



CITY OF MENDOTA

"Cantaloupe Center Of The World"

JESUS MENDOZA
Chairperson
PAUL OCHOA
Vice-Chairperson
ALBERT ESCOBEDO
ANTONIO PIZANO
KEVIN ROMERO
JESSICA SANCHEZ
JOSUE URIAS

AGENDA
RECREATION COMMISSION
REGULAR COMMISSION MEETING
CITY COUNCIL CHAMBERS
643 QUINCE STREET
June 3, 2021
12:00 PM

CRISTIAN GONZALEZ
City Manager
Public Works/Planning Director
CELESTE CABRERA-GARCIA
City Clerk

The Mendota Recreation Commission welcomes you to its meetings. Notice is hereby given that the commission may discuss and/or take action on any or all of the items listed on this agenda. **Please turn your cell phones on vibrate/off while in the council chambers.**

Any public writings distributed by the City of Mendota to at least a majority of the Recreation Commission regarding any item on this regular meeting agenda will be made available at the front counter at City Hall located at 643 Quince Street Mendota, CA 93640, during normal business hours, 8 AM - 5 PM.

In compliance with the Americans with Disabilities Act, those requiring special assistance to participate at this meeting please contact the City Clerk at (559) 655-3291. Notification of at least forty-eight hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to the meeting.

If you would like to participate at this meeting via Zoom, please use the following information:
Dial-in number: 1(669) 900-6833 Meeting ID: 960 1132 4690 Password: 542668
<https://zoom.us/j/96011324690?pwd=ZVUyVUVDd0FjL3FIQ3ZqeJJK3RkQT09>

CALL TO ORDER

ROLL CALL

FLAG SALUTE

FINALIZE THE AGENDA

1. Adjustments to Agenda
2. Adoption of final Agenda

CITIZENS ORAL AND WRITTEN PRESENTATIONS

At this time members of the public may address the Recreation Commission on matters not listed on the agenda. Please limit your comments to THREE (3) MINUTES. Please give the completed form to City Clerk prior to the start of the meeting. All speakers shall observe proper decorum. The Mendota Municipal Code prohibits the use of boisterous, slanderous, or profane language. All speakers must step to the podium, state their names and addresses for the record. Please watch the time.

APPROVAL OF MINUTES AND NOTICE OF WAIVING READING

1. Approval of the minutes of the regular meeting of May 6, 2021.
2. Notice of waiving of the reading of all resolutions introduced and/or adopted under this agenda.

BUSINESS

1. Commission discussion and consideration of updating the facility use fees for the baseball and soccer fields.
 - a. *Receive report from City Clerk Cabrera-Garcia*
 - b. *Inquiries from Council to staff*
 - c. *Chairperson Mendoza opens floor to receive any comment from the public*
 - d. *Commission provides direction to staff on how to proceed*

2. Commission discussion and consideration of the vendor for the banner sponsorship program.
 - a. *Receive report from Chairperson Mendoza*
 - b. *Inquiries from Council to staff*
 - c. *Chairperson Mendoza opens floor to receive any comment from the public*
 - d. *Commission provides direction to staff on how to proceed*

3. Commission discussion on the maintenance of the baseball and soccer fields.
 - a. *Receive report from Chairperson Mendoza*
 - b. *Inquiries from Council to staff*
 - c. *Chairperson Mendoza opens floor to receive any comment from the public*
 - d. *Commission take action as appropriate*

STAFF REPORTS AND INFORMATIONAL ITEMS

RECREATION COMMISSIONER REPORTS

ADJOURNMENT

CERTIFICATION OF POSTING

I, Celeste Cabrera-Garcia, City Clerk of the City of Mendota, do hereby declare that the foregoing agenda for the City of Mendota Recreation Commission Regular Meeting of Thursday, June 3, 2021 was posted on the outside bulletin board located at City Hall, 643 Quince Street on Thursday, May 27, 2021 at 4:00 p.m.



Celeste Cabrera-Garcia, City Clerk

**MINUTES OF MENDOTA
REGULAR RECREATION COMMISSION MEETING**

Regular Meeting

Thursday, May 6 2021

12:00 p.m.

Meeting called to order by Chairperson Mendoza at 12:02 p.m.

Roll Call

Commissioners Present: Chairperson Jesus Mendoza, Vice-Chairperson Paul Ochoa, Commissioners Kevin Romero and Jessica Sanchez

Commissioners Absent: Commissioners Antonio Pizano and Josue Urias

Flag Salute led by Chairperson Mendoza

FINALIZE THE AGENDA

1. Adjustments to Agenda.
2. Adoption of final Agenda.

A motion was made by Commissioner Romero to adopt the agenda, seconded by Vice Chairperson Ochoa; unanimously approved (4 ayes, absent: Pizano and Urias).

SWEARING IN

1. City Clerk Cabrera-Garcia to swear in Albert Escobedo.

City Clerk Cabrera-Garcia swore in Commissioner Escobedo.

CITIZENS ORAL AND WRITTEN PRESENTATIONS

Juan Ledesma – commented on a facility use application that was submitted by Westside Youth, Inc. for the use of the baseball fields.

Discussion was held on the application process and the applicant working with staff to approve the application.

APPROVAL OF MINUTES AND NOTICE OF WAIVING READING

1. Approval of the minutes of the regular meeting of April 1, 2021.
2. Notice of waiving the reading of all resolutions introduced and/or adopted under this agenda.

A motion was made by Commissioner Romero to approve items 1 and 2, seconded by Vice Chairperson Ochoa; unanimously approved (5 ayes, absent: Pizano and Urias).

BUSINESS

1. Commission discussion and consideration of updating the facility use fees for the baseball and soccer fields.

Chairperson Mendoza introduced the item and City Clerk Cabrera-Garcia summarized the report.

Discussion was held on the item.

At 12:43 p.m. Commissioner Romero left the Council Chambers and returned within the same minute.

A motion was made by Vice Chairperson Ochoa to table the item to the next meeting, seconded by Commissioner Sanchez; unanimously approved (5 ayes, absent: Pizano and Urias).

2. Commission discussion and consideration of the sponsorship opportunities for the baseball and soccer fields.

Chairperson Mendoza introduced the item and City Clerk Cabrera-Garcia summarized the report.

Discussion was held on the item.

A motion was made by Commissioner Romero to adopt Resolution No. RC 21-01, with the modification of removing the honor wall from the resolution; setting the cost of the two banner sponsorship levels; selecting the banner vendor; electing to purchase the paver tiles from Bell Memorials; and tabling the determination of the cost for the honor wall sponsorship to a future meeting, seconded by Commissioner Escobedo; unanimously approved (5 ayes, absent: Pizano and Urias)

STAFF REPORTS AND INFORMATIONAL ITEMS

City Clerk Cabrera-Garcia reported on the upcoming charitable softball game; the upcoming Robert Silva Remembrance event; and the City Council considering naming

the soccer field at an upcoming meeting.

RECREATION COMMISSIONER REPORTS

Commissioner Romero provided an update on youth sports.

Commissioner Escobedo commented on his involvement with the commission.

Commissioner Sanchez provided information on the Mendota Mural Project.

Chairperson Mendoza thanked staff and the Commissioners for their work.

ADJOURNMENT

At the hour of 1:43 p.m., with no more business to be brought before the Commission, a motion for adjournment was made by Commissioner Romero, with a second by Commissioner Escobedo; unanimously approved (5 ayes, absent: Pizano and Urias).

Jesus Mendoza, Chairperson

ATTEST:

Celeste Cabrera-Garcia, City Clerk

AGENDA ITEM – STAFF REPORT

TO: RECREATION COMMISSION CHAIRPERSON AND COMMISSIONERS
FROM: CELESTE CABRERA-GARCIA, CITY CLERK
SUBJECT: FACILITY USE FEES FOR BASEBALL AND SOCCER FIELDS
DATE: JUNE 3, 2021

ISSUE

Discussion and consideration of increasing the facility use fees for the baseball fields and establishing a facility use fee for the soccer field.

BACKGROUND

At its April 1st regular meeting, the Commission discussed the possibility of increasing the fees charged for the use of the baseball field and directed staff to survey surrounding cities for their facility use fees. Additionally, the City recently constructed a new soccer field and given that there are no established fees, it is necessary for the Commission to consider implementing facility use fees for the soccer field.

At the May 6th regular meeting, the Commission requested to table the item to a future meeting in order to have additional time to review the information provided.

ANALYSIS

Staff reached out to the cities of Firebaugh, Kerman, and San Joaquin and all cities provided a list of their fees charged for their baseball and soccer fields. A breakdown of the fees charged are listed below:

City	Baseball Field	Soccer Field
Kerman*	<p>Facility Rental Rates:</p> <ul style="list-style-type: none">• Field Use: \$75 per field/per day• Lights: \$15 per field/per day)• Concession Stand: \$45 per day <p>Deposits:</p> <ul style="list-style-type: none">• Field Rental Deposit: \$100 per event• Key Deposit: \$50 per key issued• Scoreboard Controller Deposit: \$375	<p>Facility Rental Rates:</p> <ul style="list-style-type: none">• Field Use: \$75 per field/per day• Lights: \$15 per field/per day• Concession Stand: \$45 per day <p>Deposits:</p> <ul style="list-style-type: none">• Field Rental Deposit: \$100 per event• Key Deposit: \$50 per key issued• Scoreboard Controller Deposit: \$375

**The fees charged by the City of Kerman depend on which classification level the applicant is in. The fees shown above are for "standard" use. For more detailed information regarding Kerman's fees, please see Attachment "A".*

<p>Firebaugh</p>	<p>Facility Rental Rates:</p> <ul style="list-style-type: none"> • Field Use: \$75 per day • Lights: \$25 per day (evening use) <p>Deposits:</p> <ul style="list-style-type: none"> • Concession Stand/Cleaning Fees/Key Deposit With Alcohol: \$150 • Concession Stand/Cleaning Fees/Key Deposit Without Alcohol: \$100 <p>Tournament Rates:</p> <ul style="list-style-type: none"> • For Profit: \$125 per day • Non-Profit \$75 per day • Cleaning/Key Deposit: \$100 <p>Additional Fee:</p> <ul style="list-style-type: none"> • Application Fee: \$10 	<p>Facility Rental Rates:</p> <ul style="list-style-type: none"> • Field Use: \$75 per day <p>Deposits:</p> <ul style="list-style-type: none"> • Field Rental Deposit: \$100 <p>Additional Fee:</p> <ul style="list-style-type: none"> • Application Fee: \$10
<p>San Joaquin</p>	<p>Facility Rental Rates:</p> <ul style="list-style-type: none"> • Government Agencies (Deposit Only): \$100 • Concession Stand (Non-Youth Organization): \$50 • Concession Stand (Youth Organization) – Deposit Only: \$50 • Park Lights Per Hour (Non-Youth Organization): \$10 • Park Lights Per Hour (Youth Organization): \$5 • Youth Sports (Events/Tournaments) 1 Day Use: \$55 • Youth Sports (Season Fee Not To Exceed 3 Months): \$55 <p>Deposits:</p> <ul style="list-style-type: none"> • Key Deposit: \$25 • Park Deposit Fee: \$100 	<p>Facility Rental Rates:</p> <ul style="list-style-type: none"> • Government Agencies (Deposit Only): \$100 • Concession Stand (Non-Youth Organization): \$50 • Concession Stand (Youth Organization) – Deposit Only: \$50 • Park Lights Per Hour (Non-Youth Organization): \$10 • Park Lights Per Hour (Youth Organization): \$5 • Youth Sports (Events/Tournaments) 1 day use: \$55 • Youth Sports (Season Fee Not To Exceed 3 Months): \$55 <p>Deposits:</p> <ul style="list-style-type: none"> • Key Deposit: \$25 • Park Deposit Fee: \$100

A list of City of Mendota's rates for the baseball and soccer fields is as follows:

City	Baseball Field	Soccer Field
Mendota	<p>Facility Rental Rates:</p> <p>For Residents:</p> <ul style="list-style-type: none"> • Use of Field* (Private Party): \$25 per half day^ • Use of Field (Non-Profit, Youth): No fee • Lights (Private Party): \$20 per hour • Lights (Non-profit, Youth): No fee • Concession Stand (Private Party): \$25.00 per half day^ • Concession Stand (Non-profit, Youth): \$10 per half day^ <p>For Non-Residents:</p> <ul style="list-style-type: none"> • Use of Field (Private Party): \$50 per half day^ • Use of Field (Non-profit, Youth): \$25 per half day^ • Lights (Private Party): \$20 per hour • Lights (Non-profit, Youth): \$20 per hour • Concession Stand (Private Party): \$25.00 per half day^ • Concession Stand (Non-profit, Youth): \$10 per half day^ <p>Deposits For Residents:</p> <ul style="list-style-type: none"> • Key Deposit: \$50 • Cleaning/Security Deposit Fee: \$250 <p>Deposits For Non-Residents:</p> <ul style="list-style-type: none"> • Key Deposit: \$50 • Cleaning/Security Deposit Fee: \$350 	<p>Facility Rental Rates:</p> <ul style="list-style-type: none"> • No Fees <p>Deposits:</p> <ul style="list-style-type: none"> • Key Deposit: \$50 • Cleaning/Security Deposit Fee: \$250

*Includes use of scoreboard (if applicable), electricity, and restrooms.

^A half day is either 7am to 3pm or 3pm to 11pm. A party can rent out both half days if the whole day is needed.

FISCAL IMPACT

None at this time.

RECOMMENDATION

Staff recommends that the Commission discuss the information provided and provide direction to staff on how to proceed.

Attachment(s):

1. Attachment "A" – Additional Information for City of Kerman's Fees

Attachment “A”

Additional Information for City of Kerman’s Fees

Priority Group Classifications

Priority use of fields will be allocated as follows:

Group 1: City sponsored or co-sponsored events. City youth/adult athletic programs and/or leagues. Kerman Unified School District schools have priority at school sites prior to 6 pm on weekdays when school is in session (per our JUA)

Group 2: Non-profit or not-for-profit youth organizations (i.e. KGSL, Kerman Cal Ripken, KYSL, and KYF). Must have at least 90% residents and/or minimum of 200 Kerman resident participants. Conduct open registration regardless of skill level. Maintain a national/state affiliation. Follow National Alliance of Youth Sports (NAYS) or equivalent program as defined by the Department. Operate through volunteer coaches and administrators. Provide an “everyone plays” philosophy.

Group 3: Youth organizations (i.e. Travel Teams) or private events with 51%-90% Kerman residency and/or less than 200 Kerman resident participants.

Group 4: Youth organizations (i.e. Travel Teams) or private events with under 51% Kerman residency and/or less than 200 Kerman resident participants.

Group 5: General youth and adult users. For profit organizations, tournaments, clinics and/or camps with individual or team participation fees.

Allocations/Field Rental Fees (Based on Current Fee Schedule, Subject to change based on results of Community Survey)

The following are “in season” rates: Allocations/Field Rentals				
Group 1	Group 2 (KGSL/KCRB/K YSL)	Group 3	Group 4	Group 5
Built into program fees	Fees waived during league play (Priority Use Periods)	\$10.00 per hour / per field for lights	\$15.00 per hour / per field for lights	\$75 per day / per field plus \$15.00 per hour / per field for lights

Tournament & camp rates may differ where teams pay a fee to play and admission is charged.

Other Fees

Field Rental Rates:

Field Use \$75 per field / per day (standard)

Lights \$15 per field / per hour (standard)

Concession Stand \$45 per day (standard)

Deposits:

Field Rental Deposit \$100 per event

Key Deposit \$50 per key issued

Scoreboard Controller Deposit \$375.00 - Coleman Field