26, 2024

Mr. Cristian Gonzalez, City Manager  
City of Mendota  
[Cristian@cityofmendota.com](mailto:Cristian@cityofmendota.com)

Dear Mr. Gonzalez:

The Fresno County Transportation Authority, at its June 12, 2024, board meeting, adopted the attached Measure C Extension Local Transportation Purposes Pass-Through Projects and Program Funds apportionment for the fiscal year 2024-25 (Resolution 2024-01). As a result, local agency pass-through revenues from the Measure C Extension are available to claim for fiscal year 2024-25 using the numbers attached. These funds will be distributed monthly on a proportional basis as funds are received and based upon adopted percentages for each participating jurisdiction.

To begin distribution of the collected funds as soon as possible, it is required that each agency furnish the Transportation Authority with an executed FY2024-25 Certification and Claim form for each subprogram allocation along with an appropriate resolution from that agency. One resolution that specifically addresses each of the subprogram claim forms and the appropriate percentages allocated will be sufficient. ***These Certification and Claim forms are due to the Transportation Authority by August 30, 2024.*** In addition, each agency must also include language in their Claim Resolution of their **intent** to complete the **prior year** reporting requirements no later than November 15<sup>th</sup> when they submit their claim forms.

The Measure C Extension requires participating agencies receiving Measure C Extension funds to report their **prior** fiscal year expenditures no later than November 15<sup>th</sup>, as indicated on page 91 of the Measure C Extension Strategic Implementation Plan, Other Implementation Plan Provisions. *If the expenditure reports are not filed with the Authority by November 15, 2024, the current fiscal years allocation will be held until such time as a completed report is filed for each program and subprogram.*

A copy of the FY24-25 Resolution of Allocation has been included for reference. Each agency will receive one check that includes each subprogram where a completed claim form is filed and approved by the Authority Board along with a memo that details the subprogram breakdown. This should assist each agency with tracking and monitoring the various subprogram requirements on spending these funds. The monitoring of these funds will be done by the annual audit process.



The Certification and Claim Forms for each of the subprograms your agency is entitled to claim are attached. **We have partially completed the forms on your behalf according to your previous year forms. Please return your completed and signed Certification and Claim forms for each subprogram along with your resolution by August 30, 2024. Please be sure to include your agency's intent to meet the prior year expenditure reporting requirements (due no later than November 15, 2024) via email at [denise@thefcta.com](mailto:denise@thefcta.com).** One resolution that references all of the information listed above will be sufficient.

You will be provided with the FY23/24 Expenditure Reporting Requirement Forms, as soon as the FY23/24 end of year allocations are received with a reminder of your November 15<sup>th</sup> due date. As always, feel free to contact our office at 600-FCTA at any time. If you have questions or need assistance with the forms, please contact Denise DiBenedetto at 559.600.3282 or at the email mentioned above.

Sincerely,



Terry Ogle  
Executive Director

Cc: Nancy Banda [nancy@cityofmendota.com](mailto:nancy@cityofmendota.com)  
Rudy Marquez [rudy@cityofmendota.com](mailto:rudy@cityofmendota.com)

**BEFORE THE  
FRESNO COUNTY TRANSPORTATION AUTHORITY BOARD  
RESOLUTION NO 2024-01**

In the Matter of:	)	
FRESNO COUNTY TRANSPORTATION	)	RETAIL TRANSACTIONS AND USE
IMPROVEMENT ACT	)	TAX FUNDS FOR EXTENSION
CALIFORNIA PUBLIC UTILITIES	)	LOCAL TRANSPORTATION
<u>CODE SECTION 142257</u>	)	PURPOSES PASS-THROUGH
	)	PROJECTS AND PROGRAMS FOR
	)	<u>FY 2024-25</u>

**WHEREAS**, the Fresno County Transportation Authority is the administrator of the Retail Transactions and Use Tax (1/2 cent) Funds collected pursuant to the Fresno County Transportation Improvement Act as provided by Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Public Utilities Code Sections 142000, et seq.,

**WHEREAS**, California Public Utilities Code Section 142257 provides that the 2006 Measure C Extension Expenditure Plan, which was approved prior to and provided the basis for the ballot measure considered by the voters at the November 7, 2006, election, shall specify the amount and the formula by which the retail transactions and use tax shall be allocated to each participating jurisdiction for Measure C Extension Program and Project Funds Local Transportation Purposes determined to be priority projects by local governments to which funds are allocated, and

**WHEREAS**, the 2006 Measure C Extension Expenditure Plan creates a number of transportation programs to be funded by participating jurisdictions with Measure C funds passed through from the Authority to the jurisdiction submitting eligible project claims, and

**WHEREAS**, these various programs have differing requirements, exemptions, and formulas for calculating pass-through funding levels, and

**WHEREAS**, the programs and subprograms identified below are eligible for pass-through funding,

Regional Public Transit Program

Public Transit Agencies  
Public Transportation Infrastructure Study (PTIS)  
ADA/Seniors/Paratransit  
Ag-worker/Car/Van Pools

Local Transportation Program

Local Allocation  
Pedestrian/Trails  
Bicycle Facilities

Regional Transportation Program  
Fresno Airports

Administration/Planning Program  
Council of Fresno County Governments

and

**WHEREAS**, the program requirements and exemptions for these programs may change from time to time as local jurisdiction population changes or mandated programs are satisfied, and

**WHEREAS**, in an effort to fully explain the various program provisions, the Authority, together with the Fresno Council of Governments, created and will update as needed the Measure C Extension Strategic Implementation Plan which among other things discusses each pass-through program in detail and provides the basis for calculating pass-through funding levels for each program in the 2024-25 fiscal year, and

**WHEREAS**, the Authority procedures for administration of funds for local transportation purposes as identified in the Measure C Extension Administrative Code calls for an annual Resolution of Apportionment to determine the percentage and amount of funds to be available within the forthcoming fiscal year, and

**WHEREAS**, the attached schedule of apportionment for FY 2024-25 is based upon the Measure C Extension Strategic Implementation Plan.

**NOW THEREFORE, BE IT RESOLVED** that the Fresno County Transportation Authority hereby approves the attached schedule of apportionment for FY 2024-25 as indicated in the Measure C Extension Strategic Implementation Plan, which schedule is hereby made a part of this resolution, and approves the allocations, to be distributed as they are received and in accordance with claims submitted by eligible claimants.

**BE IT FURTHER RESOLVED** that the Fresno County Auditor-Controller/Treasurer-Tax Collector cause the revised Resolution of Apportionment to be paid in the manner and time directed by the Executive Director of the Fresno County Transportation Authority.

**THE FOREGOING RESOLUTION** was passed and adopted by the Fresno County Transportation Authority Board this 12th day of June 2024.


AYES: (6) Mendes, Ashbeck, Beltran, Brandau, Harris, Sihota

NOES: (0)

ABSTAIN: (0)


ABSENT: (3) Arias, Dyer, Martinez

VACANT: (0)

SIGNED:   
Ernest "Buddy" Mendes, Chairman  
Fresno County Transportation Authority

**ATTEST:**

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Transportation Authority duly adopted at a regular meeting thereof held on June 12, 2024.

SIGNED:   
Terry Ogle, Executive Director  
Fresno County Transportation Authority

/dd/reso/PassThru-Allocation-2024-01

**RESOLUTION OF ALLOCATION 2024-01  
 FY2024-25 MEASURE C EXTENSION ESTIMATED ALLOCATIONS**

**Table 1  
 Measure C Sales Tax Revenue  
 2024/25**

Presented to the FCTA Board 6/12/24

Sales Tax Estimate	\$111,477,737
Program Services and Supplies	\$1,722,204
Net Distributed Sales Tax Estimate	\$109,755,533

Funding Allocation Programs	Percent	Allocation
Regional Public Transit Program		
Public Transit Agencies		
Fresno Area Express (FAX)	13.70%	15,036,508
Clovis Transit	1.97%	2,162,185
Fresno County Rural Transit Agency (FCRTA)	3.99%	4,379,246
Public Transportation Infrastructure Study (PTIS)	0.29%	318,291
ADA / Seniors / Paratransit	0.79%	867,069
Farmworker / Car / Van Pools		
Farmworker Van Pools	0.58%	636,582
Car/Van Pools	0.58%	636,582
New Technology Reserve	2.10%	2,304,867
Local Transportation Program		
Local Allocation	30.60%	33,585,193
Pedestrian/Trails		
Urban (Fresno/Clovis)	2.15%	2,359,744
Rural	0.95%	1,042,678
Bicycle Facilities	0.90%	987,800
Regional Transportation Program		
Urban	14.70%	16,134,064
Rural	14.70%	16,134,064
Airports	1.00%	1,097,555
Alternative Transportation Program		
Grade Separation	6.00%	6,585,330
Environmental Enhancement		
School Bus Replacement	2.30%	2,524,376
Transit Oriented Infrastructure for In-Fill	1.20%	1,317,066
Administration/Planning Program		
Fresno County Transportation Authority (FCTA)	1.00%	1,097,555
Fresno Council of Governments (FCOG)	0.50%	548,778
<b>Total</b>	<b>100.00%</b>	<b>109,755,533</b>

**RESOLUTION OF ALLOCATION 2024-01  
LOCAL TRANSPORTATION SUB PROGRAM FY2024-2025 ALLOCATIONS**

**Table 2  
FRESNO COUNTY TRANSPORTATION AUTHORITY  
MEASURE C FUND APPORTIONMENT  
Local Allocation Sub Program  
FY2024/25**

6/12/2024 Presented to the FCTA Board

	Street Maintenance	ADA Compliance	Flexible Funding	Ped/Trails Urban	Ped/Trails Rural	Bicycle Facilities	Total
Clovis	1,770,332	10.54%	1,708,370	416,977	0	106,258	4,063,898
Coalinga	282,062	1.68%	345,271	0	0	0	637,205
Firebaugh	183,559	1.09%	214,281	0	0	0	404,264
Fowler	156,431	0.93%	182,829	0	0	0	344,735
Fresno	7,473,828	44.51%	7,212,244	1,808,206	0	458,540	17,214,402
Huron	134,691	0.80%	157,008	0	0	0	296,413
Kerman	284,322	1.69%	348,103	0	0	0	642,376
Kingsburg	233,425	1.39%	281,372	0	0	0	522,966
Mendota	212,676	1.27%	258,313	0	0	0	478,433
Orange Cove	178,382	1.06%	212,748	0	0	0	397,372
Parlier	238,220	1.42%	290,849	0	0	0	537,406
Reedley	399,803	2.38%	385,810	0	88,095	21,606	909,306
San Joaquin	100,252	0.60%	112,265	0	0	0	216,026
Sanger	413,578	2.46%	399,103	0	90,513	22,457	940,126
Selma	386,521	2.30%	477,472	0	0	0	877,520
County of Fresno	4,344,518	25.87%	4,192,460	134,560	404,115	265,256	9,492,967
	16,792,597	587,741	16,778,495	2,359,743	582,723	874,117	37,975,415



# RESOLUTION OF ALLOCATION 2024-01 LOCAL TRANSPORTATION PROGRAM SUB PROGRAM FY2023-2024 CALCULATIONS

Table 3

FRESNO COUNTY TRANSPORTATION AUTHORITY  
MEASURE C FUND APPORTIONMENT CALCULATIONS

Local Allocation Sub Program

FY2024/25 6/12/2024 Proposed to the FCTA Board

	2024		2020		Miles	Percent	Percent	Local Allocation	Formula Above Minimum	50% of Local Allocation	Street Maint. Total	Total Allocable to Program	1.75% of Local Alloc		48.25% of Local Alloc		ADA	Compliance	Funding	Urban	Ped/Trails	Rural	Bicycle	Facilities	Total	
	Population	Road	75%	25%									Flexible	Funding												
	Min	Min	Min	Min									Min	Min												
Clovis	126,133	384.8	0.092979033	0.014591477	10.76%	100,000	3,440,863	3,540,863	1,770,332	1,770,332	4,063,888	0	0	61,962	1,708,370	416,977	0	106,258	0	0	0	0	0	0	4,063,888	
Coalinga	17,107	50.1	0.012610438	0.001900153	1.45%	100,000	464,124	584,124	282,062	282,062	637,205	58,747	14,334	9,872	345,271	0	0	0	0	0	0	0	0	0	0	637,205
Firebaugh	8,415	56.7	0.006203123	0.002146148	0.84%	100,000	267,117	367,117	183,559	183,559	404,264	28,888	8,249	6,425	214,281	0	0	0	0	0	0	0	0	0	0	404,264
Fowler	7,367	32.3	0.005430589	0.001224425	0.67%	100,000	212,862	312,862	156,431	156,431	344,735	25,299	6,574	5,475	182,829	0	0	0	0	0	0	0	0	0	0	344,735
Fresno	546,971	1,608.8	0.40320007	0.061003976	46.42%	100,000	14,847,656	14,947,656	7,473,828	7,473,828	17,214,402	0	0	261,584	7,212,244	1,808,206	0	0	0	0	0	0	0	0	0	17,214,402
Huron	6,348	16.3	0.004679433	0.000616194	0.53%	100,000	169,382	169,382	134,591	134,591	286,413	21,800	5,231	4,714	157,008	0	0	0	0	0	0	0	0	0	0	286,413
Kerman	17,256	50.9	0.012720273	0.001931626	1.47%	100,000	468,644	588,644	284,322	284,322	642,376	59,259	14,473	9,951	348,103	0	0	0	0	0	0	0	0	0	0	642,376
Kingsburg	13,042	48.9	0.00961392	0.001855408	1.15%	100,000	366,949	466,949	233,425	233,425	522,966	44,788	11,329	8,170	281,372	0	0	0	0	0	0	0	0	0	0	522,966
Merced	12,531	24.7	0.009237226	0.000934719	1.02%	100,000	325,352	425,352	212,676	212,676	478,433	43,033	10,048	7,444	258,313	0	0	0	0	0	0	0	0	0	0	478,433
Orange Cove	9,516	26.7	0.007014726	0.001012834	0.80%	100,000	256,763	356,763	178,382	178,382	397,372	32,679	7,930	6,243	212,748	0	0	0	0	0	0	0	0	0	0	397,372
Parlier	14,368	31.1	0.010591382	0.001177784	1.18%	100,000	376,439	476,439	238,220	238,220	537,406	49,341	11,626	8,338	290,849	0	0	0	0	0	0	0	0	0	0	537,406
Reedley	25,653	78.1	0.018910128	0.002962661	2.19%	100,000	699,605	799,605	399,803	399,803	909,306	0	0	13,993	385,810	0	0	0	0	0	0	0	0	0	0	909,306
San Joaquin	3,616	12.6	0.002865537	0.00047865	0.31%	100,000	100,504	200,504	100,252	100,252	216,026	12,418	3,104	3,509	112,265	0	0	0	0	0	0	0	0	0	0	216,026
Sanger	26,357	87.2	0.019429082	0.003305076	2.27%	100,000	727,156	827,156	413,578	413,578	940,126	0	0	14,475	399,103	0	0	0	0	0	0	0	0	0	0	940,126
Selma	24,371	81.2	0.0179651	0.003077179	2.10%	100,000	673,041	773,041	388,521	388,521	877,520	83,683	20,786	13,528	477,472	0	0	0	0	0	0	0	0	0	0	877,520
County of Fresno	158,380	4,002.7	0.116746932	0.151781692	26.86%	100,000	8,589,036	8,689,036	4,944,518	4,944,518	9,492,967	0	0	152,058	4,192,460	134,560	0	0	0	0	0	0	0	0	0	9,492,967
TOTAL	1,017,431	6,592.9	0.750000	0.250000	100.00%	1,600,000	31,985,193	33,585,193	16,792,597	16,792,597	37,975,415	459,955	113,684	587,741	16,778,495	2,359,743	582,723	874,117	0	0	0	0	0	0	0	37,975,415

**MEASURE C EXTENSION  
LOCAL TRANSPORTATION PASS THROUGH REVENUES  
CERTIFICATION AND CLAIM FOR FY2024-25**

TO: Fresno County Transportation Authority

FROM: City of Mendota  
*Local Agency Name*

Address: 643 Quince Street, Mendota, CA 93640

Contact: Cristian Gonzalez, City Manager

Telephone: (559) 655-3291 x107

FAX: \_\_\_\_\_

Email Address: cristian@cityofmendota.com

**1. Applicable Funding Program: (Check One)**

*Regional Public Transit Program*

Fresno Area Express

Clovis Transit

FCRTA

PTIS/Transit Consolidation

ADA/Seniors/Paratransit

Farmworker Van Pools

Car/Van Pools

New Technology Reserve

*Local Transportation Program*

Street Maintenance

ADA Compliance

Flexible Funding

Pedestrian/Trails Urban

Pedestrian/Trails Rural

Bicycle Facilities

*Regional Transportation Program*

Fresno Airports

*Alternative Transportation Program*

Rail Consolidation Subprogram

*Environmental Enhancement Program*

School Bus Replacement

Transit Oriented Infrastructure for In-Fill

*Administrative/Planning Program*

Fresno COG

2. The City of Mendota ("claimant") is an eligible claimant of funds for local transportation purposes pursuant to *Local Agency Name*

California Public Utilities Code Section 142257.

3. The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2024-2025 setting 1.27% of \$587,741 (or \$7,444) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:

(a) Monthly payments consistent with adopted percentage, based on actual receipts

(b) Compliance with Steps A and B of the Strategic Implementation Plan (SIP) – Local Agency Pass-Through Funding programs and Other Revenue Program Funding

4. On behalf of claimant, I hereby certify as follows:

(a) That the Subprogram or Category of funds checked above are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257.

(b) That claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Subprogram or Category of funds checked above so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's entire general fund.

(c) That claimant shall account for Subprogram or Category of funds checked above and received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

5. Claimant understands that should financial or compliance audit exceptions be found, the Fresno County Transportation Authority will take immediate steps to resolve the exceptions in accordance with its adopted procedures.

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Director

ATTACHMENT: Evidence of Formal Action for Approval and Submittal

Approved by: Fresno County Transportation Authority Board on: \_\_\_\_\_



**MEASURE C EXTENSION  
LOCAL TRANSPORTATION PASS THROUGH REVENUES  
CERTIFICATION AND CLAIM FOR FY2024-25**

TO: Fresno County Transportation Authority

FROM: City of Mendota  
*Local Agency Name*

Address: 643 Quince Street, Mendota, CA 93640

Contact: Cristian Gonzalez, City Manager

Telephone: (559) 655-3291 x107

FAX: \_\_\_\_\_

Email Address: cristian@cityofmendota.com

**1. Applicable Funding Program: (Check One)**

*Regional Public Transit Program*

- Fresno Area Express
- Clovis Transit
- FCRTA
- PTIS/Transit Consolidation
- ADA/Seniors/Paratransit
- Farmworker Van Pools
- Car/Van Pools
- New Technology Reserve

*Local Transportation Program*

- Street Maintenance
- ADA Compliance
- Flexible Funding
- Pedestrian/Trails Urban
- Pedestrian/Trails Rural
- Bicycle Facilities
- Regional Transportation Program*
- Fresno Airports

*Alternative Transportation Program*

- Rail Consolidation Subprogram
- Environmental Enhancement Program*
- School Bus Replacement
- Transit Oriented Infrastructure for In-Fill
- Administrative/Planning Program*
- Fresno COG

2. The City of Mendota ("claimant") is an eligible claimant of funds for local transportation purposes pursuant to *Local Agency Name* California Public Utilities Code Section 142257.

3. The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2024-2025 setting 1.54% of \$16,778,495 (or \$258,313) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:

- (a) Monthly payments consistent with adopted percentage, based on actual receipts
- (b) Compliance with Steps A and B of the Strategic Implementation Plan (SIP) – Local Agency Pass-Through Funding programs and Other Revenue Program Funding

4. On behalf of claimant, I hereby certify as follows:

- (a) That the Subprogram or Category of funds checked above are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257.
- (b) That claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Subprogram or Category of funds checked above so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's entire general fund.
- (c) That claimant shall account for Subprogram or Category of funds checked above and received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

5. Claimant understands that should financial or compliance audit exceptions be found, the Fresno County Transportation Authority will take immediate steps to resolve the exceptions in accordance with its adopted procedures.

Authorized Signature: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: Finance Director

ATTACHMENT: Evidence of Formal Action for Approval and Submittal

Approved by: Fresno County Transportation Authority Board on: \_\_\_\_\_

**MEASURE C EXTENSION  
LOCAL TRANSPORTATION PASS THROUGH REVENUES  
CERTIFICATION AND CLAIM FOR FY2024-25**

TO: Fresno County Transportation Authority

FROM: City of Mendota  
*Local Agency Name*

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Contact: Cristian Gonzalez, City Manager

Telephone: (559) 655-3291 x107

FAX: \_\_\_\_\_

Email Address: cristian@cityofmendota.com

**1. Applicable Funding Program: (Check One)**

*Regional Public Transit Program*

Fresno Area Express

Clovis Transit

FCRTA

PTIS/Transit Consolidation

ADA/Seniors/Paratransit

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Pedestrian/Trails Urban

Pedestrian/Trails Rural

Bicycle Facilities

*Regional Transportation Program*

Fresno Airports

*Alternative Transportation Program*

Rail Consolidation Subprogram

*Environmental Enhancement Program*

School Bus Replacement

Transit Oriented Infrastructure for In-Fill

*Administrative/Planning Program*

Fresno COG

2. The City of Mendota ("claimant") is an eligible claimant of funds for local transportation purposes pursuant to *Local Agency Name*

California Public Utilities Code Section 142257.

3. The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2024-2025 setting 1.27% of \$16,792,597 (or \$212,676) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:

(a) Monthly payments consistent with adopted percentage, based on actual receipts

(b) Compliance with Steps A and B of the Strategic Implementation Plan (SIP) – Local Agency Pass-Through Funding programs and Other Revenue Program Funding

4. On behalf of claimant, I hereby certify as follows:

(a) That the Subprogram or Category of funds checked above are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257.

(b) That claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Subprogram or Category of funds checked above so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's entire general fund.

(c) That claimant shall account for Subprogram or Category of funds checked above and received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

5. Claimant understands that should financial or compliance audit exceptions be found, the Fresno County Transportation Authority will take immediate steps to resolve the exceptions in accordance with its adopted procedures.

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Director

ATTACHMENT: Evidence of Formal Action for Approval and Submittal

Approved by: Fresno County Transportation Authority Board on: \_\_\_\_\_

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**RESOLUTION NO. 24-38**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENDOTA CONCERNING LOCAL TRANSPORTATION PURPOSE FUNDS (MEASURE “C” EXTENSION FUNDS)**

**WHEREAS**, the City of Mendota (“City”) is an eligible claimant of funds for Measure C Extension Local Transportation Pass-Through Projects and Program Funds pursuant to California Public Utilities Code Section 142257; and

**WHEREAS**, the Fresno County Transportation Authority has adopted Resolution No. 2023-02 designating Apportionments for Fiscal Year (“FY”) 2024-2025 Measure C Extension Local Transportation Pass-Through Projects and Program Funds, and setting the City’s percentages at the following:

- 1.27% of \$16,792,597 (or \$212,676) for the Local Transportation Program, Local Allocation – Street Maintenance Category sub-program
- 1.27% of \$587,741 (or \$7,444) for the Local Transportation Program, Local Allocation – ADA Compliance sub-program
- 1.54% of \$16,778,495 (or \$258,313) for the Local Transportation Program, Local Allocation – Flexible Funding Category sub-program

Which shall be the proportionate share of Measure C Extension Local Transportation Pass-Through Projects and Program Funds that the City shall be entitled within the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mendota as follows:

- 1) The City of Mendota hereby submits its Local Transportation Purposes Certification and Claims for FY 2024-2025 Measure C Extension Local Transportation Pass-Through Projects and Program Funds.
- 2) The City of Mendota hereby requests the release of funds to the City on a monthly payment basis consistent with the adopted percentages listed above, based on actual receipts.
- 3) The City Council of the City of Mendota further certifies:
  - a) That Local Transportation Purpose Funds will not be used to substitute for property tax funds which the City of Mendota had previously used for local transportation purposes; and

- b) That the City of Mendota has and will segregate property tax revenues used to support local transportation purposes so that verification of non-substitution can be proved through audit; and
  - c) That the City of Mendota shall separately account for Local Transportation Purposes Funds received, pursuant to Public Utilities Code section 142257. The City of Mendota shall maintain records in accordance with generally accepted accounting principles, shall separately record expenditures for each type of eligible purpose, shall file a separate claim form for each sub-program allocation, and the City shall make such records available to the Authority for inspection or audit at any time; and
  - d) The City of Mendota shall complete the reporting requirements no later than November 15, 2024, when claim forms are submitted.
- 4) The City of Mendota understands that should a financial or compliance audit reveal that the City of Mendota violated any of the requirements set forth in paragraph 3 (a), (b), or (c), that the Fresno County Transportation Authority may seek to take immediate steps to resolve the violation in accordance with its adopted procedures.
  - 5) The City Council of the City of Mendota hereby authorizes the City Manager or Finance Director to submit and execute any and all related documents.

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 9<sup>th</sup> day of July, 2024, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Celeste Cabrera-Garcia, City Clerk

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**ORDINANCE NO. 24-03**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MENDOTA AMENDING  
CHAPTER 2.04 OF TITLE 2 OF THE MENDOTA MUNICIPAL CODE RELATING TO  
THE TIME OF REGULAR CITY COUNCIL MEETINGS**

**WHEREAS**, at its Special Meeting on June 19, 2024, the City Council of the City of Mendota (“City”) discussed its desire to consider revisions to the City’s current schedule that places the City Council’s regular meetings on the second and fourth Tuesday of each month at 6:00 p.m.; and

**WHEREAS**, Government Code section 54954 provides public agencies’ legislative bodies “shall provide, by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body, the time and place for holding regular meetings.” (Gov. Code, § 54954, subd. (a).); and

**WHEREAS**, Government Code section 36805 states, “The city council shall hold regular meetings **at least once a month at times fixed by ordinance or resolutions**. It may adjourn any regular or adjourned meeting to a date specified in the order of adjournment. When so adjourned, the adjourned meeting is a regular meeting for all purposes.” (Gov. Code, § 36805, emphasis added.); and

**WHEREAS**, the Mendota Municipal Code (“MMC”) currently sets the City Council’s regular meeting schedule by ordinance in Section 2.04.010; and

**WHEREAS**, as a result, any desired revisions to the City Council’s regular meeting schedule must be adopted by ordinance in order to be effective.

**NOW, THEREFORE**, the City Council of the City of Mendota does ordain as follows:

**SECTION 1.** The Recitals set forth above are incorporated herein and by this reference made an operative part hereof.

**SECTION 2.** Section 2.04.010 of Chapter 2.04 of Title 2 of the Mendota Municipal Code is hereby amended to read as follows:

2.04.010 – Regular **C**ity **C**ouncil **M** eetings.

- A. Time. Regular meetings of the council shall be held on the **first and third Tuesdays** ~~second and fourth Tuesdays~~ of each month at six p.m. Such meetings shall immediately follow the meeting of the Mendota

redevelopment agency when such meetings are held on the same date as the meeting of the council. In case the meeting date falls on a legal holiday, the regular meeting shall be held on the first business day thereafter.

- B. Place. All regular meetings of the council shall be held in a place designated as council chambers. In the event the council chambers are in use or occupied said meeting may be moved to such other place as the council may direct.

**SECTION 3.** Severability. If any part of this Ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares that it would have passed the remainder of this Ordinance, as if such invalid portion thereof had been deleted.

**SECTION 4.** The City Council hereby finds and determines that its adoption of this Ordinance is not subject to environmental review under the Public Resources Code, § 21000 et seq., the California Environmental Quality Act (“CEQA”), because the amendments do not have the potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and therefore are not considered a “project” under CEQA. (Pub. Res. Code, § 21065; 14 Cal. Code Regs., §§ 15378(a), 15064(d)(3).) Accordingly, the City Clerk is hereby directed to file a Notice of Exemption.

**SECTION 5.** The Mayor shall sign and the City Clerk shall certify to the passage of this Ordinance and will see that it is published and posted in the manner required by law.

**SECTION 6.** This Ordinance shall become effective at midnight on the 31<sup>st</sup> day following its adoption.

\* \* \* \* \*

The foregoing ordinance was introduced on the 25th day of June, 2024, and duly passed and adopted by the City Council of the City of Mendota at a regular meeting thereof held on the 9<sup>th</sup> day of July, 2024, by the following vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Celeste Cabrera-Garcia, City Clerk

\_\_\_\_\_  
John P. Kinsey, City Attorney

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** JEFFREY O’NEAL, AICP, CITY PLANNER  
**VIA:** WYATT CZESHINSKI, ASSISTANT CITY PLANNER  
**SUBJECT:** REZONE NO. 24-01  
**DATE:** JULY 9, 2024

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**ISSUE**

Shall the City Council introduce and waive the first reading of Ordinance No. 24-04, amending the official City of Mendota Zoning Map to rezone Assessor’s Parcel Number (“APN”) 013-105-18 from the R2 (Multiple Family Medium High Density Residential – Min. 3,000 SQ. FT. per lot) zone district to the R1 (Single Family Medium Density Residential – Min. 6,000 SQ. FT. per lot) zone district and find that the rezone (Rezone 24-01) is absolved of further environmental analysis pursuant to California Environmental Quality Act (“CEQA”) Guidelines Section 15183.

**BACKGROUND**

The Planning and Building Department has received an application for a rezone which proposes to change the zoning designation of Assessor’s Parcel Number 013-105-18, a 0.172-acre site, from R-2 to R-1. The site is currently vacant and undeveloped. At this time, no new development is being proposed.

<u>Applicant:</u>	Peter Moua, Moua Engineering & Surveying LLC
<u>Location:</u>	(APN 013-105-18) Marie Street and Seventh Street See Attachment 1
<u>Site Size:</u>	0.172 acres (7,500 square feet)
<u>General Plan:</u>	Medium Density Residential See Attachment 2
<u>Zoning:</u>	R-2 See Attachment 3
<u>Existing Use:</u>	Vacant
<u>Surrounding Uses:</u>	Northeast – Residential; R-1 Southeast – Vacant; R-2 Southwest – Railroad; M-1 Northwest – Vacant; R-2
<u>Street Access:</u>	Marie Street, Public Alleyway

**ANALYSIS**

A tentative parcel map, pursuant to Senate Bill 9 (“SB9”), was recently approved by the City Council for APN 013-105-18. Staff correspondence with the California Department of Housing and Urban Development (“HCD”) has indicated that HCD interprets SB9 to apply to Single Family zone districts that are exclusively for single family housing. APN 013-105-18 is located

within the R-2 zone district, a zone district that allows for both single family and multi-family housing development. In order to align with HCD’s interpretation of SB9, APN 013-105-18 has been proposed to be rezoned to R-1. The R-1 zone district is consistent with the site’s Medium Density Residential land use designation.

The City of Mendota Planning Commission considered Rezone 24-01 at a regularly scheduled meeting on June 18, 2024. The Planning Commission passed Resolution No. PC 24-06, recommending that the City Council approve Rezone 24-01 and find that the action be absolved of further environmental analysis under CEQA.

**ENVIRONMENTAL**

The first step in complying with the California Environmental Quality Act (“CEQA”) is to determine whether the activity in question constitutes a “project” as defined by CEQA (Public Resources Code Section 21000, et seq.) and the CEQA Guidelines (California Code of Regulations, Title 14, Chapter 3, Section 15000, et seq.). A “project” consists of the whole of an action (i.e., not the individual pieces or components) that may have a direct or reasonably foreseeable indirect effect on the environment. The second step is to determine whether the project is subject to or exempt from the statute. This proposal qualifies as a project under CEQA because it involves an amendment to the zoning ordinance as described in CEQA Guidelines Section 15378(a)(1).

Rezone 24-01 does not authorize any particular activity. Any proposed future development would be subject to CEQA analysis if subject to discretionary approvals. The site would be rezoned to be consistent with the site’s existing General Plan land use designation. Therefore, staff supports the filing of a Notice of Determination utilizing the City’s General Plan and General Plan Environmental Impact Report, absolving the Project of further environmental analysis pursuant to CEQA Guidelines section 15183.

**PUBLIC NOTICE**

Notice of the public hearing was published in the June 28, 2024, edition of *The Business Journal*, posted at City Hall and the City’s website, and sent to property owners within 300 feet of the subject site via US Mail.

**FISCAL IMPACT**

Review and processing of rezones are paid for by the applicant, and the project is responsible for payment of all applicable development impact fees. No development has been proposed. Any future development would be responsible for payment of fees consistent with the appropriate standards at the time of application.

**RECOMMENDATION**

Staff recommends that the City Council introduce and waive the first reading of Ordinance No. 24-04, amending the official City of Mendota Zoning Map to reflect the change requested under Rezone No. 24-01 and finding that the action is absolved of further environmental analysis pursuant to CEQA Guidelines Section 15183.



**Attachments:**

1. Aerial Map
2. General Plan Land Use Map
3. Existing Zoning Map
4. Rezone Map
5. Ordinance No. 24-04

Attachment 1: Aerial Map





Attachment 2: General Plan Land Use Map



Attachment 3: Existing Zoning Map





Attachment 4: Rezone Map



Attachment 5: Ordinance No. 24-04

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**ORDINANCE NO. 24-04**

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF MENDOTA AMENDING THE OFFICIAL CITY OF MENDOTA ZONING MAP IN THE MATTER OF REZONE NO. 24-01**

**WHEREAS**, on May 14, 2024, the Mendota City Council approved Tentative Parcel Map 24-01, approving the subdivision of Assessor’s Parcel Number (“APN”) 013-105-18 pursuant to Senate Bill 9 (“SB9”); and

**WHEREAS**, staff correspondence with the California Department of Housing and Urban Development (“HCD”) has indicated that HCD interprets SB9 to require urban lot splits pursuant to SB9 to apply exclusively to sites zoned for only single family residential; and

**WHEREAS**, APN 013-105-18 is located within the R-2 (Multiple Family Medium High Density Residential – Min. 3,000 SQ. FT. per lot), a zone district that allows both single family and multi-family housing; and

**WHEREAS**, to align with the HCD interpretation of SB9, APN 013-105-18 has been proposed to be rezoned to R-1 (Single Family Medium Density Residential – Min. 6,000 SQ. FT. per lot), a zone district that allows for single family housing, but not multi-family housing; and

**WHEREAS**, the R-1 zone district is consistent with the site’s General Plan land use designation of Medium Density Residential; and

**WHEREAS**, the City has determined that the Project is consistent with the City’s previously adopted General Plan and certified General Plan Environmental Impact Report, absolving it of further environmental analysis pursuant to CEQA Guidelines section 15183; and

**WHEREAS**, at a regular meeting on June 18, 2024, the Mendota Planning Commission considered Rezone 24-01 and recommended that the City Council approve Rezone No. 24-01 and find that the action is absolved of further environmental analysis; and

**WHEREAS**, at a regular meeting on July 9, 2024, the Mendota City Council considered Rezone No. 24-01; and

**WHEREAS**, notice of said public hearing was published in the June 28, 2024, edition of *The Business Journal*, posted at City Hall and the City’s website, and sent to property owners within 300 feet of the subject site via US Mail; and

**WHEREAS**, under Title 17 of the Mendota Municipal Code, the City Council has the authority to approve rezones.

**NOW THEREFORE**, the City Council of the City of Mendota does ordain as follows:

**SECTION 1.** The Planning Commission and City Council of Mendota have duly noticed and held public hearings for Rezone No. 24-01, which proposes to rezone APN 013-105-18 from the R-2 zone district to the R-1 zone district.

**SECTION 2.** Based on the testimony and information presented at the public hearings held for Rezone No. 24-01, the City Council has determined that the rezoning of the subject parcel is consistent with the General Plan and General Plan Environmental Impact Report. Rezone No. 24-01 is thereby absolved of further environmental analysis pursuant to CEQA Guidelines Section 15183. Any subsequent development of the site would conform to the development standards of the resulting zone district proposed by Rezone No. 24-01. The City Council has further determined that the rezoning of the subject parcel is in the best interest of the City of Mendota.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is held for any reason to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Ordinance. The City Council of the City of Mendota hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

**SECTION 4.** The Mayor shall sign and the City Clerk shall certify to the passage of this Ordinance and will see that it is published and posted in the manner required by law.

**SECTION 5.** This ordinance shall become effective and in full force at 12:00 midnight on the 31<sup>st</sup> day following its adoption.



\* \* \* \* \*

The foregoing ordinance was introduced on the 9<sup>th</sup> day of July, 2024, and duly passed and adopted by the City Council of the City of Mendota at a regular meeting thereof held on the 23<sup>rd</sup> day of July, 2024, and its amendments are made retroactively effective as of the effective date of Ordinance No. 24-04, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

\_\_\_\_\_  
Celeste Cabrera-Garcia, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
John Kinsey, City Attorney

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** JEFFREY O’NEAL, AICP, CITY PLANNER  
**VIA:** WYATT CZESHINSKI, ASSISTANT CITY PLANNER  
**SUBJECT:** REZONE NO. 24-02  
**DATE:** JULY 9, 2024

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**ISSUE**

Shall the City Council introduce and waive the first reading of Ordinance No. 24-05, amending the official City of Mendota Zoning Map to rezone Assessor’s Parcel Number (“APN”) 013-105-19 from the R2 (Multiple Family Medium High Density Residential – Min. 3,000 SQ. FT. per lot) zone district to the R1 (Single Family Medium Density Residential – Min. 6,000 SQ. FT. per lot) zone district and find that the rezone (Rezone No. 24-02) is absolved of further environmental analysis pursuant to California Environmental Quality Act (“CEQA”) Guidelines Section 15183.

**BACKGROUND**

The Planning and Building Department has received an application for a rezone which proposes to change the zoning designation of APN 013-105-19, a 0.172-acre site, from R-2 to R-1. The site is currently vacant and undeveloped. At this time, no new development is being proposed.

<u>Applicant:</u>	Peter Moua, Moua Engineering & Surveying LLC
<u>Location:</u>	(APN 013-105-19) Marie Street and Seventh Street See Attachment 1
<u>Site Size:</u>	0.172 acres (7,500 square feet)
<u>General Plan:</u>	Medium Density Residential See Attachment 2
<u>Zoning:</u>	R-2 See Attachment 3
<u>Existing Use:</u>	Vacant
<u>Surrounding Uses:</u>	Northeast – Residential; R-1 Southeast – Vacant; R-2 Southwest – Railroad; M-1 Northwest – Vacant; R-2
<u>Street Access:</u>	Marie Street, Public Alleyway

**ANALYSIS**

A tentative parcel map, pursuant to Senate Bill 9 (“SB9”), was recently approved by the City Council for APN 013-105-19. Staff correspondence with the California Department of Housing and Urban Development (“HCD”) has indicated that HCD interprets SB9 to apply to Single Family zone districts that are exclusively for single family housing. APN 013-105-19 is located

within the R-2 zone district, a zone district that allows for both single family and multi-family housing development. In order to align with HCD’s interpretation of SB9, APN 013-105-19 has been proposed to be rezoned to R-1. The R-1 zone district is consistent with the site’s Medium Density Residential land use designation.

The City of Mendota Planning Commission considered Rezone No. 24-02 at a regularly scheduled meeting on June 18, 2024. The Planning Commission passed Resolution No. PC 24-07, recommending that the City Council approve Rezone 24-02 and find that the action be absolved of further environmental analysis under CEQA.

**ENVIRONMENTAL**

The first step in complying with the California Environmental Quality Act (“CEQA”) is to determine whether the activity in question constitutes a “project” as defined by CEQA (Public Resources Code Section 21000, et seq.) and the CEQA Guidelines (California Code of Regulations, Title 14, Chapter 3, Section 15000, et seq.). A “project” consists of the whole of an action (i.e., not the individual pieces or components) that may have a direct or reasonably foreseeable indirect effect on the environment. The second step is to determine whether the project is subject to or exempt from the statute. This proposal qualifies as a project under CEQA because it involves an amendment to the zoning ordinance as described in CEQA Guidelines Section 15378(a)(1).

Rezone No. 24-02 does not authorize any particular activity. Any proposed future development would be subject to CEQA analysis if subject to discretionary approvals. The site would be rezoned to be consistent with the site’s existing General Plan land use designation. Therefore, staff supports the filing of a Notice of Determination utilizing the City’s General Plan and General Plan Environmental Impact Report, absolving the Project of further environmental analysis pursuant to CEQA Guidelines section 15183.

**PUBLIC NOTICE**

Notice of the public hearing was published in the June 28, 2024, edition of *The Business Journal*, posted at City Hall and the City’s website, and sent to property owners within 300 feet of the subject site via US Mail.

**FISCAL IMPACT**

Review and processing of rezones are paid for by the applicant, and the project is responsible for payment of all applicable development impact fees. No development has been proposed. Any future development would be responsible for payment of fees consistent with the appropriate standards at the time of application.

**RECOMMENDATION**

Staff recommends that the City Council introduce and waive the first reading of Ordinance No. 24-05, amending the official City of Mendota Zoning Map to reflect the change requested under Rezone No. 24-02 and finding that the action is absolved of further environmental analysis pursuant to CEQA Guidelines Section 15183.

**Attachments:**

1. Aerial Map
2. General Plan Land Use Map
3. Existing Zoning Map
4. Rezone Map
5. Ordinance No. 24-05

Attachment 1: Aerial Map





Attachment 2: General Plan Land Use Map



Attachment 3: Existing Zoning Map





### Attachment 4: Rezone Map





Attachment 5: Ordinance No. 24-05

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**ORDINANCE NO. 24-05**

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF MENDOTA AMENDING THE OFFICIAL CITY OF MENDOTA ZONING MAP IN THE MATTER OF REZONE NO. 24-02**

**WHEREAS**, on May 14, 2024, the Mendota City Council approved Tentative Parcel Map 24-02, approving the subdivision of Assessor’s Parcel Number (“APN”) 013-105-19 pursuant to Senate Bill 9 (“SB9”); and

**WHEREAS**, staff correspondence with the California Department of Housing and Urban Development (“HCD”) has indicated that HCD interprets SB9 to require urban lot splits pursuant to SB9 to apply exclusively to sites zoned for only single family residential; and

**WHEREAS**, APN 013-105-19 is located within the R-2 (Multiple Family Medium High Density Residential – Min. 3,000 SQ. FT. per lot), a zone district that allows both single family and multi-family housing; and

**WHEREAS**, to align with the HCD interpretation of SB9, APN 013-105-19 has been proposed to be rezoned to R-1 (Single Family Medium Density Residential – Min. 6,000 SQ. FT. per lot), a zone district that allows for single family housing, but not multi-family housing; and

**WHEREAS**, the R-1 zone district is consistent with the site’s General Plan land use designation of Medium Density Residential; and

**WHEREAS**, the City has determined that the Project is consistent with the City’s previously adopted General Plan and certified General Plan Environmental Impact Report, absolving it of further environmental analysis pursuant to CEQA Guidelines section 15183; and

**WHEREAS**, at a regular meeting on June 18, 2024, the Mendota Planning Commission considered Rezone No. 24-02 and recommended that the City Council approve Rezone No. 24-02 and find that the action is absolved of further environmental analysis; and

**WHEREAS**, at a regular meeting on July 9, 2024, the Mendota City Council considered Rezone No. 24-02; and

**WHEREAS**, notice of said public hearing was published in the June 28, 2024, edition of *The Business Journal*, posted at City Hall and the City’s website, and sent to property owners within 300 feet of the subject site via US Mail; and

**WHEREAS**, under Title 17 of the Mendota Municipal Code, the City Council has the authority to approve rezones.

**NOW THEREFORE**, the City Council of the City of Mendota does ordain as follows:

**SECTION 1.** The Planning Commission and City Council of Mendota have duly noticed and held public hearings for Rezone No. 24-02, which proposes to rezone APN 013-105-19 from the R-2 zone district to the R-1 zone district.

**SECTION 2.** Based on the testimony and information presented at the public hearings held for Rezone No. 24-02, the City Council has determined that the rezoning of the subject parcel is consistent with the General Plan and General Plan Environmental Impact Report. Rezone No. 24-02 is thereby absolved of further environmental analysis pursuant to CEQA Guidelines Section 15183. Any subsequent development of the site would conform to the development standards of the resulting zone district proposed by Rezone No. 24-02. The City Council has further determined that the rezoning of the subject parcel is in the best interest of the City of Mendota.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is held for any reason to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Ordinance. The City Council of the City of Mendota hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

**SECTION 4.** The Mayor shall sign and the City Clerk shall certify to the passage of this Ordinance and will see that it is published and posted in the manner required by law.

**SECTION 5.** This ordinance shall become effective and in full force at 12:00 midnight on the 31<sup>st</sup> day following its adoption.

\* \* \* \* \*

The foregoing ordinance was introduced on the 9<sup>th</sup> day of July, 2024, and duly passed and adopted by the City Council of the City of Mendota at a regular meeting thereof held on the 23<sup>rd</sup> day of July, 2024, and its amendments are made retroactively effective as of the effective date of Ordinance No. 24-05, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

\_\_\_\_\_  
Celeste Cabrera-Garcia, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
John Kinsey, City Attorney

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** JEFFREY O’NEAL, AICP, CITY PLANNER  
**BY:** WYATT CZESHINSKI, ASSISTANT CITY PLANNER  
**SUBJECT:** APPLICATION NO. 24-30, ESCOBAR ZONING TEXT AMENDMENT  
**DATE:** JULY 9, 2024

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**ISSUE**

Shall the City Council introduce and waive the first reading of Ordinance No. 24-06, amending Mendota Municipal Code (“MMC”) Section 17.24.080 and finding that such activities are exempt from further environmental analysis pursuant to California Environmental Quality Act (“CEQA”) Guidelines Section 15061(b)(3)?

**BACKGROUND**

The Community Development Department has received an application from Benjamin Escobar requesting to amend the MMC. The request seeks to eliminate subsection G of MMC Section 17.24.080, which reads as follows:

“The date of manufacture of all manufactured housing and mobilehomes shall be no more than ten years from the date of the application for issuance of a building permit.”

This standard applies to all single family manufactured homes and mobilehomes within the R-1 (Single Family/Medium Density Residential) zone district.

**ANALYSIS**

Elimination of MMC Section 17.24.080(G) would allow owners of property within the R-1 zone district to utilize manufactured homes and mobilehomes that were manufactured more than 10 years prior to the date on which a building permit application was made. The State, in response to its declared Housing Crisis, has made housing availability a priority and the elimination of this provision in the MMC would reduce restrictions on housing, aligning with the goals of the State. If this Zoning Text Amendment were to be approved manufactured homes and mobilehomes provided in Mendota which have been manufactured 10 or more years prior to building permit application will still be required to meet a local and State regulations, such as the California Building Code, the California Health and Safety Code, and all applicable City development standards.

The City of Mendota Planning Commission considered the Zoning Text Amendment proposed under Application No. 24-30 at a regularly scheduled meeting on June 18, 2024. The Planning Commission passed Resolution No. PC 24-08, recommending that the City Council approve the Zoning Text Amendment and find that the action be absolved of further environmental analysis under CEQA.

## ENVIRONMENTAL

The first step in complying with the California Environmental Quality Act (“CEQA”) is to determine whether the activity in question constitutes a “project” as defined by CEQA, Public Resources Code Section 21000, et seq. and the CEQA Guidelines, California Code of Regulations Section 15000, et seq. The second step is to determine whether the project is subject to or exempt from the statute. This proposal qualifies as a project under CEQA because it involves the issuance to a person of a “lease, permit, license, certificate, or other entitlement for use” as described in CEQA Guidelines Section 15378. However, the proposed ordinance amendment does not approve or otherwise authorize any specific activity that could result in a physical change to the environment; it is solely an amendment to regulations. In cases where it can be shown with certainty that the project being considered has no possibility of causing a significant impact to the environment, the project is not subject to CEQA as indicated in Guidelines Section 15061(b)(3). Further, any future activity taken pursuant to the code as amended would be ministerial in nature (i.e., a building permit) and not subject to CEQA on its own.

## PUBLIC NOTICE

In accordance with MMC Section 17.08.040(F), a Notice of Public Hearing was published in *The Business Journal* on June 28, 2024. It was also posted at City Hall and on the City’s website.

## FISCAL IMPACT

Costs for processes initiated by applicants are paid for through application fees. There is no impact to the General Fund or other City funds.

## RECOMMENDATION

Staff recommends that the City Council introduce and waive the first reading of Ordinance No. 24-06, amending MMC Section 17.024.080 and finding that such activities are exempt from further environmental analysis under CEQA Guidelines Section 15061(b)(3).

### **Attachment:**

1. Ordinance No. 24-06

Attachment 1: Ordinance No. 24-06

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**ORDINANCE NO. 24-06**

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF MENDOTA AMENDING MENDOTA MUNICIPAL CODE SECTION 17.024.080 IN THE MATTER OF APPLICATION NO. 24-30**

**WHEREAS**, Benjamin Escobar (“Applicant”) has submitted Application No. 24-30, which includes a Zoning Text Amendment, seeking to amend Title 17 of the Mendota Municipal Code (“MMC”); and

**WHEREAS**, the Zoning Text Amendment requests the elimination of Mendota Municipal Code section 17.24.080(G); and

**WHEREAS**, MMC section 17.24.080(G) states “The date of manufacture of all manufactured housing and mobilehomes shall be no more than ten years from the date of the application for issuance of a building permit”; and

**WHEREAS**, approval of the Zoning Text Amendment proposed under Application No. 24-30 would eliminate the age restriction for applicants wishing to secure building permits for manufactured homes or mobilehomes in the R-1 (Single Family/Medium Density Residential) zone district; and

**WHEREAS**, the State of California has declared a Housing Crisis; and

**WHEREAS**, elimination of MMC section 17.24.080(G) removes restrictions on housing within the City of Mendota, better aligning the City’s zoning code with the State’s housing goals; and

**WHEREAS**, all manufactured homes and mobilehomes are required to meet all regulations governing such use, including the California Building Code, the California Health and Safety Code, and all applicable City development standards; and

**WHEREAS**, the City has determined that the project is exempt under the California Environmental Quality Act (“CEQA”) in accordance with CEQA Guidelines Section 15061(b)(3), Common Sense Exemption, and that no additional environmental analysis is required; and

**WHEREAS**, at a regular meeting on June 18, 2024, the Mendota Planning Commission considered the Zoning Text Amendment proposed under Application No. 24-30 and recommended that the City Council approve the Zoning Text Amendment and find that the action is absolved of further environmental analysis; and



**WHEREAS**, at a regular meeting on July 9, 2024, the Mendota City Council hosted a public hearing to consider the proposed Zoning Text Amendment under Application No. 24-30; and

**WHEREAS**, notice of said public hearing was published in the June 28, 2024, edition of *The Business Journal*, posted at City Hall and the City's website; and

**WHEREAS**, pursuant to Mendota Municipal Code section 17.08.040, the City Council is the approving body for zoning ordinance amendments.

**NOW THEREFORE**, the City Council of the City of Mendota does ordain as follows:

**SECTION 1.** The Planning Commission and City Council of Mendota have duly noticed and held public hearings for Application No. 24-30, which proposes to amend Mendota Municipal Code section 17.024.080.

**SECTION 2.** Section 17.024.080 of the Mendota Municipal Code is hereby amended to read as follows:

17.24.080 – Architectural standards.

The following architectural standards shall apply to all one-family dwellings, one-family manufactured homes and one-family mobilehomes in the R-1 single-family/medium density residential district.

- A. Metal exterior siding or roofing shall not be permitted except by approval of a minor variance in accordance with the provisions of Section 17.08.080.
- B. Exterior siding materials shall extend within a minimum eight inches from the ground; when a solid concrete or masonry perimeter foundation is used, the siding material need not extend further than four inches below the top of the foundation wall.
- C. The exterior siding material and roofing material utilized on garages and carports shall match the design and materials of the main structure on the lot.
- D. The minimum roof overhang shall be eighteen (18) inches.
- E. The minimum width of the main structure shall be twenty (20) feet or be compatible with existing conventional dwellings within the block in the district.
- F. The main entrance (front door) shall face the adjacent street.
- ~~G. The date of manufacture of all manufactured housing and mobilehomes shall be no more than ten years from the date of the application for issuance of a building permit.~~

- G.** Utility connections, including water, sewer, natural gas and electricity, shall be made permanent in all cases. Utility shut-off valves shall be accessible and shall not be located beneath the structure.
- H.** Certification. All manufactured homes shall be certified under the National Mobilehome Construction and Safety Standards Act of 1974 (42 U.S.C. Section 4501 et seq.).
- I.** Wheels and Axles. All manufactured home tow bars, wheels and axles shall be removed when the manufactured home is installed on a residential lot, so as to be compatible with structures within the existing district.
- J.** Surrender of Registration. Subsequent to applying for the required building permits and prior to occupancy, the owner shall request a certificate of occupancy be issued pursuant to Section 18557 (a) of the California Health and Safety Code. Thereafter, any vehicle license plate, certificate of ownership and certification of registration issued by a state agency is to be surrendered to the appropriate state agencies. Any manufactured home which is permanently attached with foundation must bear a California insignia or federal label, pursuant to Section 18550 (b) of the Health and Safety Code.
- K.** Finish Floor Elevation. All manufactured homes shall be installed on a foundation at the same finish floor elevation compatible to existing standards established within the block in the existing district, and excavated to comply to all standards of the Uniform Building Code, approved by the building official.
- L.** Foundations. All permanent manufactured homes shall be installed on a permanent foundation in accordance with city building codes, state of California Housing and Community Development regulations or a foundation designated by an engineer, licensed within the state of California. The approved method of securing the manufactured home to a permanent foundation shall be detailed when submitting plans for plan check and permit.
- M.** At the time of application for a building permit, and prior to its issuance, the zoning administrator shall review the architectural features and treatment proposed for the residential structure to insure that it is architecturally compatible with other single-family structures in the area. The zoning administrator may require modifications to the proposed structure, to the proposed building materials, to the design, and/or to the siting, in order to insure architectural compatibility with the surrounding neighborhood. The decision of the zoning administrator may be appealed to the planning commission and the decision of the planning commission may be appealed to the city council, as provided in Section 17.08.050.

**SECTION 3.** Based on the testimony and information presented at the public hearings held for Application No. 24-30, the City Council has determined that the amendment of Mendota Municipal Code section 17.024.080 as proposed under Application No. 24-30 has no potential to impact the environment. Application No. 24-30 is thereby absolved of further environmental analysis pursuant to CEQA Guidelines Section 15061(b)(3). The

City Council has further determined that the elimination of Mendota Municipal Code section 17.024.080(G) is in the best interest of the City of Mendota.

**SECTION 4.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is held for any reason to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Ordinance. The City Council of the City of Mendota hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

**SECTION 5.** The Mayor shall sign and the City Clerk shall certify to the passage of this Ordinance and will see that it is published and posted in the manner required by law.

**SECTION 6.** This Ordinance shall become effective and in full force at 12:00 midnight on the 31<sup>st</sup> day following its adoption.

\* \* \* \* \*

The foregoing ordinance was introduced on the 9<sup>th</sup> day of July, 2024, and duly passed and adopted by the City Council of the City of Mendota at a regular meeting thereof held on the 23<sup>rd</sup> day of July, 2024, by the following vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

\_\_\_\_\_  
Victor Martinez, Mayor

ATTEST:

\_\_\_\_\_  
Celeste Cabrera-Garcia, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
John Kinsey, City Attorney

# Memorandum

To: City Council via Cristian Gonzalez, City Manager

From: Michael Osborn, City Engineer  
Jeff O'Neal, City Planner

Subject: City Engineer's Report to City Council

Date: July 2, 2024

## Engineering Projects:

1. Rojas Pierce Park:
  - CDBG funded Phase 3: Restroom & Concession Building in progress
  - Working with staff for improvements to new soccer field
2. Well 10 and Water Main Relocation
  - Construction documents are completed and potential to bid and construct this summer; Coordination with USBR, PG&E
3. Citywide RRXG Improvements:
  - Coordinating crossing improvements with Railroad, Caltrans & CPUC
  - Construction anticipated in Winter 2024
4. Backwash Reclaim Project
  - Design is underway; looking for funding opportunities for construction
5. Mendota Stormwater Improvement Project
  - Prop 68 UFGP funded: Construction began in August
  - Construction to be completed this month
6. Derrick & Oller Roundabout
  - CEQA & NEPA completed
  - 100% Construction Documents reviewed by Caltrans
  - Construction anticipated in later Summer/Fall 2024
7. Westside Water Tank & Booster Pump
  - ARPA funded design in progress
  - Coordinating with Amador & Smoot Extension design
  - Construction anticipated in Fall 2024
8. 5<sup>th</sup> & Quince Street Reconstruction:
  - Design in progress
  - Construction funded with STBG funds in FFY 23/24
9. Amador & Smoot Extension:
  - Design in progress
  - \$874,000 in STBG & CMAQ TPP funds; Construction authorization in FFY 23/24
  - Coordinating with WWD for easement/right-of-way/land
10. 2025 Local Street Reconstruction:
  - Design to start in Summer 2024
  - Construction funded with CPFCDs Congressional Appropriations in FFY 24/25

11. Divisadero Street Reconstruction:

- Application for \$985,157 in STBG funding submitted to FCOG for competitive call for projects & was awarded for FFY 25/26
- Design in progress

## Planning/Development Projects

1. Rojas Pierce Park Annexation

- Continuing discussions with USBR about whether and how the WWD land retirement program affects the project.
- Providing legal descriptions of land for WWD use in consent agreement with USBR

2. Housing Element Update

- Met with HCD on June 4. The Housing Element is being revised per HCD comments.

3. Airport Reuse

- Revising concepts for reuse.

4. Belmont & SR 33

- Site Plan approved in April.

## GIS/Mapping Projects

1. Citywide Streetlight Inventory and Evaluation

- All lights are mapped; identifying additional streetlight needs

2. City Website Update

- Coord with staff to develop updated website to go live end of June

## Grant Applications:

1. Triangle Park & Pool Park:

- Assisted in various Grant applications for both parks

2. Marie Street Reconstruction:

- Application for \$2.25 million in CMAQ funding submitted to FCOG for competitive call for projects was not successful but included in new opportunity headed by FCOG for CPRG funding

## On-going (this month):

1. Representation of the City at FCOG TTC
2. Coordination of road projects with Caltrans
3. Assistance to staff for grant obligations & opportunities
4. Coordination with USACOE for Panoche Creek flood study
5. Following up with FAA for airport closure

## Overall P&P Staff engaged (month of June):

- Engineers: 7
- Planners: 4
- Surveyors: 0
- Environmental Specialist: 0
- GIS/CAD Specialists: 3
- Construction Manager: 1

- Project Administrator: 3
- Public Relations: 2

## Abbreviations:

EOPCC – Engineer's Opinion of Probable Construction Cost  
NTP – Notice to Proceed  
CUCCAC – California Uniform Construction Cost Accounting Commission  
STBG – Surface Transportation Block Grant  
CMAQ – Congestion Mitigation and Air Quality (grant)  
ATP – Active Transportation Plan (grant)  
RFP – Request for Proposal

RFA- Request for Authorization (for grant funding)  
FCOG – Fresno Council of Governments  
ADA – Americans with Disabilities Act  
DBE – Disadvantaged Business Enterprise  
TTC – Technical Transportation Committee (through FCOG)  
RTP/SCS – Regional Transportation Plan, Sustainable Communities Strategies