



# CITY OF MENDOTA

*"Cantaloupe Center Of The World"*

Agenda  
Recreation Commission Regular Meeting  
CITY COUNCIL CHAMBERS  
643 QUINCE STREET  
April 4, 2019  
12:00 PM

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The Mendota Recreation Commission welcomes you to its meetings. Notice is hereby given that the commission may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the Recreation Commission regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

In compliance with the Americans with Disabilities Act, those requiring special assistance to participate at this meeting please contact the City Clerk at (559) 655-3291. Notification of at least forty-eight hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to the meeting.

## **CALL TO ORDER**

## **ROLL CALL**

## **FLAG SALUTE**

## **FINALIZE THE AGENDA**

1. Adjustments to Agenda
2. Adoption of final Agenda

## **CITIZENS ORAL AND WRITTEN PRESENTATIONS**

At this time members of the public may address the Recreation Commission on matters not listed on the agenda. Please limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

## **APPROVAL OF MINUTES AND NOTICE OF WAIVING READING**

1. Approval of the minutes of the regular meeting of March 7, 2019.
2. Notice of waiving of the reading of all resolutions introduced and/or adopted under this agenda.

**BUSINESS**

1. Commission discussion and consideration of a Facility Use Application submitted by Westside Youth, Inc.
2. Commission discussion on the Rojas-Pierce Park improvement project.

**COMMISSIONER REPORTS AND INFORMATIONAL ITEMS**

1. Reports and information from members of the Recreation Commission relevant to the commission.

**ADJOURNMENT**

**CERTIFICATION OF POSTING**

I, Celeste Cabrera, City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the City of Mendota Recreation Commission Regular Meeting of Thursday, April 4, 2019 was posted on the outside bulletin board located at City Hall, 643 Quince Street on Friday, March 29, 2019 at 3:30 p.m.

  
\_\_\_\_\_  
Celeste Cabrera, City Clerk

**MINUTES OF MENDOTA  
REGULAR RECREATION COMMISSION MEETING**

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**Regular Meeting**

**Thursday, March 7, 2019**

**Meeting called to order by Chairperson Robert Silva at 12:02 p.m.**

**Roll Call**

**Commissioners Present:** Chairperson Robert Silva, Vice-Chairperson Paul Ochoa, Commissioners Jose Alonso, Jessica Barron (at 12:06 p.m.), and Angela Gonzalez

**Commissioners Absent:** None

**Flag Salute led by Commissioner Silva.**

**FINALIZE THE AGENDA**

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Vice-Chairperson Ochoa to adopt the agenda, seconded by Commissioner Gonzalez; unanimously approved (4 ayes, absent: Barron).

**CITIZENS ORAL AND WRITTEN PRESENTATIONS**

None offered.

**APPROVAL OF MINUTES AND NOTICE OF WAIVING READING**

1. Approval of the minutes of the regular meeting of February 7, 2019.
2. Notice of waiving the reading of all resolutions introduced and/or adopted under this agenda.

A motion was made by Vice-Chairperson Ochoa to approve items 1 and 2, seconded by Commissioner Alonso; unanimously approved (4 ayes, absent: Barron).

## **BUSINESS**

1. Commission discussion and action on the submitted requests for exclusive use of City Facilities for recreation purposes.

Chairperson Silva introduced the item and Economic Development Manager Flood provided his report including the two applications that were submitted from two different organizations for use of the baseball field; the staff recommendation for Mendota Youth Baseball to accommodate their schedule to allow the field to be used by Westside Youth, Inc.; and the conditions of approval that would be imposed if the Commission decides to approve the applications.

(Commissioner Barron entered the Council Chambers at 12:06 p.m.)

Discussion was held on possibly using Mendota Unified School District fields for youth sports and the amount of teams each league has.

**Albert Escobedo** - spoke in representation of Westside Youth, Inc.

**Salvador Ochoa** - spoke on the number of teams they will have.

**Dino Perez** - requested to change Westside Youth, Inc.'s application to include the utilization of the snack bar.

A motion was made by Commissioner Alonso to have staff meet with both organizations to receive schedules by which a schedule of use for the field can be finalized, with the convening of a special meeting if no agreement is so reached, seconded by Commissioner Gonzalez; unanimously approved (5 ayes).

2. Commission receive an update on the condition of the baseball field.

Chairperson Silva introduced the item and requested information on the condition of the baseball field.

City Manager Gonzalez reported that due to the weather not much work has been done to the field, but that conditioning will start soon when the weather lets up; and shared information on the construction of an additional baseball field.

Discussion was held on the desire to have a 300-foot length space to the fence; the soccer field that will be moved; the desire to build a Community Center; and the interest in renewing Pool Park.

## **COMMISSIONER REPORTS AND INFORMATIONAL ITEMS**

None offered.

**ADJOURNMENT**

At the hour of 12:47 p.m., with no more business to be brought before the Commission, a motion for adjournment was made by Vice-Chairperson Ochoa, with a second by Commissioner Alonso; unanimously approved (5 ayes).

\_\_\_\_\_  
Robert Silva, Chairperson

ATTEST:

\_\_\_\_\_  
Matt Flood, City Clerk

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**AGENDA ITEM – STAFF REPORT**

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**TO:** MEMBERS OF THE RECREATION COMMISSION  
**FROM:** CELESTE CABRERA, CITY CLERK  
**SUBJECT:** APPLICATION FOR USE OF THE GRASS AREA BEHIND THE ROJAS-PIERCE PARK PAVILION BY WESTSIDE YOUTH, INC. FOR A YOUTH FOOTBALL PROGRAM  
**DATE:** APRIL 4, 2019

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**ISSUE**

Shall the Recreation Commission approve the exclusive use permit for the use of the grass area behind the Rojas-Pierce Park Pavilion for a youth football program?

**BACKGROUND**

Westside Youth, Inc. has requested the use of the grass area behind the pavilion at Rojas-Pierce Park to hold 7-on-7 youth football games. They are requesting to use the area from May 6, 2019 until July 12, 2019 from 5:45 p.m. until 7:30 p.m.

**ANALYSIS**

The request is consistent with the intended use of the park and staff anticipates minimal impacts to the area. Although the application requests the usage of the area from May 6, 2019 until July, 12, 2019, a couple of dates within the requested timeframe conflict with a previously approved Facility Use Application for another organization. The area has previously been approved for use from July 11, 2019 until July 14, 2019, which includes the last two days that Westside Youth, Inc. is requesting to use the area. However, Westside Youth, Inc. has not provided information on what exact days throughout the week they propose to use the area.

Staff would ask that the Commission approve the use and impose the following conditions of approval: that the period of the use be from May 6, 2019 until July 10, 2019; that Westside Youth, Inc. provide a schedule to the City prior to the start of the use of the area; and that Westside Youth, Inc. maintain the area based on their use and immediately report any observed problems, whether or not caused directly by their use, to the City. Moreover, there are no fees applicable to the use of the grass area behind Rojas-Pierce Park.

**FISCAL IMPACT**

Cost of normal wear and tear of the area.

**RECOMMENDATION**

Staff recommends the Commission approve the attached application, with the aforementioned conditions of approval.

7 on 7 Football



**CITY OF MENDOTA  
FACILITY USE APPLICATION**

**PLEASE COMPLETE ALL QUESTIONS OR ITEMS FOR WHICH INFORMATION IS REQUESTED. PRINT ALL ANSWERS EXCEPT THE SIGNATURE.**

**FOR USE OF ALL OR SUBSTANTIALLY ALL OF THE ROJAS-PIERCE PARK PICNIC AREA AND BANDSTAND, OR MENDOTA POOL PARK BANDSTAND, VETERANS PARK, APPLICANTS MUST APPEAR BEFORE THE CITY COUNCIL FOR APPROVAL OF THE PERMIT.**

**NOTE: SECTION 12.20.050 APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED WITH THE CITY CLERK DURING THE MONTH OF FEBRUARY ANNUALLY AND SHALL BE SET FOR CONSIDERATION BY THE CITY COUNCIL AT ITS FIRST MEETING IN MARCH ANNUALLY. APPLICATIONS FOR EXCLUSIVE USE SHALL BE FILED NOT LESS THAN TWENTY ONE (21) NOR MORE THAN ONE HUNDRED FIFTY (150) DAYS PRIOR TO THE USE OF THE FACILITY. PROMOTERS SHALL REQUEST AN AGREEMENT WITH THE CITY BESIDES THE APPLICATION.**

**NOTE: SECTION 12.20.110: APPLICANT MUST PROVIDE THE CITY WITH CERTIFICATES OF INSURANCE SPECIFYING THE CITY OF MENDOTA AS NAMED INSURED EVIDENCING LIABILITY AND PROPERTY DAMAGE LIMITS WITH A COMBINED SINGLE LIMIT OF NOT LESS THAN ONE MILLION DOLLARS (\$1,000,000).**

- COMPLETED APPLICATION.
- PROOF OF INSURANCE POLICY SHOWING CITY OF MENDOTA AS ADDITIONAL INSURED.
- PROOF OF LIABILITY INSURANCE FOR FACILITY USE
- DEPOSIT, USE FEE, AND KEY DEPOSIT SUBMITTED TO FINANCE DEPARTMENT.
- OBTAINED SECURITY AS REQUIRED BY MENDOTA POLICE DEPARTMENT
- ORIGINAL SIGNATURE OF PERMITTEE WITH ACKNOWLEDGMENT.
- AMPLIFIED MUSIC PERMIT IF APPLICABLE



1. This application is for the use of the following facility:

Rejoice Pierce Park - Grass area behind pavillion

2. The organization, individual, business or entity applying for the use permit:

Westside Youth Inc.

3. The contact person on behalf of the applicant, regarding the event or activity for which use permit is requested together with all of the following information:

NAME: Garrett Leyva

ADDRESS (STREET AND CITY): \_\_\_\_\_

TELEPHONE NO.: \_\_\_\_\_

4. DATE: May 6, 2019 - July 12, 2019 TIME: 5:45pm - 7:30pm

5. Please describe the exact park area or areas requested for Exclusive Use. (List below and circle the area on the attached map).

Grass area behind pavillion

6. Purpose or function for which the permit is requested. Give statement of reasons for exclusive use. Note: Section 12.20.090(b)(c) Fees and Deposits as required.

We are a non-profit group

7. Number of persons expected to attend the function or event. Approx. 21

8. Will alcoholic beverages be sold? Yes \_\_\_ No  note: if yes, you must apply for and receive a separate permit from the state department of alcohol beverage control, if so, liquor liability insurance is required to be purchased thirty (30) days in advance by the applicant. The Fresno County Sheriff's department must be contacted regarding this application. The City of Mendota parks are tobacco free and alcohol free.

9. Has a promoter been contracted to present, produce, or otherwise be involved in the event, activity or entertainment during the event? Yes \_\_\_ No  Note: section 12.20.110, if yes, the promoter is required to provide certificate of insurance evidencing liability and property damage limits with a combined single limit of not less than \$1,000,000 with a deductible of not more than \$500, and shall specify the City of Mendota and applicant as named insured.



10. If a promoter will present, produce, or otherwise be involved in the event, activity or entertainment, state the name, address and telephone number of the promoter and describe his/her/its participation in the event. Note: Section 5.08.030 Amusement Park Rides and Attractions; Section 5.08.300 Musical and Theatrical Shows. The Promoter is required to obtain a business license.

NAME: N/A  
ADDRESS: \_\_\_\_\_  
PARTICIPATION/INVOLVEMENT: \_\_\_\_\_

11. Detailed description of all entertainment and activities, including equipment and vehicles to be used, the nature and times of use of such equipment, and the nature and time of use of any amplified sound equipment. Please keep in mind that anything not mentioned below will not be allowed.

7 on 7 for ages 10-13 years of age. Football  
5:45 til 7:30pm

12. Will concession stand(s) be used? \_\_\_\_\_ Yes  No. Note: for baseball diamond concession, \$150.00 fee, per league, no exemptions.

13. Will there be an admissions charge to the event? If so, state the exact amount of each ticket \$ 0. State the reason for imposing this admission charge.

14. Will there be a live band at this function? \_\_\_\_\_ Yes  No  
(See attached municipal code regarding noise ordinance)

15. State the names and addresses of all persons or groups which will receive any of the proceeds from this event, including concessions, and how those proceeds will be divided among such persons or groups.

N/A

16. If this permit application is for all or substantially all of the park area, or all or substantially all of the picnic and bandstand area, state the overriding public interest or special circumstances which justify excluding residents of the City of Mendota from using their public park facilities.

17. I, Dino Perez have read the Mendota Municipal Code Chapter 12.20 re: park permits (attached). I understand all of the requirements for conducting an event or activity in the use of the Rojas-Pierce Park or any City facility. I agree on behalf of myself and Westside Youth Inc. (name of applicant), the organization on whose behalf this application is made, to indemnify, defend and hold the City of Mendota harmless, from and against any and all claims, actions, suits, and proceedings for money damages or other relief for personal injury, property damage or other losses resulting from or caused by the activity or event for which this permit is

issued. The keys to any facility or electrical panel will not be issued until this document is signed by the permittee requesting a facility and/or consent/hold harmless agreements are submitted to city staff and proof of insurance is provided and all fees and deposits are paid.

Signature of Permittee: [Signature] DATE: 3/21/19

I, Dino Perez, declare I have read and understand the foregoing application and all attachments thereto. I further declare that I will abide by all City, State, County and Federal laws at said event.

Dated: March 21, 2019

[Signature]  
Signature of Permittee

**CITY MANAGER APPROVAL**

THIS APPLICATION IS APPROVED / REJECTED FOR USE OF THE \_\_\_\_\_ ON \_\_\_\_\_  
\_\_\_\_\_. THE FOLLOWING CONDITIONS OF APPROVAL SHALL APPLY, MAY INCLUDE  
POLICE DEPARTMENT REQUIREMENTS.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CITY MANAGER: \_\_\_\_\_ DATE: \_\_\_\_\_

\*\*\*\*\*  
SECURITY REQUIREMENT OR CONDITIONS AS PER CITY OF MENDOTA POLICE DEPARTMENT:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POLICE DEPT: \_\_\_\_\_ DATE: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/7/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Stratton Agency, Inc. 643 Blair Island Rd Suite 402 Redwood City CA 94063	CONTACT NAME: Sara Foster
	PHONE (A/C, No, Ext): 888-888-4501 FAX (A/C, No): 650-508-0121
	E-MAIL ADDRESS: policyservices@strattonagency.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A : Markel Insurance Company*
	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :


INSURED  
Westside Youth Inc  
1709 7th St  
Mendota CA 93640

COVERAGES CERTIFICATE NUMBER: 958661477 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR TR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y		8502CY304860-10	10/23/2018	10/23/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			1002CY433701-1	10/23/2018	10/23/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE  DED RETENTIONS						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR, PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Sexual Abuse & Sexual Molestation			8502CY304860-10	10/23/2018	10/23/2019	Per Person \$1,000,000 Per Policy Period \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
The certificate holder is included as additional insured where required by a written contract or permit subject to the terms and conditions of the General Liability policy but only to the extent bodily injury or property damage is caused in whole or in part by the negligence of the insured.

<b>CERTIFICATE HOLDER</b>  City of Mendota 643 Quince Street Mendota CA 93640	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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