

CITY OF MENDOTA PLANNING COMMISSION MINUTES

Special Meeting

Monday, January 19, 2016

6:30 p.m.

Meeting called to order by Chairperson Luna at 6:30 PM.

Roll Call

Commissioners Present: Chairperson Juan Luna, Vice-Chairperson Carlos Quintanar, Commissioners Albert Escobedo, Martin Gamez, and Joshua Garcia.

Commissioners Absent: None.

Staff Present: Vince DiMaggio, City Manager; Cristian Gonzalez, Public Works/Planning Director; Matt Flood, Economic Development Manager; and Celeste Cabrera, Deputy City Clerk.

Flag Salute led by Mayor Robert Silva.

FINALIZE THE AGENDA

1. Adoption of final Agenda.

A motion was made by Vice-Chairperson Quintanar to adopt the agenda, seconded by Commissioner Escobedo; unanimously approved (5 ayes).

MINUTES AND NOTICE OF WAIVING OF READING

1. Approval of the minutes of the special meeting of November 23, 2015.

A motion to approve item 1 was made by Vice-Chairperson Quintanar, seconded by Commissioner Gamez; unanimously approved (5 ayes).

2. Notice of waiving the reading of all resolutions introduced and/or adopted under this agenda.

A motion to approve item 2 was made by Commissioner Escobedo, seconded by Vice-Chairperson Quintanar; unanimously approved (5 ayes).

PLANNING WORKSHOP

1. City staff to give brief presentations on the role of the Planning Commission and various planning, processes, and functions.

Mayor Silva explained that the Planning Commission needed to work together; the role that the Planning Commission has within the community; various upcoming projects that will require the involvement of the staff, Planning Commission, and the City Council; his prior involvement with the Planning Commission; and stated that he hoped to see the Commissioners at the Groundbreaking Ceremony for McDonalds and AutoZone (6:36 p.m. Chairperson Luna left the Council Chambers).

Economic Development Manager Flood reported on Robert's Rules of Order including that the Planning Commission should conduct business to reflect what the community wants and needs; the duties of the Commission and the effects of conflicts of interest; ramifications that can result if a Commissioner does not declare a conflict of interest if it exists (6:39 p.m. Chairperson Luna returned to the Council Chambers); the purpose of a Conditional Use Permit (CUP); parliamentary procedure; the importance of respecting the Chairperson's role in maintaining order and ensuring that motions are proper; and Commissioners continuing respectful behavior in private.

City Manager DiMaggio reported on his history with urban planning; explained that the Planning Commission is the body that approves Site Plans and CUPs; explained the General Plan including the 7 elements contained within it; the City being a part of a JPA in order to update the Housing Element; the importance of all elements being consistent with each other; the zoning Ordinance and its purpose; certain conditions on CUPs being mandated by the state and cannot be changed or removed; and Brown Act regulations.

Discussion was held on discussing agenda item after a meeting; the Commission not being able to change the zoning ordinance; the Commission being able to forward recommendations to the City Council regarding zoning ordinance changes; and the Catholic Church item that was addressed at a previous meeting.

PUBLIC COMMENT ON ITEMS THAT ARE NOT ON THE AGENDA

None offered

PLANNING DIRECTOR UPDATE

Nothing to report.

PLANNING COMMISSIONERS' REPORTS

Chairperson Luna reported on the Commission complying with Robert's Rules of Order.

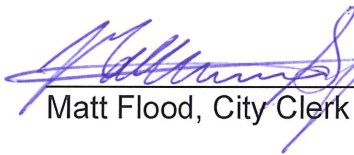
ADJOURNMENT

At the hour of 7:29 p.m. with no more business to be brought before the Planning Commission, a motion for adjournment was made by Vice-Chairperson Quintanar, seconded by Commissioner Escobedo; unanimously approved (5 ayes).



Juan Luna, Chairperson

ATTEST:



Matt Flood, City Clerk

