



# CITY OF MENDOTA

*"Cantaloupe Center Of The World"*

## AGENDA MENDOTA CITY COUNCIL

Regular City Council Meeting  
CITY COUNCIL CHAMBERS  
643 QUINCE STREET  
November 25, 2014  
6:00 PM

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The Mendota City Council welcomes you to its meetings, which are scheduled for the 2nd and 4th Tuesday of every month. Your interest and participation are encouraged and appreciated. Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the City Council regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

### CALL TO ORDER

### ROLL CALL

### FLAG SALUTE

### FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

### CITIZENS ORAL AND WRITTEN PRESENTATIONS

At this time members of the public may address the City Council on any matter not listed on the agenda involving matters within the jurisdiction of the City Council. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

### PRESENTATION

1. Battalion Chief Vince Bergland of CALFIRE to present the second and third quarter report for 2014.

## APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the Special City Council Meeting of November 12, 2014.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

## CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. NOVEMBER 19, 2014 THROUGH NOVEMBER 20, 2014  
WARRANT LIST CHECKS NO. 38634 THRU 38687  
TOTAL FOR COUNCIL APPROVAL = \$616,205.50
2. Council adopt **Resolution No. 14-46**: A Resolution of the City Council of the City of Mendota declaring personal property surplus and authorizing the sale or disposal of such property.
3. Council approve the cancelation of the December 23, 2014 Regular City Council Meeting due to the Christmas Holiday.

## BUSINESS

1. Council discussion and appointment of a community member to serve on the Fresno Westside Mosquito Abatement Board of Trustees.
  - a. *Receive report from Planning and Economic Development Manager Matt Flood*
  - b. *Inquiries from Council to staff*
  - c. *Mayor opens the floor to receive any comment from the public*
  - d. *Council appoints a representative to the Fresno Westside Mosquito Abatement Board of Trustees*
2. Council consideration to donate \$200.00 from the Community Promotions Fund (CPF) to Mendota Youth Recreation to offset costs of Annual Senior Thanksgiving Luncheon.
  - a. *Receive report from Planning and Economic Development Manager Matt Flood*
  - b. *Inquiries from Council to staff*
  - c. *Mayor opens the floor to receive any comment from the public*
  - d. *Council donates \$200.00 to the Mendota Youth Recreation*

## **DEPARTMENT REPORTS AND INFORMATIONAL ITEMS**

1. Public Works  
a) Monthly Report
2. Public Utilities  
a) Monthly Report
3. City Attorney  
a) Update
4. City Manager

## **MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS**

1. Council Member(s)
2. Mayor

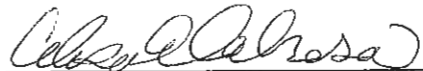
## **CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION  
CA Government Code § 54956.9 – 1 case

## **ADJOURNMENT**

### **CERTIFICATION OF POSTING**

I, Celeste Cabrera, Deputy City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the Mendota City Council Meeting of November 25, 2014, was posted on the outside bulletin board located at City Hall, 643 Quince Street on Friday, November 21, 2014 at 4:00 p.m.

  
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Celeste Cabrera, Deputy City Clerk

## Fresno County Fire / Station 96 Mendota / Apr 1 - June 30, 2013

2nd Qtr Stats	Totals	City of Mendota	County	2nd Qtr Total Calls by %	
Fires	43	13	30	City of Mendota	76.00%
Medical	341	295	46	County of Fresno	24.00%
Vehicle Accidents	36	9	27		
Other	14	13	1		
<b>Totals</b>	<b>434</b>	<b>330</b>	<b>104</b>		
2nd Qtr 2013 City of Mendota					
Fires by Type	Totals	Fire Causes	Totals		
Residential Struct.	2	Accidental			
Commercial Struct.	6	Equip use			
Vehicle	1	Playing with Fire			
Wildland	2	Debris Burning	2		
Debris	1	Electrical			
Other Improvement		Vehicle Caused			
Ringing Alarm		False alarm	5		
Smoke Check	1	Arson	3		
		Undetermined	1		
		Good Intent	1		
		Fireworks			
		Smoking	1		
<b>TOTALS</b>	<b>13</b>		<b>13</b>		

## Fresno County Fire / Station 96 Mendota / July 1 - Sept 30, 2013

3rd Qtr Stats	Totals	City of Mendota	County	3rd Qtr Total Calls by %	
<b>Fires</b>	49	25	24	<b>City of Mendota</b>	75.60%
<b>Medical</b>	374	323	51	<b>County of Fresno</b>	24.40%
<b>Vehicle Accidents</b>	36	9	27		
<b>Other</b>	20	5	15		
<b>Totals</b>	<b>479</b>	<b>362</b>	<b>117</b>		
3rd Qtr 2013 City of Mendota					
Fires by Type	Totals	Fire Causes	Totals		
Residential Struct.	8	Accidental			
Commercial Struct.	3	Equip use			
Vehicle		Playing with Fire	1		
Wildland	2	Debris Burning	3		
Debris	4	Electrical	1		
Other Improvement	1	Vehicle Caused			
Ringing Alarm	5	False alarm	11		
Smoke Check	2	Arson	4		
		Undetermined	5		
		Good Intent			
		Fireworks			
		Smoking			
<b>TOTALS</b>	<b>25</b>		<b>25</b>		

## Fresno County Fire / Station 96 Mendota / April 1 - June 30, 2014

2nd Qtr Stats	Totals	City of Mendota	County	2nd Qtr Total Calls by %	
Fires	40	22	18	City of Mendota	80.60%
Medical	295	261	34	County of Fresno	19.40%
Vehicle Accidents	27	9	18		
Other	15	12	3		
<b>Totals</b>	<b>377</b>	<b>304</b>	<b>73</b>		
2nd Qtr 2014 City of Mendota					
2nd Qtr Fires by Type	Totals	2nd Qtr Fire Causes	Totals		
Residential Struct.	6	Accidental	1		
Commercial Struct.	2	Equip use			
Vehicle		Playing with Fire			
Wildland	3	Debris Burning	1		
Debris	2	Electrical	3		
Other Improvement	4	Vehicle Caused			
Ringing Alarm	5	False alarm	9		
Smoke Check		Arson	2		
		Undetermined	3		
		Good Intent	3		
		Fireworks			
		Misc.			
<b>TOTALS</b>	<b>22</b>		<b>22</b>		

## Fresno County Fire / Station 96 Mendota / July 1 - Sept 30, 2014

3rd Qtr Stats	Totals	City of Mendota	County	3rd Qtr Total Calls by %	
Fires	63	21	42	City of Mendota	71.90%
Medical	339	286	53	County of Fresno	28.10%
Vehicle Accidents	37	8	29		
Other	2	2	0		
<b>Totals</b>	<b>441</b>	<b>317</b>	<b>124</b>		
3rd Qtr 2014 City of Mendota					
Fires by Type	Totals	Fire Causes	Totals		
Residential Struct.	4	Accidental			
Commercial Struct.	3	Equip use			
Vehicle	2	Playing with Fire	1		
Wildland	2	Debris Burning	1		
Debris	3	Electrical	2		
Other Improvement	1	Vehicle Caused			
Ringing Alarm	5	False alarm	7		
Smoke Check	1	Arson	2		
		Undetermined	1		
		Good Intent	4		
		Fireworks			
		Misc.	3		
<b>TOTALS</b>	<b>21</b>		<b>21</b>		

**MINUTES OF MENDOTA  
SPECIAL MEETING IN LIEU OF  
REGULAR CITY COUNCIL MEETING**

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**Regular Meeting                      November 12, 2014**

**Meeting called to order by Mayor Silva at 6:00 p.m.**

**Roll Call**

**Council Members Present:            Mayor Robert Silva, Mayor Pro Tem Joseph Amador, Councilors S. Leo Capuchino, Joseph Riofrio, and Sergio Valdez.**

**Council Members Absent:            None.**

**Flag salute led by Councilor Riofrio in honor of Veterans**

**FINALIZE THE AGENDA**

1.     Adjustments to Agenda.
2.     Adoption of final Agenda.

City Manager DiMaggio requested that an additional case of potential litigation be added to closed session item 1 and City Clerk Flood noted a correction to closed session item 2, in which the APN's and owners were initially incorrectly listed. A motion was made by Councilor Valdez to adopt the modified agenda, seconded by Councilor Riofrio; unanimously approved (5 ayes).

**CITIZENS ORAL AND WRITTEN PRESENTATIONS**

None offered.

**APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING**

1.     Council approve the minutes of the Regular City Council meeting of October 28, 2014 and the minutes of the November 3, 5, and 7, 2014 Special City Council meetings.
2.     Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.



A motion was made by Councilor Riofrio to approve items 1 and 2, seconded by Mayor Pro Tem Amador; unanimously approved (5 ayes).

## **DEPARTMENT REPORTS AND INFORMATIONAL ITEMS**

1. Code Enforcement
  - a) Monthly Report

Code Enforcement Administrative Assistant Perez gave her report for October including activity related to weed abatements, public nuisances, and vehicle abatement; warnings and citations issued; and revenue received through citations.

Discussion was held on the cessation of funding for costs related to vehicle abatements; weeds that are growing in empty lots that may cause a nuisance in the future; a house on Tule street that was burned down and became a nuisance; and properties that have been abandoned and need to be dealt with.

## **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. OCTOBER 28, 2014 THROUGH NOVEMBER 7, 2014  
WARRANT LIST CHECKS NO. 38575 THRU 38633  
TOTAL FOR COUNCIL APPROVAL = \$197,835.86

Councilor Valdez inquired about the use of Zee Medical Services provided on a regular basis to stock City first aid kits and if the City is receiving the appropriate service value for what is paid.

Discussion was held on how much the materials are used and what products are contained in the kits.

A motion was made by Council Valdez to approve the consent calendar, seconded by Mayor Pro Tem Amador; unanimously approved (5 ayes).

## **PUBLIC HEARING**

1. Council hold a public hearing and perform the second reading of **Ordinance No. 14-06**, amending the Mendota Municipal Code by modifying the City of Mendota Local Vendor Preference.

Planning and Economic Development Manager Flood introduced changes that the ordinance would make and a change that was made from a previous version of the ordinance due to a possible conflict with State law.

Discussion was held on the state law that would have been a conflict and the possibility of continuing the consideration of the ordinance to a future meeting.

At 6:20 p.m. Mayor Silva opened the hearing to the public and, seeing no one present wishing to comment, closed the hearing in that same minute.

A motion was made by Councilor Valdez to adopt Ordinance No. 14-06, seconded by Councilor Riofrio; unanimously approved (5 ayes).

## **BUSINESS**

1. Council discussion and direction to staff to proceed with preparation of the design and right-of-way agent contracts necessary for the Derrick/Oller Avenue roundabout project.

Mayor Silva introduced the item and City Engineer McGlasson reported that Council input led us to this project; the significant role Caltrans plays in the formation and completion of this project, and the basics elements of the proposed project.

Caltrans Deputy Director of District 6 John Liu presented on Caltrans' new mission statement, the existing intersection where the project will be; the difficulties of the current setup; roundabouts in different cities in Fresno County; the advantages of roundabouts; the basic elements of a roundabout; Highway 33 being part of the Extra Legal Load Network; the importance of having a correctly engineered roundabout to avoid accidents and promote safety; different roundabouts in California and their advantages and disadvantages; statistics related to accidents in roundabouts compared to signaled intersections; the reduced delay and increased capacities in roundabouts compared to signals; the increased safety to bicyclists and pedestrians in a roundabout; the ability of roundabouts to handle trucks with extra large loads; what Caltrans has been doing to provide outreach and education to the public about roundabouts; the proposed roundabout concept for Mendota; and a concept for 9th Street and Oller.

Discussion was held on semi-trucks that will pass thorough the roundabout at high numbers during the agricultural season; safety issues related to roundabouts; past projects that might or might not have worked well with a roundabout; the timeline for completing the project; the construction challenges related to environmental studies and land acquisition; the sources being used to fund the project; the railroad crossing near Bass Avenue and Highway 33 that is in poor condition; the accidents that happen at 7th and Oller; and the possibility of getting a roundabout there.

Council direction was given for staff to move forward with the items necessary to complete the project.

2. Council discussion and consideration to adopt **Resolution No. 14-44** authorizing the use of storm drainage impact fees for a new detention pond.

Mayor Silva introduced the item and Director of Public Works Gonzalez reported on a requested detention basin near the water treatment plant to assist in storm discharge management including the location of the project; how the water would flow; and the need of using \$30,000 storm drain impact fees to fund this project.

Discussion was held on who would perform the work; how deep the detention basin would be dug; the condition of the fence that currently covers that property; the City standards related to detention basins; the improvements that this project could provide; the fact that the detention basin is practically done, just with a need to install piping;

A motion was made by Mayor Pro Tem Amador to adopt Resolution No. 14-44, seconded by Councilor Valdez; unanimously approved (5 ayes).

3. Council discussion and consideration to adopt **Resolution No. 14-45** approving the proposal from the city engineer (Provost & Pritchard) to develop a Water and Sewer Master Plan.

Mayor Silva introduced the item and City Manager DiMaggio reported that the City does not have updated water and sewer master plans; requested that City Engineer be allowed to update them; and the need to do this to guide the City on a Capital Improvement Plan.

City Engineer McGlasson provided a history of how the need for this plan came up; the improvements made to the water treatment plant recently; the need to raise utility rates soon to cover the costs of providing the service and for depreciation planning; and the timeline for the project.

A motion was made by Councilor Riofrio to adopt Resolution No. 14-45, seconded by Councilor Valdez; unanimously approved (5 ayes).

## **DEPARTMENT REPORTS AND INFORMATIONAL ITEMS**

1. Police Department
  - a) Monthly Report

Interim Police Chief Doug Johnson summarized the report from the Police Department for October including the crime rate; a significant case involving a man with a machete; update on personnel levels; a recruitment process that has been started for hiring officers; and the excellent welcome that he has received at the Police Department and at City Hall.

Discussion was held on how Interim Chief Johnson has viewed the community while travelling in it and the requirements for recruitment of police officers.

2. City Attorney

a) Update

Nothing to report.

3. City Manager

Nothing to report.

### **MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS**

1. Council Member(s)

Councilor Valdez provided information on the senior citizen Thanksgiving luncheon coming up and reported disrespect that has been shown towards the American Flag by staff.

Discussion was held about putting America Flags on 7th street again like had been done in the past.

Councilor Capuchino reported on the open house that was held today at the Westside Mosquito Abatement District's new offices.

Councilor Riofrio gave an update on Mendota football and the upcoming playoffs.

2. Mayor

Mayor Silva gave an update on the elections; the service that Mr. Capuchino has rendered on the board for the Westside Mosquito Abatement District Board; and a community meeting that PG&E will be having in Kerman soon.

### **CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION  
CA Government Code § 54956.9 – 2 cases

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
CA Government Code § 54956.8  
Properties: APN 013-221-06; 013-221-07  
Agency Negotiator: Vince DiMaggio, City of Mendota  
Negotiating Parties: Ernestine Torres, Owner; David Hernandez, Owner

At 7:56 p.m. the Council moved into closed session.

At 8:24 p.m. the Council reconvened into open session.

City Attorney Boranian reported that in regards to items 1 and 2 of the closed session, there is nothing to report.

**ADJOURNMENT**

With no more business to be brought before the Council, a motion for adjournment was made at 8:24 p.m. by Councilor Valdez, seconded by Councilor Riofrio; unanimously approved (5 ayes).

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Robert Silva, Mayor

ATTEST:

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Matt Flood, City Clerk

CITY OF MENDOTA  
 CASH DISBURSEMENTS  
 11/19/2014 - 11/20/2014  
 Check # 38634-38687

Date	Check #	Amount	Vendor	Department	Description
November 19, 2014	38634	\$89,736.00	WEST AMERICA BANK	GENERAL	PAYROLL TRANSFER- PAY PERIOD 11/03-16/2014
November 19, 2014	38635	\$54.11	ACE TROPHY SHOP	GENERAL-SEWER-WATER	(5) NAME PLATES: PLANNING COMMISSION, DEPUTY CITY CLERK & FINANCE ADMINISTRATIVE SUPERVISOR.
November 19, 2014	38636	\$780.00	ADMINISTRATIVE SOLUTIONS, INC	GENERAL	ADMINISTRATIVE FEES FOR NOVEMBER 2014
November 19, 2014	38637	\$491.98	AFLAC	GENERAL	AFLAC INSURANCES NOVEMBER 2014
November 19, 2014	38638	\$8.17	AG & INDUSTRIAL SUPPLY	GENERAL	GLOBAL FITTING HOSE REPAIR FOR STEAM CLEANER
November 19, 2014	38639	\$325.00	ALL VALLEY ADMINISTRATORS	GENERAL-SEWER-WATER	4TH QUARTER 2014 RETIREMENT PLAN ADMINISTRATION.
November 19, 2014	38640	\$233.61	AMERIPRIDE	WATER-SEWER	PUBLIC WORKS UNIFORM 10/02-10/09-10/16-10/23-10/31 '14 (PUBLIC UTILITIES)
November 19, 2014	38641	\$85.00	TEOFILO BAUTISTA	WATER-SEWER	DMV PHYSICAL 11/04/2014 - REIMBURSEMENT EXPENSE
November 19, 2014	38642	\$63.86	BSN SPORTS INC	GENERAL	BRAIDED POLYETHYLENE BASKETBALL NETS (18) - FOR PARKS
November 19, 2014	38643	\$130.00	CORBIN WILLITS SY'S INC.	WATER-SEWER	CHANGED METER MAINTENANCE RECORD, CORRECTED CUSTOMER USAGE HISTORY
November 19, 2014	38644	\$88.82	CROWN SERVICES	GENERAL-SEWER	PORTABLE TOILET 1 WEEK (POLICE DEPARTMENT) PORTABLE TOILET 1 WEEK (WASTE WATER TREATMENT PLANT)
November 19, 2014	38645	\$277.24	DATAMATIC INC.	WATER	HAND HELD METER MAINTENANCE- DECEMBER 2014
November 19, 2014	38646	\$57.12	NANCY DIAZ	GENERAL-WATER-SEWER	MILEAGE REIMBURSEMENT BANK DEPOSITS
November 19, 2014	38647	\$535.01	EWING, FRESNO	GENERAL	SOCCER FIELD NITRA KING: FERTILIZER, COMPOST ROLL GROUNDS
November 19, 2014	38648	\$7,708.33	FIREBAUGH POLICE DEPARTMENT	GENERAL	DISPATCH SERVICES FOR NOVEMBER 2014 (PD)
November 19, 2014	38649	\$216.46	GERALD GALVIN	GENERAL	RED PIANO WITH BADGE ATTACHED PLAQUE (PD) ROSEWOOD PLAQUE (PD) REIMBURSEMENT
November 19, 2014	38650	\$2,490.00	GIERSCH & ASSOCIATES INC.	WATER	PROFESSIONAL SERVICES - WTP PLANT CHEMICAL FEED
November 19, 2014	38651	\$600.00	GONZALEZ TOWING & DISMANTLING	STORM DRAIN IMPACT FEES	PONDING BASIN - LOADER SERVICE
November 19, 2014	38652	\$148.50	KERWEST INC. DBA	GENERAL	LEGAL NOTICES-LOCAL PUBLIC NOTICE PUBLIC ORDINANCE, CLASSIFIED ADVERTISEMENT (JANITOR) 11/12/2014
November 19, 2014	38653	\$48,245.80	MID VALLEY DISPOSAL	REFUSE	SANITATION CONTRACT FOR OCTOBER 2014
November 19, 2014	38654	\$6,000.00	MOUNTAIN VALLEY ENVIORNMENTAL SERVICES	WATER-SEWER	WATER-DISTRIBUTION-WASTEWATER SERVICES NOVEMBER 2014
November 19, 2014	38655	\$354.91	OFFICE DEPOT	GENERAL-WATER-SEWER	BINDER, TISSUE, BATTERY, DUSTER, LYSOL, NOTEPADS, TAGS, DIVIDERS, CAMERA (CITY CLERK) DIVIDERS, MOUSEPAD, PAPER.
November 19, 2014	38656	\$11,640.00	PRICE PAIGE & COMPANY	STREETS, GENERAL, REFUSE, SEWER, WATER	PROFESSIONAL SERVICES THRU 10/31/2014 CITY'S FINANCE
November 19, 2014	38657	\$50,249.72	PROVOST & PRITCHARD	GENERAL-WATER-STREET	ROUNDAABOUT: PRELIMINARY ACTIVITIES; PROFESSIONAL SERVICES THRU 9/30/14 CDBG ADA; PASS-THRU: GONZALEZ, CATHOLIC CHURCH

CITY OF MENDOTA  
 CASH DISBURSEMENTS  
 11/19/2014 - 11/20/2014  
 Check # 38634-38687

November 19, 2014	38658	\$3,961.73	R&B COMPANY	WATER	FREIGHT FOR METER LOCK (1), HYDRANT METER REPLACEMENTS
November 19, 2014	38659	\$1,094.50	SORENSEN MACHINE WORKS	GENERAL-WATER-SEWER	MULTI-DEPARTMENT SUPPLIES: LAMP,CARWASH,SPRAY PAINT, BOLTS,WATER PISTOL, BRACKET SCREWS, BOTTLE BRUSH,FUEL FILTER.
November 19, 2014	38660	\$1,136.99	THE HOME DEPOT CREDIT SERVICES	GENERAL-WATER-SEWER	UNIVERSAL MOUNTS WA DEPT, EXTERIOR PAINT, DRAIN PIPE, TARP, GRATE & ADPT, ANIMAL CONTROL FEEDING SYSTEM
November 19, 2014	38661	\$1,371.33	UNIVAR USA INC	WATER	700 GALLONS SOD. HYPO 12.5 LIQUICHLOR AND FEES,FUEL SUR CHARGE MINI BULK DELIVERY TO WATER PLANT
November 19, 2014	38662	\$251.89	USA BLUE BOOK	SEWER	CAP. MEMBRANE KIT FOR PH METER AT SEWER PLANT
November 19, 2014	38663	\$257.20	VALLEY PIPE & SUPPLY INC	WATER	METER FLG BRZ(2), CORP STOP(2)
November 19, 2014	38664	\$220.40	VETERINARY MEDICAL CENTER	GENERAL	(12) EUTHANASIA STRAY DOGS MEDICAL FEE 11/13/2014
November 19, 2014	38665	\$1,442.70	VICKI CROW, C.P.A	GENERAL-WATER-SEWER-AVIATION	PROPERTY TAX SECURED FISCAL YEAR 2014-2015
November 19, 2014	38666	\$3,050.03	WEST AMERICA BANK	GENERAL	EDD LEASE PAYMENT NOVEMBER 2014
November 20,2014	38667	\$24.76	AIRGAS USA, LLC	WATER	SMALL CARBON DIOXIDE CYLINDER RENTAL 10/31/2014
November 20,2014	38668	\$623.28	AMERITAS GROUP	GENERAL	VISION INSURANCE FOR DECEMBER 2014
November 20,2014	38669	\$65,456.50	BB UNLIMITED	WATER	LEASE AGREEMENT 1ST SEMI-ANNUAL INSTALLMENT DECEMBER 2014
November 20,2014	38670	\$700.00	COMMUNITY MEDICAL CENTER	GENERAL	(4) LEGAL BLOOD DRAWS,10/2014 (PD)
November 20,2014	38671	\$1,144.00	DEPARTMENT OF JUSTICE	GENERAL	(9) FINGERPRINT APPS, (4) FBI PRINTS, (1) RESERVE 11-14 (PD)
November 20,2014	38672	\$178.57	EINERSON'S PREPRESS	GENERAL	BUSINESS CARDS FOR CHIEF JOHNSON,GALPIN,CASAS (PD)
November 20,2014	38673	\$297.50	CLEAR CHOICE COMPUTER SERVICES	GENERAL	SET UP DOUG JOHNSON EMAIL, REPLACED AIRCARD (PD)
November 20,2014	38674	\$168.00	FRESNO COUNTY SHERIFF	GENERAL	PRISONER PROCESSING QTY (7) - (PD)
November 20,2014	38675	\$20,612.43	GUTHRIE PETROLEUM INC.	GENERAL-STREETS-SEWER-WATER	(6609) GALLONS FUEL (1029) GALLONS DIESEL GAS
November 20,2014	38676	\$1,445.70	LAW & ASSOCIATES	GENERAL	PROFESSIONAL SERVICES IA2014-002 19.5 HOURS-MILEAGE (PD)
November 20,2014	38677	\$3,934.48	MENDOTA SMOG & REPAIR	GENERAL-WATER-SEWER	HOSE CLAMPS,BRASS T FILTERING,COOLANT,WA/SW UNIT1202,TRANSMISSION FILTER KIT,ATF SYNTHIC,SERVE & FLUSH, OIL FILTER,MOTOR OIL, BATTERY
November 20,2014	38678	\$19.80	METRO UNIFORM	GENERAL	SEW ON PATCH, CORPORAL STRIPES FOR A. FLORES (PD)
November 20,2014	38679	\$267,350.37	MUNINCIPAL MAINTENANCE EQUIPMENT	STREETS	STREET SWEEPER, FREIGHLLINER M212 2015, VIN:1FVAC4DX2FHGM4613
November 20,2014	38680	\$11,154.57	PG&E	WATER-GENERAL-STREETS	CITY WIDE UTILITIES FOR 10/09-31/2014
November 20,2014	38681	\$3,525.61	PREMIER ACCESS	GENERAL	DENTAL INSURANCE FOR NOVEMBER 2014
November 20,2014	38682	\$95.00	RAMONS TIRE & AUTO	STREETS	(1) 20.5-25 TIRE REPAIR J.D LOADER #65

CITY OF MENDOTA  
 CASH DISBURSEMENTS  
 11/19/2014 - 11/20/2014  
 Check # 38634-38687

November 20,2014	38683	\$46.83	RESCO/CRESCO	GENERAL-WATER-SEWER	SANITARY NAPKIN RECEPTACLE-CITY HALL
November 20,2014	38684	\$303.64	UNION PACIFIC RAILROAD COMPANY	STREETS	ENCROACHMENT PUBLIC ROADWAY 12/01-31/2014
November 20,2014	38685	\$5,595.00	T&T PAVEMENT MARKINGS	STREETS	7TH,DERRICK-OLLER REINSTALL W 2 COATS OF PAINT AND REFELCTIVE BEADS AFTER 2ND COAT. STOP LEGENDS, CROSS WALK STRIP, T MARKERS
November 20,2014	38686	\$175.85	VERIZON UNLIMITED	GENERAL-SEWER-WATER	PUBLIC WORKS/UTILITY CELL PHONES 10/7/14-11/6/14
November 20,2014	38687	\$47.20	ZEE MEDICAL SERVICE	GENERAL	SALES TAX- MEDICAL SUPPLIES FOR (PD):66577605

\$616,205.50



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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** MATT FLOOD, PLANNING & ECONOMIC DEVELOPMENT  
**VIA:** VINCE DIMAGGIO, CITY MANAGER  
**SUBJECT:** DISPOSAL OF SURPLUS EQUIPMENT  
**DATE:** NOVEMBER 25, 2014

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**BACKGROUND**

The City of Mendota Municipal Code chapter 3.20 allows the sale of any and all personal property which has been deemed excess or unnecessary for city operation. Property is valued based on whatever source material is available, then sold or destroyed.

Attached is resolution No. 14-46, which lists property to be sold (Exhibit A) or destroyed (Exhibit B). Property in Exhibit B is classified to be destroyed generally due to it possibly having confidential information on it (such as a computer hard drive), or due to it presenting a general liability to the City (Computer monitors that our contract IT employee recommended we destroy due to possibly posing a fire or shock hazard).

Upon approval of the surplus list by the City Council, the City Clerk will advertise the date of the sale by posting it in public and in the Firebaugh-Mendota Journal. The notice will list items with a valuation of one hundred dollars (\$100.00) or greater (which will be sold via bids that will be accepted until February 6<sup>th</sup>) and that the public may view the items by appointment. Property valued at less than one hundred dollars (\$100.00) will be sold on February 6, 2015 at the Public Works Yard on Marie St., in a “Garage Sale” type setup with the valuation amount placed upon or near the item.

Items that are not sold are to then eligible to be scrapped, discarded, or direct sale by the city manager to interested persons.

**RECOMMENDATION**

Staff recommends that the City Council adopt Resolution No. 14-46 authorizing the sale or other disposition of personal property that has been deemed surplus.

**FISCAL IMPACT**

Minor revenue from the sale of property to interested persons.

**EXHIBIT A**  
**Property to be Sold**

<b>Description of item</b>	<b>Model</b>	<b>Serial Number</b>	<b>Valuation of Item</b>
Platronics Headset System	CS55	BD713899	\$1
Fellows Paper Shredder	OD1200	N/A	\$10
ITRONIX Go Book II	IX260	ZZGEG4027ZZ1985	\$10
HP Compaq Tower	nx6110	CNU53002KD	\$10
D-Link Air Plus Wireless Access Point	DWL- 2100AP	DR9V161003097	\$1
Targus Receiver	AMP03US	612004984	\$1
Red Laptop Carrier Purse	N/A	N/A	\$10
USB Connect	N/A	359992014129519	\$1
Brother Type Writer	BEM-630	C88232581	\$1
Toshiba Laptop	PSPAAU-01K00S	17149040W	\$20
HP Compaq Tower	nx6110	CND6130LPG	\$10
CASIO Electronic Calculator	DR-250HD	Q2040289	\$1
CASIO Electronic Calculator	DR-250HD	Q2071366	\$1
USB to Serial Converter	N/A	N/A	\$5
Sharp Electronic Calculator	VX-2652B	0D021215	\$1
Swingline Stapler (Tan)	N/A	N/A	\$1
Canon Electronic Calculator	P23-DHV	N/A	\$1
Bostitch Electronic Stapler	N/A	N/A	\$1
Plantronics Headset System	CS55	BG793183	\$1
U.S. Robotics AC Adapter	TEAC-41-091000U	N/A	\$2
Sandisk Memory Card Adapter	SDDR-89	N/A	\$1
PUD- 100,000 lb Industrial Press	N/A	N/A	\$40.00
PUD-Fire Truck Engine #1 International	License #664224	N/A	\$2,500.00
PUD- 2750 Tractor	John Deer	N/A	\$250.00
PUD- 1990 Pick-up	Chevy	VIN. 1GCDC14KLE171955	\$300.00
PUD- 1988 Pick-Up	Dodge Ram	VIN. 1B7HD14Y4JS763741	\$300.00
PUD- 1992 Blazer	Chevy 4X4	VIN. 1GNEK18KINJ314132	\$300.00
PUD- 1998 Dump Truck	GMC	VIN. 1GDL7H1C5WJ519172	\$300.00
PUD- 1990 Pick-up	Chevy	VIN. 1GCDC14K5LZ173605	\$300.00
PUD- Flatbed Truck (Unknown Year)	Chevy	VIN. 1GBHC34WCV2054	\$350.00
PUD- Computer Monitor	N/A	MX-04N736-4736-2A0-B42B	\$1
PUD- Computer Monitor	N/A	C17R07072	\$1
PUD- Computer Tower	N/A	00045-506-759-139	\$10

**EXHIBIT A**  
**Property to be Sold**

PUD- Printer	N/A	CN97DC91J6	\$10
PUD- Computer Tower	N/A	00019-098-756-423	\$10
PUD- Computer Monitor	N/A	CNN4112M6D	\$10
PUD- Speaker	N/A	SW00303191020315	\$5
PW- Front Deck Lawn Mower	John Deere F935	3TNA72UJ	\$500.00
PW-Street Sweeper License Plate #026580	Elgin	VIN: 1FDXH7000SVA68309	\$7,000
1991 Pick up License Plate # 100784	Chevy 4X4	VIN: 1GCGK24K3ME20656	\$700
Paving Machine	Layton	H8701-B-9	\$1,200
Tractor Disc	EC22-2	239	\$800
HP Laserjet 2200	N/A	CNDRB41532	\$5
HP Laserjet 4240N	N/A	CNRXT14614	\$5
HP Photosmart C7280 All-in-One	N/A	MY84MH3255	\$5
HP Officejet All-in-One	N/A	CN4BOF13HR	\$5
HP Deskjet 990 cse Pro Series	N/A	MY1421D139	\$5
HP Laserjet 4100	N/A	USBDJ00093	\$15
HP Laserjet 4100	N/A	USBNJ16906	\$15
Epson DFX-8500	N/A	ADI0013532	\$5
IDM Typewriter 6781	N/A	11-KAT95	\$5
HP Color Laserjet 2600n	N/A	CNGC63H0Y4	\$5
Epson FX-890	N/A	E8BY027134	\$5
HP Deskjet 612C	N/A	MX99V110XV	\$5
Panosonic KX-P1592 Multi-Note Printer	N/A	8BMAIJ05906	\$5
HP Compaq Compaq dx 2450 MicroTower	N/A	2UA930105N	\$5
KOSS 3- Disc & Dual Cassette Radio	N/A	906008019	\$1
Old M80 PD 2000 Ford (Burned)	N/A	2FAFP71W9YX104328	\$200
16 Channel Video Splitter (PCI Express)	N/A	BB1100008	\$1
D-Link 16 Line 10/100 Ethernet Switch	N/A	F30N4A6000600	\$1
D-Link 24 Line 10/100 Ethernet Switch	N/A	C204143001775	\$1
Keyboards, Mice & Computer cables	N/A	N/A	\$1
HP Netserver CPU	N/A	US91902444	\$5
Mako 486 CPU	N/A	M968	\$5
Hoover Floormate Hard Floor Cleaner	N/A	70200538279	\$20
Eureka Contour Vacuum	N/A	449071605	\$20
DirtDevil Bagless Upright	N/A	Mfg Code/Warranty date F10B 8/10	\$20

**EXHIBIT A**  
**Property to be Sold**

2006 Rosetta Stone-Spanish	N/A	N/A	\$25
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**EXHIBIT B**  
**Property to be Destroyed**

Description of Item	Model	Serial Number	Value of Item
AT&T Samsung BlackJack II	SGH-i617	R1YQ847810K	\$0
Cingular Blackberry 8700c	PRD-07109-002	357889002095763	\$0
Cingular Blackberry 8700c	PRD-07109-002	357889002056484	\$0
AT&T Motorola	MQ4-4411D11	357332010828651	\$0
AT&T Nokia	6350-1b	351975/03/229321/7	\$0
AT&T Samsung BlackJack II	SGH-i617	R6WQ832923V	\$0
Cingular Nokia (Black and Gold colored)	6061	010715/00/615684/9	\$0
AT&T Samsung	SGH-A847	RPFB928468D	\$0
AT&T HTC 8900	KAIS 110	HT813G900049	\$0
AT&T Samsung BlackJack II	SGH-i617	R8YQ857055W	\$0
AT&T 8585 Windows Mobile	Herm100	HT730F207226	\$0
Cingular Blackberry 8700c	PRD-07109-002	357889002056427	\$0
Cingular Nokia (Black and Gold colored)	6061	010768/00/045735/8	\$0
AT&T Samsung (Black and Silver)	SGH-A237	RPMQ918547R	\$0
AT&T Nokia	6650d-1bH	355748/02/044682/4	\$0
Cingular Blackberry 8700c	PRD-07109-002	357889002095714	\$0
Cingular 8125 Windows Mobile	W12A100	HT641ED10103	\$0
Cingular Motorola (Black colored)	C139	10983001058671	\$0
Belkin Components Surge Master	F5C140	N/A	\$0
Motorola NexTel I1000plus	H26UAH6RR7AN	881ACE14SH	\$0
Cingular Motorola V220	V220	356261001903804	\$0
Cingular Motorola V551	V551	356045001940720	\$0
Cingular Motorola V220	V220	355887003976769	\$0
Motorola Airtouch Pager	N/A	A05CPB5811AA	\$0
Verizon Motorola Pager	N/A	A03MV85961AA	\$0
Verizon Motorola Pager	N/A	A05MVB5861AA	\$0
Motorola Airtouch Pager	N/A	A05ESB5811AA	\$0
Airtouch Pager	N/A	A03BPB5361AA	\$0
Total Comm Plus Pager	N/A	N/A	\$0
Motorola Airtouch Pager	N/A	N/A	\$0
Turquoise Pager	N/A	N/A	\$0
HP Compaq dc5000 SFF	N/A	USW4200FDJ	\$0
HP Compaq dc5000 SFF	N/A	2UA6350CR5	\$0

**EXHIBIT B**  
**Property to be Destroyed**

HP Compaq dc5000 SFF	N/A	2UB52008B4	\$0
HP Compaq dx 2250 Microtower	N/A	2UA73304R2	\$0
HP PA507A Laptop Dock	N/A	CNU602XF7X	\$0
HP Compaq dc5000 SFF	N/A	USW4200FDK	\$0
HP Compaq dc5000 MT	N/A	2UB5040DHD	\$0
Generic Pertium 4 (6/13/01)	N/A	N/A	\$0
HP Compaq dc5000 SFF	N/A	USW4200FDM	\$0
HP Compaq dc5100 SFF	N/A	2UA6420HPS	\$0
HP Compaq dc5100 SFF	N/A	MXL619073G	\$0
KPT BA8E450 Server	N/A	ECPP4480082	\$0
HP Compaq dx 2250	N/A	MXL7410522	\$0
HP Compaq dc 5000 SFF	N/A	USW4200FDL	\$0
Broken HP 17-in LCD Monitor	N/A	CNC925Q8PB	\$0
Broken HP 17-in LCD Monitor	N/A	CNK511QMZG	\$0
Proton 15 Monitor	N/A	GM1560XOOO25663	\$0
HP 15-inch Monitor	N/A	MY90305826	\$0
Pelco PMC21A TV Monitor	N/A	30601846	\$0

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MENDOTA DECLARING  
SURPLUS EQUIPMENT AND  
AUTHORIZING THE SALE OR DISPOSAL  
OF SUCH PROPERTY**

**RESOLUTION NO. 14-46**

**WHEREAS**, Government Code Section 37350 provides for the ability of cities to dispose of property for the common benefit of the City; and

**WHEREAS**, the City of Mendota has equipment that is no longer in use; and

**WHEREAS**, the Mendota Municipal Code (MMC) outlines the process for the disposition of City personal property;

**WHEREAS**, the equipment identified in the Surplus Items to be Sold list (attached herein as Exhibit A) and the Surplus Items to be Destroyed list (attached herein as Exhibit B) has been identified as equipment that is no longer in use;

**WHEREAS**, these items will no longer be needed by the City in its day-to-day operations; and

**WHEREAS**, the disposal of these items is necessary to maintain organization and preserve storage space within City facilities.

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Mendota does hereby authorize the City Manager to declare the items listed in attached Exhibits A and B as surplus and to dispose of it in the appropriate manner.

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Robert Silva, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a Regular

Meeting of said Council, held at the Mendota City Hall on the 25<sup>th</sup> day of November, 2014 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Matt Flood, City Clerk



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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** CELESTE CABRERA, DEPUTY CITY CLERK  
**VIA:** VINCE DIMAGGIO, CITY MANAGER  
**SUBJECT:** CANCELLATION OF THE DECEMBER 23, 2014 REGULAR COUNCIL MEETING  
**DATE:** NOVEMBER 25, 2014

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**BACKGROUND**

Staff is requesting Council consideration to cancel the Tuesday, December 23, 2014 regularly scheduled City Council Meeting due to the Christmas holiday.

**RECOMMENDATION**

Council approval to:

- 1) Cancel the Tuesday, December 23, 2014 meeting; and
- 2) Authorize the City Manager to issue the necessary Warrants.

**FISCAL IMPACT**

None

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** MATT FLOOD, PLANNING AND ECONOMIC DEVELOPMENT MANAGER  
**VIA:** VINCE DIMAGGIO, CITY MANAGER  
**SUBJECT:** APPOINTMENT OF MENDOTA REPRESENTATIVE TO THE FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES  
**DATE:** NOVEMBER 25, 2014

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**BACKGROUND**

The City Council received a request by the District Manager, Elizabeth Cline to appoint a representative from Mendota to serve on their board. There is no requirement except that they be a member of the community that they represent.

She stated that she has not received any interest to serve in that position with the exception of Councilor Capuchino, who, according to Mrs. Cline, has served in a dedicated and exemplary fashion. She therefore recommends that he be appointed to continue serving in that capacity.

**RECOMMENDATION**

Council appoint a community member to serve on the Fresno Westside Mosquito Abatement Board of Trustees.

**FISCAL IMPACT**

None.

BOARD OF TRUSTEES

**Robert Felker**  
Tranquillity Area  
**S. Leo Capuchino**  
City of Mendota  
**C. Rene Ram**  
Oro Loma Area  
**George Kenneson**  
Kerman Area  
**David Wakefield**  
Five Points Area  
**Eric Fontana**  
Dos Palos Area  
**Frank Williams**  
City of Firebaugh

FRESNO WESTSIDE  
MOSQUITO ABATEMENT  
DISTRICT

November 05, 2014

DISTRICT MANAGER  
**Elizabeth Ann Cline**  
fvmadmanager@sbcglobal.net

2555 "N" Street  
Firebaugh, CA 93622  
Telephone: (559) 659-2437  
Facsimile: (559) 659-2193

Assistant Manager/Biologist  
**Conlin Reis**  
Supt. of Operations  
**Chance Rowan**  
Secretary/Bookkeeper  
**Dianne Young**

City Council  
City of Mendota  
643 Quince Street  
Mendota, CA 93640

Re: Representation on the Fresno Westside Mosquito Abatement District Board

Esteemed Council members:

The term of office of your representative on the Fresno Westside Mosquito Abatement Board of Trustees, Mr. Leo Capuchino, will expire on January 5, 2014. I have discussed this matter with Mr. Capuchino and he has informed me that he would be happy to continue to serve on the Board of Trustees of this District, if the City Council should so desire.

Mr. Capuchino has served on this Board since 2007 and he has been exemplary in his service to this District. I believe he will continue this level of service if you should decide to reappoint him to this Board. I have not had any other inquiries regarding this position. Thank you for your prompt attention to this matter. Please feel free to call me if you need anything further.

Sincerely,



Elizabeth Cline  
District Manager

Cc: S. Leo Capuchino

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** MATT FLOOD, PLANNING AND ECONOMIC DEVELOPMENT MANAGER  
**VIA:** VINCE DIMAGGIO, CITY MANAGER  
**SUBJECT:** DONATION TO OFFSET COSTS OF ANNUAL SENIOR THANKSGIVING LUNCHEON  
**DATE:** NOVEMBER 25, 2014

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**BACKGROUND**

Each year Mendota Youth Recreation organizes a Thanksgiving Luncheon for the senior citizens in our community. A request has been received to donate \$200 to this cause so that MYR and the other organizations that collaborate to make this event a reality can continue to do so.

As staff received this request too late to bring it to Council for consideration before the event (which happened on November 22<sup>nd</sup>), this money will go to offset any costs that MYR may have incurred, thereby ensuring that as much funding as possible is used for youth programs.

\$785 has been spent from the Community Promotions Fund this fiscal year, with \$1500 being budgeted total. That would mean \$715 is available currently.

**RECOMMENDATION**

Council consider donating \$200 to Mendota Youth Recreation to offset costs related to the annual Senior Thanksgiving Luncheon.

**FISCAL IMPACT**

\$200; from the General Fund-Community Promotions.

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## PUBLIC WORKS REPORT

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TO: HONORABLE CITY COUNCIL

FROM: CRISTIAN GONZALEZ, PUBLIC WORKS DIRECTOR

SUBJECT: PUBLIC WORKS MONTHLY REPORT

DATE: NOVEMBER 25, 2014

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### **STREETS AND ROADS**

- 7th Street has been slurry sealed and restriped.
- The CNG sweeper was delivered ahead of schedule, on Friday the 14th. Staff has received training on the unit and will continue to train until the first couple of weeks in December when City crews will assume all sweeping duties.
- Staff will begin installing all of our annual holiday ornaments after the Thanksgiving weekend.

### **PARKS AND PUBLIC BUILDINGS**

- All four of the shade structures for Rojas Pierce Park have been delivered. Staff will focus on completing the installation as time and weather permits.
- Rojas Pierce Park landscape extension is complete. Staff will be requesting reimbursement from the grant funding agency.
- All bermuda blend grass areas have been re-seeded with rye blend grass seed. This will keep the green look throughout the winter at both Rojas Pierce Park and City Hall.

### **STORM DRAIN**

- The new pond basin behind the water plant is near completion. Staff will work towards installing the piping, valves and new impellers next.

## **FUEL STOCK**

- Unleaded: 6,445 gallons
- Diesel: 2,867 gallons

## **ANIMAL CONTROL**

- Animals impounded: 34
- Animals euthanized: 22
- Dog bites: 4
- Animals redeemed by owner: 3
- Graffiti abated: 7

## **BUILDING PERMITS ISSUED**

- 1136 Pucheu (HVAC), 410 Black (patio), 617 Garcia (solar), 460 4th (roof repair), 1300 2nd (tower upgrade), 1417 3rd (encroachment, approach), 109 Kate (solar).

## **STAFFING**

- 5 full time employees
- 3 part time employees

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## PUBLIC UTILITY DEPARTMENT REPORT

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TO: HONORABLE CITY COUNCIL

FROM: MATT LEWIS, PUBLIC UTILITIES DIRECTOR

SUBJECT: PUBLIC UTILITIES MONTHLY REPORT

DATE: NOVEMBER 20, 2014

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### **WATER TREATMENT PLANT**

- I have ordered new impellers for the two Jockey pumps located at the treatment plant. We have been having issues with the prison booster station which is causing these two pumps to shut down periodically. The brief periods of low pressure within the system we are now experiencing is caused by this shut down and is due to the pump impellers being worn out. The impeller parts have been ordered and will be in within the next 3 weeks, at which time they will be changed out. It has been over 12 years since these parts have been replaced.
- Delivery of the T-100 media for the filters is still about 3 weeks away. We have a contractor in place to install the media as soon as it is delivered.
- We have installed the re-build kits on all of the filter plant actuator and pilot valves with the exception of one. This valve had extensive damage which has required us to replace significant parts of the valve. We will get it changed out as soon as we receive the parts.
- We will begin making repairs to the compressed air system for the iron and manganese filters in the next few weeks.
- We have begun work on the chlorine shade structure. We should be able to pour the concrete foundation pad sometime next week and our crew will be performing the majority of the work for this and the assembly of the shade structure.

### **WASTE WATER TREATMENT PLANT**

- The repair of the erosion damage continues out at the headworks. We have installed a drainage system around the headworks foundation pad which will reduce erosion from the runoff. We still need to seal the existing cracks in both the asphalt and concrete and install erosion control fabric across the face of the slope.

## **DISTRIBUTION SYSTEM**

- The SCADA Systems for both the Lozano Lift Station and the Prison Booster Station have been ordered. Our crews are installing the antenna and base foundation in order to save on cost.
- We have completed tack welding down the existing manhole lids within parts of the City in order to prevent any vandalism from occurring.
- We continue to flush fire hydrants as time and schedule allow.

## **STAFFING**

- 4 full time employees
- 2 part time employees