



# CITY OF MENDOTA

*"Cantaloupe Center Of The World"*

ROBERT SILVA  
Mayor  
SERGIO VALDEZ  
Mayor Pro Tempore  
JOSEPH AMADOR  
ROLANDO CASTRO  
JOSEPH RIOFRIO

**AGENDA**  
**MENDOTA CITY COUNCIL**  
Regular City Council Meeting  
CITY COUNCIL CHAMBERS  
643 QUINCE STREET  
January 27, 2015  
6:00 PM

VINCE DiMAGGIO  
City Manager  
MEGGIN BORANIAN  
City Attorney

The Mendota City Council welcomes you to its meetings, which are scheduled for the 2nd and 4th Tuesday of every month. Your interest and participation are encouraged and appreciated. Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the City Council regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

## **CALL TO ORDER**

## **ROLL CALL**

## **FLAG SALUTE**

## **FINALIZE THE AGENDA**

1. Adjustments to Agenda.
2. Adoption of final Agenda.

## **CITIZENS ORAL AND WRITTEN PRESENTATIONS**

At this time members of the public may address the City Council on any matter not listed on the agenda involving matters within the jurisdiction of the City Council. Please complete a "request to speak" form and limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

## **PRESENTATION**

1. Victor Bribiesca from the Fresno EDC on the new City website.

## APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING

1. Minutes of the Regular City Council meeting of January 13, 2015.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

## CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. JANUARY 08, 2015 THROUGH JANUARY 22, 2015  
WARRANT LIST CHECKS NO. 38898 THRU 38952  
TOTAL FOR COUNCIL APPROVAL = \$217,445.89
2. Council adopt **Resolution No. 15-05**, authorizing, approving, and ratifying the agreement for auto repair services with Rolando Castro pursuant to Government Code Section 1091(a).
3. Council adopt **Resolution No. 15-06**, making a donation from the Community Promotions Fund to two students for an educational trip.
4. Council adopt **Resolution No. 15-07**, declaring its intention to propose an amendment to the zoning ordinance.

## BUSINESS

1. Appointment of Mendota residents to the Mendota Baseball and Planning Commissions.
  - a. *Receive report from Deputy City Clerk Cabrera*
  - b. *Inquiries from Council to staff*
  - c. *Mayor opens floor to receive any comment from the public*
  - d. *Mayoral appointment of residents to the Mendota Planning Commission with Council motion of approval*
  - e. *Council motion to appoint residents to the Mendota Baseball Commission*
2. Council to receive demonstration and provide direction to staff on the 7<sup>th</sup> St. street light project.
  - a. *Receive demonstration from DS Enterprises*
  - b. *Inquiries from Council to staff*
  - c. *Mayor opens floor to receive any comment from the public*
  - d. *Council provides direction to staff on how to proceed*

3. Council adopt **Resolution No. 15-08**, acknowledging receipt of the annual audit.
  - a. *Rosy Gonzales from Price, Paige, & Company to present audit results*
  - b. *Inquiries from Council to staff*
  - c. *Mayor opens floor to receive any comment from the public*
  - d. *Council adopts Resolution No. 15-08*
  
4. Reconsideration of City Council policy prohibiting council members from being reserve police officers.
  - a. *Receive request from Councilmember Amador*
  - b. *Mayor opens floor to receive any comment from the public*
  - c. *Council discuss and take action as appropriate*

### **PUBLIC HEARING**

1. Council hold a public hearing and adopt **Resolution No. 15-09**, approving amendments to the Fiscal Year 2014-15 budget.
  - a. *Receive report from City Manager DiMaggio*
  - b. *Inquiries from Council to staff*
  - c. *Mayor opens the public hearing, accepting comments from the public*
  - d. *Mayor closes the public hearing*
  - e. *Council provide any input and adopt Resolution No. 15-09*

### **DEPARTMENT REPORTS AND INFORMATIONAL ITEMS**

1. Public Works
  - a) Monthly Report
  
2. Public Utilities
  - a) Monthly Report
  
3. City Attorney
  - a) Update
  
4. City Manager

### **MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS**

1. Council Member(s)
  
2. Mayor

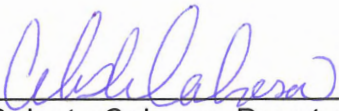
**CLOSED SESSION**

1. PUBLIC EMPLOYMENT  
CA Government Code § 54957(b)  
Title: Police Chief
  
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
CA Government Code § 54956.9(d)(2): 1 case
  
3. CONFERENCE WITH LEGAL COUNSEL -- EXISTING LITIGATION  
Government Code § 54956.9 (a)  
Martha Rodriguez v. Mendota Police Department- EEOC Charge No. 485-2014-00311

**ADJOURNMENT**

**CERTIFICATION OF POSTING**

I, Celeste Cabrera, Deputy City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the Mendota City Council Meeting of January 27, 2015, was posted on the outside bulletin board located at City Hall, 643 Quince Street on Friday, January 23, 2015 at 4:35 p.m.

  
\_\_\_\_\_  
Celeste Cabrera, Deputy City Clerk

**MINUTES OF MENDOTA  
REGULAR CITY COUNCIL MEETING**

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**Regular Meeting**

**January 13, 2015**

**Meeting called to order by Mayor Silva at 6:00 p.m.**

**Roll Call**

**Council Members Present: Mayor Robert Silva, Mayor Pro Tem Sergio Valdez, Councilors Joseph Amador and Rolando Castro.**

**Council Members Absent: Councilor Joseph Riofrio.**

**Flag salute led by Mayor Silva**

**FINALIZE THE AGENDA**

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Mayor Pro Tem Valdez to adopt the agenda, seconded by Councilor Amador; unanimously approved (4 ayes; absent: Riofrio).

**CITIZENS ORAL AND WRITTEN PRESENTATIONS**

None offered.

**SWEARING IN**

1. City Clerk Matt Flood to swear in Frank Renteria, Matt Kawana, and Oscar Sepulveda.

Interim Police Chief Johnson introduced the officers to be sworn in; provided biographical information on the officers; ad noted the absence of officer Kawana who had a work commitment he could not get out of.

City Clerk Flood swore in Officers Renteria and Sepulveda.

Members of the City Council expressed their appreciation and support for helping the community and admonished the officers to be safe at all times.

## **PRESENTATION**

1. City Council to present a plaque to former Fresno County Supervisor Phil Larson.

Mayor Silva introduced the item and thanked Mr. Larson for his service, presenting him the plaque.

Mr. Larson thanked the Council for the plaque and talked about the importance of the support of his wife; the most enjoyable parts of his service; and the honor it was to serve the west side of Fresno County.

## **DEPARTMENT REPORTS AND INFORMATIONAL ITEMS**

1. Code Enforcement
  - a) Monthly Report

Planning and Economic Development Manager Flood summarized changes to the code enforcement department that would be occurring starting February.

Code Enforcement Administrative Assistant Perez provided a summary of the monthly report for December, including public nuisances such as empty lots; the number of vehicles abated; parking citations; and revenue received.

Discussion was held on tracking the hours spent abating properties in order to recover costs; tracking and citing illegal vendors; and catching those that violate the noise ordinance.

## **APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING**

1. Minutes of the Regular City Council meeting of December 9, 2014 and the minutes of the Special City Council meetings of December 5, 8, 12, and 17, 2014 Special City Council Meetings.
2. Notice of waiving of the reading of all resolutions and/or ordinances introduced and/or adopted under this agenda.

A motion was made by Councilor Amador to approve items 1 and 2, seconded by Mayor Pro Tem Valdez; unanimously approved (4 ayes; absent: Riofrio).

## **CONSENT CALENDAR**

1. DECEMBER 09, 2014 THROUGH DECEMBER 22, 2014  
WARRANT LIST CHECKS NO. 38748 THRU 38826  
TOTAL FOR COUNCIL APPROVAL = \$107,381.84

2. DECEMBER 23, 2014 THROUGH JANUARY 8, 2015

WARRANT LIST CHECKS NO. 38827 THRU 38897  
TOTAL FOR COUNCIL APPROVAL = \$373,432.26

3. Council adopt **Resolution No. 15-01**, approving an update to the Westamerica Bank signature card.
4. Council adopt **Resolution No. 15-02**, approving an application for Grant-In-Aid for a Street Park project.
5. Council adopt **Resolution No. 15-03**, authorizing the interim Police Chief to enter into a Memorandum of Understanding with the Fresno County Rural Transit Agency.

A request to pull item number 5 was made and Mayor Pro Tem Valdez asked about the last day of the Street Sweeper Contract and some repair work done at the Public Works yard from damage that was done recently by an automobile.

A motion was made to approve items 1-4 of the consent calendar by Councilor Amador, seconded by Mayor Pro Tem Valdez; unanimously approved (4 ayes; absent: Riofrio).

5. Council adopt **Resolution No. 15-03**, authorizing the interim Police Chief to enter into a Memorandum of Understanding with the Fresno County Rural Transit Agency.

Mayor Silva introduced the item and Moses Stites of the FCRTA presented the purpose of the agreement; the need for security services for the benefit of the ridership; it does not make sense to hire our own law enforcement officials; the routes that the FCRTA cover in the County; what the officer would need to do; and expanding the program in the future if it is successful.

Discussion was held on how the verification would work logistically; the fear that some members of the public might experience if they see a uniformed officer board the bus; how other areas have a law enforcement department for their transit services; and the benefit that this will be for implementing community oriented policing.

A motion was made to adopt Resolution No. 15-03 by Councilor Amador, seconded by Mayor Pro Tem Valdez; unanimously approved (4 ayes; absent: Riofrio).

## **BUSINESS**

1. Council adopt **Resolution No. 15-04**, appointing Council members to various boards, commissions, and sub-committees.

Mayor Silva introduced the item and Deputy City Clerk Cabrera summarized her report and mentioned that the League of California Cities representatives are generally the

Mayor and Mayor Pro Tem thing and that the Baseball Commissioners and Planning Commissioners will be appointed at the following Council meeting due to noticing requirements of State law.

Discussion was held and decisions were made on what Council members would fill what seats.

A motion was made by Councilor Amador to adopt Resolution No. 15-04, seconded by Mayor Pro Tem Valdez; unanimously approved (4 ayes; absent: Riofrio).

2. Council discussion and consideration on the Derrick/Oller Roundabout.

Mayor Silva introduced the item and City Manager DiMaggio reported that the Council approved pursuing the project, yet expressed concerns about whether or not it would be effective; a recent meeting with Caltrans that he and the Mayor attended; recommendation from Caltrans was to continue with the traffic study, then work with Caltrans to form an animated model to demonstrate how the current and future projected volumes would work in the current design and in a roundabout.

Discussion was held on the permanent nature of a roundabout; the problems that a new roundabout in Kerman was having; the recent public comments by the District Director of Caltrans that were negative about that roundabout; the traffic quantity fluctuations in that area; (at 7:01 p.m. Councilor Castro left the chambers); the possibility of looking at other alternatives for that intersection; (at 7:04 p.m. Councilor Castro re-entered the Chambers); Caltrans is willing to come to a future meeting; and the time of the year in which a traffic study will be taken; the traffic problems that have occurred at various places.

3. Council discussion and consideration on the issue of off-site signage.

Mayor Silva Introduced the item and City Manager DiMaggio reported that local Businesses Di Amici Café and Farmers Insurance were recently cited for off-site signs; defined how signs must be used; the requests from these two businesses is to look at the code; the disadvantages of being permissive of off-site signs; the regulatory problems that would arise for staff if each off-site sign were to be analyzed; and Council could direct the Planning Commission to research other Cities' ordinances for such regulations.

Discussion was held on issues with billboards or signs that were not pleasing to the community; billboards being regulated by the State of California; the need to help local businesses successfully market their products and services; and the benefit of having the Planning Commission review the possibility of an off-site sign permit.

**Antonio Gonzales (Farmer's Insurance)** - stated that he is a small business in Mendota and offers a low-cost option for insurance; how he received a citation, then a



letter; he has looked at different ordinances; and pointed out old ordinances that need to be revised in the Municipal Code.

Council direction to suspend the enforcement process related to off-site advertisements, pending a resolution to the issue, and to send the item to the Planning commission for analysis and recommendation.

4. Council discussion on the Fresno Council of Governments One Voice trip.

Mayor Silva introduced the item and City Manager DiMaggio provided information on the trip; the benefit that it will be to directly address Mendota's federal elected officials; and the issues that will be chosen to discuss with the members of congress.

Discussion was held on the problems related to unemployment, water availability, and other important issues for Mendota; the funds that will be donated from various partners to help pay for the trip; and the amount of elected officials that will be attending.

## **DEPARTMENT REPORTS AND INFORMATIONAL ITEMS**

1. Police Department  
a) Monthly Report

Interim Police Chief Johnson summarized his report including a recent participation in a drunk driving saturation patrol; theft of Christmas decorations from yards within the city; an arrest for possession of car theft paraphernalia; work done by prisoners in Corcoran to re-condition some bicycles that were given to needy families in Mendota; and a recent staff meeting that they have had in the department.

Discussion was held on grants from the Office of Traffic Safety that pay overtime for saturation patrols and the traffic problems around the high school.

2. City Attorney  
a) Update

City Attorney Boranian reported on the upcoming AB1234 and sexual harassment training for elected officials and employees and that her firm is initiating a grant program so City employees can get reimbursement for education expenses.

3. City Manager  
a) Report

City Manager DiMaggio summarized his report including implementation of AB60 at the DMV in Mendota; a future meeting with Assemblymember Perea in which to present legislative ideas to him including one that could allow disadvantaged communities to implement alcohol taxes and one in which an exemption to CEQA for disadvantaged communities; a donation received from First Solar for approximately \$3700 to go

towards the senior center; the possibility of starting a 501(c) so that the City can receive and give donations to charitable causes, and the considerations that would need to be taken to achieve this; and asking for a time to set apart for a goal-setting meeting in the near future.

Discussion was held on what the money was used for in the Senior Center; the advantages and disadvantages of having a 501(c) designation; when there will be a mid-year budget review; and a letter that was received from the State about some reports that had not been submitted.

## **MAYOR AND COUNCIL REPORTS AND INFORMATIONAL ITEMS**

1. Council Member(s)  
Council reports

Mayor Pro Tem Valdez reported on the cost of recent flooding in the City due to a pump being rented; and requested that Council be notified when someone is hired.

Discussion was held on the pumps that the City has not being able to handle the weather, so larger pumps were rented, and there was initially a forecast for more rain; and the drought problems that will be added this year.

Councilor Castro reported that apartment complexes are still wasting a lot of water.

Councilor Amador reported on the visit of the Salvadoran Consulate and how it was successful; information received about the Mexican Consulate; and a request to be put on a future agenda to have the City pay for his POST re-certification.

2. Mayor

Mayor Silva summarized a High Speed Rail meeting that he attended with Assemblymember Perea; donations that were received for the benefit of Mendota Youth Recreation and Westside Youth; and of an upcoming meeting with various City leaders in Madera.

Discussion was held on the upcoming visit by the Salvadoran Consulate.

## **CLOSED SESSION**

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
CA Government Code § 54956.8  
Properties: APN 013-221-07  
Agency Negotiator: Vince DiMaggio, City of Mendota  
Negotiating Parties: David Hernandez, Owner

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

CA Government Code § 54956.9(d)(2): 1 case

At 8:31 p.m. the Council moved into closed session.

At 9:11 p.m. the Council reconvened in open session and City Attorney Boranian reported that in regards to items 1 and 2 of the closed session, there was nothing to report.

**ADJOURNMENT**

With no more business to be brought before the Council, a motion for adjournment was made at 9:12 p.m. by Mayor Pro Tem Valdez, seconded by Councilor Amador; unanimously approved (4 ayes; absent: Riofrio).

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Robert Silva, Mayor

ATTEST:

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Matt Flood, City Clerk

**CITY OF MENDOTA  
CASH DISBURSEMENTS  
1/8/2015-1/22/2015  
Check # 38898-38952**

Date	Check #	Amount	Vendor	Department	Description
January 8, 2015	38898	\$4,500.00	MEGGIN BORANIAN	GENERAL-WATER-SEWER	MONTHLY RETAINER-LEGAL SERVICES JANUARY 2015
January 8, 2015	38899	\$75.71	CAPITAL ONE COMMERCIAL	SEWER	FLASHLIGHTS FOR STORM 12/11/2014
January 16,2015	38900	\$81,426.00	WEST AMERICA BANK	GENERAL	PAYROLL TRANSFER 12/29/14 THRU 1/11/15
January 16,2015	38901	\$59.52	ACE TROPHY SHOP	GENERAL	PLAQUE:PHIL LARSON SUPERVISOR
January 16,2015	38902	\$617.50	ALLIANCE INTELLIGENCE & INVESTIGATIONS	GENERAL	FOLLOW UP ADMIN INQUIRY ERMA 901-13 (PD)
January 16,2015	38903	\$366.34	AT&T MOBILITY	GENERAL	AIRCARDS NOVEMBER 20 THRU DECEMBER 19 (PD)
January 16,2015	38904	\$88.82	CROWN SERVICES CO.	GENERAL-SEWER	(1) PORTABLE TOILET 1XWK (PD) PORTABLE TOILET W/ SINK 1XWK (WWTP)
January 16,2015	38905	\$7,708.33	FIREBAUGH POLICE DEPARTMENT	GENERAL	DISPATCH SERVICES: 12/1/2014-12/31/2014 (PD)
January 16,2015	38906	\$59.85	SEBASTIAN	GENERAL	ALARM SERVICES JAN-FEB-MARCH 2015 (PD)
January 16,2015	38907	\$1,815.36	SORENSEN MACHINE WORKS	GENERAL-WATER-SEWER-STREETS	WINDOW CLEANER,ROLL WIRE,5GAL GAS CAN,BATTERIES,ROPE,HAMMER, EXTENTION CORD,MOUSE TRAP,STAPLE GUN,CUT KEY,MASTER LOCK
January 16,2015	38908	\$200.00	STATE WATER RESOURCES CONTROL BOARDS	WATER	ANNUAL PERMIT FEE 01/01/2015 THRU 12/31/2015
January 16,2015	38909	\$490.31	TCM INVESTMENTS	GENERAL-WATER-SEWER	MPC5501 LEASE PAYMENT FOR COPY MACHINE(CITY HALL) MPC3503 LEASE PAYMENT FOR COPY MACHINE (PD)
January 16,2015	38910	\$2,040.50	THE BANK OF NEW YORK MELLON	SEWER	MJPFA 2010-1 WASTE WATER TREATMENT PLANT ADMINISTRATION FEE 1/1/2015 THRU 12/31/2015
January 16,2015	38911	\$573.26	VULCAN MATERIALS COMPANY	STREETS	ASPHALT 8.12 TON
January 16,2015	38912	\$3,050.03	WEST AMERICA BANK	GENERAL	EDD LEASE PAYMENT-JANUARY 2015
January 20,2015	38913	\$320.62	MARIA PEREZ	GENERAL	TRAVEL EXPENSE: ROLE OF POLICE CHIEF ASSISTANT 1/21/2015.(PD)
January 20,2015	38914	\$266.56	THE CLIFFS	GENERAL	HOTEL RESERVATION-TRAINING FOR POLICE CHIEF'S EXECUTIVE ASSISTANT (PD)
January 21,2015	38915	\$24.76	AIRGAS USA, LLC	WATER	SMALL CARBON CARBON DIOXIDE RENTAL 12/31/2014
January 21,2015	38916	\$647.12	AMERITAS GROUP	GENERAL	VISION INSURANCE FOR FEBRUARY 2015
January 21,2015	38917	\$1,495.56	BEST UNIFORM	GENERAL	SHORT SLEEVE SHIRT, LONG SLEEVE SHIRT, PANTS COAT, HAT, BODY ARMOR FOR O.SEPULVEDA (PD)
January 21,2015	38918	\$3,783.00	BSK ASSOCIATES	WATER-SEWER	QUATERLY WATER ASSESSEMENT, BACTI-WEEKLY TREATMENT & DISTRIBUTION, WEEKLY WASTEWATER ANALYSIS
January 21,2015	38919	\$15.30	CALIFORNIA BUILDING	GENERAL	SB1473 FEES FOR OCTOBER THRU DECEMBER 2014
January 21,2015	38920	\$178.00	DIVISION OF THE STATE ARCHITECT	GENERAL	SENATE BILL 1186 FOR APRIL THRU DECEMBER 2014
January 21,2015	38921	\$274.50	CITY OF FRESNO	GENERAL	ELECTRONIC WEAPONS TRAINING & (3) TASER CARTRIDGES- 1/8/2015 M.LEON, E.GARCIA, JIM LIM (PD)

**CITY OF MENDOTA  
CASH DISBURSEMENTS  
1/8/2015-1/22/2015  
Check # 38898-38952**

January 21,2015	38922	\$34.29	DEPT. OF CONSERVATION	GENERAL	STRONG MOTION INSTRUMENTATION & SEISMIC OCTOBER THRU DECEMBER 2014
January 21,2015	38923	\$31.95	FRESNO AREA EXPRESS	GENERAL	24.426 GLS COMPRESSED NATURAL GAS: OCTOBER- THRU DECEMBER 2014 (PD)
January 21,2015	38924	\$322.96	FRESNO COUNTY SHERIFF	GENERAL	JAIL MANAGEMENT FEE & PRISONER PROCESSING FOR DECEMBER 2014 (PD)
January 21,2015	38925	\$1,092.42	GRANITE CONSTRUCTION	WATER-STREETS	23.69 & 23.22 TONS OF BASE ROCK 3/4 CLASS 2 AB, 3/4 AGGCRUSHED (1816)
January 21,2015	38926	\$1,183.00	KOPPEL & GRUBER	GENERAL	ANNUAL ADMINISTRATION SERVICES OCTOBER THRU DECEMBER
January 21,2015	38927	\$48,620.50	MID VALLEY DISPOSAL	STREETS-REFUSE	ROLLOFF EXCHANGE 40 YARD, ROLLOFF EXCHANGE 10YARD,ROLLOFF EXCHANGE 30 YARD, SANITATION CONTRACT FOR DECEMBER 2014
January 21,2015	38928	\$837.73	OFFICE DEPOT	GENERAL-WATER-SEWER	BINDER,DESKPAD, UNI BALL PENS,BLUE FOLDERS,FILE STORAGE (PD) BLACK OVAL ORGANIZER,LEATHER AGENDA,WALL CALENDAR(CITY HALL)
January 21,2015	38929	\$6,596.28	PG&E	GENERAL-WATER-STREETS	CITY WIDE UTILITIES 12/16/2014 THRU 1/13/2015
January 21,2015	38930	\$4,299.95	PROFORCE LAW ENFORCEMENT	GENERAL	(4) YLW CLASS III LASER, (4) EXTENDED POWER MAG, TASER HLST X26P BLACKHAWK
January 21,2015	38931	\$583.93	R&B COMPANY	WATER	1X2-5/8 METER CPLG H10890 (2) LOW LEAD
January 21,2015	38932	\$198.00	THE RADAR SHOP	GENERAL	ON SITE RADAR RE-CERTIFICATIONS WITH CERTIFICATES (PD)
January 21,2015	38933	\$79.37	RAMON'S TIRE	GENERAL	TPMS RUBBER PLACEMENT STEM WHEEL BALANCE UNIT 84 (PD)
January 21,2015	38934	\$20,625.00	SMECK , ESPARZA & CO	GENERAL-WATER-SEWER-STREETS	ACCOUNTING AND CONSULTANT SERVICES 4/1/14 THRU 12/15/14
January 21,2015	38935	\$303.64	UNION PACIFIC RAILROAD COMPANY	STREETS	ENCROACHMENT PUBLIC ROADWAY 02/01/2015-01/28/2015
January 21,2015	38936	\$830.04	THE HOME DEPOT	GENERAL-SEWER-STREETS	3/4 CUT SHEA,SCREWS,MAILBOX,FLASHLIGHTS,CAT 1000 BATTERY BOOSTER,PVC CAP REBAR,PRO LOCK,BOOSTER CABLE, MULTI USE
January 21,2015	38937	\$353.95	THE GOODYEAR TIRE COMPANY	GENERAL	(2) 265/70R17 115T SL WRL ADVENTURE TIRES (PD)
January 21,2015	38938	\$56.25	TWELVE TOES PROMOTIONS	GENERAL-WATER-SEWER	MONTHLY MAINTENANCE FOR DECEMBER 2014 & UPDATE OF 4 ADDITIONAL PAGES
January 21,2015	38939	\$1,679.13	USA BLUEBOOK	WATER	204 GPD 105 PSI WALHEM SERIES PUMP (CHLORINE PUMP)
January 21,2015	38940	\$190.80	VERISON WIRELESS	GENERAL-WATER-SEWER	PUBLIC WORKS UTILITY CELL PHONES 12/07/14 THRU 1/16/15
January 21,2015	38941	\$184.40	VETERINARY MEDICAL CENTER	GENERAL	(10) EUTHANASIA STRAY DOGS (1) MEDICAL WASTE FEE
January 21,2015	38942	\$127.71	ZEE MEDICAL SERVICE	GENERAL	PLASTIC BLANKET YELLOW 54X80,DISPENSER,GLOVES,WALL MOUNT (PD)
January 21,2015	38943	\$737.97	AFLAC	GENERAL	AFLAC INSURANCES-JANUARY 2015
January 22,2015	38944	\$510.82	ACME ROTARY BROOM SERVICE	STREETS	(4) GUTTER BROOMS SCHWARZE 7000
January 22,2015	38945	\$160.50	AMERICAN WATER WORKS ASSOCIATION	WATER	BOOKS AND STUDYGUIDE FOR EMPLOYEES TO REFERENCE TO IN WATER TREATMENT PLANT
January 22,2015	38946	\$357.08	BATTERIES PLUS BULBS	WATER-SEWER	(6) 12V LEAD DURA 12-9F 2 BATTERIES EMERGENCY BACK UP UNIT, WATER WELLS, WATER PLANT,WWTP

CITY OF MENDOTA  
 CASH DISBURSEMENTS  
 1/8/2015-1/22/2015  
 Check # 38898-38952

January 22,2015	38947	\$4,395.00	GONZALEZ TOWING	SEWER-STREETS-PONDING BASIN	TRANSPORT DIRT REMOPVAL:PONDING BASIN TRANSPORTATION:RIVERSAND TRANSPORT:CONCRETE FOR STREETS&WTP
January 22,2015	38948	\$455.00	LIEBERT CASSIDY WHITMORE	GENERAL	PROFESSIONAL SERVICES THRU DECEMBER 2014(PD)
January 22,2015	38949	\$6,000.00	MOUNTAIN VALLEY ENVIORNMENTAL SERVICES	WATER-SEWER	WATER/SEWER DISTRIBUTION SERVICES- JANUARY 2015
January 22,2015	38950	\$601.60	PETTY CASH	GENERAL-WATER-SEWER- STREETS	PETTY EXPENSES 10/14/2015-01/14/15-PUBLIC SAFETY MEETING LUNCH,W-2 FORMS,CASES OF WATER FOR MEETINGS,PARKING FEES,DMV TITLE
January 22,2015	38951	\$5,876.00	PROVOST&PRITCHARD	GENERAL-WATER	PROFESSIONAL SERVICES -DECEMBER 2014
January 22,2015	38952	\$43.67	QUINN COMPANY	GENERAL-WATER-SEWER- STREETS	GASKET,SEAL,O RING-FOR CATERPILLAR

**\$217,445.89**

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
**FROM:** MEGGIN BORANIAN, CITY ATTORNEY  
**VIA:** VINCE DIMAGGIO, CITY MANAGER  
**SUBJECT:** ‘REMOTE INTEREST’ OF COUNCIL MEMBER ROLANDO CASTRO IN PROVIDING  
AUTOMOBILE REPAIR SERVICES TO THE CITY OF MENDOTA  
**DATE:** JANUARY 27, 2015

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**BACKGROUND**

After Council Member Rolando Castro won his seat on the Mendota City Council, as approved on December 9, 2015, the agreement for automobile repair services for the City’s police vehicles between Mr. Castro and the City of Mendota was reviewed to confirm that the requirements of the Government Code were satisfied and that the subject agreement could continue to be in effect..

Government Code Section 1090 states, in part, “...city officers or employees shall not be financially interested in any contract made by them in their official capacity, or by any body or board of which they are members...”

However, Government Code Section 1091(a) states in part, “An officer shall not be deemed to be interested in a contract...if the officer has only a remote interest in the contract and if the fact of that interest is disclosed to the body or board of which the officer is a member and noted in its official records, and thereafter the body or board authorizes, approves, or ratifies the contract in good faith by a vote of its membership sufficient for the purpose without counting the vote or votes of the officer or member with the remote interest.”

A remote interest can be that of a supplier of goods or services when those goods or services have been supplied to the contracting party (City of Mendota) by the officer (Rolando Castro) at least five years prior to his election or appointment to office (Government Code Section 1091(b)(8)).

Council Member Castro has been providing automobile repair services to the city of Mendota for at least five years prior to being elected to Mendota City Council, thereby satisfying the “remote interest” requirements of the Government Code.

**RECOMMENDATION**

It is the recommendation of the City Attorney that the Council approves and adopts Resolution No. 15-05 authorizing, approving, and ratifying the ongoing agreement for automobile repair services, in good faith, by a vote of its membership sufficient for that purpose, without counting the vote of its Council Member, Rolando Castro, who has the “remote interest.”

**FISCAL IMPACT**

There will be no fiscal impact on the City of Mendota.



**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MENDOTA IN THE  
MATTER OF AUTHORIZING, APPROVING  
AND RATIFYING THE AGREEMENT FOR  
AUTO REPAIR SERVICES WITH ROLANDO  
CASTRO PURSUANT TO GOVERNMENT  
CODE SECTION 1091(a)**

**RESOLUTION NO. 15-05**

***WHEREAS***, Council Member Rolando Castro won his seat on the Mendota City Council, which was confirmed in Resolution No. 14-47 and approved by City Council on December 9, 2014; and

***WHEREAS***, Council Member Rolando Castro routinely provided auto repair services for the City of Mendota's police vehicles for at least five (5) years prior to his election, thereby meeting the legal requirements of a "remote interest," pursuant to Government Code Section 1091(b)(8); and

***WHEREAS***, the City Council Members, other than Council Member Castro, may authorize, approve or ratify the City's agreement with Rolando Castro to continue providing such repair services.

***NOW, THEREFORE, BE IT RESOLVED***, that the City Council of the City of Mendota, hereby authorizes, approves and ratifies the ongoing agreement for auto repair services, in good faith, with Rolando Castro.

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Robert Silva, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 27th day of January, 2015, by the following vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

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Matt Flood, City Clerk

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MENDOTA MAKING A  
DONATION FROM THE COMMUNITY  
PROMOTIONS FUND TO TWO  
STUDENTS FOR AN EDUCATIONAL TRIP**

**RESOLUTION NO. 15-06**

***WHEREAS***, two Mendota High School students are chosen by the Mendota High School to go to various Ivy League universities for an educational trip; and

***WHEREAS***, the City of Mendota has donated to students who attend this trip in the past; and

***WHEREAS***, there is currently \$1,015.00 in the Community Promotions Fund (CFD); and

***NOW, THEREFORE, BE IT RESOLVED***, that the City Council of the City of Mendota donates \$50.00 to each student (total of one hundred dollars) from the Community Promotions Fund to two Mendota High School students who will be taking an educational trip to various Ivy League Universities.

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Robert Silva, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 27<sup>th</sup> day of January, 2015, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Matt Flood, City Clerk

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** MATT FLOOD, PLANNING AND ECONOMIC DEVELOPMENT MANAGER  
**VIA:** VINCE DIMAGGIO, CITY MANAGER  
**SUBJECT:** RESOLUTION OF INTENTION TO PROPOSE A ZONING ORDINANCE  
AMENDMENT  
**DATE:** JANUARY 27, 2015

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**BACKGROUND**

The City Council has been working with staff to acquire and convert the vacant lot on the west corner of Quince and 7<sup>th</sup> Streets to a park in order to beautify the community, especially the 7<sup>th</sup> Street business corridor.

As part of this process, the Mendota Municipal Code (MMC) subsection 17.08.040(B) states that the process to re-zone said properties must be initiated by a resolution of intention from the City Council. Staff is bringing this item to Council in order to do so.

This resolution does nothing except start the process whereby the Planning Commission and City Council can start the hearings they need to in order to carry out the actual re-zoning. This process will include hearings before both bodies and the passing of an ordinance before the new designation takes place.

**RECOMMENDATION**

Council adopt Resolution No. 15-07, declaring its intention to propose a zoning ordinance amendment.

**FISCAL IMPACT**

None.

**BEFORE THE CITY COUNCIL  
OF THE CITY OF MENDOTA  
COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MENDOTA DECLARING  
ITS INTENTION TO PROPOSE AN  
AMENDMENT TO THE ZONING  
ORDINANCE**

**RESOLUTION NO. 15-07**

**WHEREAS**, the City of Mendota is empowered to foster the formation of policies that enrich the community, stimulate the economy, and protect the public in regards to public health and safety; and,

**WHEREAS**, the City is authorized pursuant to Mendota Municipal Code 17.08.040(B) to propose amendments to zoning text ordinances; and

**WHEREAS**, the City has pledged, and continues to take action, to implement principles that will promote a sustainable community; and

**WHEREAS**, the opportunity has arisen to acquire parcels of land that are consistent with areas found suitable to be used as a public park, thereby beautifying and enriching one of the principal business corridors of Mendota; and

**WHEREAS**, the conversion of these parcels into a public park requires a change in the zoning ordinance, from C-3 (Central Business and Shopping District) to P-F (Public Facilities District).

**NOW THEREFORE, BE IT RESOLVED**, that the City Council of the City of Mendota, hereby declares its intention to propose an amendment to the zoning ordinance, changing the zoning designation of properties of APN 013-221-06 and 013-221-07 from C-3 to P-F.

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Robert Silva, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on January 27, 2015 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Matt Flood, City Clerk

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILORS  
**FROM:** CELESTE CABRERA, DEPUTY CITY CLERK  
**VIA:** VINCE DIMAGGIO, CITY MANAGER  
**SUBJECT:** APPOINTMENTS TO THE BASEBALL AND PLANNING COMMISSIONS  
**DATE:** JANUARY 27, 2015

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**BACKGROUND**

Two members of the Mendota Planning Commission, a five member board, and three members of the Baseball Commission, a seven member board, will have their terms expire at the end of January. Pursuant to the Mendota Municipal Code Section 2.36.020, the Mayor is to appoint individuals to the Planning Commission, with approval from the City Council and pursuant to section 2.32.020 the City Council appoints individuals to the Baseball Commission.

A notice was posted on December 23, 2015 notifying the public of the vacancies, the term of the offices for appointment, the location of the application that is required to be filled out, and a deadline (which was Wednesday, January 21<sup>st</sup>) by which the application must be turned in to the office of the City Clerk.

Vice-Chairperson Edith Nolan and Commissioner Martin Gamez will have their terms expire as of January 31, 2015. Both Vice-Chairperson Nolan and Commissioner Gamez seek re-appointment. Mr. S. Leo Capuchino, Mr. Juan Luna, and Mr. Ramiro Espinoza each submitted an application to be considered for the Planning Commission, making a total of five applicants for the two vacancies on the Commission.

For the Baseball Commission, no outside applications were received and staff recommends that Council re-appoint Mr. John Flores, Mr. John Sanchez, and Mr. Juan Luna. Mr. Robert Salinas retired from the Mendota Unified School District and can no longer be their representative. They ask that Mr. Paul Lopez be their designated representative.

**RECOMMENDATION**

Council take two separate actions: 1) Mayor appoint two Mendota residents to the Planning Commission with the majority of the City Council and 2) City Council appoints three Mendota residents to the Baseball Commission.

**FISCAL IMPACT**

None.



**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MENDOTA  
ACKNOWLEDGING RECEIPT OF THE  
ANNUAL AUDIT OF CITY FUNDS**

**RESOLUTION NO. 15-08**

**WHEREAS**, each year the City conducts a formal audit of all of its financial accounts; and

**WHEREAS**, an audit of all financial accounts for fiscal year 2013-2014 has been conducted by Price, Paige, and Company; and

**WHEREAS**, auditor has found that city management has complied in all material respects with the types of compliance requirements described in the Office of Managements and Budget Circular A-133 and complies with all applicable standards contained in *Government Auditing Standards* for fiscal year 2013-2014; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mendota that the City Council hereby formally acknowledges receipt of the report for the financial audit of the City of Mendota for fiscal year 2013-2014.

\_\_\_\_\_  
Robert Silva, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 27th day of January, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Matt Flood, City Clerk

# City of Mendota



## Policy Standard

### **Policy Restricting City Council Members from Serving as Reserve Police Officers**

#### **PURPOSE:**

This policy standard is intended to inform and direct staff of the City of Mendota regarding restrictions on City Council members from serving as Reserve Police Officers.

#### **RESTRICTION ON HIRING OF RESERVE OFFICERS:**

The Chief of Police of the Mendota Police Department has unfettered discretion in the employment and utilization of Reserve Police Officers. It is the determination of the City Council that having a sitting City Council member be hired, employed or appointed as a Reserve Police Officer creates a situation that is detrimental to the effective operation of the Police Department and discretion of the Chief of Police.

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**AGENDA ITEM – STAFF REPORT**

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**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** VINCE DIMAGGIO, CITY MANAGER  
**SUBJECT:** MID-YEAR BUDGET REPORT/ADJUSTMENTS  
**DATE:** JANUARY 27, 2015

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**BACKGROUND**

At the middle of each fiscal year, it is responsible budgetary practice to report to the City Council on the status of projected revenues and make necessary adjustments to the adopted budget to prevent both individual line item and/or departmental overages.

In California, municipal budgets are covered under Cal. Gov't Code § 7910. Periodically, the Council can make budget adjustments for municipal purposes. Because this is a mid-year budget adjustment, Council is being asked to adopt the attached resolution which makes only the changes necessary to keep the originally adopted Fiscal Year 2014-2015 budget operating as intended. New initiatives or funding priorities would be more appropriate during the consideration of next fiscal year's budget in May and June.

In some cases, managers allow individual line items to exceed 100% spending, so long as the department's cumulative allocation remains below budgeted levels. This is an acceptable alternative practice, however your city manager uses the mid-year budget adjustment to prevent both individual line item overages *and* cumulative department overages.

**ANALYSIS**

The current budget for Fiscal Year 2014-2015 was adopted after your new City Manager had approximately 45 days to review the entire organization. With that in mind, it is natural that several areas of this budget require minor revisions and some reallocation of revenues to certain line items that were initially underfunded. Other line items, most notably for unemployment insurance, were overfunded due to a more conservative budget approach. This has allowed a reallocation from those line items in several cases, in order to address potential overages in other line items.

Virtually all of the proposed changes are simple "housekeeping" items. For example, necessary equipment and repairs to equipment in the Water and Sewer Fund (Enterprise Fund) in some cases were more expensive than first estimated and changes have been made to keep those line items in "the black." Police overtime has also exceeded initial expectations and had to be addressed in order to be fully funded for the remainder of the fiscal year. Each specific change is called out in the attached exhibits.

Generally speaking, General Fund revenues are on track as projected at the beginning of the fiscal year. In the revenue exhibit, attached, the City's General Fund revenues are budgeted at \$953,394.00 for the first six months. Our actual revenues to date are \$502,600.00. This does not mean there is a budget revenue shortfall. This simply means that actual revenues have not been received by the City yet. For example, we have not yet received the most recent property tax installment of \$367,659.00. Additionally, we are awaiting approximately \$136,500 in sales tax revenue for October, November, and December 2014. Once those revenues are received, total revenues will exceed \$1 million.

In the Enterprise Fund (Water and Sewer), revenues are running lower than projected. This could be due to water conservation efforts or other unidentified factors. What it does highlight however, is the need to look closely at the City's utility rates in the near future to ensure revenues can keep pace with necessary expenditures required to operate these systems. If revenues are not keeping pace with required expenditures, system operations will suffer, along with the inability to fund repairs and improvements through depreciation planning.

### **FISCAL IMPACT**

This mid-year budget review and adjustment is meant to make only those changes to the budget that are required to ensure the delivery of all municipal operations and services. There is nothing to suggest that projected revenues will be substantially lower than anticipated when this budget was originally approved by the Council. Additionally, expenditures remain within cumulative departmental allocations.

Having said that, looking ahead, it is highly likely that your City Manager will recommend budget austerity for next fiscal year, i.e., budget "tightening." Specific revenue issues, such as utility rates and certain employee benefits will, out of financial necessity, need to be addressed in the near term.

Staff will use and depend on the upcoming City Council Goal/Policy Setting Session on February 10 to begin the process of developing funding priorities for next fiscal year based on the goals and policies set by the City Council.

### **RECOMMENDATION**

Staff recommends that the City Council adopt the attached resolution approving the Mid-Year Budget Adjustment.

**BEFORE THE CITY COUNCIL  
OF THE  
CITY OF MENDOTA, COUNTY OF FRESNO**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MENDOTA APPROVING  
AMENDMENTS TO THE FISCAL YEAR  
2014-15 BUDGET**

**RESOLUTION NO. 15-09**

**WHEREAS**, in June, 2014, the City Council adopted an annual budget making specific provisions for revenues and expenditures to provide comprehensive municipal services to the City of Mendota for Fiscal Year 2014-2015; and

**WHEREAS**, as part of the regular administration of the budget, staff is hereby proposing several amendments to various and specific budget line items, included herein as Exhibit A and made part hereof by reference, to ensure continuation of municipal operations in a financially responsible manner; and

**WHEREAS**, the City Council has reviewed all proposed changes, provided appropriate public notice, allowed for public comment, and independently determined that the proposed changes are in the best interest of the citizens of Mendota.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mendota that the City Council hereby approves the amendments to the Fiscal Year 2014-15 City budget, included herein as Exhibit A and made a part hereof.

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Robert Silva, Mayor

ATTEST:

I, Matt Flood, City Clerk of the City of Mendota, do hereby certify that the foregoing resolution was duly adopted and passed by the City Council at a regular meeting of said Council, held at the Mendota City Hall on the 27th day of January, 2014, by the following vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

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Matt Flood, City Clerk

**EXHIBIT A**

# **FY 14/15 Mid-Year Budget**

## **General Fund**

### Revenues:

- Budgeted Revenues: \$953,394.00
- Actual Revenues: \$502,600.00
- We have not received an allocation of an estimated \$357,659.00 from Property Tax which is expected (January 27, 2015, before City Council Meeting) and an additional installment in May 2015. The Sales Tax allocation of \$136,500.00 is expected for the months of October, November and December 2014.

### Expenditures:

- Budgeted Expenditures: \$1,117,964.00
- Actual Expenditures: \$972,782.00

## **Water Operation Fund**

### Revenues:

- Budgeted Revenues: \$674,996.00
- Actual Revenues: \$625,713.00
- The revenues are lower than expected which could be a factor of water conservation.

### Expenditures:

- Budgeted Expenditures: \$685,598.00
- Actual Expenditures: \$752,761.00
- The line item for Water Utilities was understated and budgeted for \$157,770.00 and the actual spent was \$227,033.00. (Variance \$67,163.00)

## **Sewer Operation Fund**

### Revenues:

- Budgeted Revenues: \$543,045.00
- Actual Revenues: \$510,814.75
- The revenues are lower than projected and coincide with the Water Fund revenues which are lower than projected.

### Expenditures:

- Budgeted Expenditures: \$626,277.00
- Actual Expenditures: \$473,009.00



## **Refuse Operation Fund**

### Revenues:

- Budgeted Revenues: \$329,872.00
- Actual Revenues: \$332,066.91

### Expenditures:

- Budgeted Expenditures: \$327,439.00
- Actual Expenditures: \$291,377.00

## **Gas Tax – Street Fund**

### Revenues:

- Budgeted Revenues: \$142,668.00
- Actual Revenues: \$181,050.00
- The revenues are overstated due to reimbursement received from Safe Routes to School for \$115,914.00 in October 2014. (Pass-Thru)

### Expenditures:

- Budgeted Expenditures: \$139,589.00
- Actual Expenditures: \$51,334.00

## **Measure “C” Street Fund**

### Revenues:

- Budgeted Revenues: \$166,372.00
- Actual Revenues: \$184,627.00

### Expenditures:

- Budgeted Expenditures: \$165,647.00
- Actual Expenditures: \$537,158.00
- There are (3) major expenditures that are reimbursable which are reflected in actual expenditures; (1) CDBG ADA Project – \$115,664.00, (2) Street Sweeper – \$277,350.00, and (3) Roundabout – \$44,081.00

## **“LTF” – Street Fund**

### Revenues:

- Budgeted Revenues: \$162,003.00
- Actual Revenues: \$144,724.00

### Expenditures:

- Budgeted Expenditures: \$161,980.00
- Actual Expenditures: \$109,526.00

## **Aviation – Expenditures**

### Revenues:

- Budgeted Revenues: \$4,998.00
- Actual Revenues: \$0.00
- The City has not received the State allocation of \$10,000.00 which is expected by May 2015.

### Expenditures:

- Budgeted Expenditures: \$4,633.00
- Actual Expenditures: \$7,7617.00
- The major expense for Aviation is the insurance payment which is a one-time payment of \$5,490.00 which has been paid back in July 2014.

## **Mendota CFD Fund**

### Revenues:

- Budgeted Revenues: \$74,454.00
- Actual Revenues: \$1,342.99
- The two major allocations for the Community Facilities District is expected end of January 2015 and May 2015 for an estimated payment of \$77,599.80 for each installment.

### Expenditures:

- Budgeted Expenditures: \$74,428.00
- Actual Expenditures: \$68,900.97

## **“COPS”**

### Revenues:

- Budgeted Revenues: \$49,998.00
- Actual Revenues: \$36,212.13

### Expenditures:

- Budgeted Expenditures: \$47,619.00
- Actual Expenditures: \$66,148.35
- The expenditures are over budgeted amount due to Salaries.

# GENERAL FUND

## Adjusted Budget for FY 14/15

Fund	Description	Approved Budget FY 14/15	Adjusted Budget FY 14/15	As of Dec-14
<b>City Council</b>				
01-5060-5350	Office Supplies	100	117	117
01-5060-6300	Meetings/Travel/Training	8,000	9,791	9,791
<b>City Administration</b>				
01-5070-5350	Office Supplies	4,500	4,483	2,796
01-5070-6300	Meetings/Travel/Training	6,000	4,209	2,609
<b>Police</b>				
01-6150-5060	Overtime	30,000	60,000	40,311
01-6150-5300	Advertising & Publication	500	1,019	1,019
01-6150-5350	Office Supplies	5,000	8,000	4,104
01-6150-5400	Lab Fees	2,000	3,500	1,574
01-6150-5800	Special Department Supplies	25,000	14,981	8,891
01-6150-5850	Contract Services	44,000	49,000	44,425
01-6150-6060	Health & Life	79,768	69,768	26,402
01-6150-6080	Workers Compensation	40,283	20,283	6,121
<b>Animal Control</b>				
01-6170-5450	Vehicle Maintenance/Operations	700	2,600	1,606
01-6170-5460	Facility Repair/Maintenance	5,000	3,100	2,837
<b>Building Department</b>				
01-7180-5010	Salaries	31,843	11,843	2,708
<b>Buildings &amp; Grounds</b>				
01-7250-5010	Salaries	63,193	83,193	57,032

- Line item City Council Office Supplies (5060-5350) increased by \$17.00 by reducing City Administration Office Supplies (5070-5350) by \$17.00.
- Line item City Council Meetings/Travel/Training (5060-6300) increased by \$1,791.00 by reducing City Administration Meetings/Travel/Training (5070-6300) by \$1,791.00.
- Line item Police Overtime (6150-5060) increased by \$30,000.00 by reducing Police Health & Life (6150-6060) by \$10,000.00 and Police Workers Compensation (6150-6080) by \$20,000.00.
- Line item Police Advertising & Publication (6150-5300) increased by \$519.00 by reducing Police Special Department Supplies (6150-5800) by \$519.00.
- Line item Police Office Supplies (6150-5350) increased by \$3,000.00 by reducing Police Special Department Supplies (6150-5800) by \$3,000.00.
- Line item Police Lab Fees (6150-5400) increased by \$1,500.00 by reducing Police Special Department Supplies (6150-5800) by \$1,500.00.
- Line item Police Contract Fees (6150-5850) increased by \$5,000.00 by reducing Police Special Department Supplies by \$5,000.00.
- In total, Line item Police Special Department Supplies (6150-5800) is reduced by \$10,019.00.

## REFUSE OPERATION FUND

### Adjusted Budget for FY 14/15

Fund	Description	Approved Budget FY 14/15	Adjusted Budget FY 14/15	As of Dec-14
<b>Expenditures</b>				
13-7240-5010	Salaries	40,768	54,768	34,080
13-7240-5850	Contract Services	590,000	576,000	243,907

- Line item Refuse Salaries (7240-5010) increased by \$14,000.00 by reducing Refuse Contract Services (7240-5850) by \$14,000.00.

## SEWER OPERATION FUND Adjusted Budget for FY 14/15

Fund	Description	Approved Budget FY 14/15	Adjusted Budget FY 14/15	As of Dec-14
<b>Expenditures</b>				
10-7210-5300	Advertising & Publication	500	1,500	1,345
10-7210-5400	Lab Analysis	7,650	5,390	2,446
10-7210-5410	Chemicals	5,678	9,678	4,862
10-7210-5460	Facility Repair / Maint.	20,667	25,667	6,725
10-7210-5840	Audit	16,500	12,500	6,583
10-7210-6080	Workers Compensation	30,558	17,958	11,273
10-7210-6090	Unemployment Insurance	10,000	4,000	1,147
10-7210-6250	Memberships & Dues	32,000	34,250	32,191
10-7210-6400	Taxes & Assessments	650	660	660

- Line item Sewer Advertising & Publication (7210-5300) increased by \$1,000.00 by reducing Sewer Unemployment Insurance (7210-6090) by \$1,000.00.
- Line item Sewer Lab Analysis (7210-5400) decreased by \$2,260.00 to increase Sewer Memberships & Dues (7210-6250) by \$2,250.00 and to increase Sewer Taxes & Assessments (7210-6400) by \$10.00.
- Line item Sewer Chemicals (7210-5410) increased by \$4,000.00 by reducing Sewer Audit (7210-5840) by \$4,000.00.
- Line item Sewer Facility Repair/Maint. (7210-5460) increased by \$5,000.00 by reducing Sewer Unemployment Insurance (7210-6090) by \$5,000.00.

## WATER OPERATION FUND

### Adjusted Budget for FY 14/15

		Approved Budget FY 14/15	Adjusted Budget FY 14/15	As of Dec-14
Fund	Description			
<b>Expenditures</b>				
02-7220-5300	Advertising & Publication	500	1,500	1,345
02-7220-5400	Lab Analysis	12,250	11,250	4,407
02-7220-5410	Chemicals	19,650	29,650	14,493
02-7220-5460	Facility Repair / Maint.	42,167	52,167	17,442
02-7220-6250	Memberships & Dues	12,000	13,378	13,178
02-7220-6300	Meetings/Travel/Training	17,000	15,617	4,498
02-7220-6400	Taxes & Assessments	201	206	206
02-7220-6500	Capital Outlay	61,000	41,000	17,623

- Line item Water Advertising & Publication (7220-5300) increased by \$1,000.00 by reducing Water Lab Analysis (7220-5300) by \$1,000.00.
- Line item Water Chemicals (7220-5410) increased by \$10,000.00 by reducing Water Capital Outlay (7220-6500) by \$10,000.00.
- Line item Water Facility Repair/Maint. (7220-5460) increased by \$10,000.00 by reducing Water Capital Outlay (7220-6500) by \$10,000.00.
- Line item Water Memberships & Dues (7220-6250) increased by \$1,378.00 by reducing Water Meetings/Travel/Training (7220-6300) by \$1,378.00.
- Line item Water Taxes & Assessments (7220-6400) increased by \$5.00 by reducing Water Meetings/Travel/Training (7220-6300) by \$5.00.

## MEASURE "C" STREET FUND

### Adjusted Budget for FY 14/15

Fund	Description	Approved Budget FY 14/15	Adjusted Budget FY 14/15	As of Dec-14
<b>Expenditures</b>				
14-7190-5060	Overtime	500	2,000	1,114
14-7190-5850	Contract Services	94,210	92,710	75,978

- Line item Measure C Overtime (14-7190-5060) increased by \$1,500.00 by reducing Measure C Contract Services (14-7190-5850) by \$1,500.00.



## MENDOTA CFD FUND

### Adjusted Budget for FY 14/15

Fund	Description	Approved Budget FY 14/15	Adjusted Budget FY 14/15	As of Dec-14
<b>Expenditures</b>				
61-6150-5010	Salaries	110,677	107,677	46,349
61-6150-5850	Contract Services	-	3,000	992

- Line item CFD Contract Services (6150-5850) is increased by \$3,000.00 by reducing CFD Salaries (6150-5010) by \$3,000.00.

## AVIATION – EXPENDITURES

### Adjusted Budget for FY 14/15

		Approved	Adjusted	As of
		Budget	Budget	Dec-14
Fund	Description	FY 14/15	FY 14/15	
<b>Expenditures</b>				
<b>05-7230-5060</b>	<b>Overtime</b>	<b>200</b>	<b>196</b>	<b>0</b>
<b>05-7230-5460</b>	<b>Facility Repair/Maintenance</b>	<b>750</b>	<b>634</b>	<b>548</b>
<b>05-7230-6050</b>	<b>Retirement</b>	<b>-</b>	<b>100</b>	<b>29</b>
<b>05-7230-6060</b>	<b>Health &amp; Life Insurance</b>	<b>-</b>	<b>310</b>	<b>179</b>
<b>05-7230-6080</b>	<b>Workers Compensation</b>	<b>-</b>	<b>116</b>	<b>55</b>
<b>05-7230-6150</b>	<b>Airport Insurance</b>	<b>5,800</b>	<b>5,490</b>	<b>5490</b>
<b>05-7230-6400</b>	<b>Taxes &amp; Assessments</b>	<b>285</b>	<b>289</b>	<b>289</b>

- Line item Aviation Overtime (7230-5060) is reduced by \$4.00 to increase Aviation Taxes & Assessments (7230-6400) by \$4.00.
- Line item Aviation Facility Repair/Maintenance (7230-5460) is reduced by \$216.00 to increase Aviation Retirement (7230-6050) by \$100.00 and Aviation Workers Compensation (7230-6080) by \$116.00.
- Line item Aviation Health & Life Insurance (7230-6060) increased by \$310.00 by reducing Aviation Airport Insurance (7230-6150) by \$310.00.

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## PUBLIC WORKS REPORT

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TO: HONORABLE CITY COUNCIL

FROM: CRISTIAN GONZALEZ, PUBLIC WORKS DIRECTOR

SUBJECT: PUBLIC WORKS MONTHLY REPORT

DATE: JANUARY 27, 2015

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### **STREETS AND ROADS**

- Crews have performed pothole repairs throughout town using all available employees to maximize coverage and material conditions.
- City crews have completely taken over street sweeping functions. The contract company has been released from all sweeping obligations. Sweeping will continue using the same schedule as the contract company.

### **PARKS AND PUBLIC BUILDINGS**

- Rojas Pierce Park landscape extension is complete.
- Crews will work towards spraying herbicides on all new green unwanted weeds at parks and right of ways.

### **STORM DRAIN**

- The new storm drain pond basin behind the water plant is complete. Staff has tied into the existing system with new valves and piping that will allow crews to divert some storm flows into the basin, and then discharge back onto the sidewalk when appropriate. Upgraded impellers were also installed on the existing pumps.

### **FUEL STOCK**

- Unleaded: 3,250 gallons
- Diesel: 2,013 gallons

### **ANIMAL CONTROL**

- Animals impounded: 39

- Animals euthanized:34
- Dog bites: 5
- Animals redeemed by owner: 1
- Graffiti abated: 8

### **BUILDING PERMITS ISSUED**

- 240 Gregg Ct (HVAC), 918 Oller (re-roof), 1064 Quince (Electrical), 1417 3rd (water tie-in), 861 Stamoules (manufactured home), 611 Oxnard (patio), 643 Garcia (patio) 1937 Jennings (re-roof), 211 Valenzuela (water heater), 990 Lolita (solar), 201 Espinoza (solar), 2167 7th Suite #107 (re-roof), 1883 7th (storage), 1145 Quince (patio), 878 Oller (sewer & water tie-in), 325 Pucheu (solar), 608 Garcia (solar),

### **STAFFING**

- 6 full time employees
- 3 part time employees

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## PUBLIC UTILITY DEPARTMENT REPORT

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TO: HONORABLE CITY COUNCIL

FROM: MATT LEWIS, PUBLIC UTILITIES DIRECTOR

SUBJECT: PUBLIC UTILITIES MONTHLY REPORT FOR DECEMBER & JANUARY

DATE: JANUARY 27, 2015

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### **WATER TREATMENT PLANT**

- The new impellers for both Jockey pumps #1 and #2 at the water treatment plant have been replaced and are now operating correctly. The constant fluctuations in water pressure we have been experiencing in the past have now been reduced in both occurrence and severity. Generally, the only time we experience a fluctuation in water pressure is when the prison booster station kicks on to fill up the elevated tank and even then it's only about a 15 to 20 pound drop in pressure for about 30 seconds.
- Our order for the T-100 media for the Iron and Manganese filters is finally ready (3 day lead time for delivery). We are completing the installation of the speed control pilots for the actuator valves and replacement of the compressed air system. I anticipate that the contractor will be able to start on the re-coating of the interior of the filter tanks and media replacement sometime next week.
- The steel shade structure for the chlorine tank has been delivered. Our crew is finishing up with the construction of the foundation and will begin with the erection of the structure as soon as the foundation is complete and it has had a chance to cure.

### **WASTE WATER TREATMENT PLANT**

- The repair of the erosion damage continues out at the headworks. We have installed a drainage system around the headworks foundation pad and will be pouring a concrete "V" gutter which will contain the runoff from the slab which has been causing the erosion and slab damage. We have received the erosion control blankets and will begin installing them as soon as the "V" gutter is completed. We still need to seal the existing cracks in both the asphalt and concrete before the repair is complete.
- Repairs to the sewer SCADA system have been completed and communication between the station and computer at the water treatment plant have been restored. I am working with TESCO to resolve some remaining minor issues with the SCADA outputs and pump controls.

## **DISTRIBUTION SYSTEM**

- Our crew has finished constructing the re-bar cage and forms for the Lozano lift station SCADA antenna foundation. Once this base is poured we will install the antenna and then call in the SCADA contractor to connect the system. After the Lozano lift station SCADA is installed we will begin on the SCADA system for the prison booster station.
- Booster pump #1 at the prison booster station has been re-built by Bogies Pump. We will be re-installing the pump out at the station and get it back into operation as soon as possible. I will be working with the City Manager on compiling a bill to present to the prison for the cost of the re-built pump.
- We are installing new drain rock out at each of the three wells sites and will be painting the pumps and pipe work in anticipation of having our yearly inspection by the State in the coming months.
- We continue to flush fire hydrants as time and schedule allow and will begin exercising the water valves sometime next week if all goes well.

## **STAFFING**

- 4 full time employees
- 1 part time employee